

INACTIVE ITEMS. These items may no longer be used to disposition records. They are superseded, obsolete, filing instructions, describe non-records, or were lined off and not approved at the time of scheduling. References to more recent schedules are provided below as a courtesy. Some items may be annotated on the schedule.

(P) Permanent

(T) Temporary

ITEM	STATUS	WHY INACTIVE
1/a	Inactive (T)	Superseded by N1-425-91-001 / 8/a. NOTE: Per the dossier for N1-425-91-001, items with no changes were lined off on N1-425-91-001 to make items with modifications, and additions to the comprehensive schedule more obvious. The line out is not an indication that the item was not approved.
1/b	Inactive (T)	Superseded by N1-425-91-001 / 8/b. NOTE: Per the dossier for N1-425-91-001, items with no changes were lined off on N1-425-91-001 to make items with modifications, and additions to the comprehensive schedule more obvious. The line out is not an indication that the item was not approved.
2	Inactive (P)	Superseded by N1-425-91-001 / 9. NOTE: Per the dossier for N1-425-91-001, items with no changes were lined off on N1-425-91-001 to make items with modifications, and additions to the comprehensive schedule more obvious. The line out is not an indication that the item was not approved.

REQUEST FOR RECORDS DISPOSITION AUTHORITY

(See Instructions on reverse)

LEAVE BLANK

JOB NO

NI - 425-88-1

DATE RECEIVED

1-4-88

TO **GENERAL SERVICES ADMINISTRATION
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.

1. FROM (Agency or establishment)
Department of the Treasury (Financial Management Service)

2 MAJOR SUBDIVISION
Office of the Commissioner

3 MINOR SUBDIVISION
Chief Counsel

4 NAME OF PERSON WITH WHOM TO CONFER
Jiovannah Diggs

5 TELEPHONE EXT
436-5300

DATE
3/17/88

ARCHIVIST OF THE UNITED STATES
[Signature]

6 CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of _____ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached

A GAO concurrence is attached, or is unnecessary

B DATE	C SIGNATURE OF AGENCY REPRESENTATIVE	D TITLE
12/23/87	<i>Jiovannah L. Diggs</i>	Support Services Specialist

7 ITEM NO	8 DESCRIPTION OF ITEM <i>(With Inclusive Dates or Retention Periods)</i>	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN <i>(NARS USE ONLY)</i>
1	<p>Closed litigation case files</p> <p>a. Files of reference value (containing model language or precedents).</p> <p>DISPOSITION: Retain in office. Do not transfer to Federal Record Center. DESTROY when no longer needed for administrative use.</p> <p>b. Files having no reference value.</p> <p>DISPOSITION: Transfer to Federal Records Center when case is closed. (A minimum of one cubic foot must be accumulated for transfer). DESTROY 4 years after case is closed.</p>		
2	<p>Gifts to the United States - correspondence, 1966-85.</p> <p>Correspondence dealing with tangible and intangible gifts to the United States in order to reduce the federal debt.</p> <p>DISPOSITION: Transfer to the National Archives upon approval of this schedule.</p>		

Copies sent to Agency,

NCF:JNF

3/22/88