

Real NCD 10/24/79

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

LEAVE BLANK	
JOB NO	NCL-29-79-16
DATE RECEIVED	9/10/79
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10	
9-13-79 <i>James P. O'Neil</i> Date <i>acting</i> Archivist of the United States	

TO **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1 FROM (AGENCY OR ESTABLISHMENT)
Department of Commerce

2 MAJOR SUBDIVISION
Bureau of the Census

3 MINOR SUBDIVISION Divisions of the Demographic Fields
Area and Economic Fields Area

4 NAME OF PERSON WITH WHOM TO CONFER
Robert W. Rawlins
Robert W. Rawlins

5 TEL EXT
763-5415

6 CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 20 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C DATE	D SIGNATURE OF AGENCY REPRESENTATIVE	E TITLE
8/31/79	<i>Henry V. Parr</i>	Departmental Records Officer

7 ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 SAMPLE OR JOB NO	10 ACTION TAKEN
	<p>The Census Bureau has a records storage facility in Building 72 at Jeffersonville, Indiana which has severe structural problems that necessitate removal of all records within.</p> <p>To facilitate the removal process, the Bureau is seeking authority to destroy all series of records on the attached list marked by the letter "D". This list also contains both the present records schedule provision governing the series and the eligible destruction date for the record as well as the volume, division of origin, and cubic footage. The other series of records on this list (marked by the letters R, W, and H) will either be sent to the Federal Records Center, brought back to the divisions at Suitland, or held at other buildings on the Jeffersonville site.</p> <p>The vast bulk of records marked for destruction are completed sample survey questionnaires. All of the records are designated under current records schedules as temporary.</p> <p>Disposition for records series line items in this schedule which are marked by the letter "D" and stamped "Disposal Approved" :</p> <p style="text-align: center;">DESTROY IMMEDIATELY</p>		

45 items