

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR)
WASHINGTON, DC 20408

1. FROM (Agency or establishment)
U.S. Department of Commerce

2. MAJOR SUBDIVISION
National Telecommunications and Information

3. MINOR SUBDIVISION
Administration

4. NAME OF PERSON WITH WHOM TO CONFER
Mr. Daniel J. Rooney

5. TELEPHONE
(202) 482-0585

LEAVE BLANK (NARA use only)

JOB NUMBER *NI-417-96-1*

DATE RECEIVED *1-31-96*

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.

DATE *4-23-96* ARCHIVIST OF THE UNITED STATES *[Signature]*

6. AGENCY CERTIFICATION
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 6 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required; is attached; or has been requested.

DATE <i>1/26/96</i>	SIGNATURE OF AGENCY REPRESENTATIVE <i>[Signature]</i>	TITLE Departmental Records Officer
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7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	National Telecommunications and Information Administration See attached pages		

APR 25 1996 *mtv* copy to: agency, NNT
NIA, NCF

NN-W Project: Record Group 417
Unscheduled Records of the National Telecommunications and
Information Administration (NTIA)
 Revised: 10/13/95

This schedule covers records stored in the Washington National Record Center (WNRC) only. It does not provide continuing disposition authority for records that are listed in the NTIA records handbook, or for other unscheduled records that are currently created and maintained in NTIA offices or organizational units. The National Archives reserves the right to dispose of during archival processing any records which are nonarchival, duplicative, fragmentary, or incomplete, and records that are already authorized for destruction in other approved agency schedules or the General Record Schedules.

Interdepartment Radio Advisory Committee (IRAC)

1. SUBJECT FILE, 1922-1958. 3 cubic feet.

Arranged by subject and thereunder chronologically.

These records contain reports and correspondence relating to IRAC and its subcommittees, coordination of radio frequencies with the military, early radio related legislation, early membership in the organization, and the House Select Committee Investigating the Federal Communications Commission (the Cox Committee).

AUTHORIZED DISPOSITION: PERMANENT. Transfer to the National Archives immediately.

ACCESSION NO.	VOL	BOX NOS.
417-66E0721	0003	013-015

2. MEETING MINUTES, 1967-1972. 1 cubic feet.

Arranged chronologically by date of meeting.

This series contains minutes of IRAC meetings. Not all IRAC meeting minutes are interspersed in the IRAC CENTRAL FILE, but these were maintained as a separate series. These records contain information on the structure of IRAC, anti-jamming devices, privacy issues, frequency assignments, emissions, satellites, and national telecommunication policy.

AUTHORIZED DISPOSITION: PERMANENT. Transfer to the National Archives when 20 years old.

ACCESSION NO.	VOL	BOX NOS.
417-76A0001	0001	008-008

3. RECORDS RELATING TO BYLAWS, 1946-1967. 1 cubic feet.

Arranged chronologically by year.

This series contains printed copies of IRAC's bylaws with memorandums of amendment.

AUTHORIZED DISPOSITION: PERMANENT. Transfer to the National Archives immediately.

ACCESSION NO.	VOL	BOX NOS.
417-76B0001	0001	009-009

4. SUBCOMMITTEE CENTRAL FILES, 1972-1992. 50 cubic feet.

Arranged by subcommittee and thereunder by sequential document number.

This series, containing records of IRAC's various subcommittees and working groups, consists of correspondence, memorandums, reports, mailing lists, raw data, working papers, reference copies of published articles, minutes, and membership rosters.

Topics include satellite networks, International Frequency Registration Board frequency allocation, and spectrum use.

AUTHORIZED DISPOSITION: DESTROY when 20 years old.

ACCESSION NO.	VOL	BOX NOS.
417-72C3539	0001	011pt-011pt
417-69B4619	0001	012pt-012pt
417-69C4619	0007	013pt-019pt
417-71B3535	0001	004pt-004pt
417-71C3535	0002	005pt-006pt
417-71D1125	0007	027pt-033pt
417-72A3539	0008	001pt-008pt
417-72B3539	0002	009pt-010pt
417-73-0001	0005	001pt-005pt
417-73E0001	0002	050pt-050pt
417-74G0001	0004	063pt-066pt
417-76-0001	0007	001pt-007pt
417-76B0001	0001	009pt-009pt
417-76B0001A	0001	010pt-010pt

417-76-0003	0009	001pt-009pt
417-77-0001	0003	001pt-003pt
417-77A0003	0001	004-004
417-78-0001	0003	001pt-003pt
417-80-0001	0003	001pt-003pt
417-81-0009	0012	001pt-012pt
417-81-0013	0003	001pt-003pt
417-83-0001	0003	001pt-003pt
417-83-0007	0003	001pt-003pt
417-85-0001	0005	001pt-005pt
417-85-0049	0005	001pt-006pt
417-87-0012	0009	001pt-009pt
417-88-0004	0007	001pt-007pt
417-89-0005	0006	001pt-006pt
417-90-0005	0006	001pt-006pt
417-92-0003	0005	001pt-005pt
417-92-0004	0005	001pt-005pt
417-94-0002	0005	001pt-005pt
417-94-0003	0005	001pt-005pt

5. RECORDS RELATING TO INTERNATIONAL TELECOMMUNICATIONS UNION ADMINISTRATIVE COUNCIL SESSIONS, 1970-1973. 3 cubic feet.

Arranged chronologically by year.

Transcripts and correspondence relating to IRAC membership in the International Telecommunications Union (ITU).

AUTHORIZED DISPOSITION: DESTROY immediately on approval of this schedule.

ACCESSION NO.	VOL	BOX NOS.
417-76-0002	0003	025-028

~~6. EXECUTIVE ORDERS ASSIGNING FREQUENCIES TO GOVERNMENT RADIO STATIONS, 1928-1954. 2 cubic feet.~~

~~Arranged chronologically by year.~~

~~This series contains printed versions of executive orders listing authorized frequency assignments of Government radio stations.~~

~~AUTHORIZED DISPOSITION: DESTROY immediately on approval of this schedule.~~

WITHDRAWN

ACCESSION NO.	VOL	BOX NOS.
417-76B0001	0001	010pt-010pt

~~417 76E0003 0001 014-014~~

Frequency Assignment Subcommittee

7. ADMINISTRATIVE CENTRAL FILE, 1970-1982. 10 cubic feet.

Arranged by sequential document number.

These records appear to have been used for reference. The minutes, memorandums, correspondence, and lists relate to Freedom of Information Act procedures, ADP, personnel, and radio frequency management.

AUTHORIZED DISPOSITION: DESTROY when 20 years old.

ACCESSION NO.	VOL	BOX NOS.
417-76C0003	0001	012-012
417-76D0001	0002	013-014
417-77A0002	0001	002pt-002pt
417-78-0004	0001	001-001
417-80-0004	0001	001-001
417-80-0005	0001	001-001
417-81-0010	0001	001-001
417-81-0017	0001	001-001
417-83-0003	0001	001-001
417-83-0008	0001	001-001

8. CANADIAN APPLICATIONS FOR U.S. GOVERNMENT FREQUENCY ASSIGNMENTS, 1976-1976. 1 cubic feet.

Arranged chronologically by meeting date.

This series of application forms for radio frequencies contains the name of the applicant, location of the station, frequency, bandwidth, and antenna information.

AUTHORIZED DISPOSITION: DESTROY immediately on approval of this schedule.

ACCESSION NO.	VOL	BOX NOS.
417-77-0002	0001	001-001

9. APPLICATIONS FOR U.S. GOVERNMENT FREQUENCY ASSIGNMENTS REQUIRING CANADIAN CONCURRENCE, 1962-1981. 16 cubic feet.

Arranged chronologically by year.

This series contains application forms from Federal agencies requesting frequency assignments. The assignments required coordination with the Canadian Government.

AUTHORIZED DISPOSITION: DESTROY immediately on approval of this schedule.

ACCESSION NO.	VOL	BOX NOS.
417-71F3535	0002	026-027
417-74E0001	0006	056-061
417-76A0003	0001	010-010
417-76F0001	0004	016-019
417-78-0003	0001	001-001
417-80-0003	0001	001-001
417-85A0001	0001	006-006

10. ADMINISTRATIVE RECORDS RELATING TO MONTHLY MEETINGS, 1952-1976. 58 cubic feet.

Arranged chronologically by date of meeting.

This series contains frequency application forms, change of address memorandums, amendments to the administrative manual, and minutes consisting solely of a cover sheet with the date, time, and list of attendees.

AUTHORIZED DISPOSITION: DESTROY immediately on approval of this schedule.

ACCESSION NO.	VOL	BOX NOS.
417-74C0001	0002	044-045
417-67C1678	0009	032-040
417-68B6454	0003	005-007
417-69A4619	0003	001-003
417-71B1125	0005	020-024
417-71K3535	0001	017-017
417-72F3539	0005	039-043
417-73E0001	0002	050pt-051
417-74D0001	0010	046-055
417-76B0003	0001	011-011
417-76H0001	0024	024-047
417-77A0002	0001	002-002

Spectrum Planning Subcommittee

11. CENTRAL FILE, 1963-1984. 19 cubic feet.

Arranged by sequential number or subject code.

The Comprehensive Records Schedule contains an index to the classification scheme.

These reports, studies, memorandums, correspondence, and telegrams relate to satellite tracking systems, microwave links, satellite networks, subcommittee membership, personnel, and budget.

AUTHORIZED DISPOSITION: DESTROY when 20 years old.

ACCESSION NO.	VOL	BOX NOS.
417-76C0001	0002	011-012
417-77-0003	0003	001-004
417-78-0002	0002	001-002
417-80-0002	0002	001-002
417-81-0011	0002	001-002
417-81-0016	0002	001-002
417-83-0002	0003	001-003
417-83-0009	0002	001-002
417-85A0049	0001	006-006