

**1. Approved Public Works and Local Public Works (LPW)
Case Files**

- a. **Public Works and LPW Case Files.** Official case files, except for those described below in 1b, maintained in headquarters and regional offices which contain the EDA grant application with all supporting documents, grant administrative actions, and reports related to the application or to the approved project, pre-approval actions, project review actions, certification requirements, post-approval reports, and related project planning and construction records.

APPROVED DISPOSITION: Close files at the end of each FY and transfer to the Federal records center. Destroy 20 years after closure.

- b. **Public Works and LPW Case Files with Negotiated Covenants.** Official case files that contain negotiated covenants that extend Federal legal interests in specific cases beyond 20 years after closure. In a number of cases, EDA negotiated agreements with grantees that give the Federal government an interest in the disposition of the public works and LPW projects constructed for up to 40 years. These cases are currently intermingled with other EDA case files stored in the Federal records centers.

APPROVED DISPOSITION: EDA will review, screen out, and repackage these files for reshipment to the Federal records centers. Close these files as of FY 1996. Destroy 20 years after closure.

Supersedes NARA Job. Nos. N1-378-95-1, approved August 10, 1995, and NC1-378-79-2 (item 466), approved December 4, 1978.