

# Request for Records Disposition Authority

(See Instructions on reverse)

- Leave Blank (NARA Use Only)

To <b>National Archives and Records Administration (NIR)</b> Washington, DC 20408	
1 From (Agency or establishment) <b>U.S. Department of Commerce</b>	
2 Major Subdivision <b>Bureau of Economic Analysis</b>	
3 Minor Subdivision <b>International Economic Accounts-Office of the Associate Director</b>	
4 Name of Person with whom to confer <b>James Murphy</b>	5 Telephone (include area code) <b>202-606-2787</b>

Job Number <b>NI-375-10-6</b>	
Date Received <b>2/26/2010</b>	
<b>Notification to Agency</b>	
In accordance with the provisions of 44 U.S.C. 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10	
Date	Archivist of the United States
<b>WITHDRAWN</b>	

**6 Agency Certification**

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached   1   page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies

is not required       is attached       has been requested

Signature of Agency Representative <i>James Murphy</i>	Title <i>Records Manager</i>	Date (mm/dd/yyyy) <i>2/17/10</i>
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7 Item Number	8 Description of Item and Proposed Disposition	9 GRS or Superseded Job Citation	10 Action taken (NARA Use Only)
	<p>500-001 replaces C3 500-002 replaces C2 500-003 replaces C1 500-004 replaces C4</p> <p>See the attached list of record descriptions and requested Disposition Authorities.</p> <p style="text-align: center; font-size: 2em; opacity: 0.5;"><b>WITHDRAWN</b></p>		

*Withdrawn per  
Agency Request  
12/13/2011*

## Bureau of Economic Analysis

### 500 – International Economic Accounts, Office of the Associate Director

The Office of the Associate Director for International Economic Accounts (IEA) at the Bureau of Economic Analysis produces the quarterly international transactions (balance of payments) accounts, the international investment position, and the monthly trade in services statistics, which provide a detailed view of economic transactions between the United States and other countries. IEA also produces annual statistics on cross-border trade in services and services supplied through affiliates. In addition, IEA produces statistics on the operations of multinational companies, which are based on BEA annual and benchmark surveys of U.S. direct investment abroad and foreign direct investment in the United States.

See the Attached List of Record Descriptions  
And Requested Disposition Authorities

**WITHDRAWN**

Withdrawn per  
Agency Request  
12/13/2011  


**500 INTERNATIONAL ECONOMIC ACCOUNTS -  
OFFICE OF THE ASSOCIATE DIRECTOR**

500-001 ADMINSTRATIVE SUBJECT FILE

DESCRIPTION

Copies of housekeeping papers pertaining to such things as allotment of funds, budget, procurement, personnel actions, recruitment, space and equipment and supplies

NARA DISPOSAL AUTHORITY

This schedule authorizes the disposition of the record copy in any media (media neutral), excluding any records already in electronic form. Records designated for permanent retention must be transferred to the National Archives in accordance with NARA standards at the time of transfer.

NCI-375-81-1-3

DISPOSITON INSTRUCTIONS

Destroy when two years old

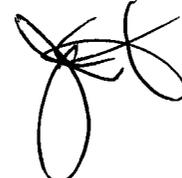
PREVIOUS NARA DISPOSAL AUTHORITY

NN173-10-17

CUSTODIAN

Kristy Howell

**WITHDRAWN**

Withdrawn Per  
Agency Request  
12/10/2011  


## 500-002: GENERAL CORRESPONDENCE FILE

### DESCRIPTION

Incoming and outgoing correspondence relating to definitions of U.S. and Foreign Direct Investments, collection of uniform data, concepts of economic data analysis, the validity of data available to BEA, analyses of various economic questions and other correspondence. The papers are arranged by the names of Federal and local government agencies and by the names of foreign countries or agencies. Official correspondence with other persons or organizations of the Associate Director is also kept in this file by name.

### NARA DISPOSAL AUTHORITY

This schedule authorizes the disposition of the record copy in any media (media neutral), excluding any records already in electronic form. Records designated for permanent retention must be transferred to the National Archives in accordance with NARA standards at the time of transfer.

NCI-375-81-1-2

### DISPOSITION INSTRUCTIONS

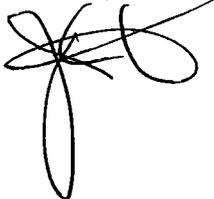
**PERMANENT** Start a new file every five years. Retire to WNRC in five year blocks when the most recent record is two years old. Offer to the National Archives in five year blocks when the most recent record is 30 years old.

### PREVIOUS NARA DISPOSAL AUTHORITY

NN173-10-16

### CUSTODIAN

Kristy Howell

*Withdrawn Per  
Agency Request  
12/13/2011*  


500-003: INTERNATIONAL ECONOMICS SUBJECT FILE

DESCRIPTION

General documentation generated by the Associate Director in the process of providing executive direction in the analysis of major economic developments and problems in this area affecting the balance of payments accounts. File may also contain documents in regards to the preparation of special studies and briefings of senior officials of the Department, other Federal Agencies, and private organizations. Papers reflecting surveillance of the reporting forms, techniques of the reporters and the quality of the data submitted by reporters are included. The participation of the Associate Director in planning and coordinating research, data collection, and special studies in the broad area of international economics are also documented herein. The papers are arranged alphabetically by subject.

NARA DISPOSAL AUTHORITY.

This schedule authorizes the disposition of the record copy in any media (media neutral), excluding any records already in electronic form. Records designated for permanent retention must be transferred to the National Archives in accordance with NARA standards at the time of transfer.

NCI-375-81-1-1

DISPOSITION INSTRUCTIONS

**PERMANENT.** Start a new file every five years. Retire to WNRC in five year blocks when the most recent record is two years old. Offer to the National Archives in five year blocks when the most recent record is 30 years old.

PREVIOUS NARA DISPOSAL AUTHORITY

NN173-10-15

CUSTODIAN

Kristy Howell

**WITHDRAWN**

*Withdrawn for  
Agency Request  
12/13/2011*  


500-004: TECHNICAL INFORMATION FILE

DESCRIPTION

This series contains reprints, clippings, and processed copies of material which the Associate Director draws upon for information for preparation of professional presentations and documents

NARA DISPOSAL AUTHORITY

This schedule authorizes the disposition of the record copy in any media (media neutral), excluding any records already in electronic form. Records designated for permanent retention must be transferred to the National Archives in accordance with NARA standards at the time of transfer.

NCI-375-81-1-4

DISPOSITION INSTRUCTIONS

Destroy individual documents or contents of file folders when they have served their purpose

PREVIOUS NARA DISPOSAL AUTHORITY

NN173-10-18

CUSTODIAN

Kristy Howell

WITHDRAWN

Withdrawn per  
Agency Request  
12/13/2011  
