Request for Records Disposition Authority

Records Schedule Number

DAA-0374-2014-0016

Schedule Status

Approved

Agency or Establishment

Defense Threat Reduction Agency

Record Group / Scheduling Group

Records of the Defense Threat Reduction Agency

Records Schedule applies to

Department-wide

Schedule Subject

212.07a Stockpile Emergency Verification (SEV) Instructions

internal agency concurrences will

be provided

No

Background Information

Item Count

Number of Total Disposition Items	ì	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
1	0	1	0

GAO Approval

Outline of Records Schedule Items for DAA-0374-2014-0016

Sequence Number	
1	212.07a Stockpile Emergency Verification (SEV) Instructions
11	212.07a Stockpile Emergency Verification (SEV) Instructions Disposition Authority Number: DAA-0374-2014-0016-0001

Records Schedule Items

Sequence Number				
1	212.07a Stockpile Emergency Verification (SEV) Instructions SEV Instructions for Action Officers. (see 505.01 for permanent SEV classification guides).			
1.1	212.07a Stockpile Emergency Verification (SEV) Instructions			
	Disposition Authority Number DAA-0374-2014-0016-0001			
	SEV Instructions for Action Officers. (see 505.01 for permanent SEV classification guides).			
	Final Disposition	Temporary		
	Item Status	Active		
	Is this item media neutral?	Yes		
	Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing?	No		
	Disposition Instruction			
	Cutoff Instruction	Temporary. Destroy when superseded or cancelled.		
	Retention Period	Destroy when no longer needed		
	Additional Information			
	GAO Approval	Not Required		

Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

Signatory Information

Date	Action	Ву	Title	Organization
04/20/2015	Certify	Gladys Thompson	Records Manager	Chief of Staff - Records Management Office
06/21/2016	Submit for Concur rence	Steven Rhodes	Senior Appraisal Arc hivist	National Archives and Records Administration - Records Management Services
06/29/2016	Concur	Margaret Hawkins	Director of Records Management Servic es	National Records Management Program - ACNR Records Management Serivces
06/29/2016	Concur	Laurence Brewer	Director, National R ecords Management Program	National Archives and Records Administration - National Records Management Program
07/01/2016	Approve	David Ferriero	Archivist of the Unite d States	Office of the Archivist - Office of the Archivist