

National Archives and Records Administration  
REQUEST FOR DISPOSITION AUTHORITY

Records Schedule Number: DAA-0255-2014-0002

Status: INACTIVE  
Date Approved: 03/11/2015

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## General Information

Agency or Establishment	National Aeronautics and Space Administration
Record/Scheduling Group	0255 - Records of the National Aeronautics and Space Administration
Records Schedule Applies To	Agency-wide
Schedule Subject	Records of the Chief Information Officer
Additional Schedule Information	These are two Agency-specific schedule sub-items that we intend to list in our NASA Records Retention Schedules between our listings of GRS 27-1 and GRS 27-2.
Is There a Classified Version of This Schedule?	No
Is consultation and coordination with Tribal Governments required?	Predate requirement

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## Item Count

Total number of disposition items: 2

Number of Temporary disposition items: 2

Number of Permanent disposition items: 0

Number of Items with Disposition Not Approved: 0

Number of Inactive disposition items: 2

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Outline of Records Schedule Items for DAA-0255-2014-0002

Item #	Title	Disposition
0001	Records of the Chief Information Officer : IT System Compliance Records	Temporary
0002	Records of the Chief Information Officer : IT System Administrative Management Records	Temporary

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Records Schedule Items

Group Title	Records of the Chief Information Officer
Group Description	This schedule provides disposal authorization for certain records created and maintained by Federal Chief Information Officers (CIO) and their program offices.
DAA-0255-2014-0002-0001	STATUS: INACTIVE - NOT FOR USE
ITEM GENERAL INFORMATION	
Item Title	IT System Compliance Records
Item Description	Records documenting analyses of systems, applications, or collections of information for compliance with Federal and Agency requirements (e.g. IPTAs and PIAs).
Is this item media neutral?	Yes
Is this item a Big Bucket?	
MANUAL CITATION	
Agency Code	NPR 1441.1
Manual Title	NASA Records Retention Schedules
SUPERSEDED AGENCY DISPOSITION AUTHORITIES AND GRS DEVIATIONS	
Does this item supersede existing disposition authorities?	No
Is this item a deviation from the GRS?	No
DISPOSITION INSTRUCTION	
<b>DO NOT USE. DAA-0255-20140002-0001 is superseded as appropriate by DAA-GRS-2013-0005-0010 (GRS 3.1, item 040) and DAA-GRS-2016-0003-0003 (GRS 4.2, item 160) on 05/30/2025.</b>	
Final Disposition	Temporary
Retention Period	Other: RETAIN UNTIL ANALYSIS/ASSESSMENT IS SUPERSEDED OR FOR ONE YEAR AFTER DECOMMISSION OF THE SUBJECT SYSTEM/APPLICATION OR COLLECTION TERMINATION.
ADDITIONAL INFORMATION	
Are any of the records covered by this item national security classified?	
GAO Approval Required	Requested and Received
DAA-0255-2014-0002-0002	STATUS: INACTIVE - NOT FOR USE

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<b>ITEM GENERAL INFORMATION</b>	
Item Title	IT System Administrative Management Records
Item Description	Summary data about IT systems and applications maintained for functional administrative management purposes. Records may consist of individual entries into living databases maintained for such purposes.
Is this item media neutral?	Yes
Is this item a Big Bucket?	
<b>MANUAL CITATION</b>	
Agency Code	NPR 1441.1
Manual Title	NASA Records Retention Schedules
<b>SUPERSEDED AGENCY DISPOSITION AUTHORITIES AND GRS DEVIATIONS</b>	
Does this item supersede existing disposition authorities?	No
Is this item a deviation from the GRS?	No
<b>DISPOSITION INSTRUCTION</b>	
<b>DO NOT USE. DAA-255-2014-0002-0002 is superseded by DAA-GRS-2013-0005-0004 (GRS 3.1, item 020). on 05/30/2025.</b>	
Final Disposition	Temporary
Retention Period	Other: UPDATE WHEN DATA OR RECORDS ARE SUPERSEDED; DESTROY WHEN NO LONGER NEEDED FOR AGENCY BUSINESS PURPOSES.
<b>ADDITIONAL INFORMATION</b>	
Are any of the records covered by this item national security classified?	
GAO Approval Required	Requested and Received

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Signatory Information

Action	User	Date
Approve	David Ferriero	03/11/2015