

National Archives and Records Administration
REQUEST FOR DISPOSITION AUTHORITY

Records Schedule Number: DAA-0375-2023-0001

Status: APPROVED
Date Approved: 08/20/2025

General Information

Agency or Establishment	Bureau of Economic Analysis
Record/Scheduling Group	0375 - Records of the Bureau of Economic Analysis
Records Schedule Applies To	Agency Subdivision
Major Subdivision	Office of the Chief Economist (OCE)
Minor Subdivision	Office of the Chief Economist
Schedule Subject	Office of the Chief Economist Records Schedule
Additional Schedule Information	<p>The major functions of the Office of the Chief Economist (OCE) are economic research, source data improvements and advising on economic and statistical activities. It performs research to refine existing measures and to develop new statistics. OCE supports research across the Bureau, working with program staff to implement improvements to BEA's accounts. It also serves as a liaison to the academic community.</p> <p>OCE assures the improvement and integration of the source data used in the production and analysis of BEA's national economic, industry, regional, and international accounts.</p> <p>The Chief Economist serves as a key technical adviser to the Director for BEA statistical activities and as chief auditor of all statistical operations.</p> <p>Mission activities of this office include but are not limited to:</p> <ul style="list-style-type: none">• Expand external communications and outreach efforts as liaison to the academic community• Implement budget and research initiatives to refine existing measures and to develop new statistics• Organize sessions to showcase recent Bureau of Economic Analysis (BEA) research, such as sessions at Allied Social Science Associations (ASSA), International Association for Research in Income and Wealth (IARIW), and National Bureau of Economic Research (NBER)• Support and foster research across BEA, working jointly with program staff• Undertake the development and improvement of mathematical and statistical techniques

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- Assure improvement and integration of the source data used in the production and analysis of BEA's national economic, industry, regional, and international accounts.
 - Perform critical appraisals of the statistical and economic studies of BEA
 - Conduct independent research that explores and exploits all applicable statistical methods for BEA's use
 - Serve as a key technical adviser to the Director for BEA statistical activities and as chief auditor of all statistical operations
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Is There a Classified Version of This Schedule?

No

Is consultation and coordination with Tribal Governments required?

No - the records covered by this schedule do not implicate Tribal interests

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Item Count

Total number of disposition items: 3

Number of Temporary disposition items: 0

Number of Permanent disposition items: 3

Number of Items with Disposition Not Approved: 0

Number of Inactive disposition items: 0

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Outline of Records Schedule Items for DAA-0375-2023-0001

Item #	Title	Disposition
0001	External Meeting Minutes	Permanent
0002	Memoranda Files	Permanent
0003	Source Data Improvement Evaluation (SDIEP) Program Records	Permanent

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Records Schedule Items

DAA-0375-2023-0001-0001		STATUS: Active
ITEM GENERAL INFORMATION		
Item Title	External Meeting Minutes	
Item Description	Includes meeting minutes with federal source data providers. Meetings discuss updates to source data, source data issues, questions and data requests. Meeting minutes are in electronic format only.	
Is this item media neutral?	Yes	
Is this item a Big Bucket?	No	
SUPERSEDED AGENCY DISPOSITION AUTHORITIES AND GRS DEVIATIONS		
Does this item supersede existing disposition authorities?	No	
Is this item a deviation from the GRS?	No	
DISPOSITION INSTRUCTION		
Final Disposition	Permanent	
Cutoff Instructions	Cut off at end of Fiscal year.	
Are there multiple instructions for this item?	No	
Transfer Instruction	Transfer to the National Archives 20 year(s) after cutoff	
ADDITIONAL INFORMATION		
Current Records Format	Textual data:3MB	
End year of records covered by this authority	Still being created	
Date span of the initial transfer	From: 01/01/2005 To: 12/31/2005	
Frequency of transfer	1	
Are any of the records covered by this item subject to a FOIA exemption?	No	

DAA-0375-2023-0001-0002		STATUS: Active
ITEM GENERAL INFORMATION		
Item Title	Memoranda Files	

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Item Description	Includes external data requests and BEA's information quality guidelines and formal signed agreements or MOUs from BEA's Chief Economist to source data providers (federal and private) for exchange of data. Also includes memos from BEA's Chief Economist to internal personnel regarding data requests and BEA's information quality guidelines. These include cost and no cost agreements and are reviewed by the Office of the General Counsel.	
Is this item media neutral?	Yes	
Is this item a Big Bucket?	No	
SUPERSEDED AGENCY DISPOSITION AUTHORITIES AND GRS DEVIATIONS		
Does this item supersede existing disposition authorities?	Yes	
	Superseded Items	
Superseded Item	Item Superseded in Part?	Explanation
NC1-375-81-001/ G1	No	
Is this item a deviation from the GRS?	No	
DISPOSITION INSTRUCTION		
Final Disposition	Permanent	
Cutoff Instructions	Cut off at end of Fiscal year.	
Are there multiple instructions for this item?	No	
Transfer Instruction	Transfer to the National Archives 20 year(s) after cutoff	
ADDITIONAL INFORMATION		
Current Records Format	Textual data:3MB	
End year of records covered by this authority	Still being created	
Date span of the initial transfer	From: 01/01/2014 To: 12/31/2014	
Frequency of transfer	1	
Are any of the records covered by this item subject to a FOIA exemption?	No	

DAA-0375-2023-0001-0003	STATUS: Active
ITEM GENERAL INFORMATION	
Item Title	Source Data Improvement Evaluation (SDIEP) Program Records

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Item Description	BEA utilizes external private and federal sources for the compilation of BEA's estimates. The SDIEP program is to direct and coordinate the review of these external sources within BEA; advise staff of availability of new data and provides liaison work between BEA and external agencies and organizations to ensure BEA receives the data needed to compile our estimates. Includes letters of support from BEA's Chief Economist to federal agencies in response to an actionable federal register notice. This includes extension of a survey program, a change to a survey program or a discontinuation of a survey program. Also includes documentation on the establishment of the SDIEP program including: SDIEP manual, SDIEP training program, and creation of the SDIEP database. The database captures all external federal sources utilized by BEA. All records are in electronic format only.
Is this item media neutral?	Yes
Is this item a Big Bucket?	No
SUPERSEDED AGENCY DISPOSITION AUTHORITIES AND GRS DEVIATIONS	
Does this item supersede existing disposition authorities?	No
Is this item a deviation from the GRS?	No
DISPOSITION INSTRUCTION	
Final Disposition	Permanent
Cutoff Instructions	Cut off at end of Fiscal year.
Are there multiple instructions for this item?	No
Transfer Instruction	Transfer to the National Archives 20 year(s) after cutoff
ADDITIONAL INFORMATION	
Current Records Format	Textual data:3MB
End year of records covered by this authority	Still being created
Date span of the initial transfer	From: 01/01/1992 To: 12/31/1992
Frequency of transfer	1
Are any of the records covered by this item subject to a FOIA exemption?	No

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Signatory Information

Action	User	Date
Approve	Marco Rubio (Acting Archivist)	08/20/2025



Office of the Chief
Records Officer for the
U.S. Government

This schedule was signed outside of the ERA system using Standard Form 115.

NARA staff updated ERA to reflect this approval, moving the record schedule into an approved status. The approved status allows for generation of a PDF indicating that the schedule has been approved, and allows an agency to use the schedule in ERA to create transfer requests. The approved date in the system and on the PDF version of the records schedule reflects the system actions.