INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

Schedule Number: N1-173-08-004

All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules.

Explanation / Description:

Item 2 has been superseded by DAA-0173-2019-0001-0004. Other items in this schedule were never approved, as the records were covered under the GRS.

Date Reported: 11/07/2022

REQUEST FOR RECORDS DISPOSITION AUTHORITY		LEAVE BLANK (NARA use only)		
		JOB NUMBER N1-173-08-4		
To: NATIONAL ARCHIVES & RECORDS ADMINISTRATION 8601 ADELPHI ROAD, COLLEGE PARK, MD 20740-6001		Date Received 12 | 19 | 07		
1. FROM (Agency or establishment) **Federal Communications Commission**		NOTIFICATION TO AGENCY		
2. MAJOR SUB DIVISION Office of Engineering and Technology		In accordance with the provisions of 44 U.S.C 3303a, the disposition request, including amendments is approved		
3. MINOR SUB DIVISION Laboratory Division		except for items that may be marked "disposition not approved" or "withdrawn" in column 10.		
4. NAME OF PERSON WITH WHOM TO CONFER Shoko B. Hair	5. TELEPHONE (202)418-1379	DATE 7/15/08	ARCHIVIST OF THE UNITED STATES *[signature]*	

6. **AGENCY CERTIFICATION**

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for Disposal on the attached ___1___ page(s) are not needed now for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

X is not required   ☐ is attached; or   ☐ has been requested.

DATE 12/12/07	SIGNATURE OF AGENCY REPRESENTATIVE *[signature]*	TITLE Records Officer

7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	See attached page.		

Office of Engineering and Technology (OET) - Laboratory Division

OET Knowledgebase (KDB) October 2004.

The OET Knowledgebase system provides two main services: (1) allows individuals in both the government and the private sectors to correspond with the OET Laboratory engineers, examiners and management (aka subject matter experts) on issues of policy and guidelines related to equipment authorizations through the Internet using electronic forms and e-mail; and (2) provides a content management system to allow the OET management to review the questions and issues raised and publish selected items into either a frequently asked questions (FAQ) publication or a rule interpretation. Once published, the information is available to the public in a question and answer format.

A. Input Source Records: Records are keyed directly into system.

B. Master Data File: The system contains questions filed electronically by the public and responses to these questions. The response may also include one or more attachments. In addition, a published version of this information is also available, if the inquiry is determined to be of general interest and should therefore be published as an FAQ or a staff interpretation. One key identifier exists for each inquiry or publication filed. It is the topmost key to all the information stored on file for an inquiry or publication.

> Disposition: Temporary. Destroy when reports are no longer needed for administrative purposes.

C. Output/Reports. Several detailed and full-text searchable reports are available on the published FAQ and rule interpretations. Internal reports on inquiries to be addressed, responses awaiting publication, and audit trail information. (Electronic and Paper)

> Disposition: Temporary. Destroy when reports are no longer needed for administrative purposes.

GRS 20, Item 5

D. Documentation: Includes users guides, tip sheets, manufacturers' manuals, system specifications and file specifications with corresponding instructions.

> Disposition: Temporary. Destroy when updated or no longer needed, whichever is later.

GRS 20, Item 11