

770738

**REQUEST FOR RECORDS DISPOSITION AUTHORITY**  
(See Instructions on reverse)

TO: **GENERAL SERVICES ADMINISTRATION,  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)  
**Defense Intelligence Agency**

2. MAJOR SUBDIVISION

(b)(3)

3. MINOR SUBDIVISION

(b)(3)

4. NAME OF PERSON WITH WHOM TO CONFER

(b)(3)

5. TEL. EXT.

LEAVE BLANK

JOB NO.

**NC1 378 77 12**

DATE RECEIVED

**26 SEP 1977**

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.

*1-30-78* *James E. O'Neill*  
Date Acting Archivist of the United States

6. CERTIFICATE OF AGENCY REPRESENTATIVE.

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

☐ A Request for immediate disposal.

☒ B Request for disposal after a specified period of time or request for permanent retention.

C. DATE	D. SIGNATURE OF AGENCY REPRESENTATIVE	E. TITLE	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
9/20/77	(b)(3)			
7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)			
505	<p><u>COMMITTEE AND BOARD MEMBERSHIP RECORDS</u></p> <p>Records relating to the establishment, organization, operations, actions, and termination of committees and boards, including directives, agendas, minutes, reports, and policy papers.</p> <p>(a) Record copy: PERMANENT. Retire to WNRC 1 year after file becomes inactive; offer to National Archives when <del>15</del> <sup>20</sup> years old.</p> <p>(b) Other copies: TEMPORARY. Destroy when superseded, obsolete, or on discontinuance, whichever is first.</p> <p>Permanent files are maintained by the Program Appraisal/Management Division. Files are arranged alphabetically by name of committee or board and chronologically thereunder. Annual accumulation is approximately 1 foot.</p> <p>* (b)(3) of DIA has agreed to this change</p>			

MS-107  
Sent to agency, NCW,  
NND, XNNM - 2/1/78  
J Nashom 1/25/78  
2 items

Redactions have been made to this record control schedule pursuant to 5 U.S.C. 552(b)(3) with the corresponding statute 10 U.S.C. 424, which protects from disclosure the "organization or any function of, and certain information pertaining to, employees of the Defense Intelligence Agency." You will need to submit a Freedom of Information Act (FOIA) request to the Office of the General Counsel for the withheld information.

<http://www.archives.gov/foia/>