FOIA(b)(3) - 50 USC 402 Note Sec 6 - NSA

REQUEST FOR RECORDS DISPOSITION AUTHORITY

(See Instructions on reverse)

TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR)
WASHINGTON, DC 20408

1. FROM (Agency or establishment)
National Security Agency

2. MAJOR SUBDIVISION
Information Assurance

3. MINOR SUBDIVISION

4. NAME OF PERSON WITH WHOM TO CONFER [redacted]

5. TELEPHONE

LEAVE BLANK (NARA use only)

JOB NUMBER
N1-457-13-01

DATE RECEIVED
1/11/13

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.

DATE 15 Apr 14

ARCHIVIST OF THE UNITED STATES

6. AGENCY CERTIFICATION
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 5 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies.

[X] is not required; [ ] is attached; or [ ] has been requested.

DATE
11 JAN 2013

SIGNATURE OF AGENCY REPRESENTATIVE [redacted]

TITLE [redacted]

7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	NSA/CSS is submitting the following Information Assurance Records Disposition Schedule for NARA approval. This Records Disposition Schedule provides legally authorized retention periods for records created or retained by NSA/CSS, regardless of the medium or format in which the records are created or maintained. The disposition instructions in this Records Disposition Schedule are mandatory. Any Federal records created or received by NSA/CSS personnel or contractors not specifically covered by this schedule or the General Records Schedules are to be retained until such time as an applicable disposition authority approved by NARA is obtained. Please see attached.		

ASSOCIATE DIRECTORATE OF POLICY AND RECORDS

Information Assurance (IA)

Records Disposition Schedule (RDS)

DJ6

04/02/2014

(U) This Records Disposition Schedule provides legally authorized retention periods for records created or retained by NSA/CSS, regardless of the medium or format in which the records are created or maintained. The disposition instructions in this Records Disposition Schedule are mandatory. Any Federal records created or received by NSA/CSS personnel or contractors not specifically covered by this schedule or the General Records Schedules are to be retained until such time as an applicable disposition authority approved by the National Archives and Records Administration (NARA) is obtained.

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NO.	TITLE AND DESCRIPTION	DISPOSITION
1 ~~451~~	Formal Published Standards and Criteria Including but not limited to the High Grade Standard (aka UKUSA Standard) and supporting rationale, TEMPEST standards, Evaluated Products List (EPL), Preferred Products List (PPL), Commercial COMSEC Endorsement Program (CCEP) criteria and endorsements, and evaluated and/or preferred security features lists. (Formerly 408-04, 408-08 and 427-08)	**PERMANENT.** Transfer to the National Archives and Records Administration (NARA) when records become 25 years old.
2 ~~452~~	Final Engineering Designs and Specifications (U) Including information about equipment and devices that are used or associated specifically with information security or information assurance. (Formerly 400-06a, 400-06b, 400-06c, 400-20, 401-01, 406-02, 407-01, and 432-02)	**PERMANENT.** Transfer to the National Archives and Records Administration (NARA) when records become 25 years old.
3 ~~453~~	Manuals, Instructions and Maintenance Material Including manuals and other materials used for on-the-job training and maintenance of systems and equipment. (Formerly 400-27, 400-31, 404-03, 405-06, 408-03, 412-01, 413-09, 414-06, 414-09, 414-11, 414-12, 414-13, 433-02, 433-05, 433-06, and 433-07)	**TEMPORARY.** Retain for use as long as associated equipment or systems are in development or in use or until subject cryptographic device is superseded.
4 ~~454~~	Formal (and Final) Memoranda and Reports Including internal memos, external letters, message traffic, emails, MOUs, MOAs, policy statements, NSTISSC memoranda, published security guidance, directives and regulations issued by IAD, formal Information Assurance doctrine publications, final reports of formal security evaluations of systems or cryptologics and formal assessments of user applications, formal and final budget proposals and decisions, guidance and criteria for professional	**PERMANENT.** Transfer to the National Archives and Records Administration (NARA) when records become 25 years old.

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development, oversight and compliance formal reports.

(Formerly 400-01, 400-02, 400-04, 400-09, 400-12, 400-17, 400-18, 400-21, 400-22, 400-23, 401-02, 401-03, 401-06, 402-01, 402-02, 402-03, 402-05, 402-06, 403-03, 403-04, 406-01, 406-03, 406-04, 406-05a, 407-02a, 407-04, 408-06, 409-06, 409-07, 409-08, 410-08, 413-07a, 413-10a, 418-01, 418-02, 418-03, 418-04, 418-05, 418-06, 418-07, 419-01, 420-01, 420-02, 421-01a, 423-03, 423-05, 424-01, 424-02, 424-03, 424-04, and 431-04)

5 ~~455~~	Monitoring Reports Including reports containing general security observations, reports of monitoring wholly encrypted links, unit or organization specific reports, reports issued during force protection monitoring tasks, and network monitoring reports noting suspected or known unauthorized intrusions. (Formerly 409-01, 409-02, 409-05, and 423-01)	**PERMANENT.** Transfer to the National Archives and Records Administration (NARA) when records become 25 years old.
6 ~~456~~	Keying Material and Related Guidance Including but not limited to crypto-custodian lists, PII data necessary for accounting purposes, seed keys and certificates, keying material handling guidance, cryptographic or COMSEC account inventories and/or audits, compromise and supersession reports. (Formerly 400-05, 400-16, 409-04, 410-01, 410-02, 410-03, 410-04, 410-05, 410-06, 410-07, 416-01, 425-01a, 426-01, 426-02, 427-01, 427-02, 427-03b, and 427-06b)	**TEMPORARY.** Retain for use as long as needed to support operations or as long as associated projects are active. Review every year for destruction NOTE: PII data must be destroyed as soon as it is no longer needed for operational purposes.
7 ~~457~~	Working Papers Related to International Organizations Including papers submitted to various international organizations and committees, subcommittees and working groups.	**TEMPORARY.** Retain for use as long as file or associated projects are active. Review every year for destruction.

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8 ~~458~~	Memoranda and Agreements with Multiple Parties Including meeting minutes, formal memoranda, formal agreements, and records of working groups that include multiple parties. (Formerly 419-02)	**PERMANENT.** Transfer to the National Archives and Records Administration (NARA) when records become 25 years old.
9 ~~459~~	RESERVED	
10 ~~460~~	Reports and Memoranda related to Nuclear Command and Control Nuclear Command and Control Automation: data pertaining to research and development of the software and hardware used in NC2 systems. Data also supports program justification and procurement actions. **This category of records is File Series Exempt from automatic declassification, under Executive Order 13526.** (Formerly 427-03a, 427-05 and 427-07c)	**PERMANENT.** Transfer to the National Archives and Records Administration (NARA) when records become 50 years old.

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INFORMATION ASSURANCE RDS CROSSWALK

	: proposed flip from temporary to permanent.
	: proposed flip from permanent to temporary.
	: new item.

CROSSWALK to FACILATE RECODING OF RDS DESIGNATIONS WITHIN NSA IMPLEMENTATION TOOLS

(U) New RDS	(U) New Retention Period	(U) Retention Change (Y or N, +/- number of yrs)	(U) Previous NARA Job #	(U) Original RDS	(U) Heading/Series Title	(U) Current Disposition	(U) Notes
							(U) Please note that for all items, any drafts or working papers associated with another RDS are covered by 301-03, Working Papers/Convenience Files.
(U) 451	(U) Permanent	(U) Y, + 25 years	(U) N1-457-89-2, item C1	(U) 408-04	(U) Standards of Acceptance File	(U) Permanent. Transfer to NCRC when no longer needed for operations.	

(U) New RDS	(U) New Retention Period	(U) Retention Change (Y or N, +/- number of yrs)	(U) Previous NARA Job #	(U) Original RDS	(U) Heading/Series Title	(U) Current Disposition	(U) Notes
(U) 451	(U) Permanent	(U) Y, + 25 years	(U) N1-457-89-2, item C11	(U) 408-08	(U) Trusted Network Guideline Database	(U) Temporary. Delete after retention period of hard copy media or when no longer needed for operations.	(U) Note: This item was previously approved as temporary. We are now requesting that it be approved as permanent.
(U) 451	(U) Permanent	(U) Y, + 25 years		(U) 427-08	(U) NC2 (Nuclear Command and Control Standards)	(U) PROPOSED. Permanent. Close annually. Transfer to NCRC 1 year after closing.	(U) Note: This is a new item. Authority for this item on a previous schedule was never approved.
(U) 452	(U) Permanent	(U) N	(U) N1-457-89-2, item C1	(U) 400-06a	(U) COMSEC Equipment File, Fielded Equipment Designs	(U) Permanent. Transfer to NCRC when no longer needed for operations.	
(U) 452	(U) Permanent	(U) N	(U) N1-457-89-2, item C1	(U) 400-06b	(U) COMSEC Equipment File, Unusual Technology Designs Not Fielded	(U) Permanent. Transfer to NCRC when no longer needed for operations.	

(U) New RDS	(U) New Retention Period	(U) Retention Change (Y or N, +/- number of yrs)	(U) Previous NARA Job #	(U) Original RDS	(U) Heading/Series Title	(U) Current Disposition	(U) Notes
(U) 452	(U) Permanent	(U) Y, + 25 years	(U) N1-457-89-2, item C1	(U) 400-06c	(U) COMSEC Equipment File, Designs Not Fielded	(U) Temporary. Destroy when 10 years old or sooner if no longer required for reference.	(U) Note: This item was previously approved as temporary. We are now requesting that it be approved as permanent.
(U) 452	(U) Permanent	(U) Y, + 25 years	(U) N1-457-89-4, item V24	(U) 400-20	(U) Secure Integrated Services Digital Network (ISDN) Specifications File	(U) Temporary. Destroy when superseded, revised, or when obsolete.	(U) Note: This item was previously approved as temporary. We are now requesting that it be approved as permanent.
(U) 452	(U) Permanent	(U) Y, + 20 years	(U) N1-457-89-2	(U) 401-01	(U) National TEMPEST Information Center Library	(U) Permanent. Transfer to NCRC when 5 years old.	
(U) 452	(U) Permanent	(U) Y, + 25 years	(U) N1-457-89-2, item C1	(U) 406-02	(U) Engineer's Equipment Project/Case File	(U) Permanent. Transfer to NCRC when no longer needed for operations.	

(U) New RDS	(U) New Retention Period	(U) Retention Change (Y or N, +/- number of yrs)	(U) Previous NARA Job #	(U) Original RDS	(U) Heading/Series Title	(U) Current Disposition	(U) Notes
(U) 452	(U) Permanent	(U) Y, + 25 years	(U) N1-457-89-2, item C3	(U) 407-01	(U) Countermeasures Development File	(U) Permanent. Transfer to NCRC when no longer needed for operations.	
(U) 452	(U) Permanent	(U) Y, + 25 years	(U) N1-457-88-6, item Y14	(U) 432-02	(U) Engineering Projects and Requirements	(U) Permanent. Transfer to NCRC when no longer required for operations.	
(U) 453	(U) Temporary	(U) N	(U) N1-457-89-4	(U) 400-27	(U) STU 2 Aperture Card File	(U) Temporary. Destroy when no longer needed for operations.	
(U) 453	(U) Temporary	(U) Y, - 5 years	(U) N1-457-89-4, item V27	(U) 400-31	(U) Third Generation STU III Production File	(U) Temporary. Destroy after 5 years or when no longer needed for operations, whichever is later.	

(U) New RDS	(U) New Retention Period	(U) Retention Change (Y or N, +/- number of yrs)	(U) Previous NARA Job #	(U) Original RDS	(U) Heading/Series Title	(U) Current Disposition	(U) Notes
(U) 453	(U) Temporary	(U) N	(U) N1-457-89-2, item C12	(U) 404-03	(U) Link Encryption Products File (Technical)	(U) Temporary. Transfer to NCRC when no longer required for operations. Review in 10 years. Destroy when related product is obsolete.	
(U) 453	(U) Temporary	(U) Y, - 3 years	(U) N1-457-89-2, item C12	(U) 405-06	(U) Software Evaluation Manuals	(U) Temporary. Transfer to NRCR when inactive. Destroy 3 years thereafter.	
(U) 453	(U) Temporary	(U) N	(U) N1-457-89-2, item C11	(U) 408-03	(U) Implementation Evaluation Reports and Technical Notes	(U) Temporary. Close annually. Transfer to NCRC. Destroy after 5 years or sooner if no longer required for operations.	

(U) New RDS	(U) New Retention Period	(U) Retention Change (Y or N, +/- number of yrs)	(U) Previous NARA Job #	(U) Original RDS	(U) Heading/Series Title	(U) Current Disposition	(U) Notes
(U) 453	(U) Temporary	(U) N	(U) N1-457-89-4, item V49	(U) 412-01	(U//FOUO) BATSON II Technical Documents File	(U) Temporary. Destroy when no longer needed for operations.	
(U) 453	(U) Temporary	(U) Y, - 3 years	(U) N1-457-89-2, item C12	(U) 413-09	(U) Software Evaluation Manuals	(U) Temporary. Transfer to NCRC when inactive. Destroy 3 years thereafter.	
(U) 453	(U) Temporary	(U) N	(U) N1-457-88-6, item Y22	(U) 414-06	(U) FOOTPRINT File	(U) Temporary. Delete or destroy when superseded or obsolete.	
(U) 453	(U) Temporary	(U) N	(U) N1-457-88-6, item Y22	(U) 414-09	(U) Manuals Database	(U) Temporary. Delete or destroy when no longer needed for operations.	

(U) New RDS	(U) New Retention Period	(U) Retention Change (Y or N, +/- number of yrs)	(U) Previous NARA Job #	(U) Original RDS	(U) Heading/Series Title	(U) Current Disposition	(U) Notes
(U) 453	(U) Temporary	(U) Y, - 5 years	(U) N1-457-88-6, item Y22	(U) 414-11	(U) System for Processing Engineering Data (SPED)	(U) Temporary. Delete or destroy information when 5 years old or when no longer needed for operations, whichever is later.	
(U) 453	(U) Temporary	(U) Y	(U) N1-457-88-6, item Y22	(U) 414-12	(U//FOUO) TEXTPROC Database	(U) Permanent. Retain by OPI.	(U) Note: this item was previously approved as permanent. We are now requesting that it be approved as temporary.
(U) 453	(U) Temporary	(U) N	(U) N1-457-88-6, item Y22	(U) 414-13	(U) Visual Search Microfilm File (VSMF)	(U) Temporary. Delete or destroy when no longer needed for operations.	
(U) 453	(U) Temporary	(U) Y, - 5 years	(U) N1-457-88-6, item Y25	(U) 433-02	(U) Component Engineering Technical File	(U) Temporary. Cut off annually. Destroy 5 years thereafter.	

(U) New RDS	(U) New Retention Period	(U) Retention Change (Y or N, +/- number of yrs)	(U) Previous NARA Job #	(U) Original RDS	(U) Heading/Series Title	(U) Current Disposition	(U) Notes
(U) 453	(U) Temporary	(U) N	(U) N1-457-88-6, item Y25	(U) 433-05	(U) ST-51 Test Programs File	(U) Temporary. Delete or destroy when no longer needed for operations.	
(U) 453	(U) Temporary	(U) N	(U) N1-457-88-6, item Y25	(U) 433-06	(U) ST-51 Test Program Manuals File	(U) Temporary. Delete or destroy when no longer needed for operations.	
(U) 453	(U) Temporary	(U) N	(U) N1-457-88-6, item Y25	(U) 433-07	(U//FOUO) Testers Test Script 2 Database	(U) Temporary. Delete or destroy information when no longer needed for operations.	
(U) 454	(U) Permanent	(U) N	(U) N1-457-89-4, item V64	(U) 400-09	(U) EAM/Historical File	(U) Permanent. Transfer to NCRC when no longer needed for operations.	

(U) New RDS	(U) New Retention Period	(U) Retention Change (Y or N, +/- number of yrs)	(U) Previous NARA Job #	(U) Original RDS	(U) Heading/Series Title	(U) Current Disposition	(U) Notes
(U) 454	(U) Permanent	(U) N	(U) N1-457-89-4, item V207	(U) 400-12	(U) Foreign COMSEC Devices Reference File	(U) Permanent. Close annually. Transfer to the NCRC 1 year after closing.	
(U) 454	(U) Permanent	(U) Y, + 15 years	(U) N1-457-89-4, item V3	(U) 400-17	(U) Mission File	(U) Permanent. Retain in office for 10 years then transfer to NCRC.	
(U) 454	(U) Permanent	(U) Y, + 25 years	(U) N1-457-89-4, item V207	(U) 400-18	(U) Program Management File - Secure Voice Program	(U) Permanent. Transfer to NCRC when no longer needed for operations.	
(U) 454	(U) Permanent	(U) Y, + 25 years	(U) N1-457-89-4	(U) 400-19	(U) Protected Communication Zone (PCZ) File	(U) Temporary. Destroy when no longer needed for operations.	(U) Note: This item was previously approved as temporary. We are now requesting that it be approved as permanent.

(U) New RDS	(U) New Retention Period	(U) Retention Change (Y or N, +/- number of yrs)	(U) Previous NARA Job #	(U) Original RDS	(U) Heading/Series Title	(U) Current Disposition	(U) Notes
(U) 454	(U) Permanent	(U) Y, + 25 years	(U) N1-457-89-4, item V2	(U) 400-21	(U) Secure Telephone Subject File	(U) Permanent. Close annually. Transfer to the NCRC 1 year after closing.	
(U) 454	(U) Permanent	(U) Y, + 23 years	(U) N1-457-89-4, item V2	(U) 400-22	(U) Secure Telephone Units	(U) Temporary. Destroy after 2 years or when no longer needed for operations, whichever is later.	(U) Note: This item was previously approved as temporary. We are now requesting that it be approved as permanent.
(U) 454	(U) Permanent	(U) Y, + 25 years	(U) N1-457-89-4, item V6	(U) 401-02	(U) Nuclear Command and Control File	(U) Permanent. Transfer to NCRC.	
(U) 454	(U) Permanent	(U) Y, + 20 years	(U) N1-457-89-2, item C1	(U) 401-03	(U) Program/Project Planning File	(U) Permanent. Transfer to NCRC when 5 years old.	
(U) 454	(U) Permanent	(U) Y, + 20 years	(U) N1-457-89-2, item C11	(U) 401-06	(U) Technical Planning File	(U) Permanent. Transfer to NCRC when 5 years old.	

(U) New RDS	(U) New Retention Period	(U) Retention Change (Y or N, +/- number of yrs)	(U) Previous NARA Job #	(U) Original RDS	(U) Heading/Series Title	(U) Current Disposition	(U) Notes
(U) 454	(U) Permanent	(U) Y, + 25 years	(U) N1-457-89-2, item C1	(U) 402-01	(U) COMSEC Analysis Reports File	(U) Permanent. Transfer to NCRC when no longer needed for operations.	(U) Note that we may have to review accessions with the old RDS and decide on an individual basis whether to use 454 or 458.
(U) 454	(U) Permanent	(U) Y, + 25 years	(U) N1-457-89-2, item C1	(U) 402-02	(U) Cryptosecurity Assessment File	(U) Permanent. Transfer to NCRC when no longer needed for operations.	
(U) 454	(U) Permanent	(U) Y, + 25 years	(U) N1-457-89-2, item C1	(U) 402-03	(U) Evaluation Documentation File	(U) Permanent. Transfer to NCRC when no longer needed for operations.	
(U) 454	(U) Permanent	(U) Y, + 25 years	(U) N1-457-89-2, item C1	(U) 402-05	(U) Research Reports	(U) Permanent. Transfer to NCRC when no longer needed for operations.	

(U) New RDS	(U) New Retention Period	(U) Retention Change (Y or N, +/- number of yrs)	(U) Previous NARA Job #	(U) Original RDS	(U) Heading/Series Title	(U) Current Disposition	(U) Notes
(U) 454	(U) Permanent	(U) Y, + 25 years	(U) N1-457-89-2, item C1	(U) 402-06	(U) Technical Library Reports	(U) Permanent. Transfer to NCRC when no longer needed for operations.	
(U) 454	(U) Permanent	(U) Y, + 25 years	(U) N1-457-89-4, item V207	(U) 403-03	(U) Foreign COMSEC Devices Reference File	(U) Permanent. Transfer to NCRC when no longer needed for operations.	
(U) 454	(U) Permanent	(U) Y, + 25 years	(U) N1-457-89-2, item C1	(U) 403-04	(U) Research and Analysis File	(U) Permanent. Transfer to NCRC when no longer needed for operations.	
(U) 454	(U) Permanent	(U) Y, + 25 years	(U) N1-457-89-2, item C1	(U) 406-01	(U) Communications Security (COMSEC) Analysis Reports File	(U) Permanent. Transfer to NCRC when no longer needed for operations.	(U) Note that we may have to review accessions with the old RDS and decide on an individual basis whether to use 454 or 458.

(U) New RDS	(U) New Retention Period	(U) Retention Change (Y or N, +/- number of yrs)	(U) Previous NARA Job #	(U) Original RDS	(U) Heading/Series Title	(U) Current Disposition	(U) Notes
(U) 454	(U) Permanent	(U) Y, + 25 years	(U) N1-457-89-2, item C3	(U) 406-03	(U) Evaluation Documentation File	(U) Permanent. Transfer to NCRC when no longer needed for operations.	
(U) 454	(U) Permanent	(U) Y, + 25 years	(U) N1-457-89-2, item C1	(U) 406-04	(U) Secure Communications Systems and Strategic Weapons File	(U) Permanent. Transfer to NCRC when no longer needed for operations.	
(U) 454	(U) Permanent	(U) Y, + 25 years	(U) N1-457-89-2, item C1	(U) 406-05a	(U) Technical Library File, Office of Primary Interest produced or unique materials	(U) Permanent. Relocate to the NCRC when no longer required for operations.	
(U) 454	(U) Permanent	(U) Y, + 25 years	(U) N1-457-89-2, item C1	(U) 407-02a	(U//FOUO) NSA/SCIF TEMPEST Program File, Policy and Program Records	(U) Permanent. Transfer to NCRC when no longer needed for operations.	
(U) 454	(U) Permanent	(U) Y, + 25 years	(U) N1-457-89-2, item C1	(U) 407-04	(U) Technical Security Evaluation File	(U) Permanent. Transfer to NCRC when no longer needed for operations.	

(U) New RDS	(U) New Retention Period	(U) Retention Change (Y or N, +/- number of yrs)	(U) Previous NARA Job #	(U) Original RDS	(U) Heading/Series Title	(U) Current Disposition	(U) Notes
(U) 454	(U) Permanent	(U) Y, + 25 years	(U) N1-457-89-2, item C1	(U) 408-06	(U) Research and Analysis File	(U) Permanent. Transfer to NCRC when no longer needed for operations.	
(U) 454	(U) Permanent	(U) Y, + 25 years	(U) N1-457-89-2, item C1	(U) 409-06	(U) Research and Analysis File	(U) Permanent. Transfer to NCRC when no longer needed for operations.	
(U) 454	(U) Permanent	(U) Y, + 25 years	(U) N1-457-89-2, item C1	(U) 409-07	(U) Research Reports	(U) Permanent. Transfer to NCRC when no longer needed for operations.	
(U) 454	(U) Permanent	(U) Y, + 20 years	(U) N1-457-89-2, item C1	(U) 409-08	(U) Signals File	(U) Permanent. Transfer to NCRC when 5 years old.	
(U) 454	(U) Permanent	(U) Y, + 25 years	(U) N1-457-88-6, item Y13	(U) 410-08	(U) Nomenclature System	(U) Permanent. Retain by OPI.	
(U) 454	(U) Permanent	(U) Y, + 25 years	(U) N1-457-89-2, item C33	(U) 413-07a	(U) Project and Contract File, Project Records	(U) Permanent. Transfer to NCRC.	

(U) New RDS	(U) New Retention Period	(U) Retention Change (Y or N, +/- number of yrs)	(U) Previous NARA Job #	(U) Original RDS	(U) Heading/Series Title	(U) Current Disposition	(U) Notes
(U) 454	(U) Permanent	(U) Y, + 25 years	(U) N1-457-89-2, item C33	(U) 413-10a	(U) Technical Review Group Project Files, Project Records	(U) Permanent. Transfer to NCRC when no longer needed for operations.	
(U) 454	(U) Permanent	(U) Y, + 25 years	(U) N1-457-89-5, item S11	(U) 418-01	(U) COMSEC 1, 2, and 3 File	(U) Permanent. Transfer to NCRC when no longer required for operations.	
(U) 454	(U) Permanent	(U) Y, + 25 years	(U) N1-457-89-5, item S11	(U) 418-02	(U) COMSEC 4 and 5 Equipment File	(U) Permanent. Transfer to NCRC when no longer required for operations.	
(U) 454	(U) Permanent	(U) Y, + 25 years	(U) N1-457-89-5, item S13	(U) 418-03	(U) COMSEC 10, 12, 24, 32, USCSB and NTISSC File	(U) Permanent. Transfer to NCRC when no longer required for operations.	
(U) 454	(U) Permanent	(U) Y, + 25 years	(U) N1-457-89-5, item S11	(U) 418-04	(U) COMSEC 15 Industrial Security File	(U) Permanent. Transfer to NCRC when no longer required for operations.	

(U) New RDS	(U) New Retention Period	(U) Retention Change (Y or N, +/- number of yrs)	(U) Previous NARA Job #	(U) Original RDS	(U) Heading/Series Title	(U) Current Disposition	(U) Notes
(U) 454	(U) Permanent	(U) Y, + 25 years	(U) N1-457-89-5, item S11	(U) 418-05	(U) COMSEC 18 Civil Agencies File	(U) Permanent. Transfer to NCRC when no longer required for operations.	
(U) 454	(U) Permanent	(U) Y, + 25 years	(U) N1-457-89-5, item S11	(U) 418-06	(U) COMSEC 20 and 30 Security File	(U) Permanent. Transfer to NCRC when no longer required for operations.	
(U) 454	(U) Permanent	(U) Y, + 25 years	(U) N1-457-89-5, item S11	(U) 418-07	(U) Military Communication-Electronics Board (MCED) File	(U) Permanent. Transfer to NCRC when no longer required for operations.	
(U) 454	(U) Permanent	(U) Y, + 25 years	(U) N1-457-89-5, item S13	(U) 419-01	(U) Committee Assessment File	(U) Permanent. Transfer to NCRC.	
(U) 454	(U) Permanent	(U) Y, + 25 years	(U) N1-457-89-5, item S22	(U) 420-01	(U) Assessment Background File	(U) Permanent. Transfer to NCRC when no longer needed for operations.	

(U) New RDS	(U) New Retention Period	(U) Retention Change (Y or N, +/- number of yrs)	(U) Previous NARA Job #	(U) Original RDS	(U) Heading/Series Title	(U) Current Disposition	(U) Notes
(U) 454	(U) Permanent	(U) Y, + 25 years	(U) N1-457-89-5, item S22	(U) 420-02	(U) Assessment Reports File	(U) Permanent. Transfer to NCRC when no longer needed for operations.	
(U) 454	(U) Permanent	(U) Y, + 25 years	(U) N1-457-89-5, item S241	(U) 421-01a	(U) Military Assessments File, Assessment Information	(U) Permanent. Transfer to NCRC.	
(U) 454	(U) Permanent	(U) Y, + 25 years	(U) N1-457-89-5, item S254	(U) 423-03	(U) Start - INF Treaties File (Strategic Arms Reduction Treaty - Intermediate-Range Nuclear Forces)	(U) Permanent. Transfer to NCRC.	
(U) 454	(U) Permanent	(U) Y, + 25 years	(U) N1-457-89-5, item S253	(U) 423-05	(U) TK File	(U) Permanent. Transfer to NCRC when no longer needed for operations.	
(U) 454	(U) Permanent	(U) Y, + 24 years	(U) N1-457-89-4, item V207	(U) 424-01	(U) Intelligence/Threat Reference File	(U) Permanent. Close annually. Transfer to the NCRC 1 year after closing.	

(U) New RDS	(U) New Retention Period	(U) Retention Change (Y or N, +/- number of yrs)	(U) Previous NARA Job #	(U) Original RDS	(U) Heading/Series Title	(U) Current Disposition	(U) Notes
(U) 454	(U) Permanent	(U) Y, + 25 years	(U) N1-457-89-2, item C33	(U) 424-02	(U) SFA/TEMPEST/CV File	(U) Temporary. Retain locally. Destroy when no longer needed for operations.	(U) Note: This item was previously approved as temporary. We are now requesting that it be approved as permanent.
(U) 454	(U) Permanent	(U) Y, + 25 years	(U) N1-457-89-2, item C33	(U) 424-03	(U) Technical Assessment File	(U) Permanent. Transfer to NCRC when no longer needed for operations.	
(U) 454	(U) Permanent	(U) Y, + 25 years	(U) N1-457-89-2, item C33	(U) 424-04	(U) Threat History File	(U) Permanent. Transfer to NCRC when no longer needed for operations.	
(U) 454	(U) Permanent	(U) Y, + 25 years	(U) N1-457-89-2, item C22	(U) 431-04	(U//FOUO) LEAD Program File List Database	(U) Temporary. Delete or destroy data after 2 years.	(U) Note: This item was previously approved as temporary. We are now requesting that it be approved as permanent.

(U) New RDS	(U) New Retention Period	(U) Retention Change (Y or N, +/- number of yrs)	(U) Previous NARA Job #	(U) Original RDS	(U) Heading/Series Title	(U) Current Disposition	(U) Notes
(U) 455	(U) Permanent	(U) Y, + 25 years	(U) N1-457-89-2, item C1	(U) 409-01	(U) COMSEC Analysis Reports File	(U) Permanent. Transfer to NCRC when no longer needed for operations.	
(U) 455	(U) Permanent	(U) Y, + 25 years	(U) N1-457-89-2, item C1	(U) 409-02	(U) Cryptosecurity Assessment File	(U) Permanent. Transfer to NCRC when no longer needed for operations.	
(U) 455	(U) Permanent	(U) Y, + 20 years	(U) N1-457-89-2, item C1	(U) 409-05	(U) Operations File	(U) Permanent. Transfer to NCRC when 5 years old.	
(U) 455	(U) Permanent	(U) Y, + 25 years	(U) N1-457-89-5, item S253	(U) 423-01	(U) Research Information File	(U) Permanent. Transfer to NCRC when no longer required for operations.	
(U) 456	(U) Temporary	(U) N	(U) N1-457-89-4	(U) 400-05	(U) COMSEC STU Account File	(U) Temporary. Destroy after 4 years or when no longer needed for operations.	

(U) New RDS	(U) New Retention Period	(U) Retention Change (Y or N, +/- number of yrs)	(U) Previous NARA Job #	(U) Original RDS	(U) Heading/Series Title	(U) Current Disposition	(U) Notes
(U) 456	(U) Temporary	(U) N	(U) N1-457-89-4, item V25	(U) 400-16	(U) Key Management File	(U) Temporary. Destroy when no longer needed for operations.	(U) Series is currently File Series Exempt
(U) 456	(U) Temporary	(U) N	(U) N1-457-89-4, item V64	(U) 409-04	(U) Operational Code File	(U) Temporary. Destroy when no longer needed for operations.	
(U) 456	(U) Temporary	(U) N	(U) N1-457-89-5, item S022	(U) 410-01	(U) COMSEC Material Account File	(U) Temporary. Destroy when no longer needed for operations.	
(U) 456	(U) Temporary	(U) N	(U) N1-457-88-6, item Y13	(U) 410-02	(U) COMSEC Account Maintenance	(U) Temporary. Delete or destroy data when no longer needed by OPI.	
(U) 456	(U) Temporary	(U) N	(U) N1-457-88-6, item Y13	(U) 410-03	(U) COMSEC Accounting System	(U) Temporary. Delete or destroy data when no longer needed by OPI.	

(U) New RDS	(U) New Retention Period	(U) Retention Change (Y or N, +/- number of yrs)	(U) Previous NARA Job #	(U) Original RDS	(U) Heading/Series Title	(U) Current Disposition	(U) Notes
(U) 456	(U) Temporary	(U) N	(U) N1-457-88-6, item Y13	(U) 410-04	(U) COMSEC Automatic Destruction Database	(U) Temporary. Delete or destroy data when no longer needed for operations.	
(U) 456	(U) Temporary	(U) N	(U) N1-457-88-6, item Y13	(U) 410-05	(U) COMSEC Distribution System	(U) Temporary. Delete or destroy data when no longer needed by OPI.	
(U) 456	(U) Temporary	(U) N	(U) N1-457-88-6, item Y13	(U) 410-06	(U) COMSEC Inventory Control	(U) Temporary. Delete or destroy when no longer needed for operations.	
(U) 456	(U) Temporary	(U) N	(U) N1-457-89-5, item S027	(U) 410-07	(U//FOUO) COMSEC Management Database (COMMANDS)	(U) Temporary. Destroy when no longer needed for operations.	
(U) 456	(U) Temporary	(U) N	(U) N1-457-88-6, item Y43	(U) 416-01	(U//FOUO) ADAMSRIB Database	(U) Temporary. Delete or destroy when no longer needed for operations.	

(U) New RDS	(U) New Retention Period	(U) Retention Change (Y or N, +/- number of yrs)	(U) Previous NARA Job #	(U) Original RDS	(U) Heading/Series Title	(U) Current Disposition	(U) Notes
(U) 456	(U) Temporary	(U) N	(U) N1-457-88-6, item Y15	(U) 425-01a	(U) Administrative and Specification Reference File, COMSEC Key-Related Records	(U) Permanent. Transfer to NCRC.	(U) Note: this item was previously approved as permanent. We are now requesting that it be approved as temporary.
(U) 456	(U) Temporary	(U) N	(U) N1-457-88-6, item Y18	(U) 426-01	(U) GTE FSVS File	(U) Temporary. Destroy when no longer needed for operations.	
(U) 456	(U) Temporary	(U) N	(U) N1-457-88-6, item Y18	(U) 426-02	(U) GTE SDNS File	(U) Temporary. Destroy when no longer needed for operations.	
(U) 456	(U) Temporary	(U) N	(U) N1-457-89-4, item V62	(U) 427-01	(U) Code Book File	(U) Temporary. Destroy when no longer needed for operations.	
(U) 456	(U) Temporary	(U) N	(U) N1-457-89-4, item V62	(U) 427-02	(U) Code Related Program Material File	(U) Temporary. Destroy when no longer needed for operations.	

(U) New RDS	(U) New Retention Period	(U) Retention Change (Y or N, +/- number of yrs)	(U) Previous NARA Job #	(U) Original RDS	(U) Heading/Series Title	(U) Current Disposition	(U) Notes
(U) 456	(U) Temporary	(U) N	(U) N1-457-89-2, item C31	(U) 427-03b	(U) ICBM Key Management Reference Material File, All Others	(U) Temporary. Destroy when no longer needed for reference purposes.	
(U) 456	(U) Temporary	(U) N	(U) N1-457-89-2, item C2	(U) 427-06b	(U) Project Information Files, All Others	(U) Temporary. Destroy when program is completed, cancelled or becomes obsolete.	
(U) 457	(U) Temporary				(U) Working Papers of International Organizations	(U) Temporary. Retain for as long as file or associated projects are active. Review every year for destruction.	(U) Note: This is a new item.
(U) 458	(U) Permanent	(U) Y, + 25 years	(U) N1-457-89-5, item S13	(U) 419-02	(U) Country File	(U) Permanent. Transfer to NCRC.	

(U) New RDS	(U) New Retention Period	(U) Retention Change (Y or N, +/- number of yrs)	(U) Previous NARA Job #	(U) Original RDS	(U) Heading/Series Title	(U) Current Disposition	(U) Notes
(U) 459	(U) Temporary	(U) N	(U) N1-457-05-4, item 1	(U) 400-35	(U) Department of Defense (DoD) Public Key Infrastructure (PKI) Certificate of Acceptance and Acknowledgement of Responsibilities	(U) Temporary. Close annually. Transfer to NCRC. Destroy forms 10 years and 6 months after the date of the signature on the DD2841 and DD2842.	
(U) 460	(U) Permanent	(U) Y, + 50 years	(U) N1-457-89-2, item C31	(U) 427-03a	(U) ICBM Key Management Reference Material File, OPI	(U) Permanent. Transfer to NCRC when no longer needed for operations.	
(U) 460	(U) Permanent	(U) Y, + 50 years	(U) N1-457-89-4, item V6	(U) 427-05	(U) Nuclear Command and Control COMSEC/INFOSEC File	(U) Permanent. Transfer to NCRC when no longer needed for operations.	

(U) New RDS	(U) New Retention Period	(U) Retention Change (Y or N, +/- number of yrs)	(U) Previous NARA Job #	(U) Original RDS	(U) Heading/Series Title	(U) Current Disposition	(U) Notes
(U) 460	(U) Permanent	(U) Y, + 50 years		(U) 427-07c	(U) NC2 (Nuclear Command and Control) Automation, Reference File	(U) PROPOSED. Temporary. Review in 5 years. Documentation may still be needed during the termination period. Destroy when no longer needed for operations.	(U) Note: This is a new item. Authority for this item on a previous schedule was never approved.

Redactions have been made to this record control schedule pursuant to 5 U.S.C. 552(b)(3) with the corresponding statute 50 U.S.C. 402, noting National Security Agency Act of 1959, which protects from disclosure "information pertaining to the functions or organization of NSA and certain information pertaining to NSA employees." You will need to submit a Freedom of Information Act (FOIA) request to the Office of the General Counsel for the withheld information. Information on how to file a FOIA may be found here:

http://www.archives.gov/foia/