

INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

Schedule Number: N1-474-11-001



All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules.

Explanation / Description:

Superseded by GRS 6.1, Item 010 (Email of Capstone officials)

Date Reported: 11/07/2019

INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

REQUEST FOR RECORDS DISPOSITION AUTHORITY <i>(See Instructions on Reverse)</i>				LEAVE BLANK (NARA USE ONLY) NUMBER N1-474-11-1	
TO NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408				DATE RECEIVED 6124/11	
1 FROM (Agency or Establishment) FEDERAL RETIREMENT THRIFT INVESTMENT BOARD				NOTIFICATION TO AGENCY In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10	
2 MAJOR SUBDIVISION OFFICE OF THE EXECUTIVE DIRECTOR [OED]					
3 MINOR SUBDIVISION					
4 NAME OF PERSON WITH WHOM TO CONFER Vivian A. Scott, RM Specialist		5 TELEPHONE (202) 942-1629		DATE 6/22/11	
6 AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached ___ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, <input checked="" type="checkbox"/> X is not required, <input type="checkbox"/> is attached, or <input type="checkbox"/> has been requested		ARCHIVIST OF THE UNITED STATES 			
DATE June 22, 2011		SIGNATURE OF AGENCY REPRESENTATIVE Barbara P. Torres 		TITLE Administrative Officer and Records Management Officer	
7 ITEM NO	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION			9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
	<u>Executive Director's Monthly Calendar</u> The record keeping copy of the monthly calendar of the Executive Director's official monthly activities that is maintained by his Executive Assistant <u>Disposition</u> Cut off at the end of the calendar year Destroy 3 years after cutoff			N1-474-97-4, item 6	