

REQUEST FOR RECORD DISPOSITION AUTHORITY
(See Instructions on reverse)

TO GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT)

Defense Nuclear Agency

2. MAJOR SUBDIVISION

Personnel/Administration Directorate

3. MINOR SUBDIVISION

Administrative Services Division

4. NAME OF PERSON WITH WHOM TO CONFER

Pauline E. Korpanty

5. TEL EXT.

325-7060

JOB NO

NCI-374-81-64

DATE RECEIVED

March 18, 1981

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.

5-12-81

Date

Archivist of the United States

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

☐ A Request for immediate disposal.

☒ B Request for disposal after a specified period of time or request for permanent retention.

C. DATE

MAR 11 1981

D. SIGNATURE OF AGENCY REPRESENTATIVE

Pauline E. Korpanty

E. TITLE

Records Administrator

7. ITEM NO

8. DESCRIPTION OF ITEM
(With Inclusive Dates or Retention Periods)

9. SAMPLE OR
JOB NO

10. ACTION TAKEN

606

(609)

INDIVIDUAL RADIATION PROTECTION FILES. These files result from efforts to minimize the hazards of ionizing radiation to individual personnel.

606.01

(609-01)

USER LISTING FILES. Documents reflecting the training, experience, and certification of individuals authorized to handle sources of ionizing radiation. Included are listings of approved users and their experience and training and similar documents.

Destroy 5 years after transfer or separation of the individual concerned.

606.02

(609-02)

PERSONNEL DOSIMETRY FILES. Documents related to recording and reporting external exposures of individuals to ionizing radiation. Included are calibration control dosimeters and all dosimeters processed for evaluation, dosimeter logs, consolidated reports of dosimeter readings, NRC Forms 5 or equivalent, and similar documents.

Disposition not approved.
Retain until NRC authorizes disposal.

606.03

(609-03)

DOSIMETRY CONTROL FILES. Documents reflecting the issue and control of dosimeters. Included are requests for issue and turn-in of dosimeters, documents used to record issues

4 items

15-107

and turn-ins, and similar documents.

Destroy when 1 year old.

STANDARD FORM 115
Revised April, 1975
Prescribed by General Services
Administration
FPMR (41 CFR) 101-11.4

Closed Out: 5-18-81: K.T.J.
Copy to Agency w/DNA file.

Request for Records Disposition Authority - Continuation

JOB NO.

PAGE OF
2 / 2

7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO	10. ACTION TAKEN
(606 continued)			
606-04 (609-04)	PERSONNEL BIOASSAY FILES. Documents related to recording and reporting internal exposures of individuals to radioactive materials. Included are analysis of biological specimens, whole-body counts, and similar documents. <i>Disposition not approved.</i> Retain until NRC authorizes disposal.		

115-203

Four copies, including original, to be submitted to the National Archives

STANDARD FORM 115-A
Revised July 1974
Prescribed by General Services
Administration
FPMR (41 CFR) 101-11.4