

N1-095-00-1

To: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR)
WASHINGTON, DC 20408

DATE RECEIVED
9/21/2000

1. FROM (Agency or establishment)
Department of Agriculture

NOTIFICATION TO AGENCY
In accordance with the provisions of 44 U.S.C. 3303a, the disposition request, including amendments, is approved except for items that may be marked Adisposition not approved or Awithdrawn in column 10.

2. MAJOR SUBDIVISION
Forest Service

3. MINOR SUBDIVISION

4. NAME OF PERSON WITH WHOM TO CONFER
Janie Handley

5. TELEPHONE
703-605-4558

DATE
10-10-00
ARCHIVIST OF THE UNITED STATES
John W. Carl

6. AGENCY CERTIFICATION
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 3 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO manual for Guidance of Federal Agencies,
 is not required; is attached; or has been requested.

DATE: 9/20/2000
SIGNATURE OF AGENCY REPRESENTATIVE: *Leslie Crawford*
TITLE: Records Officer

7. Item No	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	WNRC Project See attached		

**WNRC PROJECT
USDA FOREST SERVICE, RG 95**

N1-095-00-1

1. Program Records of the Division of Research Administration

WNRC Accession 95-58A0064, boxes 1-16:

Includes correspondence, memoranda, reports, and maps relating to experimental forests, branch stations, cooperation, defense-related matters, marketing, and an international conference. Arranged alphabetically by general subject within each box. Records created ca. 1914-1951.

WNRC Accession 95-58M0064, boxes 17-46:

Includes correspondence, memoranda, and reports relating to cooperation, legislation, patents, Forest Service publications, and national defense. Arranged in rough alphabetical order by general subject within each box. Records created ca. 1936-1953.

WNRC Accession 95-58B0064, boxes 48-66:

Includes correspondence, memoranda, and reports relating to cooperative agreements, defense-related matters, lumber prices, and forest cooperatives. Arranged in rough alphabetic order by general subject within each box. Records created ca. 1930-1953.

WNRC Accession 95-58D0064, boxes 79-80:

Includes correspondence, memoranda, and reports regarding forest cooperatives. Arranged in rough alphabetic order by general subject within each box. Records created ca. 1935-1953.

WNRC Accession 095-62C0481, boxes 16-18

WNRC Accession 095-62E0481, box 20:

Includes correspondence, memoranda, and reports relating to cooperation, fire risk and suppression, inspections, publications and professional meetings. The records are arranged by general subject. However, a mixture of filing systems is present, namely the pre-1960 alpha and post-1960 numeric coding systems. Arranged by general subject within each box. Records created ca. 1910-1959.

WNRC Accession 95-58I0064, boxes 153-162:

Records are currently designated for disposal under 6209-11/4510/1/1A. Material consists of Research Administration Division program-level reports and correspondence regarding cooperation, legislation, photography, and research projects.

WNRC Accession 95-59A1753, boxes 34-54

WNRC Accession 60F0851, boxes 20-26
WNRC Accession 95-60H0781, boxes 42-52:

Includes correspondence, reports, working plans, studies, project analyses, and meeting minutes. Records relate to cooperation on projects, publications, legislation, and communications. They represent specific research programs, such as Forest Products Research, Range Management Research, and Forest Insect Research. Arranged alphabetically by subject classification within each box. Ca. 1930 – 1959.

Permanent: Transfer to the National Archives in January 2001.

Justification: Records document the program of a major Forest Service function.

2. Program Records of the Division of Information and Education

WNRC Accession 95-59T1532, boxes 162-164:

Consists of correspondence, memoranda, and reports relating to the dissemination of information regarding Forest Service activities and mission. Records primarily deal with Forest Service cooperative efforts with private organizations such as the D.A.R. and the Boys Scouts. Arranged by general subject within each box. Records created ca. 1956-57.

Permanent: Transfer to the National Archives in January 2001.

Justification: Records document the program of a major Forest Service function.

3. Fire Disaster Planning and Control Records

Accession 95-69F5902, box 38:

Consists of correspondence and reports related primarily to the subject of the Forest Service's role in fire disaster planning and fire control techniques. The focus of the materials – spread out among numerous file-code headings – is the minimization of fire damage to the United States resulting from a nuclear attack.

Permanent: Transfer to the National Archives in January 2001.

Justification: These records have potentially high historical and evidentiary value. They document the extensive response of the Forest Service to the Cold War era's potential for nuclear disaster. Its forest fire-fighting expertise was brought to bear on planning for the minimization of fire damage throughout the nation. The Forest Service's fire disaster planning reached down to the local level and involved municipal and rural fire-fighting professionals.

4. Annual Reports of the Research Experiment Stations

WNRC Accession 95-60A0852, boxes 1-5:

Annual reports submitted to the Chief of the Forest Service, Washington Office. Arranged roughly in chronological order within each box for each station. Ca. 1916 – 1947.

Permanent. Transfer to the National Archives in January 2001.

Justification: Reports represent research program formulation and documentation in the regions. They are the official copies kept by the Washington Office for reporting of the regional research programs. These records may fall under Forest Service filing code 4070, which has a permanent retention period.