

## Request for Records Disposition Authority

Records Schedule Number      DAA-0029-2013-0007  
Schedule Status      Approved

Agency or Establishment      Bureau of the Census  
Record Group / Scheduling Group      Records of the Bureau of the Census  
Records Schedule applies to      Major Subdivision  
Major Subdivision      Bureau of the Census  
Minor Subdivision      Population Division, Estimates and Projections Area  
Schedule Subject      Population Estimates and Projections  
Internal agency concurrences will be provided      No

### Background Information

### Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
1	0	1	0

### GAO Approval

## Outline of Records Schedule Items for DAA-0029-2013-0007

Sequence Number	
1	Population Estimates and Projections
1.1	Population Estimates and Projections Disposition Authority Number: DAA-0029-2013-0007-0001

## Records Schedule Items

Sequence Number	
1	<p><b>Population Estimates and Projections</b></p> <p>The Census Bureau's Population Estimates Program (PEP) produces the official estimates of the population for the United States, its states, counties, cities, and towns, as well as for the Commonwealth of Puerto Rico and its municipios. Demographic components of population change (births, deaths, and migration) are produced at the national, state, and county levels of geography. Additionally, housing unit estimates are produced for the nation, states, and counties. These estimates are used in federal funding allocations, as survey controls, as denominators for vital rates and per capita time series, and as indicators of recent demographic changes. With each new release of annual estimates, the entire time series of the estimates is revised for all years back to the last census. Population projections are estimates of the population for future dates. They are typically based on an estimated population consistent with the most recent decennial census and are produced using the cohort-component method. Projections illustrate possible courses of population change based on assumptions about future births, deaths, net international migration, and domestic migration.</p>
1.1	<p><b>Population Estimates and Projections</b></p> <p>Disposition Authority Number      DAA-0029-2013-0007-0001</p> <ul style="list-style-type: none"><li>• National, state, and county total resident population and demographic components of population change.</li><li>• National resident, household, resident plus Armed Forces overseas, civilian, and civilian noninstitutionalized populations by age, sex, race, and Hispanic origin.</li><li>• State and county resident population by age, sex, race, and Hispanic origin.</li><li>• Puerto Rico Commonwealth and municipio total resident population and demographic components of population change.</li><li>• Puerto Rico Commonwealth and municipio resident population by age and sex.</li><li>• Metropolitan and micropolitan statistical area total resident population and demographic components of population change (Note: metro and micro areas are composed of one or more whole counties or equivalent entities. Producing metro and micro area population estimates involves the aggregation of the appropriate county-level population estimates.)</li><li>• City, town, and other subcounty area total resident population.</li><li>• National Population Projections - Projections of the United States resident population by age, sex, race, and Hispanic origin.</li><li>• State Population Projections - Historical projections of the resident population for each of the 50 states and the District of Columbia.</li></ul> <p>Business/Operational Production Files Additional files included by this schedule are those that pertain to the production of all disseminated data listed above, as well as related research, such as programming specifications, programming code, methodologies, data quality reports, and process verification forms.</p> <p>Final Disposition      Temporary</p>

Item Status	Active
Is this item media neutral?	No
Explanation of limitation	Electronic - Internet
Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing?	Yes
Do any of the records covered by this item exist as structured electronic data?	Yes
Disposition Instruction	
Retention Period	Destroy when 20 years or when no longer needed for business/operational purposes, whichever is longer.
Additional Information	
GAO Approval	Not Required

## Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

## Signatory Information

Date	Action	By	Title	Organization
09/11/2013	Certify	Artina Venning	Section Chief	ACSD - Property and Records Management Branch
05/06/2014	Submit for Concurrence	Henry Wolfinger	Appraiser	National Archives and Records Administration - Records Management Services
05/08/2014	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - Records Management Services
05/12/2014	Concur	Laurence Brewer	Director, National Records Management Program	National Archives and Records Administration - National Records Management Program
05/19/2014	Approve	David Ferriero	Archivist of the United States	Office of the Archivist - Office of the Archivist