## NOTICE - SOME ITEMS SUPERSEDED OR OBSOLETE

Schedule Number: N1-361-97-004

Some items in this schedule are either obsolete or have been superseded by new NARA approved records schedules. This information is accurate as of: 03/03/2022

## **ACTIVE ITEMS**

These items, unless subsequently superseded, may be used by the agency to disposition records. It is the responsibility of the user to verify the items are still active.

All other items remain active.

## SUPERSEDED AND OBSOLETE ITEMS

The remaining items on this schedule may no longer be used to disposition records. They are superseded, obsolete, filing instructions, non-records, or were lined off and not approved at the time of scheduling. References to more recent schedules are provided below as a courtesy. Some items listed here may have been previously annotated on the schedule itself.

Item 1 was superseded by N1-361-08-003 item 9

## LEAVE BLANK (NARA use only) REQUEST FOR RECORDS DISPOSITION AUTHORITY JOB NUMBER (See Instructions on reverse) DATE RECEIVED TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408 1. FROM (Agency or establishment) NOTIFICATION TO AGENCY Defense Logistics Agency In accordance with the provisions of 44 2. MAJOR SUBDIVISION U.S.C. 3303a the disposition request, DLA Administrative Support Center including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. 3. MINOR SUBDIVISION Office of Associate Administrator 4. NAME OF PERSON WITH WHOM TO CONFER 5. TELEPHONE DATE ARCHIVIST OF THE UNITED STATES Judith S. Saulnier 703-767-1268 5-22. 6. AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the stacked and that the records proposed for disposal on the stacked \_\_\_\_ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from

the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal

TITLE

Colonel, USAF

has been requested.

is attached; or

REPRESENTATIVE

19 Feb 97 JON A ULSEY Associate Administrator 9. GRS OR 10. ACTION TAKEN (NARA USE ONLY) 8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION ITEM SUPERSEDED NO JOB CITATION Disposition authority is requested for the following changes to the Defense Logistics Agency's records schedule, DLAI 5015.1, Files Maintenance and Disposition. 1 N1-361-87-1 and 159.50 Complaint Investigative Case Files. Reports of investigations, inquiries, and/or reviews conducted by NI-361-95-3 HQ DLA or subordinate elements including all related supporting documentation. (Destroy 3 years after completion of case.) 159.75 Complaint Case Logs. Case logs and cross N1-361-87-1 reference indices used to control the processing of investigations. (Destroy 3 years after completion of case.) 770.04 International Organization for Standardization 3 None (ISO) Quality System Records. Internal and external surveillance audits, management reviews, customer complaints, corrective actions, follow-up audits, and related records accumulated as a result of ISO registration and used to document implementation and effectiveness of compliance with ISO standard. in current files area. Destroy 3 years after completion of action.)

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Agencies,

DATE

is not required;

SIGNATU

OF AGENCY

NSN 7540-00-634-4064 PREVIOUS EDITION NOT USABLE

STANDARD FORM 115 (REV. 3-91) Prescribed by NARA 36 CFR 1228

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