

National Archives and Records Administration
REQUEST FOR DISPOSITION AUTHORITY

Records Schedule Number: DAA-GRS-2022-0005

Status: APPROVED
Date Approved: 11/16/2022
Last Modified: 11/05/2024

General Information

Agency or Establishment	General Records Schedules (National Archives and Records Administration)
Record/Scheduling Group	GRS - General Records Schedules
Records Schedule Applies To	Government-wide All agencies except:
Schedule Subject	GRS 3.2: Information Systems Security Records - Cybersecurity Logging Records
Additional Schedule Information	This schedule covers records created and maintained by federal agencies related to protecting the security of information technology systems and data, and responding to computer security incidents.
Is There a Classified Version of This Schedule?	No
Is consultation and coordination with Tribal Governments required?	No- The records covered by this schedule do not implicate Tribal interests

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Item Count

Total number of disposition items: 2

Number of Temporary disposition items: 2

Number of Permanent disposition items: 0

Number of Items with Disposition Not Approved: 0

Number of Inactive disposition items: 0

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Outline of Records Schedule Items for DAA-GRS-2022-0005

Item #	Title	Disposition
0001	Cybersecurity logging records. : Full packet capture data.	Temporary
0002	Cybersecurity logging records. : Cybersecurity event logs.	Temporary

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Records Schedule Items

Group Title	Cybersecurity logging records.
Group Description	<p>For additional information about these records, see OMB Memo M-21-31.</p> <p>Note: The requirements in OMB Memo M-21-31 do not apply to national security systems. Agencies may use this GRS for national security systems or submit an agency-specific schedule.</p>
DAA-GRS-2022-0005-0001	STATUS: Active
ITEM GENERAL INFORMATION	
Item Title	Full packet capture data.
Item Description	<p>Packet capture (PCAP) results from the interception and copying of a data packet that is crossing or moving over a specific computer network.</p> <p>Legal citation: OMB Memo M-21-31</p>
Is this item media neutral?	No
Media limitation	Digital only
Is this item a Big Bucket?	
MANUAL CITATION	
Agency Code	GRS 3.2, item 035
SUPERSEDED AGENCY DISPOSITION AUTHORITIES AND GRS DEVIATIONS	
Does this item supersede existing disposition authorities?	No
Is this item a deviation from the GRS?	No
DISPOSITION INSTRUCTION	
Final Disposition	Temporary
Retention Period	Other: Destroy when 72 hours old. Longer retention is authorized for business use.
ADDITIONAL INFORMATION	
Are any of the records covered by this item national security classified?	
GAO Approval Required	No
DAA-GRS-2022-0005-0002	STATUS: Active
ITEM GENERAL INFORMATION	
Item Title	Cybersecurity event logs.

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Item Description	Logs required by OMB Memo M-21-31 to capture data used in the detection, investigation, and remediation of cyber threats.
	Legal citation: OMB Memo M-21-31
Is this item media neutral?	No
Media limitation	Digital only
Is this item a Big Bucket?	
MANUAL CITATION	
Agency Code	GRS 3.2, item 036
SUPERSEDED AGENCY DISPOSITION AUTHORITIES AND GRS DEVIATIONS	
Does this item supersede existing disposition authorities?	No
Is this item a deviation from the GRS?	No
DISPOSITION INSTRUCTION	
Final Disposition	Temporary
Retention Period	Other: Destroy when 30 months old. Longer retention is authorized for business use.
ADDITIONAL INFORMATION	
Are any of the records covered by this item national security classified?	
GAO Approval Required	No

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Signatory Information

Action	User	Date
Approve	Debra Wall	11/16/2022