REQUEST FOR RECORDS DISPOSITION AUTHORITY	JOB NUMBER N1-17-98-1
To: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408	DATE RECEIVED 12/5/98
1. FROM (Agency or establishment) Dept of Agriculture	NOTIFICATION TO AGENCY
2. MAJOR SUBDIVISION Food Safety and Inspection Service	In accordance with the provisions of 44 U.S.C. 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.
3. MINOR SUBDIVISION Bureau of Animal Industry	

4. NAME OF PERSON WITH WHOM TO CONFER	5. TELEPHONE	DATE	ARCHIVIST OF THE UNITED STATES
Vernon McLendon	202-720-5033	3-3-99	John W. Carlin

6. AGENCY CERTIFICATION

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 4 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO manual for Guidance of Federal Agencies,

☒ is not required; ☐ is attached; or ☐ has been requested.

DATE	SIGNATURE OF AGENCY REPRESENTATIVE	TITLE
12/3/98	Vn Bonnie DeBoyd	Chief Paperwork Management Branch

7. Item No.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	Record Group 17 - Records of the Bureau of Animal Industry This schedule provides for one-time disposition authority for Dept of Agriculture records stored at the WNRC. SEE ATTACHED SCHEDULE		

MAR 11 ... MHR

Copy to: Agency, NWMW, NWMD, NWC

RG 17 Department of Agriculture, Bureau of Animal Industry

The Bureau of Animal Industry was responsible for the investigation and administration of statutes and regulations to protect the public from infected or diseased meat products, eradicate animal disease and improve livestock quality. This agency was abolished by Executive Order in 1953 and its functions assumed by the Agricultural Research Service.

1 - Evidentiary Animal Health Division Records

These records consist of low level and high level carbon copies of correspondence and all other papers created or received as evidence of the organization and its procedural activities. Administrative records cover topics such as personnel actions, purchasing, budget and time and attendance. Interfiled within these routine office records are circular letters and memoranda which document procedural problems and the interaction of the Bureau Chief with other administrators, universities and foreign countries on the shipment of organisms and cultures for study purposes and the development and eventual manufacture of serums. Files also contain information relating to meat inspection activities with domestic meat plants and foreign countries on criteria of Federal Meat Inspection Regulations.

1a: Program records
Disposition: Permanent. Transfer to National Archives upon approval of schedule

1b: Facilitative animal health records
Disposition: Temporary. Dispose of during archival processing.

Justification: Records relating to the execution of the agency's mission. Accretion to RG 17 records in National Archives custody (17.2.1).

Supersedes IINNA2358/1

Accessions
April 8, 1998- 114 cubic feet
(017-62A1245)

2 - Headquarters - Division of Animal Husbandry - Virus Serum Control, 1934-1949

Original carbon copies of monthly reports from field to headquarters. Reports provide status of field projects. Information includes number of farms visited, number of animals vaccinated and instances of outbreaks of disease. Arranged geographically by state, thereunder by location.

Disposition: Permanent. Transfer to National Archives upon approval of schedule.

Justification: Correspondence relating to the control of viruses and serums used in treating animals. Accretion to RG 17 records in National Archives custody (17.3).

Supersedes IINNA2521/1

Accessions
April 8, 1998-2 cubic feet
(017-65A2316)

3 - Foot and Mouth Disease Records, 1947-1951- Mexico

Reports, telegrams, and carbon copies of technical and administrative correspondence, relating to the work of the Mexican U.S. Commission on the eradication of foot and mouth disease. Topics cover personnel actions, purchasing and time and attendance. Interfiled within these routine office records are reports, circulars, directives, memoranda, meeting minutes, press releases and other materials which document the activities of the joint Commission. These program records provide information on cattle sales, quarantine, and vaccination of animals, eradication plans and procedures and the development of serums. In some instances, correspondence is in both English and Spanish.

3a: Program Records
Disposition: Permanent. Transfer to National Archives upon approval of schedule.

3b: Facilitative animal health records
Disposition: Temporary. Dispose during archival processing.

Justification: Records relating to the execution of the Agency's mission to eradicate foot and mouth disease. Accretion to RG 17 records in National Archives custody (17.2.1)

Supersedes IINNA2490/1

Accessions
May 12 and June 17, 1998-70 cubic feet
(017-58A0425)