

NOTICE - SOME ITEMS SUPERSEDED OR OBSOLETE

Schedule Number: N1-059-93-041

Some items in this schedule are either obsolete or have been superseded by new NARA approved records schedules. This information is accurate as of: 8/18/2025

ACTIVE ITEMS

These items, unless subsequently superseded, may be used by the agency to disposition records. It is the responsibility of the user to verify the items are still active.

Items 1-7, 10, 12, 13, 15.

SUPERSEDED AND OBSOLETE ITEMS

The remaining items on this schedule may no longer be used to disposition records. They are superseded, obsolete, filing instructions, non-records, or were lined off and not approved at the time of scheduling. References to more recent schedules are provided below as a courtesy. Some items listed here may have been previously annotated on the schedule itself.

Items 8, 9, 11, 14, 16, and 17 were destroyed by the Federal Records Center Program September 1995

REQUEST FOR RECORDS DISPOSITION AUTHORITY*(See Instructions on reverse)*TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR)
WASHINGTON, DC 20408

1. FROM (Agency or establishment)

DEPARTMENT OF STATE

2. MAJOR SUBDIVISION

Bureau of Inter-American Affairs (ARA)

3. MINOR SUBDIVISION

4. NAME OF PERSON WITH WHOM TO CONFER 5. TELEPHONE

Marria Braden

647-6011

LEAVE BLANK (NARA use only)

JOB NUMBER

N1-59-93-41

DATE RECEIVED

6/28/94

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.

DATE

10-7-94

ARCHIVIST OF THE UNITED STATES

Grady Hunkamp Peters

6. AGENCY CERTIFICATION

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 8 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

☒

is not required;

☐

is attached; or

☐

has been requested.

DATE

4/17/94

SIGNATURE OF AGENCY REPRESENTATIVE

Kathleen L. Rossman

TITLE

Department of State
Records Officer

7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	Please see attached sheets.		

Copies sent to Bureau, NNA, NNT, NCF, NIA

**BUREAU OF INTER AMERICAN AFFAIRS
(ARA)**

1. **Records relating to the Intergovernmental Committee on Refugees (IGCR) and the International Refugee Organization (IRO), 1946-1950.** Arranged in six folders with the following titles: "Inter-Governmental Committee on Refugees," "IRO Membership-by country," "IRO Membership-general," "International Refugee Organization-screening," "IRO General June 1946-July 1948," and "IRO General August 1948-December 1950." The files include despatches, telegrams, notes and chits, memorandums, reports, documents, instructions, drafts, and other material relating to post-World War II refugee issues as they relate to Central and South America.

Volume: 1/2 foot. Lot 53D99.
WNRC Acc. No. 59-71A6682 box 22 (part)

PERMANENT. Transfer to the National Archives as part of the P95 Project covering records of the Department of State.

2. **Records of the Joint United States-Brazil Economic Development Commission (JBUSED C), 1951-1953.** Arranged by subject. These files include remarks, notes of speeches, reports, correspondence, memorandums, memorandums of conversation, "official-informal" correspondence, and other materials relating to the JBUSED C.

Volume: 2 inches. Lot 56D582.
WNRC Acc. No. 59-71A6682 box 22 (part)

PERMANENT. Transfer to the National ARchives as part of the P95 Project covering records of the Department of State.

3. **Records relating to the Select Commission on Western Hemisphere Immigration, 1965-1968.** Arranged by subject. The files include correspondence, reports, briefing materials, memorandums, agendas, records of public hearings, statements, drafts, memorandums of conversation, copies of airgrams, clippings, and other material relating to the Select Commission on Western Hemisphere Immigration.

Volume: 1 foot. Lot 68D281

WNRC Acc. No. 59-71A6682 box 24

PERMANENT. Transfer to the National Archives in 1999.

**Coordinator for the Punta del Este
Conference**

4. **Records relating to the Punta del Este Conference, 1966-1967.** Arranged by type of records. Three notebooks and nine chronological files. Included are position papers, reports, memorandums, remarks and speeches, telegrams, press releases, clippings, notes, chits, documents, memorandums of conversation, and other material relating to the 1967 summit at Punta del Este.

Volume: 1 foot. Lot 67D279
WNRC Acc. No. 59-71A6682 box 23

PERMANENT. Transfer to the National Archives in 1999.

**U.S. COORDINATOR, ALLIANCE FOR PROGRESS
{ARA/CIAP}**

5. **Subject Files, 1962-1964.** Arranged by subject. Reports, speeches and statements, drafts, notes, chits, agendas, correspondence, "official-informal" correspondence, airgrams, position papers, memorandums, memorandums of conversation, documents, briefing materials, press releases, clippings, and other material relating to the origins and operations of the Alliance for Progress.

Volume: 2 feet. Lot 66D421
WNRC Acc. No. 59-71A6682 boxes 38-39

PERMANENT. Transfer to the National Archives in 1996.

**OFFICE OF REGIONAL AFFAIRS
{ARA/AR}**

6. **Records relating to coffee, cocoa, and tea 1925-1952.** Arranged by subject. Telegrams, correspondence, instructions, despatches, memorandums of conversation, memorandums, notes, chits, minutes of meetings, official-informal correspondence, studies, reports, and other

material relating to foreign policy aspects of coffee and cocoa matters.

Volume: 4 feet. Lot 52-47 (part)
WNRC Acc. No. 59-65A987 boxes 3 and 9-11.

PERMANENT. Transfer to the National Archives as part of the P95 Project covering records of the Department of State.

7. Records of the Inter-American Coffee Board, 1940-1948.

(a) General Records, 1940-1948. Arranged by subject or type of records. Memorandums, reports, minutes of meetings, memorandums of conversation, correspondence, and other material relating to the meetings and activities of the IACB.

Volume: 2 feet. Lot 52-47 (part)
WNRC Acc. No. 59-65A987 boxes 4-5.

PERMANENT. Transfer to the National Archives as part of the P95 Project covering records of the Department of State.

(b) Records relating to Inter-American Coffee Agreements, 1940-1948. Memorandums, correspondence, copies of agreements, memorandums of conversation, despatches, diplomatic notes, drafts, telegrams, notes, clippings, and other material relating to coffee agreements.

Volume: 2 feet. Lot 52-47 (part)
WNRC Acc. No. 59-65A987 boxes 6-7.

PERMANENT. Transfer to the National Archives as part of the P95 Project covering records of the Department of State.

(c) Coffee Studies, 1940-1948. Arranged by name of country. Notes, chits, telegrams, despatches, memorandums, correspondence, and other material relating to studies of the post-war problems facing the coffee industry.

Volume: 1 foot. Lot 52-47 (part)

WNRC Acc. No. 59-65A987 box 8.

PERMANENT. Transfer to the National Archives as part of the P95 Project covering records of the Department of State.

8. **Records relating to Inter-American Economic and Social Council (IA-ECOSOC) projects and conferences, 1946-1950.** Arranged randomly by subject or type of records. Copies of telegrams, copies of despatches, copies of memorandums, press releases, clippings, and other material relating to miscellaneous inter-American issues.

Volume: 1 foot. Lot 54D441
WNRC Acc. No. 59-65A987 box 12

Destroy immediately.

**OFFICE OF INTER AMERICAN REGIONAL
ECONOMIC AFFAIRS
{ARA/REA}**

9. **Records relating to Latin American committees, 1958-1960.** Arranged by name of committee. Copies of processed documents issued by various Organization of American States (OAS) committees.

Volume: 2-2/3 feet. Lot 61D310
WNRC Acc. No. 59-65A987 boxes 13-15 (part)

Destroy immediately.

10. **Records relating to UN and OAS matters, 1952-1960.** Arranged by subject or committee. Memorandums, memorandums of conversation, reports, correspondence, notes, chits, drafts, and other material relating to UN and OAS issues.

Volume: 1/3 foot. Lot 61D440
WNRC Acc. No. 59-65A987 box 15 (part).

PERMANENT. Transfer to the National Archives as part of the P95 Project covering records of the Department of State.

**OFFICE OF INTER-AMERICAN REGIONAL
POLITICAL AFFAIRS
{ARA/RPA}**

11. **Records relating to the Committee on the Use of the Department's Files, 1952-1953.** Primarily arranged by year with a couple of files on given subjects. Included in the files are memorandums, notes, agendas, and chits. They document ARA's contacts with the Historical Division relating to permission for scholars to use records in the "restricted period," to clear documents for release, and to clear other agencies' researchers and publications.

Volume: 1 foot. Lot 57D557
WNRC Acc. No. 59-71A6682 box 92

Destroy immediately.

12. **Records relating to Adlai Stevenson's trip to Latin America, UN affairs and UN and international organizations in Latin America, 1943-1961.** Arranged by subject. Telegrams, press releases, briefing papers, despatches, notes, agendas, chits, reports, drafts, diplomatic notes, correspondence, memorandums, documents and other material relating to Adlai Stevenson's June 1961 trip to latin America and international organizations.

Volume: 3 feet. Lots 62D353 and 64D315
WNRC Acc. No. 59-65A987 boxes 19-21

PERMANENT. Transfer to the National Archives as part of the P95 Project covering records of the Department of State.

13. **Records relating to the informal meeting of American foreign ministers, 1958.** Arranged by subject or type of records. Memorandums of conversation, memorandums, press releases, press guidances, transcripts of remarks, notes, chits, agendas, drafts, telegrams, despatches, correspondence, and other material relating to the informal meeting of American foreign ministers held in Washington, DC on September 23-24, 1958.

Volume: 1 foot. Lot 60D263
WNRC Acc. No. 59-65A987 box 17

PERMANENT. Transfer to the National Archives as part of the P95 Project covering records of the Department of State.

14. **Records relating to Antarctica and other subjects, 1949-1961.** Arranged by subject. Copies of telegrams, copies of despatches, memorandums, publications, OCB reports and NSC papers, position papers, memorandums of meetings, and other material relating primarily to Antarctica.

Volume: 1 foot. Lot 62D200
WNRC Acc. No. 59-65A987 box 18

Destroy immediately.

**OFFICE OF INTER-AMERICAN
POLITICAL AFFAIRS
{ARA/IPA}**

15. **Records relating to the 1967 meeting of American presidents at Punta del Este, Uruguay, 1966-1967.** Arranged by subject. Memorandums, agendas, statements, position papers, background papers, telegrams, reports, memorandums of conversation, talking points, correspondence, drafts, airgrams, press releases, intelligence reports, and other material relating to the planning and preparations for and the meeting of American presidents in Punta del Este, Uruguay in April 1967.

Volume: 2 feet. Lots 69D537 and 70D272
WNRC Acc. No. 59-71A6682 boxes 75 and 290.

PERMANENT. Transfer to the National Archives in 1999.

16. **Records Relating to United Nations Affairs, 1958-1966.** Arranged by subject. Copies of telegrams, copies of airgrams, and a few scattered memorandums relating to UN issues as they related to Latin America.

Volume: 2/3 foot. Lot 69D231 (part)
WNRC Acc. No. 59-73-14 box 1 (part).

Destroy immediately.

17. **Records relating to privileges and immunities,
1957-1965.**

Volume: 1/3 foot. Lot 69D231 (part)
WNRC Acc. No. 59-73-14 box 1 (part)

Destroy immediately.