

INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

Schedule Number: N1-029-96-001

All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules.

Description:

All records covered by the schedule have been destroyed.

Date Reported: 9/22/2021

INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

REQUEST FOR RECORDS DISPOSITION AUTHORITY (See instructions on reverse)		LEAVE BLANK (NARA use only)	
TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		JOB NUMBER	11-29-96-1
1. FROM (Agency or establishment) Department of Commerce		DATE RECEIVED	12-11-95
2. MAJOR SUBDIVISION Bureau of the Census		NOTIFICATION TO AGENCY	
3. MINOR SUBDIVISION Field Division		In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.	
4. NAME OF PERSON WITH WHOM TO CONFER Leonard F. Thompson	5. TELEPHONE 301-457-2282	DATE for ARCHIVIST OF THE UNITED STATE 3/29/96	<i>James E. Young</i>
6. AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached <u>1</u> page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, <div style="display: flex; justify-content: space-around; margin-top: 10px;"> <input type="checkbox"/> is not required; <input type="checkbox"/> is attached; or <input checked="" type="checkbox"/> has been requested. </div>			
DATE 12/7/95	SIGNATURE OF AGENCY REPRESENTATIVE <i>Leonard F. Thompson</i>	TITLE Records Officer	
7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NAR USE ONLY)
	<p>This is a request to destroy 5,398 cubic feet of Time and Attendance input records. This request is a one time exception to General Records Schedule 2, Item 8. The records are from 1990 Decennial Census. They were transferred from the 12 regional offices to the Data Preparation Division (DPD) in Jeffersonville, Indiana. The records were transferred to DPD using the old GRS 2, Item 3.</p> <p>The Census Bureau is under mandate to clean-out the building where the records are stored and return the building to General Services Administration. There has not been any request on the records since their arrival.</p> <p>1. Time and Attendance record from the 1990 Decennial Census.</p> <p>Disposition: Destroy immediately on approval of this schedule.</p> <p>One-time exception to GRS 2, Item 8.</p>		

DEC 07 1995



UNITED STATES DEPARTMENT OF COMMERCE
Bureau of the Census
Washington, DC 20333-0001

*Facsimile response
1/19/96*

Ms. Phyllis Christenson
General Accounting Office
Records Management Services
411 G Street, NW
Washington, DC 20548

Dear Ms. Christenson:

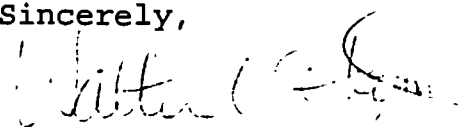
The Bureau of the Census is requesting a one time exception to destroy 5,398 cubic feet of Time and Attendance Input records. This request is an exception to the general provisions set forth in General Records Schedule 2, Item 8. The attached copy of the Form SF-115, "Request for Records Disposition Authority," was submitted to the Records Appraisal Division of the National Archives and Records Administration (NARA) for their determination.

The records are from our 12 Regional Offices in support of the 1990 Decennial Census. The records were shipped from the regional offices to the Census Bureau's Data Preparation Division (DPD) in Jeffersonville, Indiana. It was more cost effective, at the time, to transfer the records to DPD than to the Federal Records Center. The authorized disposition was for 3 years, which made it feasible to have the records at DPD for a short period of time. The retention period for these records was revised to 6 years in 1992.

The Census Bureau is under mandate to clean-out the building where the records are stored and to return the building to General Services Administration by December 31, 1995. There have been no requests for any of these records since their arrival at the storage area in April 1991.

If you have any questions concerning this request or need additional information, please contact Leonard Thompson on 301-457-2282. Your prompt attention to this request will be appreciated.

Sincerely,


WALTER C. ODOM
Chief, Administrative and Publications
Services Division
Bureau of the Census

Enclosure

*1/19/96: GAO concurs with your request
for this one-time exception.*

*Carol M. Hillier
Manager, Operations, Comp. Services*