

National Archives and Records Administration
REQUEST FOR DISPOSITION AUTHORITY

Records Schedule Number: DAA-0173-2015-0006

Status: APPROVED
Date Approved: 01/08/2016

General Information

Agency or Establishment	Federal Communications Commission
Record/Scheduling Group	0173 - Records of the Federal Communications Commission
Records Schedule Applies To	Agency Subdivision
Major Subdivision	Office of Managing Director
Minor Subdivision	Financial Operations
Schedule Subject	Telecommunications Relay Service (TRS)
Additional Schedule Information	Telecommunications Relay Service is a telephone service that allows persons with hearing or speech disabilities to place and receive telephone calls. TRS is available in all 50 states, the District of Columbia, Puerto Rico and the U.S. territories for local and/or long distance calls. TRS providers – generally telephone companies – are compensated for the costs of providing TRS from either a state or a federal fund. There is no cost to the TRS user.
Is There a Classified Version of This Schedule?	No
Is consultation and coordination with Tribal Governments required?	Predate requirement

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Item Count

Total number of disposition items: 3

Number of Temporary disposition items: 3

Number of Permanent disposition items: 0

Number of Items with Disposition Not Approved: 0

Number of Inactive disposition items: 2

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Outline of Records Schedule Items for DAA-0173-2015-0006

Item #	Title	Disposition
0001	FCC FORM 431 - TRS Fund Worksheet Information Collection OMB 3060-0536	Temporary
0002	Service Provider Audits	Temporary
0003	TRS Advisory Council Records	Temporary

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Records Schedule Items

DAA-0173-2015-0006-0001		STATUS: Active
ITEM GENERAL INFORMATION		
Item Title	FCC FORM 431 - TRS Fund Worksheet Information Collection OMB 3060-0536	
Item Description	OMB Approved TRS Fund Worksheet for Calculating and Filing Carrier Contributions to fund Interstate Telecommunications Relay Service (iTRS) including Correspondence and Monthly Account Reconciliations	
Is this item media neutral?	Yes	
Is this item a Big Bucket?		
SUPERSEDED AGENCY DISPOSITION AUTHORITIES AND GRS DEVIATIONS		
Does this item supersede existing disposition authorities?	No	
Is this item a deviation from the GRS?	No	
DISPOSITION INSTRUCTION		
Final Disposition	Temporary	
Cutoff Instructions	Other: Cut off at the end of the calendar year.	
Retention Period	Destroy 10 year(s) after cutoff.	
ADDITIONAL INFORMATION		
Are any of the records covered by this item national security classified?		
GAO Approval Required	No	

DAA-0173-2015-0006-0002		STATUS: INACTIVE - NOT FOR USE
ITEM GENERAL INFORMATION		
Item Title	Service Provider Audits	
Item Description	All records related to service provider audits including the RFP, responses and evaluation of responses; PBCs and responses; correspondence including email; workpapers, questionnaires and evaluations; draft reports, final reports and responses to both summaries of findings and observations and corrective action plans.	
Is this item media neutral?	Yes	
Is this item a Big Bucket?		
SUPERSEDED AGENCY DISPOSITION AUTHORITIES AND GRS DEVIATIONS		

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Does this item supersede existing disposition authorities?	No
Is this item a deviation from the GRS?	No
DISPOSITION INSTRUCTION	
DO NOT USE. This item is inactive because it was superseded by New Disposition Authority Number: DAA-0173-2021-0025-0001 on 09/15/2023.	
Final Disposition	Temporary
Cutoff Instructions	Other: Cut off at the end of the calendar year.
Retention Period	Destroy 10 year(s) after cut off.
ADDITIONAL INFORMATION	
Are any of the records covered by this item national security classified?	
GAO Approval Required	No

DAA-0173-2015-0006-0003		STATUS: INACTIVE - NOT FOR USE	
ITEM GENERAL INFORMATION			
Item Title		TRS Advisory Council Records	
Item Description		Advisory Council Meeting minutes and supporting documentation including membership and appointment correspondence, semiannual meeting agendas, formal presentations, meeting expense records, resolutions or other formal correspondence, and subcommittee monthly conference call agendas.	
Is this item media neutral?		Yes	
Is this item a Big Bucket?			
SUPERSEDED AGENCY DISPOSITION AUTHORITIES AND GRS DEVIATIONS			
Does this item supersede existing disposition authorities?		No	
Is this item a deviation from the GRS?		No	
DISPOSITION INSTRUCTION			
DO NOT USE. This item is inactive because it was superseded by New Disposition Authority Number: DAA-0173-2021-0025-0002 on 09/15/2023.			
Final Disposition		Temporary	
Cutoff Instructions		Other: Cut off at the end of the calendar year.	
Retention Period		Destroy 10 year(s) after cutoff.	
ADDITIONAL INFORMATION			

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GAO Approval Required	No

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Signatory Information

Action	User	Date
Approve	David Ferriero	01/08/2016