

REQUEST FOR RECORDS DISPOSITION AUTHORITY (See Instructions on reverse)		LEAVE BLANK (NARA use only)	
TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		JOB NUMBER NI-40-94-1	DATE RECEIVED 9/29/93
1. FROM (Agency or establishment) U. S. Department of Commerce		NOTIFICATION TO AGENCY	
2. MAJOR SUBDIVISION Office of the Secretary		In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.	
3. MINOR SUBDIVISION Office of Procurement and Administrative Services			
4. NAME OF PERSON WITH WHOM TO CONFER Daniel J. Rooney	5. TELEPHONE 482-0585	DATE 4-21-94	ARCHIVIST OF THE UNITED STATES <i>Cathy Herkamp Peters</i>

6. AGENCY CERTIFICATION
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached ___ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required; is attached; or has been requested.

DATE 9/15/93	SIGNATURE OF AGENCY REPRESENTATIVE <i>Daniel Rooney</i>	TITLE Department of Commerce Records Management Officer
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7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
1.	<p>Director of Security, National Security Correspondence <i>CASE FILES,</i> file, 1948-1981, 2 cu.ft.</p> <p>Letters, memoranda, and other correspondence concerning Commerce relations with other federal agencies and organizations on sensitive security matters.</p> <p>Series may include Privacy Act information because some correspondence relates to other agency employees working under cover of Commerce positions.</p> <p>PERMANENT. Offer to NARA immediately upon approval of schedule.</p> <p><i>a. EXTERNAL AGENCY CASE FILES. 1 cu. ft.</i> <i>PERMANENT. TRANSFER TO THE NATIONAL ARCHIVES IN 1996.</i></p> <p><i>b. INTERNAL DOL SECURITY CORRESPONDENCE AND PERSONNEL INVESTIGATION CASE FILES.</i> <i>DESTROY IN ACCORDANCE WITH GRS 18 ITEMS 9 AND 24b.</i></p> <p><i>Verbal concurrence to all changes was received from Dan Rooney on 4/7/94. [Signature]</i></p>		

Copies sent to NIA, Agency, NNW and NNT @ 4/28/94