

**REQUEST FOR RECORD DISPOSITION AUTHORITY**  
(See Instructions on reverse)

LEAVE BLANK	
JOB NO	
NCI-374-81-46	
DATE RECEIVED 2 OCT 1980	
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.	
3-30-81 Date	<i>[Signature]</i> Archivist of the United States

TO: GENERAL SERVICES ADMINISTRATION,  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT)

Defense Nuclear Agency

2. MAJOR SUBDIVISION

Personnel/Administration Directorate

3. MINOR SUBDIVISION

Administrative Services Division

4. NAME OF PERSON WITH WHOM TO CONFER

Pauline E. Korpanty

5. TEL. EXT.

325-7058

6. CERTIFICATE OF AGENCY REPRESENTATIVE.

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

☐ A Request for immediate disposal.

☒ B Request for disposal after a specified period of time or request for permanent retention.

C. DATE	D. SIGNATURE OF AGENCY REPRESENTATIVE	E. TITLE
SEP 24 1980	<i>Pauline E. Korpanty</i>	Records Administrator

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1403 (1405)	<u>LABOR RELATIONS AND INDUSTRIAL EQUAL EMPLOYMENT OPPORTUNITY FILES.</u> These files pertain to labor relations and equal employment matters in DNA procurement and construction contracting functions. They accumulate in offices of labor advisors, legal officers, industrial employment policy officers, contracting officers, and other offices engaged in labor relations activities.		
1403.01 (1405-01)	<u>LABOR RELATIONS AND EQUAL EMPLOYMENT SURVEILLANCE FILES.</u> Documents relating to general surveillance procedures performed in administering the DNA labor relations and industrial equal employment opportunity programs. Included are copies of contractors' payrolls, statements regarding compliance, and related documents.  a. Contracting Officer: DESTROY when 6 years old.  b. Other: DESTROY at end of year.		
1403.02 (1405-02)	<u>LABOR-MANAGEMENT DISPUTE FILES.</u> Documents relating to work stoppages, strikes, and disputes affecting DNA contracts. Included are strike reports, reports of work stoppages, correspondence concerning disputes, plans to relieve work stoppages and to settle disputes, conference minutes, and related documents.		

*Closed Out: 4-3-81: X.T.D.  
Copy to Agency*

*7 items*

## Request for Records Disposition Authority—Continuation

JOB NO.

PAGE OF  
2 of 27.  
ITEM NO.8. DESCRIPTION OF ITEM  
(With Inclusive Dates or Retention Periods)9.  
SAMPLE OR  
JOB NO10.  
ACTION TAKEN(1403 continued)1403.02

DESTROY at end of year.

NOTE: Files relating to specific contracts will be disposed of in accordance with the disposition instructions for the contract.

1403.03  
(1405-03)

LABOR STANDARD EXCEPTION FILES. Documents pertaining to requests to deviate from standards set by DOL, assessment of the Eight-Hour law penalties, Walsh-Healy Act, and similar requirements. Included are requests for exceptions or deviations, determinations, studies, opinions, approvals, disapprovals, and related documents.

a. OAM: DESTROY when 10 years old.

b. LGSS: DESTROY at end of year.

NOTE: Files relating to specific contracts will be disposed of in accordance with the disposition instructions for the contract.

1403.04  
(1405-05)

INDUSTRIAL EQUAL EMPLOYMENT COMPLIANCE REVIEW FILES. Documents accumulated in making compliance reviews to determine the extent to which contractors comply with the nondiscrimination in employment contract clauses. Included are compliance reports submitted by contractors, reports of routine and special compliance reviews made by DNA compliance officers, follow-up reports, records of recommendations, certificates of merit, and related papers

a. OAM: DESTROY when 10 years old.

b. LGSS: DESTROY at end of year.

NOTE: Files relating to specific contracts will be disposed of in accordance with the disposition instructions for the contract.