REQUEST FOR RECORDS DISPOSITION AUTHORITY					, ЈОВ NUMBER N1-79-96-2			
To NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408				DAT	DATE RECEIVED 6 - 28-96			
1 FROM (Agency or establishment)					NOTIFICATION TO AGENCY			
Department of Interior								
2 MAJOR SUBDIVISION					In accordance with the provisions of 44 U S C 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10			
National Park Service								
3 MINOR SUBDIVISION								
Office Support Team								
4 NAME OF PERSON WITH WHOM TO CONFER 5			5 TELEPHONE	DAT	Έ	ARCHIVIST OF THE	UNITED STATES	
Warren Dade			(202) 523-3710	10-	-30-96	fortu.	tail	
6 AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attachedl page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO manual for Guidance of Federal Agencies,								
Is not required, is attached, or has been requested								
DATE SIGNATURE OF AGENCY REPRESENTATIVE TIT				TITLE	WPS RECORDS OFFICER			
7 Item No	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION					OR SUPERSEDED OB CITATION	10 ACTION TAKEN (NARA USE ONLY)	
	National Park Service Office of Legislative and Congressional Affairs See attached page							
	All changes to this proposed schedule have been approved by: Sur Shume 10 22 96 See senstine alone NARA appraiser date Agency representative date							

115-109

PREVIOUS EDITION NOT USABLE

STANDARD FORM SF 115 (REV 3-91)

Prescribed by NARA 36 CFR 1228

National Park Service Legislative and Congressional Affairs Office

Revisions to Job No N1-79-96-2

1. Legislative Case Files (supersedes NPS-19, Item W38)

Case files containing legislative proposals, copies of bills, hearing and testimony records, legislative analyses, legislative histories, committee reports, correspondence, memorandums, studies, and other records that pertain to NPS legislation and Congressional actions Arranged by Congress and thereunder by individual park unit

AUTHORIZED DISPOSITIONS

- a Textual records Close files at the end of each Congress (2 years), and transfer to the WNRC 2 years after closure Destroy 20 years after closure
- b Microfilm Destroy when no longer needed for reference

2. Legislative Affairs Subject Files (new item)

Subject files containing correspondence, reports, studies, memorandums, compilations of laws from each Congress, laws or pending legislation for other federal agencies that may relate to or affect the Park Service, various committee files, Congressional reports, and legislative reference files that do not pertain to specific legislation that is maintained in legislative case files Alphabetically arranged by subject

AUTHORIZED DISPOSITION Close inactive files at the end of each Congress (2 years) and transfer to the WNRC 2 years after closure Destroy 15 years after closure