

National Archives and Records Administration
REQUEST FOR DISPOSITION AUTHORITY

Records Schedule Number: DAA-0571-2020-0006

Status: INACTIVE
Date Approved: 12/01/2020

General Information

Agency or Establishment	Pipeline and Hazardous Materials Safety Administration
Record/Scheduling Group	0571 - Records of the Pipeline and Hazardous Materials Safety Administration
Records Schedule Applies To	Agency Subdivision
Major Subdivision	Pipeline and Hazardous Materials Safety Administration
Minor Subdivision	Office of Hazardous Materials Safety
Schedule Subject	PROGRAM DEVELOPMENT – PHH-60
Additional Schedule Information	The Program Development provides integrated planning, development, and evaluation of programmatic activities for the Associate Administrator for Hazardous Materials Safety. Program Development PHH- 60 is responsible for obtaining reports of incidents, conducting risk assessment, collect and report findings, provides data analysis. Records are currently maintained in the Hazmatics system, but this schedule applies to records in previous or subsequent systems that document hazardous materials release incidents.
Is There a Classified Version of This Schedule?	No
Is consultation and coordination with Tribal Governments required?	Predate requirement

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Item Count

Total number of disposition items: 1

Number of Temporary disposition items: 0

Number of Permanent disposition items: 1

Number of Items with Disposition Not Approved: 0

Number of Inactive disposition items: 1

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Outline of Records Schedule Items for DAA-0571-2020-0006

Item #	Title	Disposition
0001	Accidents/Incident Reports	Permanent

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Records Schedule Items

DAA-0571-2020-0006-0001		STATUS: INACTIVE - NOT FOR USE	
ITEM GENERAL INFORMATION			
Item Title	Accidents/Incident Reports		
Item Description	Accident/Incident reporting (5800.1) received from shipper or carriers containing information about unintentional hazardous material releases during transportation. Reports include company information, materials spilled, quantity released, incident site, and similar data about the incident.		
Is this item media neutral?	No		
Media limitation	Digital only		
Is this item a Big Bucket?			
SUPERSEDED AGENCY DISPOSITION AUTHORITIES AND GRS DEVIATIONS			
Does this item supersede existing disposition authorities?	Yes		
	Superseded Items		
Superseded Item	Item Superseded in Part?	Explanation	
N1-467-93-3 / 1	No		
Is this item a deviation from the GRS?	No		
DISPOSITION INSTRUCTION			
DO NOT USE. This item is inactive because it was superseded by New Disposition Authority Number: DAA-0571-2025-0003-0001 on 04/22/2026.			
Final Disposition	Permanent		
Cutoff Instructions	Other: Cutoff annually		
Are there multiple instructions for this item?	No		
Transfer Instruction	Transfer to the National Archives 15 year(s) after cutoff		
ADDITIONAL INFORMATION			
Approximate first year of records covered by this authority	2002		
End year of records covered by this authority	Still being created		
Date span of the initial transfer	From: --/--/2002 To: --/--/2006		
Frequency of transfer	1		

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Are any of the records covered by this item subject to a FOIA exemption?

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Signatory Information

Action	User	Date
Approve	David Ferriero	12/01/2020