

<b>REQUEST FOR RECORDS DISPOSITION AUTHORITY</b> (See Instructions on reverse)		<b>LEAVE BLANK (NARA use only)</b>	
TO NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		JOB NUMBER NI-258-08-18	DATE RECEIVED
1 FROM (Agency or establishment) United States Department of Agriculture		NOTIFICATION TO AGENCY	
2 MAJOR SUBDIVISION Risk Management Agency (RMA)			
3 MINOR SUBDIVISION			
4 NAME OF PERSON WITH WHOM TO CONFER Erin Tecce or Debbie Lackey	5 TELEPHONE 816 926-7394	DATE 15 July 11	ARCHIVIST OF THE UNITED STATES 

6 AGENCY CERTIFICATION  
I hereby certify that I am authorized to act for this agency in the matters pertaining to the disposition of its records and that the records proposed for disposal attached 2 page(s) are not needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manuel for Guidance of Federal Agencies,

is not required,  is attached, or  has been requested

DATE 6/23/08	SIGNATURE OF AGENCY REPRESENTATIVE Rodger M Matthews	TITLE Agency Records Coordinator
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7 ITEM NO	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
1	<p><b>Risk Management Agency (RMA) was established by the Federal Agriculture Improvement and Reform Act of 1996</b> Prior to 1996, crop insurance programs were administered by the Federal Crop Insurance Corporation (FCIC)</p> <p>The role of RMA is to help producers manage their business risk through effective, market based risk management solutions and to preserve and strengthen the economic stability of America's agricultural producers RMA operates and manages the FCIC in accordance with the Act</p> <p>This schedule is applicable to all records regardless of medium</p> <p><b>USDA Schedule N1-16-87-1, Items 1300 and 1320 is being adopted for use by RMA</b></p> <p><b>External Relations</b></p> <p>Records include material involving high level policy issues of concern to the Department and foreign countries, State, and local governments, other Federal departments, both public and private organizations and institutions Also includes relations with the President and members of his staff and Congressional committees, and Members of Congress</p> <p><b>DISPOSITION</b></p> <p><b>Office of Record</b></p> <p><b>Cutoff at the end of the calendar year Transfer to NARA in 5 year blocks</b> <i>when 30 years old</i> <b>PERMANENT</b></p>		

*RMA approval on appraisal report dated 11.21.2008*

REQUEST FOR RECORDS DISPOSITION AUTHORITY-CONTINUATION		JOB NUMBER	PAGE 2 OF 2
7. ITEM NO	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN ( NARA USE ONLY
b	All other offices <i>Destroy when 3 years old.</i> <del>Destroy when no longer needed for reference</del>		
2	Legislative Branch Relations Records include material pertaining to USDA relations with the Legislative Branch Cutoff at the end of the calendar year Destroy 5 years after cutoff		