

<b>REQUEST FOR RECORDS DISPOSITION AUTHORITY</b> <i>(See Instructions on reverse)</i>		<b>LEAVE BLANK (NARA use only)</b>	
TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		JOB NUMBER	N1-462-95-2
1. FROM (Agency or establishment) U. S. Department of Agriculture		DATE RECEIVED	12-7-94
2. MAJOR SUBDIVISION Food Safety and Inspection Service		NOTIFICATION TO AGENCY	
3. MINOR SUBDIVISION Washington and Field Office Program Records		In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.	
4. NAME OF PERSON WITH WHOM TO CONFER	5. TELEPHONE	DATE	ARCHIVIST OF THE UNITED STATES
Vernie M. McLendon	(202) 720-5033	9-25-95	<i>John W. Carl</i>

**6. AGENCY CERTIFICATION**  
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached \_\_\_ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required;  is attached; or  has been requested.

DATE	SIGNATURE OF AGENCY REPRESENTATIVE	TITLE
12/1/94	<i>Bryce D. Boyd</i>	Chief, Paperwork Management Branch

7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
-	<p>This disposal schedule relates to records created by the Department of Agriculture, Food Safety and Inspection Service, Compliance Program Staff. It consists of the Planned Compliance Program (PCP) System records.</p> <p style="text-align: center;">(SEE ATTACHED)</p>	N1-462-93-2	

*11/11/95* OCT - 3 1995

*copy to NNT  
NSX  
NIA*

Planned Compliance Program (PCP) System

1. Reviews, investigations and general correspondence of individuals or companies who have violated, or may violate the Federal Meat Inspection Act (FMIA), or the Poultry Products Inspection Act (PPIA) by processing, storing, or marketing unwholesome, adulterated or misbranded product. A master compliance file is used to control the frequency of compliance reviews. Review frequency is based on the risk category number assigned to the individuals or company.

a. Electronic Database - Violator Record Copy

PERMANENT. Transfer active (or online) PCP to the National Archives every 3 years.

b. Electronic Database - Nonviolator Record Copy

TEMPORARY. Destroy after it has been maintained in the active PCP database in risk category #9 for 3 years.