

National Archives and Records Administration
REQUEST FOR DISPOSITION AUTHORITY

Records Schedule Number: DAA-GRS-2024-0002

Status: APPROVED
Date Approved: 06/12/2024
Last Modified: 11/12/2024

General Information

Agency or Establishment	General Records Schedules (National Archives and Records Administration)
Record/Scheduling Group	GRS - General Records Schedules
Records Schedule Applies To	Government-wide All agencies except:
Schedule Subject	GRS 6.7: Special Collections Required by Statute
Additional Schedule Information	On occasion, Congress passes laws that require agencies to transfer special collections of records to the National Archives. This schedule provides disposition authority for agencies to transfer copies of these records to comply with the law. Examples of special record collections include The Civil Rights Cold Case Records Collection Act of 2018 (P.L. 115-426) and The 2024 National Defense Authorization Act: Unidentified Anomalous Phenomena Collection (Public Law 118-31, Sections 1841-1843).
Is There a Classified Version of This Schedule?	No
Is consultation and coordination with Tribal Governments required?	No - the records covered by this schedule do not implicate Tribal interests

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Item Count

Total number of disposition items: 1

Number of Temporary disposition items: 0

Number of Permanent disposition items: 1

Number of Items with Disposition Not Approved: 0

Number of Inactive disposition items: 0

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Outline of Records Schedule Items for DAA-GRS-2024-0002

Item #	Title	Disposition
0001	Special collections required by statute	Permanent

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Records Schedule Items

DAA-GRS-2024-0002-0001		STATUS: Active
ITEM GENERAL INFORMATION		
Item Title	Special collections required by statute	
Item Description	Copies of records that an agency creates specifically for the purpose of transferring special collections of records to the National Archives as required by statute. Exclusion: 1. This item does not apply to the original records that remain in the agency and are subject to existing agency-specific authorities. Additionally, GRS 4.5 cannot be applied to the original record based solely on creation of this copy.	
Is this item media neutral?	Yes	
Is this item a Big Bucket?	No	
SUPERSEDED AGENCY DISPOSITION AUTHORITIES AND GRS DEVIATIONS		
Does this item supersede existing disposition authorities?	No	
Is this item a deviation from the GRS?	No	
DISPOSITION INSTRUCTION		
Final Disposition	Permanent	
Cutoff Instructions	There is no cutoff instruction	
Are there multiple instructions for this item?	No	
Transfer Instruction	Other: Transfer to the National Archives as required by statute.	
ADDITIONAL INFORMATION		
Legal citation related to record retention (if applicable)	44 U.S.C. 2107 note	
Current Records Format	Textual data:Unknown	
Are any of the records covered by this item subject to a FOIA exemption?	Yes	
FOIA Exemption(s)	Freedom of Information Act (FOIA)	

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Signatory Information

Action	User	Date
Approve	Colleen Shogan	06/12/2024