

INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

Schedule Number: N2-064-15-001

This schedule provided disposal authority for records previously accessioned into the holdings of the National Archives.


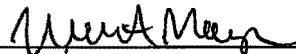
Per NARA Directive 1540 – *Reappraisal and Deaccessioning of Archival Federal Records*:

An internal disposal is the permanent removal of a discrete set of an accessioned series of records from NARA's physical and legal custody, from any number of physical locations (up to and including all physical locations), because they have been reappraised as temporary, without affecting the existing disposition authority for any remaining records. This removal can result in the records being destroyed, permanently returned to an agency, or donated to another organization.

It is assumed that the schedule was implemented after the record scheduling process was completed (concurrence by the agency, notice to the public via the Federal Register, and approval by the Archivist of the United States).

Date Reported: 11/18/2020

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Request for Records Disposition Authority (See Instructions on reverse)		Leave Blank (NARA Use Only)	
To. National Archives and Records Administration (NIR) Washington, DC 20408		Job Number N2-64-15-1	
1 From (Agency or establishment) NATIONAL ARCHIVES AND RECORDS ADMINISTRATION		Date Received 6/5/15	
2 Major Subdivision Research Services		Notification to Agency In accordance with the provisions of 44 U.S.C. 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.	
3 Minor Subdivision Access Coordinator - Washington, DC			
4 Name of Person with whom to confer David A. Langbart, RDT	5. Telephone (include area code) 301-837-3172	Date 2/16/16	Archivist of the United States 
6 Agency Certification I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached <u>2</u> page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies. <input checked="" type="checkbox"/> is not required <input type="checkbox"/> is attached <input type="checkbox"/> has been requested			
Signature of Agency Representative 		Title Executive for Research Services Date (mm/dd/yyyy) 5/18/15	
7 Item Number	8. Description of Item and Proposed Disposition	9. GRS or Superseded Job Citation	10. Action taken (NARA Use Only)
	Please see attached.		

(1) RECORDS RELATING TO THE DEVELOPMENT OF A NEW DEPARTMENT OF STATE FILING SYSTEM, 1943. The records include drafts, memorandums, data sheets, correspondence, and other materials. The files consist of the staffer working files and background materials collected and created during the development of a new central filing system for the Department of State. Due to a number of circumstances, the new filing system was not implemented.

3 boxes. Entry 0059-ZZ-21 boxes 1, 5, & 6

Destroy immediately.

(2) SURVEY AND INVENTORY OF FEA RECORDS, c. 1945. The records include inventory forms, correspondence, and other material relating to a survey of the records of the Foreign Economic Administration (FEA).

1 box. Entry 0059-ZZ-21 box 3

Destroy immediately.

(3) UNIDENTIFIED RECORDS. These records consist of a number of indexes/card files the provenance of which is unclear.

7 boxes. Entry 8888-UD-11-1 boxes 9-15

Destroy immediately.

(4) DISPOSAL JOB SAMPLES. The records consist of samples of documents submitted by various agencies (State, OWI, FEA, USIA, CIIA), to support schedules requesting authority to dispose of records. At one time, agencies submitted samples to support disposal requests rather than having National Archives appraisers visit the agencies.

20 boxes. Entry 8888-UD-11-2

Destroy immediately.

(5) SALES RECORD CARDS FOR FOREIGN AFFAIRS RELATED "T" PUBLICATIONS. The records consist of a card file recording the sales of various "T" publications of diplomatic records.

12 boxes. Entry 9999-ZZ-11-4

Destroy immediately.

(6) SALES RECORD CARDS FOR FOREIGN AFFAIRS RELATED "M" PUBLICATIONS. The records consist of a card file recording the sales of various "M" publications of diplomatic records.

20 boxes. Entry 9999-ZZ-11-5

Destroy immediately.