

REQUEST FOR RECORDS DISPOSITION AUTHORITY

(See Instructions on reverse)

TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIRA)
WASHINGTON, DC 20408

1. FROM (Agency or establishment) U. S. Department of Agriculture	
2. MAJOR SUBDIVISION Food and Consumer Service	
3. MINOR SUBDIVISION Information Resources Management Division	
4. NAME OF PERSON WITH WHOM TO CONFER Shirley Ward	5. TELEPHONE (703)305-2570

LEAVE BLANK (NARA use only)	
JOB NUMBER N ^o 462.95.1	
DATE RECEIVED 11.17.94	
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.	
DATE 12-22-94	ARCHIVIST OF THE UNITED STATES <i>Cindy Suekamp Petusa</i>

6. AGENCY CERTIFICATION
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached _____ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required; is attached; or has been requested.

DATE 11/9/94	SIGNATURE OF AGENCY REPRESENTATIVE <i>Joseph M. Rodata</i>	TITLE <i>Records Management Officer</i>
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7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
73	<p>We recommend Item 73a (Regulations) be changed from a 15-year retention to a permanent retention because staff office personnel continuously research the official record copy mainly to verify the higher level signatures included on the document. Politically, a number of the program regulations are highly controversial, and often result in court suits which can take years to resolve. These seem to be the ones that are mostly researched years later. We have kept 17 years of regulation files here on the premises because of the constant interest in them.</p> <p>We suggest the following changes to this scheduled item.</p> <p><u>Regulations.</u></p> <p>Filed numerically by CFR Part and by fiscal year. Official record copy of regulations, along with record of official clearances and General Counsel's comments when applicable, which have been published in the Federal Register.</p> <p>a. Official record copy, Washington Office: PERMANENT. ^{Retire} Transfer to the FRC when 10 years old. ^{Transfer} Offer to NARA when 15 years old.</p> <p>b. All other copies. Destroy when superseded or obsolete.</p>		

Copies sent to Agency, NNT, NAE, NCF (4) 12/28/94