

## Request for Records Disposition Authority

Records Schedule Number      **DAA-GRS-2017-0005**  
Schedule Status                **Modified Approved Version**

Agency or Establishment        **General Records Schedules (National Archives and Records Administration)**

Record Group / Scheduling Group **General Records Schedules**

Records Schedule applies to    **Government-wide**

Schedule Subject                **Addition to GENERAL RECORDS SCHEDULE 1 1 Administrative Claims Records**

Internal agency concurrences will be provided    **No**

Background Information        **This schedule adds an item to GRS 1 1 covering Administrative Claims records This schedule is subject to the limitations outlined in the introduction to GRS 1 1**

### Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
1	0	1	0

### GAO Approval

## Outline of Records Schedule Items for DAA-GRS-2017-0005

Sequence Number

1	Administrative claims by or against the United States Disposition Authority Number DAA-GRS-2017-0005-0001
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## Records Schedule Items

Sequence Number					
1	<p><b>Administrative claims by or against the United States</b></p> <p>Disposition Authority Number      <b>DAA-GRS-2017-0005-0001</b></p> <p>Records of monetary or property claims by the United States subject to the Federal Claims Collection Standards, completed or closed by • payment in full • compromise agreement • termination of collection action • determination that money or property is not owed to the United States • approval or denial of claim waiver for erroneous payment of pay, travel, or relocation expenses to a civilian Federal employee or a member or former member of the uniformed services or the National Guard • lifting of court order Also, records of monetary claims against the United States, completed or closed by • disallowance in full • allowance in full or in part with final payment awarded • settlement, compromise, or withdrawal • lifting of court order Legal Citations 31 CFR 900-904 28 U S C 2401 28 U S C 2415(a) 31 U S C 3716(c) 31 U S C 3716(e)</p> <p>Final Disposition                      <b>Temporary</b></p> <p>Item Status                                <b>Active</b></p> <p>Is this item media neutral?            <b>Yes</b></p> <p>Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing?        <b>Yes</b></p> <p>Do any of the records covered by this item exist as structured electronic data?                            <b>Yes</b></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 50%;">Manual Citation</th> <th style="width: 50%;">Manual Title</th> </tr> </thead> <tbody> <tr> <td><b>GRS 1 1, item 080</b></td> <td></td> </tr> </tbody> </table> <p>GRS or Superseded Authority Citation      <b>N1-GRS-87-013 / 1/A N1-GRS-87-013 / 1/B/1 N1-GRS-87-013 / 1/B/2/A N1-GRS-87-013 / 1/B/2/B N1-GRS-87-013 / 1/B/3 N1-GRS-87-013 / 1/C N1-GRS-88-001 / 11/A N1-GRS-88-001 / 11/B</b></p> <p>Disposition Instruction</p>	Manual Citation	Manual Title	<b>GRS 1 1, item 080</b>	
Manual Citation	Manual Title				
<b>GRS 1 1, item 080</b>					

Retention Period	Destroy 7 years after final action, but longer retention is authorized if required for business use
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Additional Information	
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GAO Approval	Not Required
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## Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified

## Signatory Information

Date	Action	By	Title	Organization
01/05/2017	Certify	Margaret Hawkins	Director of Records Management Services	National Records Management Program - ACNR Records Management Services
05/16/2017	Submit for Concurrency	Galen Wilson	Senior Appraisal Archivist	National Archives and Records Administration - Records Management Services
05/22/2017	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - ACNR Records Management Services
05/22/2017	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - ACNR Records Management Services
05/23/2017	Approve	David Ferriero	Archivist of the United States	Office of the Archivist - Office of the Archivist