

ACTIVE ITEMS. These items, unless subsequently superseded, may be used by the agency to disposition records. It is the responsibility of the user to verify the items are still active.

INACTIVE ITEMS. These items may no longer be used to disposition records. They are superseded, obsolete, filing instructions, describe non-records, or were lined off and not approved at the time of scheduling. References to more recent schedules are provided below as a courtesy. Some items may be annotated on the schedule.

(P) Permanent

(T) Temporary

ITEM	STATUS	WHY INACTIVE
1	P (Active)	
2	T (Inactive)	Agency reported all records were destroyed. No more will be created.
3	T (Inactive)	Agency reported all records were destroyed. No more will be created.

REQUEST FOR RECORDS DISPOSITION AUTHORITY <i>(See Instructions on reverse)</i>		LEAVE BLANK	
		JOB NO	NC1-237-85-1
TO GENERAL SERVICES ADMINISTRATION NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408		DATE RECEIVED	10-16-85
1 FROM (Agency or establishment)		NOTIFICATION TO AGENCY	
Department of Transportation		In accordance with the provisions of 44 U S C 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required	
2 MAJOR SUBDIVISION			
Federal Aviation Administration			
3 MINOR SUBDIVISION			
Aviation Activity Branch			
4 NAME OF PERSON WITH WHOM TO CONFER		5 TELEPHONE EXT	DATE
Phillip A. Leach		426-8735	2-10-86
6 CERTIFICATE OF AGENCY REPRESENTATIVE		ARCHIVIST OF THE UNITED STATES	
		<i>Frank S. Bunker</i>	

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached

A GAO concurrence is attached, or is unnecessary

B DATE	C SIGNATURE OF AGENCY REPRESENTATIVE	D TITLE
10/17/85	<i>Phillip A. Leach</i>	Records Officer

7 ITEM NO	8 DESCRIPTION OF ITEM <i>(With Inclusive Dates or Retention Periods)</i>	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN <i>(NARS USE ONLY)</i>
1.	<p><u>History of Loan Guarantee Program Files.</u> Memoranda, agenda, reports, master copy of manual, and statistical summaries documenting the policies, procedures, and coordination of the loan guarantee program. Arranged chronologically. Current volume: 6 in.</p> <p><u>Disposition.</u> Permanent. Offer to National Archives in 1996 or when last loans are paid, whichever is sooner.</p>		
2.	<p><u>General Correspondence Files.</u> Correspondence, memoranda, reports, and other records relating to the daily administration of the loan guarantee program.</p> <p><u>Disposition.</u> Transfer to FRC when four years old. Destroy when eight years old.</p>		
3.	<p><u>Aircraft Loan Guarantee Records.</u> Case files for loans which have been paid in full and applications for loans which have been denied or withdrawn.</p> <p><u>Disposition.</u> Transfer to FRC when five years old. Destroy when ten years old.</p>		