

National Archives and Records Administration
REQUEST FOR DISPOSITION AUTHORITY

Records Schedule Number: DAA-0370-2024-0003

Status: APPROVED
Date Approved: 04/14/2026

General Information

| | |
|--|---|
| Agency or Establishment | National Oceanic and Atmospheric Administration |
| Record/Scheduling Group | 0370 - Records of the National Oceanic and Atmospheric Administration |
| Records Schedule Applies To | Agency Subdivision |
| Major Subdivision | National Marine Fisheries Service |
| Schedule Subject | Natural Resource Damage Assessment (NRDA) Post-Settlement Case File Documents |
| Is There a Classified Version of This Schedule? | No |
| Is consultation and coordination with Tribal Governments required? | No - the records covered by this schedule do not implicate Tribal interests |

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Item Count

Total number of disposition items: 2

Number of Temporary disposition items: 1

Number of Permanent disposition items: 1

Number of Items with Disposition Not Approved: 0

Number of Inactive disposition items: 0

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Outline of Records Schedule Items for DAA-0370-2024-0003

| Item # | Title | Disposition |
|---------------|---|--------------------|
| 0001 | Natural Resource Damage Assessment (NRDA), Post-Settlement Case File Documents | Temporary |
| 0002 | Natural Resource Damage Assessment (NRDA) Post-Settlement Administrative Record Documents | Permanent |

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Records Schedule Items

| | | |
|---|---|-----------------------|
| DAA-0370-2024-0003-0001 | | STATUS: Active |
| ITEM GENERAL INFORMATION | | |
| Item Title | Natural Resource Damage Assessment (NRDA), Post-Settlement Case File Documents | |
| Item Description | <p>Case Files capture substantive information and activities that NOAA used to support Administrative Record determinations regarding Natural Resource Damage Assessment (NRDA) planning, implementation and monitoring of a restoration project. Case files exclude records that are filed in the Administrative Record (1516-02) or are non-substantive records such as Transitory or Intermediary Records (GRS 5.2). These records may include, but are not limited to, the following:</p> <ol style="list-style-type: none"> 1. Project planning documents, such as feasibility reports, real estate due diligence documents, and restoration project proposals from the public 2. Agreements, contracts, and grants between trustees and non-trustee project implementers 3. Technical reviews of monitoring reports 4. Discussion and communications on issues related to restoration planning and implementation 5. Meeting minutes and agendas | |
| Is this item media neutral? | Yes | |
| Is this item a Big Bucket? | No | |
| MANUAL CITATION | | |
| Agency Code | 1516-01 | |
| Manual Title | Chapter 1500-National Marine Fisheries Service (NMFS) | |
| SUPERSEDED AGENCY DISPOSITION AUTHORITIES AND GRS DEVIATIONS | | |
| Does this item supersede existing disposition authorities? | Yes | |
| | Superseded Items | |
| Superseded Item | Item Superseded in Part? | Explanation |
| N1-370-03-008/1516/01/A | No | |
| N1-370-03-008/1516/01/C | No | |
| Is this item a deviation from the GRS? | No | |
| DISPOSITION INSTRUCTION | | |
| Final Disposition | Temporary | |

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| Cutoff Instructions | Cut off when case-related restoration implementation and monitoring are completed. |
| Retention Period | Destroy 15 year(s) after cutoff |
| ADDITIONAL INFORMATION | |
| Are any of the records covered by this item national security classified? | No |
| GAO Approval Required | No |

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|---|--|
| DAA-0370-2024-0003-0002 | STATUS: Active |
| ITEM GENERAL INFORMATION | |
| Item Title | Natural Resource Damage Assessment (NRDA) Post-Settlement Administrative Record Documents |
| Item Description | <p>Post -Settlement Records selected by the Natural Resource Damage Assessment trustees that are entered in an Administrative Record. The Administrative Record documents the information that the trustees relied upon to make determinations regarding the planning, implementation and monitoring of a restoration project. These records may include, but are not limited to, the following:</p> <ol style="list-style-type: none"> 1. Documents that record restoration implementation decisions, actions, and expenditures, including environmental compliance documents 2. Other formal documents required under the NRDA regulations, including notices and public comments on such documents 3. Trustee project implementation plans and reports 4. Trustee Council Memoranda of Agreement 5. Trustee Council Resolutions, including attachments 6. Restoration Plans (public review draft and final) 7. Monitoring plans, data and reports 8. Adaptive management plans and decisions 9. Consent decrees 10. Permit clearances |
| Is this item media neutral? | Yes |
| Is this item a Big Bucket? | No |
| MANUAL CITATION | |
| Agency Code | 1516-02 |
| Manual Title | National Marine Fisheries Service |
| SUPERSEDED AGENCY DISPOSITION AUTHORITIES AND GRS DEVIATIONS | |

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| Does this item supersede existing disposition authorities? | Yes |
| Superseded Items | |
| Superseded Item | Item Superseded in Part? Explanation |
| N1-370-03-008/1516/02/A | No |
| Is this item a deviation from the GRS? | No |
| DISPOSITION INSTRUCTION | |
| Final Disposition | Permanent |
| Cutoff Instructions | Cut off when case-related restoration implementation and monitoring are completed. |
| Are there multiple instructions for this item? | No |
| Transfer Instruction | Transfer to the National Archives 15 year(s) after cutoff |
| ADDITIONAL INFORMATION | |
| Current Records Format | Textual data:15 GB ; Email:5 GB ; Paper-based textual records:91 cubic feet |
| Approximate first year of records covered by this authority | 1991 |
| End year of records covered by this authority | Still being created |
| Date span of the initial transfer | From: 1/01/1991 To: 12/31/2010 |
| Frequency of transfer | 1 |
| Are any of the records covered by this item subject to a FOIA exemption? | No |

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Signatory Information

| Action | User | Date |
|---------|---------------------------------|------------|
| Approve | Edward Forst (Acting Archivist) | 04/14/2026 |



Office of the Chief
Records Officer for the
U.S. Government

This schedule was signed outside of the ERA system using Standard Form 115.

NARA staff updated ERA to reflect this approval, moving the record schedule into an approved status. The approved status allows for generation of a PDF indicating that the schedule has been approved, and allows an agency to use the schedule in ERA to create transfer requests. The approved date in the system and on the PDF version of the records schedule reflects the system actions.