

## Request for Records Disposition Authority

Records Schedule Number      **DAA-0095-2018-0007**

Schedule Status      **Approved**

Agency or Establishment      **Forest Service**

Record Group / Scheduling Group      **Records of the Forest Service**

Records Schedule applies to      **Agency-wide**

Schedule Subject      **Cooperative Fire Protection**

Internal agency concurrences will  
be provided      **No**

Background Information      **Cooperative fire protection activities provide technical and financial assistance to the States, Territories, and Commonwealths, including distributing money through grants; providing technical expertise and facilitating Federal cooperative relationships; and assisting the Federal Emergency Management Agency in assisting States in the management of wildfire disasters.**

### Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
1	0	1	0

GAO Approval

## Outline of Records Schedule Items for DAA-0095-2018-0007

Sequence Number	
1	Cooperative Fire Protection Program Administration Disposition Authority Number: DAA-0095-2018-0007-0001

## Sequence Number

1

## Disposition Authority Number DAA-0095-2018-0007-0001

Final Disposition	Temporary
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Item Status	Active
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Is this item media neutral? **Yes**

Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing?	No
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Manual Citation	Manual Title
FSH 6209.11, Chapter 40, Filecode 3100	Forest Service Records Management Handbook

GRS or Superseded Authority	N1-095-10-004 / 271
Citation	N1-095-10-004 / 272
	N1-095-10-004 / 273

## Disposition Instruction

<b>Cutoff Instruction</b>	<b>End of fiscal year.</b>
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<b>Retention Period</b>	<b>Destroy 5 year(s) after cutoff</b>
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### Additional Information

GAO Approval	Not Required
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## Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

## Signatory Information

Date	Action	By	Title	Organization
04/13/2018	Certify	Monica McGee	Records Officer	Forest Service - WO - ORMS - CRM
09/12/2018	Submit for Concurrency	Carla Simms	Archives Specialist	National Archives and Records Administration - Records Management Operations
09/13/2018	Concur	Kate Flaherty	Appraiser	National Archives and Records Administration - ACRA
10/10/2018	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - ACNR Records Management Services
10/11/2018	Approve	David Ferriero	Archivist of the United States	Office of the Archivist - Office of the Archivist