

Request for Records Disposition Authority

Records Schedule Number DAA-0095-2018-0055
Schedule Status Approved

Agency or Establishment Forest Service
Record Group / Scheduling Group Records of the Forest Service
Records Schedule applies to Agency-wide
Schedule Subject Water Resource Management
Internal agency concurrences will be provided No

Background Information

The objectives of water resource management are to integrate water resource management with Forest Service land and resource management planning and to coordinate National Forest water resource protection, development, and improvement programs with similar programs of other Federal, State, and local agencies; and To assess effectiveness of management in meeting legislative mandates, such as those pertaining to pollution control and to the securing of favorable conditions of streamflow.

It is the policy of water resource management to address water resource management in land and resource planning, program planning and budgeting, and when conducting environmental analyses (FSM 1900) and to coordinate programs and activities, such as weather modification, which can produce affects outside as well as within the area of application, with all affected interests. As a general policy, water resource management supports properly designed and technically sound water related activities of cooperators on National Forest System lands, provided those activities and anticipated results are not in conflict with any applicable law or regulation governing the administration and management of these lands.

Associated FS-Mission specific records retention schedule items currently approved by NARA that are not included as part of this request: N1-95-10-4, item 226

Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
1	0	1	0

GAO Approval

Outline of Records Schedule Items for DAA-0095-2018-0055

Sequence Number

1

Water Resource Management Case Files

Disposition Authority Number: DAA-0095-2018-0055-0001
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Records Schedule Items

Sequence Number					
1	<p>Water Resource Management Case Files</p> <p>Disposition Authority Number DAA-0095-2018-0055-0001</p> <p>Consists of case files containing general correspondence and records pertaining to: •Barometer Watersheds: Includes documentation that measures the impact of watershed practices on water resources for typical watershed sites. Case studies include the plan of work, standards of operation, and reports. •Cooperative Water-Related Activities: Includes flood forecasting, weather modification, and water measurement. •Out-service Water Resource Development: Includes river basin programs, advisory committee and coordination with other agencies; and out-service water development projects. •Water Quality Management: Interpretative reports based on analyses of water quality data. •Water Resource Investigations: Collection data necessary for conducting forest management planning implementation; data includes surface and ground water supplies, climate, water quality, terrestrial features, and hydrologic surveys.</p> <p>Final Disposition Temporary</p> <p>Item Status Active</p> <p>Is this item media neutral? Yes</p> <p>Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? No</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Manual Citation</th> <th style="text-align: left;">Manual Title</th> </tr> </thead> <tbody> <tr> <td>FSH 6209.11, Chapter 40, Filecode 2530</td> <td>Forest Service Records Management Handbook</td> </tr> </tbody> </table> <p>GRS or Superseded Authority Citation N1-95-10-004 / 227 N1-95-10-004 / 228 N1-95-10-004 / 229 N1-95-10-004 / 230 N1-95-10-004 / 231</p> <p>Disposition Instruction</p> <p>Cutoff Instruction End of fiscal year in which case file closed</p> <p>Retention Period Destroy 30 year(s) after cutoff</p> <p>Additional Information</p>	Manual Citation	Manual Title	FSH 6209.11, Chapter 40, Filecode 2530	Forest Service Records Management Handbook
Manual Citation	Manual Title				
FSH 6209.11, Chapter 40, Filecode 2530	Forest Service Records Management Handbook				

GAO Approval

Not Required

Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

Signatory Information

Date	Action	By	Title	Organization
04/17/2018	Certify	Monica McGee	Records Officer	Forest Service - WO - ORMS - CRM
03/07/2019	Submit for Concurrency	Carla Simms	Archives Specialist	National Archives and Records Administration - Records Management Operations
03/14/2019	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - ACNR Records Management Services
03/14/2019	Concur	Laurence Brewer	Chief Records Officer	National Records and Archives Administration - National Records and Archives Administration
03/18/2019	Approve	David Ferriero	Archivist of the United States	Office of the Archivist - Office of the Archivist