

Request for Records Disposition Authority

Records Schedule Number **DAA-0145-2016-0008**

Schedule Status **Approved**

Agency or Establishment **Farm Service Agency**

Record Group / Scheduling Group **Records of the Farm Service Agency**

Records Schedule applies to **Agency-wide**

Schedule Subject **Federal Register Notice and Rule Making Case Files**

Internal agency concurrences will be provided **No**

Background Information **Documents and related material submitted by FSA for publication in the Federal Register.**

Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
2	0	2	0

GAO Approval

Outline of Records Schedule Items for DAA-0145-2016-0008

Sequence Number	
1	Office of Record - Official agency copies including OGC approved copies. Disposition Authority Number: DAA-0145-2016-0008-0001
2	Federal Register - Public Comments and Background Material Disposition Authority Number: DAA-0145-2016-0008-0002

Records Schedule Items

Sequence Number	
1	<p data-bbox="332 372 1450 414">Office of Record - Official agency copies including OGC approved copies.</p> <p data-bbox="332 425 1450 468">Disposition Authority Number DAA-0145-2016-0008-0001</p> <p data-bbox="332 478 1450 638">Records may include official signed copy of the document for publication, the clearance sheet used to route the document of clearance, the OMB clearance record and any background material that was used to justify the need for the document.</p> <p data-bbox="332 649 1450 691">Final Disposition Temporary</p> <p data-bbox="332 702 1450 744">Item Status Active</p> <p data-bbox="332 755 1450 798">Is this item media neutral? Yes</p> <p data-bbox="332 808 1450 946">Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? No</p> <p data-bbox="332 957 1450 1032">GRS or Superseded Authority Citation NC1-145-82-3/1A</p> <p data-bbox="332 1053 1450 1095">Disposition Instruction</p> <p data-bbox="332 1106 1450 1149">Cutoff Instruction Cutoff at the end of the year in which approved</p> <p data-bbox="332 1159 1450 1202">Retention Period Destroy 15 year(s) after cutoff</p> <p data-bbox="332 1223 1450 1266">Additional Information</p> <p data-bbox="332 1276 1450 1351">GAO Approval Not Required</p>
2	<p data-bbox="332 1361 1450 1404">Federal Register - Public Comments and Background Material</p> <p data-bbox="332 1415 1450 1457">Disposition Authority Number DAA-0145-2016-0008-0002</p> <p data-bbox="332 1468 1450 1510">Records may include letters of comment and any background material.</p> <p data-bbox="332 1521 1450 1564">Final Disposition Temporary</p> <p data-bbox="332 1574 1450 1617">Item Status Active</p> <p data-bbox="332 1627 1450 1670">Is this item media neutral? Yes</p> <p data-bbox="332 1681 1450 1819">Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? No</p> <p data-bbox="332 1830 1450 1904">GRS or Superseded Authority Citation NC1-145-82-3/1B</p>

Disposition Instruction

Cutoff Instruction

Cutoff at the end of year in which created.

Retention Period

Destroy 6 year(s) after cutoff

Additional Information

GAO Approval

Not Required

Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

Signatory Information

Date	Action	By	Title	Organization
07/20/2016	Certify	Keith Holden	Records Officer	Farm Service Agency - Foreign Agricultural Service
11/03/2016	Submit for Concur rence	Tom Cotter	Appraiser	National Archives and Records Administration - ACRA
11/07/2016	Concur	Margaret Hawkins	Director of Records Management Servic es	National Records Management Program - ACNR Records Management Services
11/07/2016	Concur	Laurence Brewer	Director, National R ecords Management Program	National Archives and Records Administration - National Records Management Program
11/09/2016	Approve	David Ferriero	Archivist of the Unite d States	Office of the Archivist - Office of the Archivist