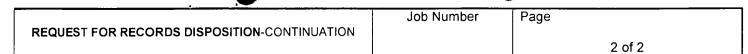
				
REQUEST FOR RECORDS DISPOSITION AUTHORITY			JOB NUMBER	
			71-446-03-3	
To: NATIONAL ARCHIVES & RECORDS ADMINISTRATION			Date received	
8601 ADELPHI ROAD COLLEGE PARK, MD 20740-6001 1. FROM (Agency or establishment)			12-13-2002	
Department of Defense, Defense Security Service			NOTIFICATION TO AGENCY	
2. MAJOR SUBDIVISION			In accordance with the provisi	ions of 44 U.S.C. 3303a, the
Industrial Security Program			disposition request, including amendments, is approved except for items that may be marked "disposition not	
3. MINOR SUBDIVISION Special Access Program			approved" or "withdrawn" in co	lumn 10,
4. NAME OF PERSON WITH WHOM TO CONFER 5. TELEPHONE NUMBER			DATE ARCHIVIS	TOF THE PONITED STATES
Janice Savoy-McCormick 703-325-6182			5-2-03 CHC	W. Carl
I hereby core records pro needed aft	CERTIFICATION ertify that I am authorized to ac possed for disposal on the attache er the retention periods specific of Title 8 of the GAO Manual for	d1 page(s) are not needed; and that written concurrence	ed now for the business for	this agency or will not be
,	is not required	is attached; or	has been reques	sted.
DATE	SIGNATURE OF AGENC	Y REPRESENTATIVE OF SOMEON	1 Pacacles	Samt
7. ITEM NO.	8. DESCRIPTION OF ITEM A	ND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	8-29 Special Acces	s Program		
1.	8-29 (1) Site visits: Reports Facilities to ensure compliance Disposition: Destroy 1 year a			
2.	8-29 (2) International Arms Records of activities associat agreements which impact DS specific agreements and record proposed actions pertaining to Disposition: Destroy 2 years	ted with arms control SS and Industry. Files include ords of meetings, and to each agreement.	copies of	agency concurred (Michael McDaviel 1/2/03-tes
3.	8-29 (2b) Field Activities: Frelating to the International A	Records of field activities rms Control Agreements.		
	Included are after action reportant telephone notifications. Disposition: Destroy 2 years terminated.			
	R. B. Conserved M.	9 (2101 m)		



7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
4.	8-29 (2c) Defense Treaty Inspection Readiness Program (DTIRP): Consists of educational and informational material relating to specific treaties. Disposition: Destroy 2 years after the agreement has terminated.		
5.	Electronic Mail and Word Processing System Copies: Electronic copies of records that are created on electronic mail and word processing systems and used solely to generate a recordkeeping copy of the records covered by the other items in this schedule. Also includes electronic copies of records created on electronic mail and word processing systems that are maintained for updating, revision, or dissemination.		
	a. Copies that have no further administrative value after the recordkeeping copy is made. Includes copies maintained by individuals in personal files, personal electronic mail directories, or other personal directories on hard disk or network drives, and copies on shared network drives that are used only to produce the recordkeeping copy. Destroy/delete within 180 days after the recordkeeping copy has been produced.		
	 b. Copies used for dissemination, revision, or updating that are maintained in addition to the recordkeeping copy. Destroy/delete when dissemination, revision, or updating is completed. 		
	NOTE: 8-29(2a) and (2d) are covered by existing DSS and GRS authorities and are not included on this SF115. RECOVARLEPING COPY: Media New	tra 0	

agency Concurrence