

**REQUEST FOR RECORDS DISPOSITION AUTHORITY**  
(See Instructions on reverse)

|   |                                |
|---|--------------------------------|
| LEAVE BLANK   |                                |
| JOB NO<br><br>NCL-29-83-1   |                                |
| DATE RECEIVED<br>11-29-82   |                                |
| NOTIFICATION TO AGENCY<br><br>In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10 |                                |
| <i>withdrawn</i>  |                                |
| Date  | Archivist of the United States |

TO: **GENERAL SERVICES ADMINISTRATION,  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)  
Department of Commerce

2. MAJOR SUBDIVISION  
Bureau of the Census

3. MINOR SUBDIVISION  
Census History Staff

|  |                            |
|--|----------------------------|
| 4. NAME OF PERSON WITH WHOM TO CONFER<br><i>WCR Robert W. Rawlins</i><br>Robert W. Rawlins | 5. TEL EXT<br><br>763-5415 |
|--|----------------------------|

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

**A** Request for immediate disposal.

**B** Request for disposal after a specified period of time or request for permanent retention.

|                     |   |  |
|---------------------|---|--|
| C. DATE<br>11-19-82 | D. SIGNATURE OF AGENCY REPRESENTATIVE<br><i>Ruth G. Welch</i> | E. TITLE<br>Departmental Records Officer |
|---------------------|---|--|

| 7. ITEM NO | 8. DESCRIPTION OF ITEM<br>(With Inclusive Dates or Retention Periods)   | 9. SAMPLE OR JOB NO | 10. ACTION TAKEN |
|------------|---|---------------------|------------------|
| 1.         | <p>The Census History Staff of the Data Users Services Division (DUSD) wants to dispose of the following records:</p> <p>Xerographic copies of Planning Memoranda and procedures Memoranda relating to the 1980 Decennial Census. Most of the memoranda are from either Assistant Director of Field Operations Curtis Hill or Assistant Director of Demographic Censuses David Kaplan and directed to the Decennial Census Division (DCD), the Data Preparation Division (DPD), the Field Division, or the Regional Offices. 1976-1978</p> <p>Arranged by year and thence by receipt organizational unit. 2 cubic feet.</p> <p>This material was compiled for use in writing the 1980 Census Procedural History.</p> <p>Documents relating to the Statistical abstract centennial publication.</p> <p>Drafts of proposed articles together with annotations, copies of vouchers, and brief biographical sketches of contributors.</p> <p>Arranged alphabetically by contributor name.</p> |                     | <i>withdrawn</i> |