

REQUEST FOR RECORDS DISPOSITION AUTHORITY		JOB NUMBER 71-307-03-1	
TO: NATIONAL ARCHIVES AND RECORDS ADMINISTRATION 8601 ADELPHI ROAD COLLEGE PARK, MD 20740-6001		Date received 2-21-2003	
1. FROM (Agency or establishment) National Science Foundation		NOTIFICATION TO AGENCY In accordance with the provisions of 44 U.S.C. 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn in column 10." <i>Howard Rowley 4/7/03</i>	
2. MAJOR SUBDIVISION Division of Administrative Services			
3. MINOR SUBDIVISION Property and Records Section			
4. NAME OF PERSON WITH WHOM TO CONFER Christine Dozier	5. TELEPHONE NUMBER 703-292-7531	DATE <del>          </del>	ARCHIVIST OF THE UNITED STATES

6. AGENCY CERTIFICATION

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached page(s) are not needed now for the business for this agency or will not be needed after the retention period specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required     is attached; or     has been requested

DATE 2/19/03	SIGNATURE OF AGENCY REPRESENTATIVE <i>Christine Dozier</i>	TITLE Head, Property and Records Section
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7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
1.	<p>Declined and Withdrawn Proposal Case Files: NSF Records Schedule</p> <p>Program case files consisting of declined and withdrawn proposals requesting money for research, research support activities, facilities, institutes, course content, documentation of scientific information, and other purposes relating to the promotion of scientific research. Included are evaluation materials and letters of declination.</p> <p><del>Declined and Withdrawn Proposal Case Files : Paper Jacket</del></p> <p>Disposition: Retain file in program office. Transfer to FRC 2 years after close of case. Destroy 5 years after close of year in which declined or withdrawn.</p> <p>B.</p> <p>Declined and Withdrawn Proposal Case Files: Electronic Jacket (E-Jacket)</p> <p>Disposition: Retain in electronic archive on site at NSF for 5 years after close of year in which declined or withdrawn. Destroy electronic file at the end of the 5 year retention period.</p> <p><i>cc Agency, NR</i></p>	NC1-307-77-1/1	