

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

TO: GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT)

NATIONAL SECURITY AGENCY

2. MAJOR SUBDIVISION

INFORMATION RESOURCES MANAGEMENT

3. MINOR SUBDIVISION

OFFICE OF HISTORY AND ARCHIVES

4. NAME OF PERSON WITH WHOM TO CONFER

5. TEL. EXT.

(b)(3)

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of _____ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

☐ A Request for immediate disposal.

☒ B Request for disposal after a specified period of time or request for permanent retention.

C. DATE

(b)(3)

5/24/89

7.
ITEM NO.

RECORDS OF THE TELECOMMUNICATIONS AND COMPUTER
SERVICES ORGANIZATION

607 ITEMS TOTAL/ ~~32~~ 32 ITEMS PERMANENT

MEDIA FOR PERMANENT RECORDS INCLUDES PAPER,
MAGNETIC DISK, AND MAGNETIC TAPE.

CLASSIFIED JOB FILE RETAINED AT AGENCY INCLUDES
APPRAISAL MEMO DATED

PERMANENT SERIES WILL BE TRANSFERRED TO THE
NATIONAL ARCHIVES AFTER 50 YEARS IF DECLASSIFIED.

SERIES STILL CLASSIFIED AFTER 50 YEARS WILL BE
RE-REVIEWED EVERY 10 YEARS UNTIL DECLASSIFIED.

LEAVE BLANK

JOB NO.

N1-457-89-10

DATE RECEIVED

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.

Dec 5, 1989

Date

Archivist of the United States

~~TOP SECRET~~



**NSA RECORDS DISPOSITION
SCHEDULE FOR
T
TELECOMMUNICATIONS
AND COMPUTER SERVICES
ORGANIZATION**

NI-457-89-10

~~HANDLE VIA COMINT CHANNELS ONLY~~
~~TOP SECRET~~

~~TOP SECRET~~



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**NSA RECORDS DISPOSITION
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UNCLASSIFIED

NATIONAL SECURITY AGENCY

CENTRAL SECURITY SERVICE

NSA/CSS

UNCLASSIFIED

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NATIONAL SECURITY AGENCY/CENTRAL SECURITY SERVICE CREATION AND AUTHORITY

Pursuant to the Presidential directives of 24 October 1952, which declare that Communications Intelligence (COMINT) and Communications Security (COMSEC) are national responsibilities, the Department of Defense established, by directive, the National Security Agency to succeed the Armed Forces Security Agency. The National Security Council added Electronic Intelligence (ELINT) to NSA's national mission in 1958.

In accordance with Presidential directives and pursuant to the National Security Act of 1947, the National Security Council issued National Security Council Intelligence Directive (NSCID) No. 9, dated 29 December 1952, and the National COMSEC Directive, dated 20 October 1953, which defined the NSA COMINT and COMSEC missions respectively. ELINT functions were first recognized in NSCID No. 17, dated 16 May 1955. The original COMINT and ELINT directives were superseded by and combined into NSCID No. 6, "Communications Intelligence and Electronics Intelligence," dated 15 September 1958. NSCID No. 6 was updated on 17 February 1972 and retitled "Signals Intelligence." The COMSEC directive of 1953 was updated on 25 April 1957, on 26 August 1968, and again on 20 June 1979. The SIGINT and COMSEC directives name the Secretary of Defense as executive agent for the conduct of SIGINT and COMSEC activities and direct that the SIGINT and COMSEC missions be carried out in response to guidance from the National Foreign Intelligence Board (NFIB) and the National Communications Security Committee (NCSC), respectively.

In accordance with the provisions of NSCID No. 6, the Secretary of Defense established the Central Security Service (CSS) under the Director, NSA. The Secretary of Defense provided for the National Security Agency/Central Security Service (NSA/CSS) by promulgating DoD Directive S-5100.20 dated 23 December 1971. He approved the NSA/CSS Organization Plan on 14 April 1972 to implement that directive. The NSA/CSS is a separately organized agency within the Department of Defense under the direction, authority, and control of the Secretary of Defense. It is subject to the provisions of Department of Defense directives and procedures to the extent that they are applicable and consistent with its missions and functions. Major components of the NSA/CSS are the National Security Agency (NSA) and the Service Cryptologic Elements (SCEs) of the Military Departments. Under the NSA/CSS, SIGINT resources are unified but decentralized. The NSA is the management, operational tasking, analytical and production arm of the system and the SCEs are the field arm. The Director, NSA/Chief, CSS exercises operational control of the collection effort through the Deputy Chief, CSS and the SCE Commanders. The NSA operates a number of special field collection facilities, but the primary field collection effort is conducted by the SCEs.

In January 1983, the Secretary of Defense approved having the Director, NSA, perform the collateral duty of Director, Joint Special Studies Group (JSSG). The Director, JSSG is responsible for conducting classified studies under the direction of the Joint Chiefs of Staff.

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~~TOP SECRET~~

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In September 1984, NSDD-145 expanded the authority of the Secretary of Defense as the Executive Agent of the Government for COMSEC to include telecommunications and automated information systems security. NSDD-145 established the Director, NSA as the National Manager to act as the operating arm of the Executive Agent.

PURPOSE

The resources of the National Security Agency/Central Security Service are organized for the accomplishment of two national missions:

a. The Signals Intelligence (SIGINT) mission is to provide an effective, unified organization and control of all SIGINT collection and processing activities of the United States, and to produce SIGINT in accordance with objectives, requirements, and priorities established by the Director of Central Intelligence with the advice of the National Foreign Intelligence Board.

b. The Information Security (INFOSEC) mission encompasses two major activities: (1) The Communications Security (COMSEC) mission is to implement protective measures to deny unauthorized persons national security-related, including sensitive but unclassified, information derived from telecommunications and to also prevent these persons from disrupting or causing the deception of such communications. Measures included within COMSEC are cryptosecurity, transmission security, emissions security, physical security, and technical security. (2) The Computer Security (COMPUSEC) mission is to implement protective measures designed to prevent deliberate or inadvertent unauthorized access, disclosure, acquisition, manipulation, modification, or loss of information contained in automated systems used within the Department of Defense, other Government Agencies and the private sector. DoD Directive 5215.1, dated 25 October 1982, established the DoD Computer Security Evaluation Center (CSEC), provided policy, and assigned responsibilities for the technical evaluation of computer system and network security, and related technical research.

ORGANIZATION

~~(C)~~ The Director, NSA/Chief, CSS is assisted in the management and direction of NSA/CSS by a principal Deputy Director, NSA, and a Deputy Chief, CSS. His organization includes seven Deputy Directors for specific functional areas, two Assistant Directors, a Chief of Staff, an Inspector General, a General Counsel, a Chief Scientist, and the Director's Senior Council.

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INTRODUCTION

NSA RECORDS DISPOSITION SCHEDULES

WHAT ARE RECORDS DISPOSITION SCHEDULES?

Records disposition schedules provide for the proper disposition of an agency's records. Schedules list and describe the records generated by a Federal agency and provide guidance on how long records are to be maintained. As defined in 44 USC 30 "records" include all books, papers, maps, photographs, machine readable materials, or other documentary materials regardless of physical form or characteristic made or received by an agency of the United States Government under Federal law or in connection with the transaction of public business. Federal law mandates that the head of each agency submit to the Archivist of the United States record schedules proposing the disposition of that agency's records. The schedules provide for the prompt destruction of temporary records and for the permanent retention and preservation of records which illustrate and document the organization, functions policies, decisions, procedures, operations, or other activities of the agency, or which contain informational data of an historical nature.

WHY NSA HAS RECORDS DISPOSITION SCHEDULES

NSA's Records Disposition Schedules are designed to provide for and to simplify the appropriate disposition of Agency records and to aid Agency officials in gaining intellectual control over the increasing amount of information generated by the Agency. Designed to reflect the records actually produced, used, or stored by each Agency Key Component, the proper application of these schedules will ensure that NSA complies with the Federal Records Act, the Privacy Act, and the Freedom of Information Act. Furthermore, the schedules, if properly implemented, will provide a cost effective, efficient management program for the Agency's information by drastically reducing duplication and the unnecessary storage of paper records.

Traditional schedules have dealt with records on a generic basis. In general, these schedules concentrated on paper records and ignored or dismissed the growing volume of electronically produced and stored information. Consequently, most schedules quickly became dated and virtually unusable as the records described in the schedules and the records maintained in agency offices did not correspond. The new schedules attempt to remedy these problems by identifying and describing in detail the specific records of each Key Component. The schedules reflect all records – paper, microform, or electronically generated, compiled, used, or maintained by each Key Component. They are uniquely designed for each Key Component.

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WHAT INFORMATION IS CONTAINED IN THE SCHEDULES?

Each schedule contains a list of the data bases or files generated or used by each Key Component. The description of each data base or file includes:

1. the title
2. a narrative description of the contents
3. the inclusive date span of the information contained in the data base or file
4. the physical location
5. the storage media
6. the volume of material created or held by the office per year (for paper files the volume is given in cu. ft., for data bases the volume is given in sectors, tracks, or the number of characters)
7. the highest classification of the inclusive material
8. the approved disposition
9. the disposition number.

For data bases the description also includes information on the hardware and the software required to run them.

HOW TO USE THE SCHEDULES

For the proper disposition of a data base or file locate the appropriate office in the Table of Contents, identify the data base or file, and apply the approved disposition. If a file is permanent retire it to the NSA Archives using the disposition number from the schedule. If you have records that are scheduled for destruction you may retire them to the NSA Records Center prior to their destruction date and the Records Center will handle the disposition or you may dispose of them yourself at the appropriate time. Records retired to the NSA Records Center must have a specific destruction date. If the schedule does not indicate a specific date call the NSA Records Center and the T54 staff will provide one. For the disposition of records not covered by the schedules contact T54, The Office of Archives and Records, and fill out a Standard Form 115.

The schedules are produced in loose leaf form to facilitate changes as they occur in the record keeping practices of the offices. New pages will reflect additions, deletions, or changes in the description and will be issued periodically. Future generations of the schedules will be available on-line with updates made by the Key Components following approval by T54 and the National Archives. This will ensure greater accuracy and currentness.

HOW TO RETIRE RECORDS

In order to retire noncurrent records – paper, microform, or audio-visual, to the NSA Records Center for temporary or permanent storage the office records monitor needs to follow the following procedures.

- (1) Call the Records Center (972-2295) to ascertain if storage space is presently available and to receive a unique accession control number for the material being retired.

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Agency. 44 USC 3314 also states that no records of the United States Government may be altered or destroyed except as stipulated under 44 USC Chapter 31. Penalties for the willful and unlawful destruction, damage, or alteration of Federal records are stipulated in the U.S. Criminal Code (18 USC 2071).

OFFICIAL AND PERSONAL RECORDS

Records and papers of a private or nonofficial nature which pertain only to an individual's personal affairs but are maintained in a Federal office must be clearly designated as nonofficial and will at all times be filed and maintained separately from the official records of the office. In cases where matters requiring the transaction of official business are received in private correspondence, the portion of such correspondence pertaining to official business must be extracted and made a part of the official record. The definition of official records includes any materials generated or received in pursuance of Federal law or in connection with the transaction of public business. Correspondence designated "personal," "private," etc., but which pertains to the conduct of public business, is an official record subject to the provisions of Federal law. Official records are public records and belong to the office not the individual.

Questions regarding Agency records, official records, the schedules, or the transfer of records to the NSA Archives should be addressed to T54, The Office of Archives and Records.

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(2) Prepare a triplicate Form 02295 for each series of records being retired. The office records monitor must assure that the proper disposition number from the Records Disposition Schedule is noted on the form. Please follow those instructions carefully. One form should be prepared for each series of records being retired.

(3) Follow the proper procedures for forwarding classified materials.

(4) Deliver to nearest NSA mail center for forwarding to the NSA Records Center via the NSA courier service.

Retirement requirements for special records (audio-visual, microform, electronic) are different because of the perishability of the media. The Code of Federal Regulations requires that permanent microform records be stored on silver halide process microform. A master copy of permanent audio-visual records (video tapes, audio tapes, etc.) should be sent as soon as possible to the NSA Archives to ensure their preservation. Permanent text files stored on floppy disks should be printed out in hard copy before retirement to the NSA Archives. The NSA Archives is at present not equipped to handle electronic records. Current handling procedures (SAB 3, OPI) should be followed in the interim.

REFERENCE SERVICE ON RETIRED RECORDS

Retired records are held in the NSA Records Center for the period of time prescribed in the NSA Records Disposition Schedules. During this period the records are available for loan or reference. Permanent records will be held indefinitely by the NSA Archives. They will be processed and made available for Agency reference purposes upon their arrival at the NSA Archives. After 30 years T54 archivists will review them and remove duplicative and extraneous materials. Requests for loans of retired records may be made by telephone or in writing to T541. The requester should know the accession control number as shown in Form 02295 in order to request records. The loan period is 30 days. Records may also be reviewed at the NSA Records Center by appointment.

USEFUL INFORMATION

THE UNLAWFUL REMOVAL OR DESTRUCTION OF RECORDS

Federal law requires the Director of the National Security Agency to establish safeguards against the unlawful removal or loss of agency records, and to make known to NSA personnel the penalties provided for the unlawful removal or destruction of such records. 44 USC 3106 provides that the Director, with the assistance of the Archivist of the United States, initiate action through the Attorney General for the recovery of records believed to be unlawfully removed from the

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NSA/CSS Regulations and Directives File

DoD Directives and Instructions File

NCS Television Catalog

Federal Standards Reference File

Federal Acquisition Regulations File

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Administrative, Reference, and Project Files

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TRADEMARK Information File

TOC Data Base

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Situation Report File

Monthly STATREPS File

STATREPS/COINS/CONREPS File

Working Aids and Manuals File

Activation/Deactivation/Pending Circuits File

Reference Publications File
DSSCS Operating Instructions (DOI) File
Communications Operations Instructions (COI) File
Valid Critic File
Exercise Critic File
Transmittal Receipt File
Problem and Error File
Telecommunications Planning File
STREAMLINER Manual File
STREAMLINER File
STREAMLINER Connectivity Projects File
CRITICOMM Operational Summaries and Directories File
BELLMASTER Data Base File
IP Address Manager Data Base
SID Data Base
NETWORKS Data Base Management

T14 GENERAL COMPUTER SERVICES

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Administrative and Office File
T14 Related Projects File
Agency Regulatory File
Archival Reference File
Procurement File
Accounting File
Job Master File
Administrative File
T141 Systems File
FOREVER User Guide Data Base
CARRILON User Guide Data Base
Access Control Facility (ACF2) Data Base
IBM Capacity Planning Data Base
CARRILON System and Job Accounting Data Base
WRANGLER System and Job Accounting Data Base
D.P.O.C. System and Job Accounting Data Base
FOREVER System and Job Accounting Data Base
ROSEDUST System and Job Accounting Data Base
ERRORLOG Data Base
Accounting Data Base
SUMLOG Data Base

Real Time Job Ordering, Inquiry, Control,
and Evaluation Data Base

OCEANFRONT Accounting Data Base
RIUPDATE Data Base
AG-22 Accounting Data Base
ADP Service Request (ASR) Data Base
PLATFORM Feedback Data Base
Automated Job Schedule System Data Base
Administrative File
T142 Backup File
Administrative File
Building and Grounds (B/G) File
Machine and Contracts (MAC) File
Equipments Files
Administrative File
Accounting and Maintenance Logs File
Job Formats File
Contracts File
Administrative File
Job Run Folders File
Completed COM ASR Folders File
Administrative File
Machines and Contracts File

T15 CRYPTANALYTIC PROCESSING

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T15 Records

Administrative File
Technical File
Agency Regulations File
Administrative File
CESSO File
Facilities Layouts File
Training File
Contracts File
Network Administrator File
Technical File
Administrative File
T152 Account File
Project File
T152 Save Tapes File
Reference Manuals File
Administrative File
C/A Data Bases
C/A DATA-MAGNET TAPE File
SYSTEM File

SAVE File
T156 Serial File

T16 ON LINE TERMINAL SUPPORT SYSTEMS

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T16 Records

- Administrative File
- T16 Schematics File
- Operations Manuals File
- Hardware Accountability File
- Call-in Lists File
- System Save Tapes Files
- Personnel/Training File
- Subshell Release 2 System
- BRODIE System
- RINGNESS System
- KNITTING and ABSAP Signal History File

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Program Management File

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MEILSR Data Base

Program, Budget and Execution File

Administrative and Correspondence File

MEILSR File

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Minimum Essential Integrated Logistic

Support Requirements (MEILSR) Data base

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Technical Data/Configuration Management Systems (TD/CMS) File

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T211 Data Base

CFS Diagnostics Data Base

T2117 Equipment Serial Number Assignment File

Project Status Data Base

Contractor Data Base

RF14 List Data Base

Contract Folders

DISPATCHER Data Base Programs

ELDSDB Data Base
Correspondence and Background File
Administrative and Budget File
ILS Data File
Administrative Data Base
DD61 Data Base
LRU Data Base
MTIME Data Base
OPINS Data Base
Position Equipment Indicator (POEI) File
DD61 Action Control File
HIST Data Base
USSID-402 Equipment Data Base
Manuals and Agency Circulars File
Pica Assignment Working Group (PAWG) File
Administrative and Management File
DICT.PUB Data Base
DP CREF Publication Data Base
MSS/DISPATCHER Source Code File
Contractor Task Tracking File
Administrative File
Contractor Data Requirements List (CDRL) File
SAEDAC Project File
System Storage and Backup Data Base
System Files and Maintenance Contracts File
Contract Management Folders File
Specifications and Standards File
Technical Writing Certification Panel File
T2134 Job File
SAEDAC NMO Administrative File
SIGINT Automated Engineering Data Center (SAEDAC) File
Transmittal (XMITDB) Data Base
Contract Information (DOCDAT) Data Base
Contract File
Engineering Aperture Card File
FIRMWARE (FIRMDB) Data Base
Site Facility Folders (USSID 501) File
Technical Manuals Collection Storage and Camera Ready Copy File
Engineering Change Proposals (ECP) Data Base
Engineering Change Proposals (ECP) File
Provisioning Control Code (PCC) Data Base
Engineering Documentation (ENGDOC) Data Base
Engineering Drawings File
Equipment Data Base (EQPDB)
Tasking File
Engineering Release Records (EER) File

Engineering Release Records (EER) Data Base

T22 PROCESSING ENGINEERING

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T22 Records

- T22 Administrative and Correspondence File
- Systems Configuration File
- T224 Administrative Files
- T2241 Administrative File
- T2241 Repair/Return & Tracking Data Base
- DISPATCHER/MSS Data Base
- DISPATCHER/MSS Data Base
- T2242 Administrative File
- T2244 Administrative File
- T2244 Repair/Return Data Base
- Analytic Processing Division General File
- Training Records
- Equipment Folders, Manuals, and Catalog File
- Project and Equipment Records
- LEO Data Base
- Shop Documentation File
- System Diagnostics File
- Branch Administrative File
- Systems Administrative File
- Division Systems File
- Division Personnel File
- Division Administrative File
- Projects File
- Hardware Administrative File
- Systems File
- Diagnostics/Test File
- Communication Data Base
- Administrative File
- Administrative File
- GROWER File
- Administrative/Correspondence File
- System/Equipment Maintenance File
- E54 Project File
- T31 Project File
- W2/3 Project File
- GHOSTWRITE/LAMPWICK Project File
- MILLPOOL Project File
- National Signal Processing Center Project File
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MISTREL/JIMMER File
DISPATCHER/MSS Data Base
Project Subject File
Maintenance Diagnostics File
Maintenance Documentation File

T24 FIELD ENGINEERING SUPPORT

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Administrative File
SIGINT Project Folders File
Purchase Requests File
RPO Computer File
Equipment Inventory File
On Order File
Branch Correspondence File
Field Support Administration File (COBRA JUDY)
Field Support Projects File (COBRA JUDY)
Third Party Budget Files
Correspondence File
T243 Division File
T2431 Project File
T2432 Project File
T2433 Project File
T2434 Project File
System/Office Management File
CSA Configuration Status Accounting Data Base
Data Center (Dwgs & AP) File
Data Center (Manuals) File
Data Center - Aperture Cards File
Data Bank (Documents) File
CIIL Configuration Item Index List Data Base
HFR Hardware Failure Reporting Data Base
Joint Programs System File
BSU System File
T245 Working File
Exercise File
Administrative File
Personnel File

T25 TELECOMMUNICATIONS ENGINEERING

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- TCOM Installation File
- Administrative File
- NSA Trouble Ticket Data Base (Secure)
- NSA Trouble Ticket Data Base (Non-Secure)
- T2612 Man Hour Count Data Base
- T2612 Supply Usage and Equipment Repair Data Base
- NSTS Installations/Inspections Data Base
- Project Information and Correspondence File
- Terminal Action Request and Correspondence File
- Terminal Work Orders and Correspondence File
- Trouble Call Request and Correspondence File
- LAN and O/A Information and Correspondence File
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Administrative File

/USR/DEDAWES Administrative File

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Request System

CMA File

PROJBOOK File

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GRALLEY System File
CAPTIVE System
CAMSTONE System File
COLORCAST (PC) File
CONCENTRATOR/COMMUNICATOR File
AMBUSHER File
BRODIE System File
MELISSA System File
RINGNESS Software File
MAP System File
LAWGIVER System File
KNITTING File
MUSLIN System File
PROSPECTOR System File
M204 IRFGRP (SUBSHELL R2) File
M204 TAF (SUBSHELL R2) File
M204 PROCEDURE (SUBSHELL R2) File
M204 PAF (SUBSHELL R2) File
ZUPPAS Software File
YONASA Documentation File
YONASA System Software File
ZIRPEL Software File
ZIRPEL Documentation File
BLACKWATCH/SKYWATCH File
LIBRARIAN System File
JANUS System File
DISTILLER System File
STRONGBOX System File
DUCKBOARD File
HFDF File
CHESWICK, PICKEREL, CHES, PICK, PICKUYIL, CHESTUIL File
Speed of Service System
CRITICOMM Operational Summary System
BITTER System
Generalized AG-22 Processing System (GAPS)
SELLERS II
Intercept Tasking Data Base
UNDITTO 2 System
DITTO 2 System
CEOI REFORGER Data Base
CES (NABBER) Data Base
CES (PLAINS) Data Base
COPE (COPESEL) System
FLANNEL Data Base
FLANNEL Programs File

ROSEDUST Programs File
ROSEDUST Data Base
21770 USERLIB File
25569 IDMS.INITCARD File
21770 CCA GRP File
25569 IDMS. Source File
M204 Modification File
STAT M204 PGM File
21770 Source.ASM File
21770 PROGLIB File
23572 CCASYS File
26301 CCASYS File
25569 IDMS DBROC File
Terminals File
Legislative Tracking System (LTS)
SPECOL Definitions File
Third Party System File
27070 NETV.T3345 File
SYS1.EMAC 3725 File
Bulk Data Transfer File
NCPLOAD File
SYS1 EMAC 3725 File
27070 NETV.JC1 File
SYS1.EOBJ3725 File
SYS1.EOBJ3725 File
SYS1. NCPLOAD File
VTAM.ASM File
NETV.DSIPRF File
27070 NMPF2.CLISTS File
27070 UPS. TASM File
SYS1.ESSPLIB File
27070 NETV. VSRCLIST File
27070 VPS.TCNTL File
BNETV.DSIPARM File
27070 PLATFORM. NCPSRC File
27070 PLATFORM. SRLPSRC File
27070 PLATFORM. CFTPSRC File
PLATFORM Feedback (PFBK) File
SYS1. VTAMLIB File
SYS1. VTAMAPPL File
SYS1. VTAMLST File
VTAM. ASM File
27070.PLATFORM. WINDSRC File
27070.PLATFORM. NCPPLSRC File
27070.PLATFORM. MISC. File
27070.PLATFORM. WINDMAC File

27070.PLATFORM. NCPMCSRC File
27070.PLATFORM. SFTPSRC File
27070.PLATFORM. TELSRC File
27070.PLATFORM. NIPSRC File
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FOLKLORE Operating System File
OS1100 Operating System File
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OCCUPIER/SPAS/SRS File
OCCUPIER/MIS/OSDBSS File
OCCUPIER/MIS/OSDBSS SRS File
NEWSSTAND File
STREAMLINER File
UMPS File
RAMP File
X.25Transport Control Protocol/Internet Protocol File
OSPN Bauded Signals Upgrade (BSU) File
PLATFORM File
BULLSEYE File
OCEANFRONT File
PUNIX/U8 File
PUNIX/U11 File
PUNIX/U13 File
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Software Required Specification (SRS) File
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Project BELLTOPPER File
Assessor Project Information File
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UNCLASSIFIED

T

**TELECOMMUNICATIONS AND COMPUTER
SERVICES ORGANIZATION**

UNCLASSIFIED

T

TELECOMMUNICATIONS AND COMPUTER SERVICES ORGANIZATION
DEPUTY DIRECTOR FOR TELECOMMUNICATIONS
AND COMPUTER SERVICES (DDT)

The Deputy Director for Telecommunications and Computer Services is responsible to the Director, NSA/Chief, CSS, for planning and managing the telecommunications, computer, and information support systems of the Agency, and as required for the USSS.

Primary functions include:

1. Managing, operating, and maintaining telecommunications, computer based and information systems at Headquarters NSA/CSS as directed.
2. Planning telecommunications, computer and information services to satisfy NSA/CSS requirements and, as required, for the USSS.
3. Exercising operational direction of all telecommunications facilities and systems assigned or acquired in support of NSA/CSS.
4. Formulating and recommending to the Director, NSA/CSS, telecommunications, ADP and information policy.
5. Developing and implementing standards for the design, documentation and operational support of telecommunications, information and computer systems.
6. Maintaining and ensuring operational readiness of all telecommunications, computer based and information systems operated by NSA and providing maintenance support as required to all telecommunications and computer-based systems operated by NSA/CSS field facilities.
7. Serving as the NSA Senior ADP Policy Official (SADPPO).
8. Formulating DDT field support plans and policy for managing the Quick Reaction Capability development, testing, installation and maintenance of field SIGINT collection and processing systems and for ensuring continuing life cycle support to field SIGINT collection, processing and telecommunications systems worldwide.
9. Supporting Second and Third Party SIGINT activities as directed.
10. Validating requirements and programming for all cryptologic communication resources and NSA/CSS computer systems.
11. Ensuring adequate security of NSA/CSS communications and computer systems, facilities and operations.
12. Acquiring systems as assigned.

~~CONFIDENTIAL~~

T03

OPERATIONAL COMPUTER SECURITY

~~CONFIDENTIAL~~

~~CONFIDENTIAL~~

Sigint Accreditation Data Base

This data base is used to compile and maintain records on all known automated information systems which process, use, produce, and/or store classified data in accordance with DCID 1/16.

DATE SPAN:	1981 to Present
LOCATION:	T03
STORAGE MEDIA:	Hard Disk
HARDWARE:	BALLROOM (ASHLAND)
SOFTWARE:	INGRES
VOLUME:	6,408 records (270,336 blocks)
CLASSIFICATION:	SECRET - CCO
DISPOSITION:	Delete or destroy when superseded or obsolete.
DISPOSITION NO.:	T03-1

~~CONFIDENTIAL~~

UNCLASSIFIED

T06

EXECUTIVE SUPPORT

UNCLASSIFIED

UNCLASSIFIED

T09

POLICY AND MANAGEMENT STAFF

UNCLASSIFIED

~~SECRET~~

UNCLASSIFIED

T000T091 Library File

This file contains a log for incoming correspondence addressed to T Senior Managers.

DATE SPAN: 1987 to 1989
LOCATION: T09
STORAGE MEDIA: UNAVAILABLE
HARDWARE: WANG ALLIANCE
SOFTWARE: WANG Proprietary
VOLUME: UNAVAILABLE
CLASSIFICATION: TOP SECRET, VRK
DISPOSITION: Delete when 2 years old.
DISPOSITION NO.: T091-1

T09 Brief File

This file contains T papers for Seniors' meetings, Second or Third Party personnel, and records pertaining to TDYs for T Seniors.

DATE SPAN: 1985 to Present
LOCATION: T091
STORAGE MEDIA: Paper/Hard Disk
HARDWARE: WANG ALLIANCE
SOFTWARE: WANG Proprietary
VOLUME: 3 cu. ft./UNAVAILABLE
CLASSIFICATION: TOP SECRET, VRK
DISPOSITION: A. TDY Data: Destroy when 2 years. old.
B. Briefing File: Destroy when superseded or obsolete.
DISPOSITION NO.: T091-2A and B

~~SECRET~~

UNCLASSIFIED

PRE PUBS File

This file contains material under consideration for public disclosure received from internal and external sources (Q4 OPI).

DATE SPAN: 1988 to 1989
LOCATION: T091
STORAGE MEDIA: Paper/Hard Disk
HARDWARE: WANG ALLIANCE
SOFTWARE: WANG Proprietary
VOLUME: 9 cu. ft./UNAVAILABLE
CLASSIFICATION: SECRET
DISPOSITION: Destroy when 2 years old.
DISPOSITION NO.: T091-3

T091 Daily Route Slips File

This file contains incoming/outgoing letters and memoranda, daily route slips, routine correspondence.

DATE SPAN: 1988 to 1989
LOCATION: T091
STORAGE MEDIA: Paper
VOLUME: 12 cu. ft.
CLASSIFICATION: TOP SECRET
DISPOSITION: A. DDT, A/DDT, and T C/S correspondence: Permanent.
Retire to NSA Archives
B. Daily Route Slips and routine T091 correspondence:
Destroy when 2 years old.
DISPOSITION NO.: T091-4A and B

UNCLASSIFIED

UNCLASSIFIED

T Message Log/Files

This file contains selective operational/administrative electrical correspondence between field sites and T Senior Managers for tracking purposes only.

DATE SPAN: 1988 to 1989
LOCATION: T091
STORAGE MEDIA: Paper/Hard Disk
HARDWARE: WANG ALLIANCE
SOFTWARE: WANG Proprietary
VOLUME: 6 cu. ft./UNAVAILABLE
CLASSIFICATION: TOP SECRET CODEWORD
DISPOSITION: Delete or destroy when 2 years old.
DISPOSITION NO.: T091-5

DDT Correspondence Log

This data base tracks all of DDT's action and read materials.

DATE SPAN: 1987 to Present
LOCATION: T091
STORAGE MEDIA: Hard Disk
HARDWARE: WANG ALLIANCE
SOFTWARE: Visual Memory
VOLUME: UNAVAILABLE
CLASSIFICATION: TOP SECRET CODEWORD
DISPOSITION: Delete or destroy when 1 year old.
DISPOSITION NO.: T091-6

UNCLASSIFIED

UNCLASSIFIED

T Small Computer Inventory Data Base

This data base is used to track small computer assets within the Telecommunications and Computer Services Organization.

DATE SPAN:	1987 to Present
LOCATION:	T092
STORAGE MEDIA:	Hard Disk
HARDWARE:	IBM AT
SOFTWARE:	PC FILE II
VOLUME:	4,693 records
CLASSIFICATION:	CONFIDENTIAL
DISPOSITION:	Delete or destroy when superseded or obsolete.
DISPOSITION NO.:	T092-1

UNCLASSIFIED

UNCLASSIFIED

T Directives File

This file is the T Staff repository for T policy directives.

DATE SPAN: UNAVAILABLE
LOCATION: T093
STORAGE MEDIA: Paper
VOLUME: 1 binder
CLASSIFICATION: SECRET
DISPOSITION: Permanent. Retire to NSA Archives when no longer needed for operations.
DISPOSITION NO.: T093-1

NSA/CSS Regulations and Directives File

This file is the T Staff repository for copies of NSA/CSS Regulations, Circulars and Directives.

DATE SPAN: UNAVAILABLE
LOCATION: T093
STORAGE MEDIA: Paper
VOLUME: 15 binders
CLASSIFICATION: TOP SECRET CODEWORD
DISPOSITION: Destroy when superseded or obsolete.
DISPOSITION NO.: T093-2

UNCLASSIFIED

UNCLASSIFIED

DoD Directives and Instructions File

This file is the T Staff repository for DoD directives and instructions.

DATE SPAN:	UNAVAILABLE
LOCATION:	T093
STORAGE MEDIA:	Paper
VOLUME:	8 binders
CLASSIFICATION:	UNCLASSIFIED
DISPOSITION:	Destroy when superseded or obsolete.
DISPOSITION NO.:	T093-3

NCS Television Catalog

This catalog contains a listing of television programs produced by the NCS Television Center.

DATE SPAN:	Previous Year
LOCATION:	T093
STORAGE MEDIA:	Paper
VOLUME:	1 binder
CLASSIFICATION:	UNCLASSIFIED
DISPOSITION:	Destroy when superseded or obsolete.
DISPOSITION NO.:	T093-4

UNCLASSIFIED

UNCLASSIFIED

Federal Standards Reference File

This file contains federal computer and data standards documentation.

DATE SPAN: UNAVAILABLE
LOCATION: T093
STORAGE MEDIA: Paper
VOLUME: 73 binders
CLASSIFICATION: SECRET
DISPOSITION: Destroy when no longer needed for reference purposes.
DISPOSITION NO.: T093-5

Federal Acquisition Regulations

This file contains copies of federal acquisition regulations.

DATE SPAN: UNAVAILABLE
LOCATION: T093
STORAGE MEDIA: Paper
VOLUME: 10 binders
CLASSIFICATION: UNCLASSIFIED
DISPOSITION: Destroy when superseded or obsolete.
DISPOSITION NO.: T093-6

UNCLASSIFIED

UNCLASSIFIED

**T1
OPERATIONS**

UNCLASSIFIED

T1

OPERATIONS

The Chief, T1, is responsible to the Deputy Director for Telecommunications and Computer Services for the effective management of the continuous around-the-clock computer and signals processing and telecommunications services at Headquarters, NSA/CSS, in support of the US SIGINT System and for the operational direction of the CRITICOMM system and management of the CRITIC program.

Primary functions include:

1. Developing and implementing plans and procedures to ensure the operational effectiveness of designated computer systems, signals processing systems, and telecommunications services.
2. Managing NSA/CSS Telecommunications Operations, including data and record communications systems, the NSA/CSS Message Center, the NSA/CSS Telephone Systems, and providing necessary Cryptologic Material Custodial Services.
3. Exercising operational direction of CRITICOMM communications and technical support of the Fort Meade earth terminals in support of NSA/CSS and DCS missions.
4. Providing continuous full-time monitoring and reporting of telecommunications, signals, processing, and computer processing for DDT.
5. Providing the coordination and allocation of resources necessary to meet operational requirements and priorities.
6. Providing effective and secure operation of designated computer systems, signals processing systems and related support equipment.

Administrative File

This file consists of budget, planning, security, awards, training, office management, and other related general administrative records, as well as official correspondence.

DATE SPAN: 1985 to Present
LOCATION: T1
STORAGE MEDIA: Paper
VOLUME: 19 cu. ft.
CLASSIFICATION: TOP SECRET CODEWORD, NOFORN, VRK
DISPOSITION: Cut off annually. Destroy when 5 years old.
DISPOSITION NO.: T1-1

Administrative File

This file consists of personnel, budget, planning, security, awards, training, office management, and other related general administrative records. Also included are annual reports, project plans and reports, briefing materials and related records.

DATE SPAN: 1985 to Present
LOCATION: T1
STORAGE MEDIA: Paper
VOLUME: 12 cu. ft.
CLASSIFICATION: TOP SECRET CODEWORD, NOFORN
DISPOSITION: A. Personnel Records: Destroy 1 year after separation or transfer of employee. (GRS 1-18a)
B. Administrative Records: Destroy when 2 years old.
C. Management and Support Records: Destroy when 5 years old.
D. Annual Reports, Project Plans, and Project Reports: Permanent. Retire to NSA Archives.
DISPOSITION NO.: T1-2A, B, C and D

UNCLASSIFIED

T12

COMMUNICATIONS AND NETWORK OPERATIONS

UNCLASSIFIED

T12

COMMUNICATIONS AND NETWORKS OPERATIONS

The Chief, T12, is responsible to the Chief, T1, for assisting in the effective management of T1 operations.

Primary functions include:

1. Providing overall world-wide system management and control over large scale operational telecommunications systems.
2. Providing system logistics, accounting, and other support services, as necessary, for the effective operation of designated local and worldwide telecommunications, networks, and computer systems.
3. Planning, programming, and budgeting for operations of the Agency's telecommunications and networks facilities.
4. Providing customer relations with an appropriate method of satisfying customer requests and requirements.
5. Participating in the development of plans, policies, requirements, and procedures relating to local and worldwide telecommunications and networks operations and services.
6. Managing and operating the NSA/CSS Telecommunications and Networks Facilities.
7. Providing COMSEC services for all cryptographic equipment and materials required to support the NSA/CSS Telecommunications Facilities and consumer/liaison activities.
8. Exercising operational liaison and direction of the Fort Meade satellite earth terminals and Washington Area Wideband System (WAWS) in support of NSA/CSS and DCS missions.
9. Providing for the transmission, receipt, internal distribution of Staff/Administration and SAO messages.
10. Exercising management and operational direction of the CRITICOMM Network, including all red multiplex systems.
11. Directing the Critical Information (CRITIC) Exercise Program, ensuring adequate testing of communications networks and facilities.
12. Providing operational management and control of automated terminal communications.
13. Developing, publishing, and maintaining specific operational and instructional publications that provide guidance, doctrine, and performance standards for systems operations.

~~CONFIDENTIAL~~

14. Providing technical and operational support for special SIGINT communications packages and network to field locations in support of the USSS and Military Operations.
15. Providing technical representation on panels, boards, and working groups involved in certain telecommunications and networks matters.

~~CONFIDENTIAL~~

UNCLASSIFIED

Administrative File

This file consists of personnel, budget, planning, security, awards, training, office management, and other related general administrative and operational records.

DATE SPAN: 1985 to Present

LOCATION: T12

STORAGE MEDIA: Paper

VOLUME: 52 cu. ft.

CLASSIFICATION: TOP SECRET CODEWORD

DISPOSITION: A. Personnel Records: Destroy 1 year after separation or transfer of employee. (GRS 1-18a)
B. Administrative Records: Destroy when 3 years old.

DISPOSITION NO.: T12-1A and B

Administrative Data Base

This data base consists of budget, planning, security, awards, training, office management, and other related general administrative and operational records.

DATE SPAN: 1987 to Present

LOCATION: T12

STORAGE MEDIA: Hard Disk

HARDWARE: WANG ALLIANCE

SOFTWARE: DOS

VOLUME: 16 K sectors

CLASSIFICATION: TOP SECRET CODEWORD, NOFORN, VRK

DISPOSITION: Destroy when 3 years old.

DISPOSITION NO.: T12-2

UNCLASSIFIED

UNCLASSIFIED

38

T13
T OPERATIONS CENTER

UNCLASSIFIED

T13

T OPERATIONS CENTER

The Chief, T13, is responsible to the DDT thru Chief, T1, for assisting in the effective management and operational direction of a continuous around-the-clock watch center in support of world-wide telecommunications, computers, signals, and information service.

Primary functions include:

1. Serving as the central authority and focal point for all DDT operational services during non-regular duty hours.
2. Monitoring computer, signal, telecommunications, and information operations.
3. Identifying and reporting delays in services and initiating corrective action, as required.
4. Monitoring the implementation of upgrades (threads/capabilities) to certain processing systems.
5. Provide technical and operational guidance to T organizations, as required.
6. Reviewing production and status reports from the operational areas (at NSAW and certain field sites) and initiating follow-up action as required.
7. Preparing input for the daily operations briefing for the Director.
8. During designated alert conditions, coordinating and controlling, if necessary, the various T1 services which are needed to satisfy these requirements.
9. Planning for the automation of TOC functions including the acquisition implementation, and system administration of any dedicated equipments needed to support the TOC mission.
10. Developing and maintaining Standard Operating Procedures between the TOC and other Agency watch offices.
11. Developing and maintaining a data base of information required for the effective functioning of the TOC with other Agency watch offices.
12. Operating and maintaining a management information system on operational activities.

UNCLASSIFIED

Administrative File

This file consists of personnel, budget, planning, security, awards, training, management, and other related general office administrative records.

DATE SPAN: 1986 to Present

LOCATION: T13

STORAGE MEDIA: Paper

VOLUME: 8 cu. ft.

CLASSIFICATION: TOP SECRET CODEWORD, NOFORN

DISPOSITION: A. Personnel Records: Destroy 1 year after separation or transfer of employee. (GRS 1-18a)
B. Administrative Records: Destroy when 3 years old.

DISPOSITION NO.: T13-1A and B

COMMS Data Base

This data base is used as a COMMS answer file.

DATE SPAN: 1984 to Present

LOCATION: T135

STORAGE MEDIA: IDM 500 Disk

HARDWARE: RAGWORT (ASHLAND)

SOFTWARE: EZTI idL

VOLUME: UNAVAILABLE

CLASSIFICATION: SECRET

DISPOSITION: Delete or destroy when 5 years old.

DISPOSITION NO.: T13-2

UNCLASSIFIED

UNCLASSIFIED

STATS File

This file contains reports, tabulations, and other information used as a medium for measuring results of administrative and operational activities.

DATE SPAN: 1984 to Present
LOCATION: T1351
STORAGE MEDIA: IDM 700 Disk
HARDWARE: RAGWORT (ASHLAND)
SOFTWARE: C idL
VOLUME: UNAVAILABLE
CLASSIFICATION: SECRET
DISPOSITION: Destroy when 5 years old.
DISPOSITION NO.: T135-1

Administrative, Reference and Project Files

This file consists of Agency administrative and regulatory manuals and directives, as well as T1352 projects information.

DATE SPAN: 1982 to Present
LOCATION: T1352
STORAGE MEDIA: Paper
VOLUME: 8 cu. ft.
CLASSIFICATION: TOP SECRET CODEWORD, NOFORN
DISPOSITION: A. Administrative Reference Records: Destroy when superseded or obsolete.
B. Project Files: Destroy when no longer needed for operations.
DISPOSITION NO.: T135-2A and B

UNCLASSIFIED

UNCLASSIFIED

POEI File

This file contains the POEI (Position Equipment Indicator) standard listing (formerly USSID 402).

DATE SPAN:	1987 to Present
LOCATION:	T1352
STORAGE MEDIA:	Paper
VOLUME:	5 cu. ft.
CLASSIFICATION:	SECRET CODEWORD
DISPOSITION:	Destroy when superseded, revised, rescinded or when obsolete.
DISPOSITION NO.:	T135-3

Trademark Requirements

This file contains software discrepancy reports, as well as new requirements records:

DATE SPAN:	1984 to Present
LOCATION:	T1352
STORAGE MEDIA:	Paper
VOLUME:	4 cu. ft.
CLASSIFICATION:	SECRET
DISPOSITION:	Destroy when no longer required for operations.
DISPOSITION NO.:	T135-4

UNCLASSIFIED

UNCLASSIFIED

TRADEMARK Information File

This computer file concerns the resource health status of circuitry and computer systems within NSA and selective field systems. Information on U.S., Second, and Third Party facilities is included in the files.

DATE SPAN: 1986 to Present
LOCATION: T1352
STORAGE MEDIA: Hard Disk
HARDWARE: TRADEMARK HANDBANK/HANDFLAG (ASHLAND)
SOFTWARE: EZTi/UNIX
VOLUME: 676K bytes
CLASSIFICATION: SECRET HVCCO
DISPOSITION: Delete or destroy when no longer needed for operations.
DISPOSITION NO.: T135-5

TOC Data Base

This data base contains information essential for receipt of CRITICOMM data originated by U.S. field stations and associated community elements. Primary inputs include communication status reports, control reports, and BLACKWATCH information.

DATE SPAN: 1984 to Present
LOCATION: T1352
STORAGE MEDIA: IDM 700 Disk
HARDWARE: RAGWORT (ASHLAND)
SOFTWARE: C (EZTi idL)
VOLUME: UNAVAILABLE
CLASSIFICATION: SECRET HVCCO
DISPOSITION: Delete or destroy when 5 years old.
DISPOSITION NO.: T135-6

UNCLASSIFIED

UNCLASSIFIED

Working Aids and Manuals File

This file contains copies of manuals and working aids to assist in discharging functions germane to T13.

DATE SPAN:	1980 to Present
LOCATION:	T1352
STORAGE MEDIA:	Paper
VOLUME:	6 cu. ft.
CLASSIFICATION:	SECRET
DISPOSITION:	Destroy when no longer of reference value.
DISPOSITION NO.:	T1352-1

UNCLASSIFIED

UNCLASSIFIED

Administrative File

This file consists of budget, planning, security, awards, training, management, and other related general office administrative records, as well as project data concerned with CRITICOMM system management.

DATE SPAN: 1985 to Present

LOCATION: T1365

STORAGE MEDIA: Paper

VOLUME: 3 cu. ft.

CLASSIFICATION: SECRET

DISPOSITION: A. Administrative Records: Destroy when 3 years old.
B. Project Records: Destroy when no longer needed for operations.

DISPOSITION NO.: T136-1A and B

Situation Report File

This file contains reports on the status of telecommunications resources.

DATE SPAN: Present

LOCATION: T1365

STORAGE MEDIA: Paper

VOLUME: 3 cu. ft.

CLASSIFICATION: SECRET CODEWORD

DISPOSITION: Destroy after 30 days.

DISPOSITION NO.: T136-2

UNCLASSIFIED

UNCLASSIFIED

Monthly STATREPs File

This file contains status reports pertaining to CRITICOMM circuits.

DATE SPAN: Present
LOCATION: T1365
STORAGE MEDIA: Paper
VOLUME: 2.5 cu. ft.
CLASSIFICATION: SECRET
DISPOSITION: Destroy after 30 days.
DISPOSITION NO.: T136-3

STATREPs/CONINS/CONREPs File

This file contains pertinent information on the status of CRITICOMM circuits, links, trunks which may be experiencing degradation.

DATE SPAN: Present
LOCATION: T1365
STORAGE MEDIA: Paper
VOLUME: 6 cu. ft.
CLASSIFICATION: SECRET
DISPOSITION: Destroy when 4 months old or sooner if no longer needed for operations.
DISPOSITION NO.: T136-4

UNCLASSIFIED

UNCLASSIFIED

Working Aids and Manuals File

This file contains all working aids and manuals pertinent to the operations of CRITICOMM System management.

DATE SPAN: 1980 to Present
LOCATION: T1365
STORAGE MEDIA: Paper
VOLUME: 5 cu. ft.
CLASSIFICATION: TOP SECRET CODEWORD
DISPOSITION: Destroy when superseded, revised, rescinded or obsolete.
DISPOSITION NO.: T136-5

Activation/Deactivation/Pending Circuits File

This file contains profiles of all CRITICOMM circuits.

DATE SPAN: UNAVAILABLE
LOCATION: T1365
STORAGE MEDIA: Paper
VOLUME: 21 cu. ft.
CLASSIFICATION: SECRET
DISPOSITION: Destroy when no longer required for operations.
DISPOSITION NO.: T136-6

UNCLASSIFIED

*Reference Publications File

This file contains JANAP's, ACP's, directives, publications, regulations, etc., governing the operations of communications operations, stations and systems. Fixed stations call signs distribution lists are also included in the file.

DATE SPAN: 1970 to Present
LOCATION: T1371
STORAGE MEDIA: Paper
VOLUME: 1.5 cu. ft.
CLASSIFICATION: TOP SECRET CODEWORD NOFORN
DISPOSITION: Destroy after publication is revised or cancelled.
DISPOSITION NO.: T137-1

*DSSCS Operating Instructions (DOI) File

This file contains publications, correspondence, and suggestions relating to DOI's 101, 102, 103.

DATE SPAN: 1957 to Present
LOCATION: T1371
STORAGE MEDIA: Paper
VOLUME: 40 cu. ft.
CLASSIFICATION: TOP SECRET CODEWORD VRK
DISPOSITION: Destroy after publication is revised or cancelled.
DISPOSITION NO.: T137-2

NEW
T137-1 thru 15

*Communications Operations Instructions (COI) File

This file contains publications, correspondence and suggestions relating to COI's 101 and 104.

DATE SPAN: 1957 to Present

LOCATION: T1371

STORAGE MEDIA: Paper

VOLUME: .5 cu. ft.

CLASSIFICATION: SECRET

DISPOSITION: Destroy after publication is revised or cancelled.

DISPOSITION NO.: T137-3

*Valid Critic File

This file contains reports, messages, statistics, correspondence, etc., of both on-line and off-line transmissions relating to the handling of valid critic communications messages.

DATE SPAN: 1957 to Present

LOCATION: T1371

STORAGE MEDIA: Paper

VOLUME: .5 cu. ft.

CLASSIFICATION: TOP SECRET CODEWORD NOFORN

DISPOSITION: Close annually.

A. Retain messages and correspondence 1 year.

B. Transfer reports and statistics to NCRC 1 year after closing. Review every 7 years; destroy if no longer required for operations.

DISPOSITION NO.: T137-4 A and B

*Exercise Critic File

This file contains reports, messages, statistics, correspondence, etc., of both on-line and off-line transmissions relating to the handling of exercise critical communications messages.

DATE SPAN: 1958 to Present

LOCATION: T1371

STORAGE MEDIA: Paper

VOLUME: 1.5 cu. ft.

CLASSIFICATION: SECRET

DISPOSITION: Close annually.

A. Retain messages and correspondence for 1 year.

B. Transfer reports and statistics to NCRC 1 year after closing. Review every 7 years; destroy if no longer required for operations.

DISPOSITION NO.: T137-5 A and B

*Transmittal Receipt File

This file contains classified/non-classified transmittal receipts showing dispatch of outgoing mail.

DATE SPAN: 1988 to Present

LOCATION: T1371

STORAGE MEDIA: Paper

VOLUME: .25 cu. ft.

CLASSIFICATION: SECRET

DISPOSITION: Destroy when 3 years old. (GRS 12-2b)

DISPOSITION NO.: T137-6

*Problem and Error File

This file contains correspondence and messages relating to station problems, system errors, routing indicator, etc., relating to problems and errors encountered in the operations of communications facilities and systems.

DATE SPAN: 1986 to Present
LOCATION: T1371
STORAGE MEDIA: Paper
VOLUME: 1 cu. ft.
CLASSIFICATION: TOP SECRET CODEWORD NOFORN VRK
DISPOSITION: Retain 3 years. (GRS 12-2b)
DISPOSITION NO.: T137-7

*Telecommunications Planning File

This file contains a compendium of correspondence, memoranda for the record, and formal documents on the systems; i.e., SPINTCOM, DSSCS, AUTODIN, reflecting liaison with the service cryptologic elements, other government agencies, second party, and commercial activities in current and future planning for the cryptologic community.

DATE SPAN: 1967 to Present
LOCATION: T1371
STORAGE MEDIA: Paper
VOLUME: 2.5 cu. ft.
CLASSIFICATION: SECRET CODEWORD
DISPOSITION: Permanent. Retain locally until action is completed. Transfer inactive files to NCRC.
DISPOSITION NO.: T137-8

*STREAMLINER Manual File

This file contains STREAMLINER interface specifications; a manual that describes procedures and requirements for connectivity to the STREAMLINER system. It includes an 18 point questionnaire which is required on all connections.

DATE SPAN: Present
LOCATION: T1372
STORAGE MEDIA: Paper
VOLUME: .5 cu. ft.
CLASSIFICATION: UNCLASSIFIED
DISPOSITION: Destroy 2 years after the publication is revised or cancelled. (GRS 12-2a)
DISPOSITION NO.: T137-9✓

*STREAMLINER File

This file contains information on STREAMLINER contracts which concern system acquisition, progression and changes to the system during development and system upgrades.

DATE SPAN: 1974 to Present
LOCATION: T1372
STORAGE MEDIA: Paper
VOLUME: 2 cu. ft.
CLASSIFICATION: SECRET
DISPOSITION: Retain 3 years after deactivation of STREAMLINER, then destroy. (GRS 12-2b)
DISPOSITION NO.: T137-10

*STREAMLINER Connectivity Projects File

This file contains information on various projects involving STREAMLINER connections for either temporary hook-ups or specific exercise communication support that have been completed and closed out.

DATE SPAN: 1976 to Present

LOCATION: T1372

STORAGE MEDIA: Paper

VOLUME: 2.5 cu. ft.

CLASSIFICATION: SECRET

DISPOSITION: Retain locally for 2 years after completion and deactivation of the project from the STREAMLINER system. (GRS 12-2a)

DISPOSITION NO.: T137-11

*CRITICOMM Operational Summaries and Directories File

This file contains circuit profiles, station profiles, mix charts and network connections for the CRITICOMM system.

DATE SPAN: 1966 to Present

LOCATION: T1372

STORAGE MEDIA: Paper

VOLUME: .5 cu. ft.

CLASSIFICATION: SECRET CODEWORD

DISPOSITION: Permanent. Retire to the NSA/CSS Archives when no longer required for operations.

DISPOSITION NO.: T137-12

*BELLMASTER Data Base File

This data base tracks all BELLMASTER 1.0 network connections and contains a listing of all BELLMASTER data kit assignments and user devices.

DATE SPAN:

LOCATION: T1374

STORAGE MEDIA: Disk

HARDWARE: PC

SOFTWARE: DB III

VOLUME: 7064 logical records, 371,208 bytes

CLASSIFICATION: SECRET

DISPOSITION: Retain until no longer required for operations. (GRS 20-1c)

DISPOSITION NO.: T137-13

*IP Address Manager Data Base

This data base contains the assignment of Internet Protocol Addresses used worldwide within the SIGINT community.

DATE SPAN: 1989 to Present

LOCATION: T1374

STORAGE MEDIA: Disk

HARDWARE: ASHLAND

SOFTWARE: INGRES OSL

VOLUME: 940 logical records

CLASSIFICATION: SECRET

DISPOSITION: Retain until no longer required for operations. (GRS 20-1b)

DISPOSITION NO.: T137-14

*SID Data Base

This data base contains Standard User Identifications for all users of NSA computer resources.

DATE SPAN:

LOCATION: T1374

STORAGE MEDIA: Disk

HARDWARE: STEPSTONE

SOFTWARE: UNIX/GENISYS

VOLUME: 42,000 logical records

CLASSIFICATION: CONFIDENTIAL

DISPOSITION: Permanent. Retire to NSA/CSS Archives when no longer required for operations.

DISPOSITION NO.: T137-15

*NETWORKS Database Management

This data base contains information relevant to the Agency's world wide packet-switched network. It tracks and consolidates all activities associated with PLATFORM including management, performance and evaluation, hardware tasking, and software tasking.

DATE SPAN:

LOCATION: T1374

STORAGE MEDIA: Disk

HARDWARE: ASHLAND

SOFTWARE: INGRES QSL

VOLUME:

CLASSIFICATION: TOP SECRET CODEWORD

DISPOSITION: Permanent. Retain until no longer required for operations.

DISPOSITION NO.: T137-16

(SUBMIT 115)

UNCLASSIFIED

T14

GENERAL COMPUTER SERVICES

UNCLASSIFIED

T14

GENERAL COMPUTER SERVICES

The Chief, T14, is responsible to the Chief, T1, for the management and operation of general purpose computer systems and services in support of SIGINT production and the NSA/CSS mission.

Primary functions include:

1. Operating general purpose computer systems and support equipment.
2. Providing a central magnetic tape storage and a central digital data conversion facility for processing systems in T1.
3. Providing system logistics, installation, production control and accounting support services, and other support services necessary for the effective and secure operation of designated computer systems.
4. Developing and implementing plans and procedures to ensure that operational and security requirements are fulfilled in support of SIGINT production and research and engineering activities.
5. Participating in planning for hardware upgrades, new systems, and modifications to software and hardware.
6. Providing configuration and security management for all assigned systems.
7. Providing operating system support and maintenance for installed systems software, as delegated by systems software management.
8. Participating with systems analysts and customer personnel in determining specifications and security requirements for new processing tasks.
9. Providing application systems support for maintenance of existing operational jobs and procedures, including routine changes to existing processes.
10. Monitoring the flow of data received electrically from field sites.

Administrative and Office File

This file consists of personnel, budget, planning, security, awards, training, management, and other related general office administrative records. Also included is technical data, security information, and operational records.

DATE SPAN: 1981 to Present

LOCATION: T14

STORAGE MEDIA: Paper

VOLUME: 7 cu. ft.

CLASSIFICATION: TOP SECRET CODEWORD

DISPOSITION: A. Personnel Records: Destroy 1 year after separation or transfer of employee. (GRS 1-18a)

B. Overtime Records: Destroy when 2 years old (GRS 2-17A).

C. Administrative Records: Destroy when 3 years old.

D. All Other Records: Destroy when 5 years old.

DISPOSITION NO.: T14-1A, B, C and D

T14 Related Projects File

This file provides documentation concerning Agency projects in various stages of development which involve T14 computer systems.

DATE SPAN: 1980 to Present
LOCATION: T14 S/A
STORAGE MEDIA: Paper
VOLUME: .5 cu. ft.
CLASSIFICATION: TOP SECRET CODEWORD
DISPOSITION: Destroy when 5 years old.
DISPOSITION NO.: T14-2

Agency Regulatory File

This file contains Agency administrative information to include published manuals, circulars, directives and regulations, and is maintained for reference purposes.

DATE SPAN: 1952 to Present
LOCATION: T14
STORAGE MEDIA: Paper
VOLUME: .5 cu. ft.
CLASSIFICATION: TOP SECRET CODEWORD
DISPOSITION: Destroy when superseded, revised, rescinded or obsolete.
DISPOSITION NO.: T14-3

Archival Reference File

This file provides historical information concerning the Agency's operations, including technical matters, year end reports, and related reference data.

DATE SPAN: 1957 to Present

LOCATION: T14 S/A

STORAGE MEDIA: Paper

VOLUME: .5 cu. ft.

CLASSIFICATION: TOP SECRET CODEWORD

DISPOSITION: Destroy when superseded, revised, rescinded or obsolete or until of no further operational need.

DISPOSITION NO.: T14-4

Procurement File

This file contains Purchase Requests (PR) and PR worksheets for equipment and supplies ordered for the T14 organization.

DATE SPAN: 1985 to Present

LOCATION: T14 S/A

STORAGE MEDIA: Paper

VOLUME: .1 cu. ft.

CLASSIFICATION: TOP SECRET CODEWORD

DISPOSITION: Destroy upon termination or completion. (GRS 3-3c)

DISPOSITION NO.: T14-5

Accounting File

This file contains current and historical accounting information for computer systems operated by and services performed by the T14 organization.

DATE SPAN: 1981 to Present
LOCATION: T14 S/A
STORAGE MEDIA: Paper/Microfiche
VOLUME: 1 cu. ft.
CLASSIFICATION: CONFIDENTIAL
DISPOSITION: Destroy when no longer required for operations.
DISPOSITION NO.: T14-6

*Job Master File

This file contains a data base and paper listing of job numbers and computer work requests utilized to track Agency computer applications and processes.

DATE SPAN: 1954 to Present
LOCATION: T14
STORAGE MEDIA: Paper, Tape
HARDWARE: STEPSTONE (25446)
SOFTWARE: UNIX
VOLUME: 15 cu. ft.
CLASSIFICATION: TOP SECRET CODEWORD
DISPOSITION: Retain until no longer required for operations. (GRS 20-7)
DISPOSITION NO.: T14-7

(OLD T137)

Administrative File

This file consists of personnel, budget, planning, security, awards, training, management, and other related general office administrative records, as well as correspondence.

DATE SPAN: 1984 to Present

LOCATION: T141

STORAGE MEDIA: Paper

VOLUME: 52 cu. ft.

CLASSIFICATION: TOP SECRET

DISPOSITION: A. Administrative Records: Destroy when 3 years old.

B. Correspondence: Destroy when 5 years old.

C. Personnel Records: Destroy 1 year after separation or transfer of employee. (GRS 1-18a)

DISPOSITION NO.: T141-1A, B and C

T141 Systems File

This file includes information produced and/or utilized by division personnel in support of T141 operated systems.

DATE SPAN: UNAVAILABLE

LOCATION: T141

STORAGE MEDIA: Paper

VOLUME: 26 cu. ft.

CLASSIFICATION: TOP SECRET

DISPOSITION: Destroy when no longer needed for operations.

DISPOSITION NO.: T141-2

FOREVER User Guide Data Base

This User Guide contains documents, policies and procedures for each complex with on-line TSO tutorial and bulletins.

DATE SPAN: 1987 to Present

LOCATION: T1411

STORAGE MEDIA: On-line Disk

HARDWARE: FOREVER/AEROSOL, BANDAGE (IBM 3081 3033)

SOFTWARE: ISPF Dialog (CRPR # 26262)

VOLUME: 25 MB

CLASSIFICATION: CONFIDENTIAL

DISPOSITION: Delete or destroy when superseded or obsolete.

DISPOSITION NO.: T1411-1

CARILLON User Guide Data Base

This User Guide contains documents, policies and procedures for each complex with on-line TSO tutorial and bulletins.

DATE SPAN: 1984 to Present

LOCATION: T1411

STORAGE MEDIA: On-line Disk

HARDWARE: CARILLON/AZUREAN, BITTERS, DEBATER, ENDRIN ?
(IBM 3090/308X)

SOFTWARE: ISPF Dialog (CRPR #26262)

VOLUME: 25 MB

CLASSIFICATION: CONFIDENTIAL

DISPOSITION: Delete or destroy when superseded or obsolete.

DISPOSITION NO.: T1411-2

Access Control Facility (ACF2) Data Base

This data base contains all individuals and systems which have access to the systems and the files residing on the system. This data is maintained for system security and file management security.

DATE SPAN: 1980 to Present

LOCATION: T1411

STORAGE MEDIA: Disk

HARDWARE: CARILLON/Admin and SIGINT

SOFTWARE: ACF2 (CPRP#26603)

VOLUME: 93 MB - SIGINT 17 MB - ADMIN

CLASSIFICATION: TOP SECRET

DISPOSITION: Delete or destroy when obsolete or replaced.

DISPOSITION NO.: T1411-3

IBM Capacity Planning Data Base

This data base is a collection of summarized accounting, computer performance and systems management facility (SMF) records. Analyses of these records are used in planning, budget and procurement of future IBM hardware.

DATE SPAN:	1987 to Present
LOCATION:	T1411
STORAGE MEDIA:	3380 DASD/3480 cartridge
HARDWARE:	IBM CARILLON
SOFTWARE:	SAS (CPRP#27202)
VOLUME:	DASD - 1.2 GIGO ACS - 10 cartridges
CLASSIFICATION:	CONFIDENTIAL
DISPOSITION:	Delete or destroy when no longer required for operations.
DISPOSITION NO.:	T1411-4

UNCLASSIFIED

CARILLON System and Job Accounting Data Base

This data base consists of system and job accounting statistics collected every 24 hours, stored in raw form for 7 days, stored in composite form for 31 days, and kept in tape library for 6 months.

DATE SPAN: 1988 to Present
LOCATION: T1411
STORAGE MEDIA: Magnetic Tape/On-line
HARDWARE: CARILLON/AZUREAN, BITTERS, DEBATER, ENDRIN, FLANNEL (IBM 3090/308X)
SOFTWARE: IBM ASM/SAS (CPRP#13755 & 27202)
VOLUME: 1,299 Magnetic Tapes/50 MB on-line bytes
CLASSIFICATION: CONFIDENTIAL
DISPOSITION: Delete or destroy after 6 months✓
DISPOSITION NO.: T1411-5

WRANGLER System and Job Accounting Data Base

This data base consists of system and job accounting statistics collected every 24 hours, stored in raw form for 7 days, stored in composite form for 31 days, and kept in tape library for 6 months.

DATE SPAN: 1988 to Present
LOCATION: T1411
STORAGE MEDIA: Magnetic Tapes/On-line
HARDWARE: WRANGLER/ALE COST, BARNFUL, DIAPHONE, EYEROT - (IBM 3083/438X)
SOFTWARE: IBM ASM/SAS (CPRP #13755 & 27202)
VOLUME: 235 magnetic tapes/9 MB of on-line disk
CLASSIFICATION: CONFIDENTIAL
DISPOSITION: Delete or destroy after 6 months.
DISPOSITION NO.: T1411-6

UNCLASSIFIED

UNCLASSIFIED

D.P.O.C. System and Job Accounting Data Base

This data base consists of system and job accounting statistics collected every 24 hours, stored in raw form for 7 days, stored in composite form for 31 days, and kept in tape library for 6 months.

DATE SPAN: 1988 to Present
LOCATION: T1411
STORAGE MEDIA: Magnetic Tapes/On-line Disk
HARDWARE: D.P.O.C./Camoses, Narrator, Newsbreak, Cestum, Canoes, Mandlen - (IBM 308X/438X)
SOFTWARE: IBM ASM/SAS (CPRP #13755 & 27202)
VOLUME: 537 magnetic tapes/36 MB on-line disk
CLASSIFICATION: CONFIDENTIAL
DISPOSITION: Delete or destroy after 6 months.
DISPOSITION NO.: T1411-7

FOREVER System and Job Accounting Data Base

This data base consists of system and job accounting statistics collected every 24 hours, stored in raw form for 7 days, stored in composite form for 31 days, and kept in tape library for 13 months.

DATE SPAN: 1988 to Present
LOCATION: T1411
STORAGE MEDIA: Magnetic Tapes/On-line Disk
HARDWARE: FOREVER/Aerosol, Bandage (IBM 3081/3033)
SOFTWARE: IBM ASM/SAS (CPRP #63755 & 67202)
VOLUME: 404 magnetic tapes/57 MB of on-line disk
CLASSIFICATION: CONFIDENTIAL
DISPOSITION: Delete or destroy after 14 months.
DISPOSITION NO.: T1411-8

UNCLASSIFIED

UNCLASSIFIED

ROSEDUST System and Job Accounting Data Base

This data base consists of system and job accounting statistics collected every 24 hours, stored in raw form for 7 days, stored in composite form for 31 days, and kept in tape library for 6 months.

DATE SPAN:	1988 to Present
LOCATION:	T1411
STORAGE MEDIA:	Magnetic Tapes/On-line Disk
HARDWARE:	ROSEDUST (IBM 3081)
SOFTWARE:	IBM ASM/SAS (CPRP #13755 & 27202)
VOLUME:	232 magnetic tapes/10 MB of on-line disk
CLASSIFICATION:	CONFIDENTIAL
DISPOSITION:	Delete or destroy after 6 months.
DISPOSITION NO.:	T1411-9

UNCLASSIFIED

UNCLASSIFIED

ERRORLOG Data Base

This data base contains records which indicate system activities such as Logons, Logoff, Platform Connects, etc.

DATE SPAN: 1989
LOCATION: T1412
STORAGE MEDIA: Hard Disk
HARDWARE: FLAGSHIP (HONEYWELL DPS70)
SOFTWARE: Biller/PL/1 and FORTRAN
VOLUME: 6 MB per year
CLASSIFICATION: SECRET
DISPOSITION: Delete or destroy after 1 month.
DISPOSITION NO.: T1412-1

Accounting Data Base

This data base contains records which indicate system activities such as Logon, Logoff, Platform connects, etc.

DATE SPAN: 1989
LOCATION: T1412
STORAGE MEDIA: Hard Disk
HARDWARE: WTTTTE/CONVEX C1
SOFTWARE: USR/ADM/Accounting
VOLUME: 6 MB per year
CLASSIFICATION: UNCLASSIFIED
DISPOSITION: Delete or destroy after 1 month.
DISPOSITION NO.: T1412-2

UNCLASSIFIED

UNCLASSIFIED

SUMLOG Data Base

This data base contains records which indicate system activities such as Logons, Logoffs, Platform Connects, etc.

DATE SPAN:	1989
LOCATION:	T1412
STORAGE MEDIA:	Hard Disk
HARDWARE:	WINDMILL (UNISYS A15J)
SOFTWARE:	ALGOL (CPRP #22128)
VOLUME:	31 MB per year
CLASSIFICATION:	SECRET
DISPOSITION:	Delete or destroy after 24 hours.
DISPOSITION NO.:	T1412-3

UNCLASSIFIED

UNCLASSIFIED

Real Time Job Ordering, Inquiry, Control and Evaluation Data Base

This data base contains records of the jobs that are processed daily through the CARILLON computer complex.

DATE SPAN: Present
LOCATION: T1413
STORAGE MEDIA: Hard Disk
HARDWARE: CARILLON/REJOICE
SOFTWARE: APL/REJOICE (CPRP #26770)
VOLUME: 3 tracks
CLASSIFICATION: UNCLASSIFIED
DISPOSITION: Delete or destroy when superseded or obsolete.
DISPOSITION NO.: T1413-1

OCEANFRONT Accounting Data Base

This data base relates to accountability for data coming into OCEANFRONT along with the disposition of the data once received, broken down by PDDG, FDI, and DDI.

DATE SPAN: Present
LOCATION: T1413
STORAGE MEDIA: Hard Disk
HARDWARE: OCEANFRONT
SOFTWARE: COBOL/OCEANFRONT (CPRP #27184)
VOLUME: 119 MB
CLASSIFICATION: TOP SECRET CODEWORD, NOFORN
DISPOSITION: Delete or destroy after 5 days.
DISPOSITION NO.: T1413-2

UNCLASSIFIED

UNCLASSIFIED

RIUPDATE Data Base

This data base contains SIGADS and associated routing indicators that are active on both the CARILLON and FOREVER computer systems.

DATE SPAN: 1976 to Present
LOCATION: T1413 - OCG
STORAGE MEDIA: On-line Disk
HARDWARE: (CARILLON) FOREVER
SOFTWARE: ASSEMBLY/TSO (CPRP #26394)
VOLUME: 7 tracks on each complex
CLASSIFICATION: SECRET
DISPOSITION: Delete or destroy when superseded or obsolete.
DISPOSITION NO.: T1413-3

AG-22 Accounting Data Base

This data base produces a weekly report compiled from several data sets that shows daily AG-22 and IATS field station activities.

DATE SPAN: 1988 to Present
LOCATION: T1413-OCG
STORAGE MEDIA: Paper/On-line
HARDWARE: CARILLON
SOFTWARE: ALC (CPRP #26068)
VOLUME: 1 cu. ft./
CLASSIFICATION: CONFIDENTIAL
DISPOSITION: Delete or destroy after 1 year.
DISPOSITION NO.: T1413-4

UNCLASSIFIED

UNCLASSIFIED

ADP Service Request (ASR) Data Base

This data base contains records used to print the ASRs for AJS production processed on the CARILLON computer systems.

DATE SPAN:	1989
LOCATION:	T1413
STORAGE MEDIA:	Hard Disk
HARDWARE:	CARILLON
SOFTWARE:	M204 Information and Retrieval (CPRP#25532)
VOLUME:	202 tracks
CLASSIFICATION:	CONFIDENTIAL
DISPOSITION:	Delete or destroy after processing cycle.
DISPOSITION NO.:	T1413-5

PLATFORM Feedback Data Base

This data base maintains one file containing valid host names and another containing the necessary FTP(File Transfer Protocols) for allowing data transfers to occur with PLATFORM.

DATE SPAN:	1980 to Present
LOCATION:	T1413
STORAGE MEDIA:	Disk
HARDWARE:	CARILLON/WRANGLER/FOREVER
SOFTWARE:	(CPRP#26699)
VOLUME:	2.32 GB weekly
CLASSIFICATION:	TOP SECRET CODEWORD
DISPOSITION:	Delete or destroy when superseded or obsolete.
DISPOSITION NO.:	T1413-6

UNCLASSIFIED

UNCLASSIFIED

Automated Job Schedule System Data Base

This data base contains the current schedule of corporate and production jobs. Records are processed daily on the CARILLON computer complex.

DATE SPAN:	1989
LOCATION:	T1413
STORAGE MEDIA:	Hard Disk
HARDWARE:	(CARILLON) - AJS (AUTOMATED JOB SCHEDULES)
SOFTWARE:	(CPRP #25532)
VOLUME:	7 tracks
CLASSIFICATION:	UNCLASSIFIED
DISPOSITION:	Delete or destroy when no longer needed for operations.
DISPOSITION NO.:	T1413-7

UNCLASSIFIED

UNCLASSIFIED

Administrative File

This file consists of personnel, budget, planning, security, awards, training, management, and other related general office administrative records.

DATE SPAN: 1980 to Present

LOCATION: T142

STORAGE MEDIA: Paper

VOLUME: 105 cu. ft.

CLASSIFICATION: TOP SECRET CODEWORD

DISPOSITION: A. Personnel Records: Destroy 1 year after separation or transfer of employee. (GRS 1-18a)

B. Administrative Records: Destroy when 3 years old.

C. Tracking Records: Destroy when no longer required for operational needs.

DISPOSITION NO.: T142-1A, B, and C

T142 Backup File

This file includes daily, weekly, monthly, and yearly backup files for accounting, system software and user backup.

DATE SPAN: 1989

LOCATION: T142

STORAGE MEDIA: Magnetic Tape (Reel/Cartridge)

HARDWARE: CARILLON/D.P.O.C/WRANGLER

VOLUME: 2204 magnetic tapes (current month +)

CLASSIFICATION: TOP SECRET CODEWORD

DISPOSITION: Destroy when updated or replaced at end of cycle.

DISPOSITION NO.: T142-2

UNCLASSIFIED

UNCLASSIFIED

Administrative File

This file consists of personnel, budget, planning, security, awards, training, management, and other related general office administrative records.

DATE SPAN: 1984 to Present

LOCATION: T143

STORAGE MEDIA: Paper

VOLUME: 11.3 cu. ft.

CLASSIFICATION: TOP SECRET CODEWORD

DISPOSITION: A. Personnel Records: Destroy 1 year after separation or transfer of employee. (GRS 1-18a)

B. Administrative Records: Destroy when 3 years old.

C. Messages, Correspondence, and Management Records: Destroy when 5 years old.

DISPOSITION NO.: T143-1A, B, and C

Building and Grounds (B/G) File

This file contains information pertaining to T143 space and facilities.

DATE SPAN: 1984 to Present

LOCATION: T143

STORAGE MEDIA: Paper

VOLUME: .2 cu. ft.

CLASSIFICATION: TOP SECRET

DISPOSITION: Destroy when 5 years old.

DISPOSITION NO.: T143-2

UNCLASSIFIED

UNCLASSIFIED

Machines and Contracts (MAC) File

This file contains technical information about T143 computer systems and maintenance contracts.

DATE SPAN: 1984 to Present

LOCATION: T143

STORAGE MEDIA: Paper

VOLUME: 2.7 cu. ft.

CLASSIFICATION: TOP SECRET CODEWORD, NOFORN

DISPOSITION: Destroy after 5 years or when no longer required for operations, whichever is later.

DISPOSITION NO.: T143-3

UNCLASSIFIED

UNCLASSIFIED

Equipments Files

These files contain a description of each equipment in T1431 as well as related contracts.

DATE SPAN: 1986 to Present
LOCATION: T1431
STORAGE MEDIA: Paper
VOLUME: 1 cu. ft.
CLASSIFICATION: CONFIDENTIAL
DISPOSITION: Destroy when superseded or obsolete.
DISPOSITION NO.: T1431-1

Administrative File

This file consists of personnel, budget, planning, security, awards, training, management, and other related general office administrative records. Also included are records relating to goals and objectives, and details and reassignments.

DATE SPAN: 1984 to Present
LOCATION: T1431
STORAGE MEDIA: Paper
VOLUME: 2 cu. ft.
CLASSIFICATION: TOP SECRET
DISPOSITION:
A. Personnel Records: Destroy 1 year after separation or transfer of employee. (GRS 1-18a)
B. Agency Publications, Manuals, and Directives: Destroy when superseded or obsolete.
C. Administrative Office and Management Records: Destroy when 5 years old.
D. Security Records: Destroy when superseded or obsolete.
DISPOSITION NO.: T1431-2A, B, C, and D

UNCLASSIFIED

UNCLASSIFIED

Accounting and Maintenance Logs File

This file contains daily and monthly statistical reports and machine utilization time logs. These logs are from the tape library and media conversion center.

DATE SPAN: 1987 to Present
LOCATION: T1431
STORAGE MEDIA: Paper
VOLUME: .6 cu. ft.
CLASSIFICATION: UNCLASSIFIED
DISPOSITION: Delete or destroy when 2 years old.
DISPOSITION NO.: T1431-3

Job Formats File

This file contains instructions and procedures for all jobs processed in T1431.

DATE SPAN: 1984 to Present
LOCATION: T1431
STORAGE MEDIA: Paper
VOLUME: 3.3 cu. ft.
CLASSIFICATION: TOP SECRET CODEWORD, NOFORN
DISPOSITION: Destroy when superseded or obsolete.
DISPOSITION NO.: T1431-4

UNCLASSIFIED

UNCLASSIFIED

Contracts File

This file contains contracts of all equipment in the Tape Library (OAP 367).

DATE SPAN: 1987 to Present

LOCATION: T1431 (Tape Library)

STORAGE MEDIA: Paper

VOLUME: .3 cu. ft.

CLASSIFICATION: TOP SECRET CODEWORD, NOFORN

DISPOSITION: Destroy after termination or completion. (GRS 3-3c)

DISPOSITION NO.: T1431-5

UNCLASSIFIED

UNCLASSIFIED

Administrative File

This file consists of personnel, budget, planning, security, awards, training, management, and other related general office administrative records. Also included is technical and contract information regarding T1432 equipment.

DATE SPAN: 1980 to Present

LOCATION: T1432

STORAGE MEDIA: Paper

VOLUME: 15.6 cu. ft.

CLASSIFICATION: TOP SECRET CODEWORD, NOFORN

DISPOSITION:

- A. Personnel Records: Destroy 1 year after separation or transfer of employee. (GRS 1-18a)
- B. Administrative Records (including personnel support): Destroy when 3 years old.
- C. Mechanics and Contracts Records: Destroy when superseded or obsolete.

DISPOSITION NO.: T1432-1A, B, and C

Job Run Folders File

This file is used by computer operators as a reference tool to run production jobs.

DATE SPAN: Current

LOCATION: T1432

STORAGE MEDIA: Paper

VOLUME: 13.2 cu. ft.

CLASSIFICATION: TOP SECRET CODEWORD, NOFORN

DISPOSITION: Destroy at end of processing production cycle.

DISPOSITION NO.: T1432-2

UNCLASSIFIED

UNCLASSIFIED

Completed COM ASR Folders File

"This file consists of folders used to hold ASR receipts from microfiche pickup.

DATE SPAN:	1988 to Present
LOCATION:	T1432
STORAGE MEDIA:	Paper
VOLUME:	3.4 cu. ft.
CLASSIFICATION:	TOP SECRET CODEWORD
DISPOSITION:	Destroy when 2 months old.
DISPOSITION NO.:	T1432-3

UNCLASSIFIED

UNCLASSIFIED

Administrative File

This file consists of personnel, budget, planning, security, awards, training, management, and other related general office administrative records.

DATE SPAN: 1976 to Present

LOCATION: T1433

STORAGE MEDIA: Paper

VOLUME: 4.4 cu. ft.

CLASSIFICATION: TOP SECRET

DISPOSITION: A. Personnel Records: Destroy 1 year after separation or transfer of employee. (GRS 1-18a)

B. Machine Listings and Security and Safety Records: Destroy when superseded or obsolete.

C. Correspondence and Administrative Records: Destroy when 5 years old.

D. Agency Manuals, Directives and Memoranda: Destroy when superseded or obsolete.

DISPOSITION NO.: T1433-1A, B, C and D

Machines and Contracts File

This file contains technical information about T1433 computer systems and contracts.

DATE SPAN: 1985 to Present

LOCATION: T1433

STORAGE MEDIA: Paper

VOLUME: 3.9 cu. ft.

CLASSIFICATION: TOP SECRET

DISPOSITION: Destroy when superseded or replaced.

DISPOSITION NO.: T1433-2

UNCLASSIFIED

UNCLASSIFIED

T15
CRYPTANALYTIC PROCESSING

UNCLASSIFIED

T15

CRYPTANALYTIC PROCESSING

The Chief, T15, is responsible to the Chief, T1, for management and operation of designated Cryptanalytic Processing Computer Systems and related equipments in support of Cryptanalytic Processing.

Primary functions include:

1. Operating designated Cryptanalytic Processing Computer Systems and support equipment.
2. Developing and implementing plans and procedures to ensure that operational and security requirements are fulfilled in support of Agency operations.
3. Participating in planning for hardware upgrades, new systems, and modifications to software and hardware.
4. Providing security, logistics, installation, accounting, and other support services to systems operated.
6. Monitoring the flow of data received electrically.

UNCLASSIFIED

Administrative File

This file consists of personnel, budget, planning, security, awards, training, management, and other related general office administrative records.

DATE SPAN: 1985 to Present

LOCATION: T15

STORAGE MEDIA: Paper

VOLUME: 27 cu. ft.

CLASSIFICATION: TOP SECRET CODEWORD

DISPOSITION:

- A. Personnel Records: Destroy 1 year after separation or transfer of employee. (GRS 1-18a)
- B. Administrative Records: Destroy when 2 years old.
- C. Correspondence: Destroy when 5 years old.
- D. Administrative Management Records: Destroy when no longer needed for operations.

DISPOSITION NO.: T15-1A, B, C and D

Technical File

This file contains information of T15 computer equipment.

DATE SPAN: UNAVAILABLE

LOCATION: T15

STORAGE MEDIA: Paper

VOLUME: 5 cu. ft.

CLASSIFICATION: TOP SECRET CODEWORD, NOFORN, VRK

DISPOSITION: Destroy when no longer required for operational purposes.

DISPOSITION NO.: T15-2

UNCLASSIFIED

UNCLASSIFIED

Agency Regulations File

This file contains directories, PMMs, regulations, and other types of publications maintained for administration and implementation of the mission and functions of NSA.

DATE SPAN: 1982 to Present
LOCATION: T15
STORAGE MEDIA: Paper
VOLUME: 8 cu. ft.
CLASSIFICATION: TOP SECRET
DISPOSITION: Destroy when superseded or obsolete.
DISPOSITION NO.: T15-3

Administrative File

This file consists of budget, planning, security, awards, training, management, and other related general office administrative records.

DATE SPAN: 1984 to Present
LOCATION: T151
STORAGE MEDIA: Paper
VOLUME: 23 cu. ft.
CLASSIFICATION: TOP SECRET CODEWORD
DISPOSITION: A. Agency Manuals, Regulations, and Directives: Destroy when superseded or obsolete.
B. Administrative Records: Destroy when 2 years old.
DISPOSITION NO.: T15-4A and B

UNCLASSIFIED

UNCLASSIFIED

CESSO File

This file contains information concerning Computer Equipment System Security Officer (CESSO) regulations, guidelines, coordination and software programs, accreditation packages and inventory functions.

DATE SPAN:	1984 to Present
LOCATION:	T151
STORAGE MEDIA:	Floppy Disk
HARDWARE:	IBM/AT
SOFTWARE:	PFS Write/Office Writer/DB III, Invision
VOLUME:	16 disks
CLASSIFICATION:	TOP SECRET
DISPOSITION:	Destroy when superseded or obsolete.
DISPOSITION NO.:	T15-5

Facilities Layouts File

This file contains information concerning T15 facilities layouts and computer growth.

DATE SPAN:	1984 to Present
LOCATION:	T151
STORAGE MEDIA:	Floppy Disk
HARDWARE:	IBM/AT
SOFTWARE:	PFS Write/AUTOCAD
VOLUME:	22 disks
CLASSIFICATION:	TOP SECRET
DISPOSITION:	Delete or destroy when superseded or obsolete.
DISPOSITION NO.:	T15-6

UNCLASSIFIED

UNCLASSIFIED

Training File

This file contains information concerning NSA courses developed for T15 computer systems.

DATE SPAN: 1984 to Present
LOCATION: T151
STORAGE MEDIA: Floppy Disk
HARDWARE: IBM/AT
SOFTWARE: PFS Write/Report/File
VOLUME: 5 disks
CLASSIFICATION: TOP SECRET
DISPOSITION: Delete or destroy when superseded or obsolete.
DISPOSITION NO.: T15-7

Contracts File

This file contains information concerning contracts and budget information.

DATE SPAN: 1984 to Present
LOCATION: T151
STORAGE MEDIA: Floppy Disk
HARDWARE: IBM/AT
SOFTWARE: PFS Write
VOLUME: 4 disks
CLASSIFICATION: TOP SECRET
DISPOSITION: Delete or destroy when no longer required for operations.
DISPOSITION NO.: T15-8

UNCLASSIFIED

UNCLASSIFIED

Network Administrator File

This file contains information concerning T15 networking.

DATE SPAN:	1984 to Present
LOCATION:	T151
STORAGE MEDIA:	Floppy Disk
HARDWARE:	IBM/AT
SOFTWARE:	INVISION
VOLUME:	2 disks
CLASSIFICATION:	TOP SECRET
DISPOSITION:	Delete or destroy when superseded or obsolete.
DISPOSITION NO.:	T15-9

UNCLASSIFIED

UNCLASSIFIED

Technical File

This file contains information on T15 computer equipment.

DATE SPAN:	1984 to Present
LOCATION:	T151
STORAGE MEDIA:	Paper
VOLUME:	5 cu. ft.
CLASSIFICATION:	TOP SECRET CODEWORD, NOFORN, VRK
DISPOSITION:	Destroy when no longer required for operations.
DISPOSITION NO.:	T151-1

UNCLASSIFIED

UNCLASSIFIED

Administrative File

This file consists of personnel, budget, planning, work aids, security, awards, training, management, and other related general office administrative records.

DATE SPAN: 1984 to Present

LOCATION: T152

STORAGE MEDIA: Paper

VOLUME: 26 cu. ft.

CLASSIFICATION: TOP SECRET CODEWORD

DISPOSITION:

- A. Personnel Records: Destroy 1 year after separation or transfer of employee. (GRS 1-18a)
- B. Administrative Records: Destroy when 3 years old.
- C. All Other Records: Destroy when superseded or obsolete.

DISPOSITION NO.: T152-1A, B and C

T152 Account File

This file consists of machine generated accounting listings.

DATE SPAN: Current Year Plus 4

LOCATION: T152

STORAGE MEDIA: Paper

VOLUME: 10 cu. ft.

CLASSIFICATION: TOP SECRET CODEWORD

DISPOSITION: Destroy when 5 years old.

DISPOSITION NO.: T152-2

UNCLASSIFIED

UNCLASSIFIED

Project File

This file contains memoranda, reports, and records documenting assignment, progress and completion of project in T152.

DATE SPAN: 1978 to Present
LOCATION: T152
STORAGE MEDIA: Paper
VOLUME: 18 cu. ft.
CLASSIFICATION: TOP SECRET CODEWORD
DISPOSITION: Destroy when no longer required for operations.
DISPOSITION NO.: T152-3

T152 Save Tapes File

This file consists of tapes containing dumps of computer systems operated by T152.

DATE SPAN: 1988 to Present
LOCATION: T152
STORAGE MEDIA: Magnetic Tape
VOLUME: 500 tapes
CLASSIFICATION: TOP SECRET CODEWORD
DISPOSITION: Destroy when 1 year old.
DISPOSITION NO.: T152-4

UNCLASSIFIED

UNCLASSIFIED

Reference Manuals File

This file contains copies of publications issued by any element of NSA, U.S. Government agencies and nongovernmental organizations maintained in organized collections for reference purposes.

DATE SPAN: UNAVAILABLE
LOCATION: T155
STORAGE MEDIA: Paper
VOLUME: 32 cu. ft.
CLASSIFICATION: TOP SECRET CODEWORD
DISPOSITION: Destroy when superseded, revised, rescinded or obsolete.
DISPOSITION NO.: T155-1

Administrative File

This file consists of budget, planning, manuals, security, awards, training, management, and other related general office administrative records.

DATE SPAN: 1984 to Present
LOCATION: T155
STORAGE MEDIA: Paper
VOLUME: 35 linear ft.
CLASSIFICATION: TOP SECRET CODEWORD
DISPOSITION: A. Administrative Records: Destroy when 3 years old.
B. Management Records: Destroy when 5 years old.
DISPOSITION NO.: T155-2A and B

UNCLASSIFIED

UNCLASSIFIED

C/A Data Bases

These data bases contain on-line cryptanalytic data base information to assist in the solution of assigned C/A projects or tasks.

DATE SPAN: 1979 to Present
LOCATION: T1551 (A5)
STORAGE MEDIA: Hard Disk
HARDWARE: UNISYS/CRAY/CDC
SOFTWARE: UNISYS/EXEC 8/1100/FOLKLORE
VOLUME: 204 MB
CLASSIFICATION: TOP SECRET CODEWORD, NOFORN, VRK
DISPOSITION: Delete or destroy when no longer required for operations.
DISPOSITION NO.: T1551-1

C/A DATA-MAGNET TAPE File

This file consists of cryptanalytic data stored on magnetic tapes for cryptanalysis exploitation, research and analysis.

DATE SPAN: 1979 to Present
LOCATION: T1551 (A5)
STORAGE MEDIA: Magnetic Tape
VOLUME: 30,510 tapes (800,1600, and 6250 bpi)
CLASSIFICATION: TOP SECRET CODEWORD, NOFORN, VRK
DISPOSITION: Delete or destroy when no longer required for operations.
DISPOSITION NO.: T1551-2

UNCLASSIFIED

UNCLASSIFIED

SYSTEM File

This file consists of papers and related records in the system managers file, as well as system manuals and operator files.

DATE SPAN: 1980 to Present
LOCATION: T1551
STORAGE MEDIA: Paper
VOLUME: 112 cu. ft.
CLASSIFICATION: TOP SECRET CODEWORD, NOFORN, VRK
DISPOSITION: Destroy when superseded or obsolete.
DISPOSITION NO.: T1551-3

SAVE File

This file consists of file save prints, stock paper, and other miscellaneous data.

DATE SPAN: 1979 to Present
LOCATION: T1551
STORAGE MEDIA: Paper
VOLUME: 225 cu. ft.
CLASSIFICATION: TOP SECRET CODEWORD, NOFORN, VRK
DISPOSITION: Destroy when superseded, revised, rescinded, or obsolete.
DISPOSITION NO.: T1551-4

UNCLASSIFIED

UNCLASSIFIED

T156 Serial File

This file consists of memoranda and correspondence originated in T156.

DATE SPAN:	1987 to Present
LOCATION:	T156
STORAGE MEDIA:	Diskette/Paper
HARDWARE:	PC
SOFTWARE:	WANG
VOLUME:	200 files yearly
CLASSIFICATION:	TOP SECRET CODEWORD, NOFORN, VRK
DISPOSITION:	Destroy when 2 years old.
DISPOSITION NO.:	T156-1

UNCLASSIFIED

UNCLASSIFIED

T16
ON LINE TERMINAL SUPPORT SYSTEMS

UNCLASSIFIED

T16

ON LINE TERMINAL SUPPORT SYSTEMS

The Chief, T16, is responsible to the Chief, T1, for management and operation of designated On Line Computer and Signals Processing, plus related support equipments.

Primary functions include:

1. Operating designated On Line Computer and Signals Processing Systems and support equipment.
2. Operating Signals Processing, Collection, and Conversion equipment and performing those functions relevant to the detection, identification, selection, extraction, and transformation of communications signals to a form suitable for further processing and analytic evaluation.
3. Developing and implementing plans and procedures to ensure that operational and security requirements are fulfilled in support of Agency operations.
4. Participating in planning for hardware upgrades, new systems, and modifications to software and hardware.
5. Providing operating systems and applications systems support and maintenance for installed systems software, as delegated by systems software managers.
6. Providing systems management for and operation of remoted collection processing and support equipment.
7. Providing security, logistics, installation, accounting and other support services to systems operated.

UNCLASSIFIED

Administrative File

This file consists of personnel, budget, planning, security, awards, training, management, and other related general office administrative records.

DATE SPAN: 1984 to Present

LOCATION: T16

STORAGE MEDIA: Paper

VOLUME: 10 cu. ft.

CLASSIFICATION: TOP SECRET CODEWORD, NOFORN

DISPOSITION: A. Personnel Records: Destroy 1 year after separation or transfer of employee. (GRS 1-18a)

B. Administrative Records: Destroy when 5 years old.

DISPOSITION NO.: T16-1A and B

T16 Schematics File

This computer file contains the complete floor plans of space occupied by T16, briefing charts, vugraphs, 35mm slides, briefing material and various other drawings.

DATE SPAN: 1987 to Present

LOCATION: T16

STORAGE MEDIA: Hard Disk

HARDWARE: IBM/AT

SOFTWARE: DOS 3.1

VOLUME: 215 K

CLASSIFICATION: TOP SECRET CODEWORD, NOFORN, VRK

DISPOSITION: Delete or destroy when superseded, revised, rescinded, or made obsolete.

DISPOSITION NO.: T16-2

UNCLASSIFIED

UNCLASSIFIED

Operations Manuals File

This computer file contains hardware configuration manuals for all systems in Ashland and specific instruction manuals for T1613 unique hardware operations.

DATE SPAN: 1986 to Present
LOCATION: T1613
STORAGE MEDIA: Hard Disk
HARDWARE: BANFIELD (ASHLAND) TSS
SOFTWARE: Plaintext/UNIX
VOLUME: 230 pages
CLASSIFICATION: UNCLASSIFIED
DISPOSITION: Destroy when superseded, revised, rescinded or made obsolete.
DISPOSITION NO.: T161-1

Hardware Accountability File

This computer file contains information relating to machine hardware data for accountability documentation to include equipment summary reports as well as periodic reports for all users.

DATE SPAN: 1987 to Present
LOCATION: T1613
STORAGE MEDIA: Hard Disk
HARDWARE: CORONA (STEPSTONE)
SOFTWARE: UNIX
VOLUME: 5 pages per system (1,000 pages)
CLASSIFICATION: CONFIDENTIAL
DISPOSITION: Delete or destroy when 2 years old.
DISPOSITION NO.: T161-2

UNCLASSIFIED

UNCLASSIFIED

Call-in Lists File

This computer file contains the lists of personnel available to support specific hardware sets.

DATE SPAN:	1987 to present
LOCATION:	T1613
STORAGE MEDIA:	Hard Disk
HARDWARE:	BANFIELD (ASHLAND)
SOFTWARE:	UNIX
VOLUME:	30 pages
CLASSIFICATION:	UNCLASSIFIED
DISPOSITION:	Delete or destroy when superseded, revised, rescinded or obsolete.
DISPOSITION NO.:	T161-3

UNCLASSIFIED

UNCLASSIFIED

System Save Tapes Files

These files contain magnetic tapes used for generating operating system tapes. Includes tapes from Tandem systems; DEC VAX 11/780; AT&T 3B15; DEC PDP 11/44; DEC and UNISYS systems.

DATE SPAN:	1973 to Present
LOCATION:	T1623
STORAGE MEDIA:	Magnetic Tape
HARDWARE:	AT&T/DEC VAX 11/780/DEC/UNISYS/TANDEM
SOFTWARE:	UNIX/TAL/FORTRAN/ASSEMBLY
VOLUME:	86 tapes/6hard disks/5 magnetic cartridges
CLASSIFICATION:	TOP SECRET CODEWORD, NOFORN, VRK
DISPOSITION:	Delete information when of no further reference/operational value.
DISPOSITION NO.:	T162-1

UNCLASSIFIED

UNCLASSIFIED

Personnel/Training File

This file consists of records maintained in T163 on their personnel and training information.

DATE SPAN:	1980 to Present
LOCATION:	T163
STORAGE MEDIA:	Diskette
HARDWARE:	IBM/XT
SOFTWARE:	DB III
VOLUME:	3 cu. ft.
CLASSIFICATION:	CONFIDENTIAL
DISPOSITION:	Destroy 1 year after separation or transfer of employee. (GRS 1-18a)
DISPOSITION NO.:	T163-1

UNCLASSIFIED

UNCLASSIFIED

Subshell Release 2 System

This is a flow management system providing processing support information to the NSPC and various elements within DDO.

DATE SPAN:	1984 to Present
LOCATION:	T1646
STORAGE MEDIA:	Magnetic Tape
HARDWARE:	Subshell Release 2 (DPOC) IB4341/4381
SOFTWARE:	IB 1/2/3/4//FORTRAN/PL1/M204 (CPRP #26556)
VOLUME:	1 magnetic tape per year
CLASSIFICATION:	TOP SECRET CODEWORD, NOFORN, VRK
DISPOSITION:	Destroy when superseded, revised, rescinded or obsolete.
DISPOSITION NO.:	T164-1

BRODIE System

BRODIE is a frequency division multiplexed processing system.

DATE SPAN:	1986 to Present
LOCATION:	T1641
STORAGE MEDIA:	Hard Disk/Magnetic Tape
HARDWARE:	BRODIE/VAX 11/1780
SOFTWARE:	FORTTRAN
VOLUME:	UNAVAILABLE
CLASSIFICATION:	TOP SECRET CODEWORD, NOFORN, VRK
DISPOSITION:	Destroy when superseded, revised, rescinded or obsolete.
DISPOSITION NO.:	T164-2

UNCLASSIFIED

UNCLASSIFIED

RINGNESS System

RINGNESS is a processing system designed to process selected dechanneled inputs.

DATE SPAN: 1977 to Present
LOCATION: T1641
STORAGE MEDIA: Hard Disk/Magnetic Tape
HARDWARE: RINGNESS//PDP 11/70
SOFTWARE: FORTRAN
VOLUME: UNAVAILABLE
CLASSIFICATION: TOP SECRET CODEWORD, NOFORN, VRK
DISPOSITION: Destroy when superseded, revised, rescinded or obsolete.
DISPOSITION NO.: T164-3

KNITTING and ABSAP Signal History File

This file contains signal activity, designators, and modulation structures for VGC intercepts.

DATE SPAN: 1981 to Present
LOCATION: T1643
STORAGE MEDIA: Digital Tape/Disk
HARDWARE: KNITTING -3252 XP/ABSAP - 380
SOFTWARE: FORTRAN
VOLUME: 22 MB
CLASSIFICATION: TOP SECRET CODEWORD, NOFORN, VRK
DISPOSITION: Delete or destroy when no longer needed for operations.
DISPOSITION NO.: T164-4

UNCLASSIFIED

UNCLASSIFIED

T2
ENGINEERING

UNCLASSIFIED

~~CONFIDENTIAL~~

T2

ENGINEERING

NSA25X1
NSA25X3
NSA25X6
NSA25X7

The Chief, T2 is responsible to the DDT for providing SIGINT and communications Systems Maintenance and Engineering Services for the USSS to ensure worldwide readiness and equipment availability.

Primary functions include:

1. Providing the plans and policy necessary for the worldwide management of hardware support for the USSS.
2. Providing SIGINT and communications systems maintenance and engineering in support of NSA, NSA/CSS field stations, SCE field stations, Second and Third Party sites [REDACTED]
3. Providing repair/return of NSA controlled or NSA acquired items not integrated into the military supply/support system as well as selected items for [REDACTED]
4. Providing quick reaction systems design, acquisition and deployment of small scale, low risk collection, processing, and forwarding systems and system enhancements for the USSS.
5. Providing engineering, installation, certification, and maintenance of NSA telephones and communications facilities and systems, as well as terminal and data distribution systems.
6. Establishing and managing the USSS metrology program, operating a calibration laboratory and other specialized laboratories.
7. Providing engineering data support services to include the NSA data center, configuration control management and NSA Integrated Logistics Support Interface for NSA/CSS in-house and field organizations.
8. Providing electronic maintenance standards and maintenance manning standards for the worldwide USSS.
9. Providing and maintaining maintenance diagnostic software for selected USSS collection and processing systems.
10. Providing the focal point for worldwide field activities to assure life cycle system support for hardware, software and telecommunications,
11. Providing worldwide antenna systems acquisition, installations and maintenance services.
12. Executing the Agency approved Third Party program.
13. Providing tactical as well as strategic communications engineering for the S/I system.

~~CONFIDENTIAL~~

14. Providing DDT input to Third Party plans.
15. Managing the program build and execution of the Engineering and Maintenance Decision Unit (DU41C).

UNCLASSIFIED

Program Management File

This file consists of incoming and outgoing letters, memoranda, reports and messages associated with program management functions for Kunia, Caribbean Basin, and other miscellaneous projects.

DATE SPAN: 1980 to Present

LOCATION: T2

STORAGE MEDIA: Paper

VOLUME: 125 cu. ft.

CLASSIFICATION: SECRET CODEWORD

DISPOSITION: Review for destruction 2 years following termination or completion of project. Destroy when no longer needed for operations.

DISPOSITION NO.: T2-1

UNCLASSIFIED

UNCLASSIFIED

T209

MANAGEMENT AND ENGINEERING STAFF

UNCLASSIFIED

UNCLASSIFIED

MEILSR Data Base

This data base contains information pertaining to the minimum essential integrated logistics support requirements secretariat. It contains a master data base of ILS events and summaries of all MEILSR conference results.

DATE SPAN:	1986 to Present
LOCATION:	T209
STORAGE MEDIA:	Floppy Disk
HARDWARE:	PC
SOFTWARE:	DB III
VOLUME:	20,000 bytes/records
CLASSIFICATION:	CONFIDENTIAL
DISPOSITION:	Destroy when no longer required for operational purposes.
DISPOSITION NO.:	T209-1

CFE T209-4
T209-7

Program, Budget and Execution File

This file contains data pertaining to the CCP Program Build, System Decision Unit 41C budget submissions, and current year execution.

DATE SPAN:	FY 1987 to FY 1994
LOCATION:	T209
STORAGE MEDIA:	Paper
VOLUME:	45 sq. ft.
CLASSIFICATION:	SECRET CODEWORD
DISPOSITION:	Destroy when 3 years old.
DISPOSITION NO.:	T209-2

UNCLASSIFIED

UNCLASSIFIED

Administrative and Correspondence File

This file consists of personnel, planning, security, awards, training, office management, and other related general administrative records.

DATE SPAN: 1977 to Present

LOCATION: T209

STORAGE MEDIA: Paper

VOLUME: 95 cu. ft.

CLASSIFICATION: TOP SECRET CODEWORD

DISPOSITION: A. Engineering Technical Reports: Destroy when no longer needed for operations.

B. Correspondence Records: Destroy when 3 years old.

C. Administrative Records: Destroy when 3 years old.

DISPOSITION NO.: T209-3A, B and C

MEILSR File

This file relates to the minimum essential integrated logistics support requirements secretariat and services as the focal point for these matters. It contains a master data base of ILS events and summaries of all MEILSR conference results.

DATE SPAN: 1988 to present

LOCATION: T209

STORAGE MEDIA: Paper

VOLUME: 8 cu. ft.

CLASSIFICATION: CONFIDENTIAL

DISPOSITION: Destroy when no longer required for operational purposes.

DISPOSITION NO.: T209-4

UNCLASSIFIED

UNCLASSIFIED

T2 Space/Facilities File

This file includes T2 tasking for L5 and various space related correspondence and memoranda.

DATE SPAN: 1987 to present
LOCATION: T209
STORAGE MEDIA: Paper
VOLUME: 4.5 cu. ft.
CLASSIFICATION: SECRET CODEWORD
DISPOSITION: Destroy when 5 years old.
DISPOSITION NO.: T209-5

T2 Space and Facilities Data Base

This data base contains space information on T2 facilities requirements and plans. ✓

DATE SPAN: 1983 to Present
LOCATION: T209
STORAGE MEDIA: Hard Disk
HARDWARE: PC
SOFTWARE: DB III
VOLUME: 24,383,488 bytes
CLASSIFICATION: SECRET
DISPOSITION: Destroy when 5 years old.
DISPOSITION NO.: T209-6

UNCLASSIFIED

UNCLASSIFIED

Minimum Essential Integrated Logistic Support Requirements (MEILSR) Data Base

This data base contains the minimum essential integrated logistic support requirements (MEILSR) calendar for scheduled events and the results of meetings.

DATE SPAN:	1987 to Present
LOCATION:	T209
STORAGE MEDIA:	Disk
HARDWARE:	TD/CMS
SOFTWARE:	Turbo Image DBMS, COGNOS Quiz
VOLUME:	500 logical records per year
CLASSIFICATION:	UNCLASSIFIED
DISPOSITION:	Delete or destroy when no longer needed for operations.
DISPOSITION NO.:	T209-7

UNCLASSIFIED

UNCLASSIFIED

T21
ENGINEERING SERVICES

UNCLASSIFIED

T21

ENGINEERING SERVICES

The Chief, T21, is responsible to the Chief, T2, for providing quick reaction engineering design for collection and processing equipment/systems and conducting a continuing program of equipment development including the evaluation and implementation of new or modified equipment; supplying general support to USSS field sites; developing new maintenance techniques and applications providing related technical services, preparation of maintenance support plans and responsible for NSA data standards and the NSA Data Center.

Primary functions include:

1. Providing quick reaction engineering support in the design and development of equipment for ADP, signal, and data processing systems.
2. Providing engineering support in the development of advanced maintenance approaches to the SIGINT Community.
3. Providing engineering evaluation and development of test equipment and procedures for processing systems and field collection equipment.
4. Providing engineering development for reliability and equipment improvements for DDO and DDT in-house systems, as well as USSS field systems.
5. Providing quick reaction engineering shop and lab facilities for the assembly, fabrication and testing of electronic components and prototype equipments.
6. Providing engineering support to design and develop equipment for signals and data analysis and quick reaction engineering support for specialized equipment to accommodate new signals.
7. Creating and maintaining computer systems to provide CAD/CAE/CAM for QRC engineering support and data base management for engineering documentation maintenance.
8. Providing ADP support for T2 managers and work center operation.
9. Providing engineering data support services, including drawing management and technical writing, and technical data management, as requested.
10. Providing the NSA Data Center, Configuration Control Management, NSA Data Standards and the NSA Integrated Logistic Support interface to the SCEs.

UNCLASSIFIED

Administrative File

This file consists of personnel, budget, planning, security, awards, training, office management, and other related general administrative records. Also included are correspondence records.

DATE SPAN: 1985 to Present

LOCATION: T21

STORAGE MEDIA: Paper/floppy disc

HARDWARE: PC XT WANG ALLIANCE WANG BWS

SOFTWARE: Super Calc/Wang WP

VOLUME: 45 cu. ft.

CLASSIFICATION: SECRET CODEWORD

DISPOSITION: A. Personnel Records: Destroy 1 year after separation or transfer of employee. (GRS 1-18a)

B. Correspondence File: Destroy when 5 years old.

C. Administrative Records: Destroy when 2 years old.

DISPOSITION NO.: T21-1A, B and C

SEE T211-1A, B, C and D

T21 Resources Management File

This file contains funding information on projects in which T21 is involved. Also included is documentation regarding resources management procedures, regulations, and guidance.

DATE SPAN: 1985 to Present

LOCATION: T21

STORAGE MEDIA: Paper/Floppy Disk

HARDWARE: PC (Scope 1000)

SOFTWARE: Super Calc4; Lotus 123; Office Writer

VOLUME: 10 cu. ft.

CLASSIFICATION: TOP SECRET CODEWORD

DISPOSITION: A. Funding Information: Destroy when 2 years old.

B. Policies and Procedures: Destroy when updated or superseded.

SEE T211-2

UNCLASSIFIED

UNCLASSIFIED

DISPOSITION NO.: T21-2A and B

UNCLASSIFIED

UNCLASSIFIED

**Technical Data/Configuration Management
Systems (TD/CMS) File**

This computer file contains procurement request and status data using the TD/CMS computer.

DATE SPAN:	1985-1988
LOCATION:	T21
STORAGE MEDIA:	Tape
HARDWARE:	Mainframe HP 3000/48
SOFTWARE:	UNAVAILABLE
VOLUME:	3,000 records
CLASSIFICATION:	SECRET
DISPOSITION:	Delete when superseded or obsolete.
DISPOSITION NO.:	T21-3

UNCLASSIFIED

UNCLASSIFIED

Administrative File

This file consists of personnel, budget, planning, security, awards, training, office management, and other related general administrative records.

DATE SPAN: 1980 to Present

LOCATION: T21

STORAGE MEDIA: Paper

VOLUME: 40 cu. ft.

CLASSIFICATION: TOP SECRET CODEWORD, NOFORN, VRK

DISPOSITION: A. Personnel Records: Destroy 1 year after separation or transfer of employee. (GRS 1-18a)
B. Administrative Records: Destroy when 3 years old.
C. Correspondence: Destroy when 5 years old.
D. Security and Agency Policy and Directives Records: Destroy when superseded or updated.

DISPOSITION NO.: T211-1A, B, C and D

T211 Data Base

This data base identifies all projects within T211 by cost, schedule, organizations and people involved.

DATE SPAN: 1987 to Present

LOCATION: T21

STORAGE MEDIA: Hard Disk

HARDWARE: IBM-AT

SOFTWARE: dBase III

VOLUME: 400

CLASSIFICATION: TOP SECRET

DISPOSITION: Delete when superseded, updated, or obsolete.

DISPOSITION NO.: T211-2

UNCLASSIFIED

UNCLASSIFIED

CFS Diagnostics Data Base+

This data base lists the diagnostics maintained by T2113.

DATE SPAN:	Sep 1985 to Present
LOCATION:	T21
STORAGE MEDIA:	Hard Disc/Cassette tape
HARDWARE:	EMR XT
SOFTWARE:	Foxbase
VOLUME:	2 M bytes/14 systems
CLASSIFICATION:	SECRET
DISPOSITION:	Delete when superseded, updated, or obsolete.
DISPOSITION NO.:	T211-3

T2117 Equipment Serial Number Assignment File

This file lists all equipment fabricated by T2117 by serial number, contract number, and project name.

DATE SPAN:	1982 to Present
LOCATION:	T21
STORAGE MEDIA:	Paper
VOLUME:	8 pages
CLASSIFICATION:	UNCLASSIFIED
DISPOSITION:	Destroy when superseded or obsolete.
DISPOSITION NO.:	T211-4

UNCLASSIFIED

UNCLASSIFIED

Project Status Data Base

This data base contains lists of contracts, unit description, status, unit price, and total contract price. Updated monthly.

DATE SPAN: June 1984 to Present
LOCATION: T21
STORAGE MEDIA: Floppy Disk/Paper Backup
HARDWARE: Xerox 6085
SOFTWARE: Word Processor
VOLUME: 7 pages per mo.
CLASSIFICATION: UNCLASSIFIED
DISPOSITION: Delete when superseded or updated.
DISPOSITION NO.: T211-5

Contractor Data Base

This data base contains a list of all time and material of jobs by contractors including estimated cost, actual cost, status, engineers and originating organizations.

DATE SPAN: 1984 to Present
LOCATION: T21
STORAGE MEDIA: Floppy Disk/Hard Disk
HARDWARE: PC/XT
SOFTWARE: DOS, PC File III V4.0
VOLUME: UNAVAILABLE
CLASSIFICATION: UNCLASSIFIED
DISPOSITION: Delete when 5 years old.
DISPOSITION NO.: T211-6

UNCLASSIFIED

UNCLASSIFIED

RFI4 List Data Base

This data base contains a listing of RFI chassis by serial number, recipient, and DD250.

DATE SPAN:	1987 to Present
LOCATION:	T21
STORAGE MEDIA:	Floppy Disk/Hard Disk
HARDWARE:	PC/XT
SOFTWARE:	PC FILE III, DOS
VOLUME:	UNAVAILABLE
CLASSIFICATION:	UNCLASSIFIED
DISPOSITION:	Delete when superseded or updated.
DISPOSITION NO.:	T211-7

UNCLASSIFIED

*Contract Folders

This file contains contract folders that are used to track individual contracts from initiation of RFP to completion of final equipment deliveries. Some examples of the varying kinds of documents in a contract folder are; copies of contract and mods, trip reports, conference and telephone memo's, drawings, spec sheets and pertinent notes.

DATE SPAN:	1981
LOCATION:	T211
STORAGE MEDIA:	Paper
VOLUME:	150 contract folders
CLASSIFICATION:	SECRET CODEWORD
DISPOSITION:	Retain for two years after completion of contract and then destroy. (The contract documents are only copies- L4 is the OPI for the originals.)
DISPOSITION NO.:	T211-8

UNCLASSIFIED

DISPATCHER Data Base Programs

This data base is included in DISPATCHER, the automated system which controls the distribution of equipment failure reports. They monitor the response of maintenance elements and collect data that describes the maintenance activity and operational status of equipment.

DATE SPAN:	1986 to Present
LOCATION:	T2135
STORAGE MEDIA:	Disk
HARDWARE:	MSS/DISPATCHER HP3000/70
SOFTWARE:	IMAGE QUERY
VOLUME:	UNAVAILABLE
CLASSIFICATION:	TOP SECRET
DISPOSITION:	Delete data when 5 years old.
DISPOSITION NO.:	T213-1

ELDSDB Data Base

This data base contains logistics support information organized by end item equipment. Equipment technical descriptions are similar in detail to that required to obtain A/N nomenclature.

DATE SPAN:	1983 to Present
LOCATION:	T2131
STORAGE MEDIA:	Disk
HARDWARE:	HP 3000/70
SOFTWARE:	FORTTRAN, Cognos (Quiz) HP (QUERY, INFORM)
VOLUME:	66,318 sectors
CLASSIFICATION:	UNCLASSIFIED
DISPOSITION:	Delete or destroy when no longer required for operational purposes.
DISPOSITION NO.:	T213-2

UNCLASSIFIED

UNCLASSIFIED

Correspondence and Background File

This file consists of letters, memoranda, reports, and related records documenting decision making, assistance and control of the work center.

DATE SPAN: 1960 to Present
LOCATION: T2133
STORAGE MEDIA: Paper
VOLUME: 2 cu. ft.
CLASSIFICATION: SECRET CODEWORD
DISPOSITION: Destroy when no longer needed for operations.
DISPOSITION NO.: T213-3

Administrative and Budget File

This file consists of budget, planning, security, awards, training, office management, and other related general administrative records.

DATE SPAN: 1986 to Present
LOCATION: T213
STORAGE MEDIA: Paper
VOLUME: 2 cu. ft.
CLASSIFICATION: SECRET
DISPOSITION: A. Agency Manuals: Destroy when superseded or updated.
B. Administrative Records: Destroy when 2 years old.
C. Key Lists: Destroy when 1 year old.
DISPOSITION NO.: T213-4A, B and C

UNCLASSIFIED

UNCLASSIFIED

ILS Data File

This file contains project data that includes SAPs, PBSs, ILSPs, manuals, provisioning data and ILS contract information.

DATE SPAN: UNAVAILABLE
LOCATION: T2131
STORAGE MEDIA: Paper
VOLUME: 52 cu. ft.
CLASSIFICATION: TOP SECRET
DISPOSITION: Destroy when superseded, obsolete, or updated.
DISPOSITION NO.: T213-5

Administrative Data Base

This data base consists of personnel budget, planning, security, awards, training, office management, and other related general administrative records.

DATE SPAN: UNAVAILABLE
LOCATION: T2132
STORAGE MEDIA: On line/Floppy Disk
HARDWARE: PC
SOFTWARE: UNAVAILABLE
VOLUME: 50 disks
CLASSIFICATION: UNCLASSIFIED
DISPOSITION: A. Personnel Records: Destroy 1 year after separation or transfer of employee. (GRS 1-18a)
B. All Other Records: Destroy when superseded or updated.
DISPOSITION NO.: T213-6A and B

UNCLASSIFIED

UNCLASSIFIED

DD61 Data Base

This data base contains master A/N nomenclature assignment for NSA/CSS. The information is derived from Form DD61, Request for Nomenclature.

DATE SPAN:	1972 to Present
LOCATION:	T2133
STORAGE MEDIA:	Disk
HARDWARE:	HP 3000/70
SOFTWARE:	HP, COGNOS (4th Generation), FORTRAN
VOLUME:	62.7 megabytes
CLASSIFICATION:	UNCLASSIFIED
DISPOSITION:	Delete when no longer needed for operations.
DISPOSITION NO.:	T213-7

LRU Data Base

This data base was established to maintain continuity over USSID-402 nomenclatures. It contains basic information obtained from the technical library and has been used to perform a discrepancy check on all new information in USSID-402.

DATE SPAN:	1987 to Present
LOCATION:	T2133
STORAGE MEDIA:	Hard Disk
HARDWARE:	HP 3000/70
SOFTWARE:	COGNOS (QUICK & QUIZ) HP (QUERY, INFORM)
VOLUME:	5 MB
CLASSIFICATION:	UNCLASSIFIED
DISPOSITION:	Delete when no longer needed for operations.
DISPOSITION NO.:	T213-8

UNCLASSIFIED

UNCLASSIFIED

MTIME Data Base

This is a USSID-403 data base containing information regarding annual maintenance hours for SIGINT and COMSEC equipment.

DATE SPAN: 1986 to Present
LOCATION: T2133
STORAGE MEDIA: Hard Disk
HARDWARE: HP 3000/70
SOFTWARE: HP, COGNOS (4th Generation) COBOL, FORTRAN
VOLUME: 2.2 megabytes
CLASSIFICATION: UNCLASSIFIED
DISPOSITION: Delete or destroy when no longer needed for operations.
DISPOSITION NO.: T213-9

OPINS Data Base

This data base contains installation information for POEIs included in the USSID (USSID-402) data base. P042 provides a mag tape each year after the final base OPINS has been established.

DATE SPAN: 1987 to Present
LOCATION: T2133
STORAGE MEDIA: Hard Disk
HARDWARE: HP 3000/70
SOFTWARE: FORTRAN, COBOL, COGNOS (QUICK & QUIZ), HP (QUERY, INFORM)
VOLUME: 1 megabyte
CLASSIFICATION: UNCLASSIFIED
DISPOSITION: Delete when superseded or obsolete.
DISPOSITION NO.: T213-10

JFK T213-10

UNCLASSIFIED

UNCLASSIFIED

Position Equipment Indicator (POEI) File

This file contains information on equipment density and distribution. It is used to determine manning at operational sites.

DATE SPAN:	1987 to Present
LOCATION:	T2133
STORAGE MEDIA:	Paper
VOLUME:	3 cu. ft.
CLASSIFICATION:	TOP SECRET CODEWORD
DISPOSITION:	Destroy when superseded or obsolete.
DISPOSITION NO.:	T213-11

DD61 Action Control File

This file contains memoranda, control numbers, nomenclatures and other supporting data for nomenclature requests.

DATE SPAN:	1987 to Present
LOCATION:	T2133
STORAGE MEDIA:	Hard Disk
HARDWARE:	PC
SOFTWARE:	DB III
VOLUME:	400 records
CLASSIFICATION:	UNCLASSIFIED
DISPOSITION:	Delete when no longer needed for operations.
DISPOSITION NO.:	T213-12

UNCLASSIFIED

UNCLASSIFIED

HIST Data Base

This data base contains USSID-402 information not in the OPINS data base. After obtaining a new annual base OPINS tape, a match on POEIs is run to determine any USSID POEIs that may no longer be deployed.

DATE SPAN:	1985 to Present
LOCATION:	T2133
STORAGE MEDIA:	Hard Disk
HARDWARE:	HP 3000/70
SOFTWARE:	FORTTRAN, COBOL
VOLUME:	4.7 MB
CLASSIFICATION:	SECRET
DISPOSITION:	Delete or destroy when no longer needed for operations.
DISPOSITION NO.:	T213-13

USSID-402 Equipment Data Base

This data base contains USSID-402 equipment/POEIs used for SIGINT collection, processing and operational management for POEIs located at SCE sites and some NSA sites. It establishes standards for SIGINT equipment usage.

DATE SPAN:	UNAVAILABLE
LOCATION:	T2133
STORAGE MEDIA:	Hard Disk
HARDWARE:	HP 3000/70
SOFTWARE:	HP, COGNOS, PASCAL, FORTTRAN, COBOL
VOLUME:	13.5 megabytes
CLASSIFICATION:	SECRET
DISPOSITION:	Delete or destroy when no longer needed for operations.
DISPOSITION NO.:	T213-14

UNCLASSIFIED

UNCLASSIFIED

Manuals and Agency Circulars File

This file contains Agency circulars, software manuals, management manuals, and related records used for day-to-day operations.

DATE SPAN: 1960 to Present
LOCATION: T2133
STORAGE MEDIA: Paper
VOLUME: 1 cu. ft.
CLASSIFICATION: TOP SECRET CODEWORD
DISPOSITION: Destroy when superseded, updated, or obsolete.
DISPOSITION NO.: T213-15

Pica Assignment Working Group (PAWG) File

This computer file contains records documenting PAWG actions, messages, background information, equipment deployment, nomenclature actions and related information.

DATE SPAN: 1980 to Present
LOCATION: T2133
STORAGE MEDIA: Paper/Hard Disk
HARDWARE: PC
SOFTWARE: 2 cu. ft. /DB III
VOLUME: 6 megabytes
CLASSIFICATION: UNCLASSIFIED
DISPOSITION: Destroy when no longer needed for operations.
DISPOSITION NO.: T213-16

UNCLASSIFIED

UNCLASSIFIED

Administrative and Management File

This file consists of personnel, budget, planning, security, awards, training, office management, and other related general administrative records.

DATE SPAN: UNAVAILABLE

LOCATION: T2134

STORAGE MEDIA: Paper/Floppy Disk

HARDWARE: PC

SOFTWARE: Office Writer

VOLUME: 3 cu. ft./2 floppy disks

CLASSIFICATION: TOP SECRET

DISPOSITION: A. Personnel Records: Destroy 1 year after separation or transfer of employee. (GRS 1-18a)

B. Correspondence. Destroy when 5 years old.

C. Administrative Records: Destroy when 3 years old.

DISPOSITION NO.: T213-17A, B and C

DICT. PUB. Data Base

This data base is a dictionary for the MSS/Dispatcher System.

DATE SPAN: UNAVAILABLE

LOCATION: T2135

STORAGE MEDIA: Disk

HARDWARE: MSS/DISPATCHER

SOFTWARE: IMAGE, QUERY

VOLUME: 9,158

CLASSIFICATION: UNCLASSIFIED

DISPOSITION: Delete when superseded or updated.

DISPOSITION NO.: T213-18

UNCLASSIFIED

UNCLASSIFIED

DP CREF Publication Data Base

This data base contains parts cross-reference information.

DATE SPAN: UNAVAILABLE
LOCATION: T2135
STORAGE MEDIA: Hard Disk
HARDWARE: HP 3000/70
SOFTWARE: IMAGE, QUERY
VOLUME: 11,001 Records
CLASSIFICATION: UNCLASSIFIED
DISPOSITION: Delete when superseded or obsolete.
DISPOSITION NO.: T213-19

MSS/DISPATCHER Source Code File

This computer file contains Source Code Backups for the MSS/Dispatcher System.

DATE SPAN: UNAVAILABLE
LOCATION: T2135
STORAGE MEDIA: Hard Disk
HARDWARE: HP 3000/TCS MSS/DISPATCHER
SOFTWARE: IMAGE, QUERY
VOLUME: 141,494 bytes
CLASSIFICATION: UNCLASSIFIED
DISPOSITION: Delete when superseded or updated.
DISPOSITION NO.: T213-20

UNCLASSIFIED

UNCLASSIFIED

Contractor Task Tracking File

This computer file contains a listing of tasks and their status, CDRL tracking data, and information on all Agency used DIDs.

DATE SPAN: 1985 to Present
LOCATION: T2136
STORAGE MEDIA: Hard Disk
HARDWARE: HP 3000/70 (TDCMS)
SOFTWARE: TURBO IMAGE
VOLUME: 275 logical records
CLASSIFICATION: UNCLASSIFIED
DISPOSITION: Delete when superseded or updated.
DISPOSITION NO.: T213-21

Administrative File

This file contains correspondence, policy, standards and specifications and contractor tasking.

DATE SPAN: 1985 to Present
LOCATION: T2136
STORAGE MEDIA: Paper
VOLUME: .3 cu. ft.
CLASSIFICATION: SECRET CODEWORD
DISPOSITION: A. Policy and Standards Records: Destroy when superseded or updated.
B. Administrative Records: Destroy when 3 years old.
C. All Other Records: Destroy when 5 years old.
DISPOSITION NO.: T213-22A,B and C

UNCLASSIFIED

UNCLASSIFIED

Contract Data Requirements List (CDRL) File

This file contains T213 prepared CDRLs which list technical data deliverables.

DATE SPAN: 1985 to Present
LOCATION: T2136
STORAGE MEDIA: Paper
VOLUME: 3 cu. ft.
CLASSIFICATION: SECRET CODEWORD
DISPOSITION: Destroy when 3 years old.
DISPOSITION NO.: T213-23

SAEDAC Project File

This file contains records pertaining to procurement, placement, operations, and maintenance of computer aided design equipment associated with the project.

DATE SPAN: 1985 to Present
LOCATION: T213
STORAGE MEDIA: Paper
VOLUME: 10 cu. ft.
CLASSIFICATION: CONFIDENTIAL
DISPOSITION: Destroy when 5 years old.
DISPOSITION NO.: T213-24

UNCLASSIFIED

UNCLASSIFIED

System Storage and Backup Data Base

This data base consists of system storage and backup files pertaining to maintenance and contracts.

DATE SPAN:	1977 to Present
LOCATION:	T2132
STORAGE MEDIA:	Hard Disk/Magnetic Tape
HARDWARE:	Computervision SYS 273
SOFTWARE:	Computervision
VOLUME:	78 cu. ft.
CLASSIFICATION:	TOP SECRET
DISPOSITION:	Delete when 5 years old or sooner if no longer needed for operations.
DISPOSITION NO.:	T2132-1

System Files and Maintenance Contracts File

This file contains all system files concerning PRW, memoranda, work requests and maintenance contracts.

DATE SPAN:	UNAVAILABLE
LOCATION:	T2132
STORAGE MEDIA:	Paper
VOLUME:	10 cu. ft.
CLASSIFICATION:	UNCLASSIFIED
DISPOSITION:	Destroy upon termination or completion.
DISPOSITION NO.:	T2132-2

UNCLASSIFIED

UNCLASSIFIED

Contract Management Folders File

This file consists of folders containing all of the documents pertaining to drawing management that are created during the life of the contract. Total contracts being managed – 107.

DATE SPAN: 1983 to Present
LOCATION: T2132
STORAGE MEDIA: Paper
VOLUME: 6 cu. ft.
CLASSIFICATION: UNCLASSIFIED
DISPOSITION: Destroy upon termination or completion.
DISPOSITION NO.: T2132-3

Specifications and Standards File

This file contains all of the Military, DoD, Federal and National Specifications and Standards pertaining to drawings that are used daily by T2132.

DATE SPAN: 1986 to Present
LOCATION: T2132
STORAGE MEDIA: Paper
VOLUME: 20 cu. ft.
CLASSIFICATION: UNCLASSIFIED
DISPOSITION: Destroy when no longer needed for operations.
DISPOSITION NO.: T2132-4

UNCLASSIFIED

UNCLASSIFIED

Technical Writing Certification Panel File

This file contains PQRs from Technical Writer aspirants.

DATE SPAN: UNAVAILABLE
LOCATION: T2134
STORAGE MEDIA: Paper/Floppy Disk
HARDWARE: PC
SOFTWARE: Office Writer
VOLUME: 1.5 cu. ft./1 Floppy Disk
CLASSIFICATION: TOP SECRET
DISPOSITION: Destroy when 5 years old.
DISPOSITION NO.: T2134-1

T2134 Job File

This file contains tasking memos, contractual documents, technical manual source data, Engineering Drawings, System and Equipment photos (reference) and related information required for technical manual preparation for the provision of support maintenance for NSA and SCE sites.

DATE SPAN: UNAVAILABLE
LOCATION: T2134
STORAGE MEDIA: Paper/Floppy Disk
HARDWARE: PC
SOFTWARE: Office Writer/Xerox Viewpoint – Export
VOLUME: 55 cu. ft./1 MB Floppy Disk
CLASSIFICATION: TOP SECRET CODEWORD
DISPOSITION: Retain for life of related equipment.
DISPOSITION NO.: T2134-2

UNCLASSIFIED

UNCLASSIFIED

SAEDAC NMO Administrative File

This file contains software information, administrative records, security passes and training data.

DATE SPAN: UNAVAILABLE

LOCATION: T2136

STORAGE MEDIA: Paper/Diskettes

VOLUME: 78 cu. ft.

CLASSIFICATION: TOP SECRET CODEWORD

DISPOSITION:

- A. Personnel Records: Destroy 1 year after separation or transfer of employee. (GRS 1-18a)
- B. Software Information: Destroy when superseded or obsolete.
- C. Administrative Records: Destroy when 2 years old.

DISPOSITION NO.: T2136-1A, B and C

SIGINT Automated Engineering Data Center (SAEDAC) File

This file contains floppy disk storage for software, tape storage to create and/or change engineering drawings, and disks of digitized drawings and tasking sheets.

DATE SPAN: 1984 to Present

LOCATION: T2136

STORAGE MEDIA: Magnetic Tape/Floppy Disk/Paper

VOLUME: 60 tapes per year/202 - 8" floppies

CLASSIFICATION: TOP SECRET CODEWORD, NOFORN

DISPOSITION: Delete or destroy when superseded or obsolete.

DISPOSITION NO.: T2136-2

UNCLASSIFIED

UNCLASSIFIED

Transmittal (XMITDB) Data Base

This data base contains information on materials sent to customers.

DATE SPAN:	1987 to Present
LOCATION:	T2136
STORAGE MEDIA:	Hard Disk
HARDWARE:	TD/CMS (HP 3000)
SOFTWARE:	Turbo image DBMS, FORTRAN, QUIZ
VOLUME:	8,000 logical records per year
CLASSIFICATION:	UNCLASSIFIED
DISPOSITION:	Delete or destroy when superseded or updated.
DISPOSITION NO.:	T2136-3

Contract Information (DOCDAT)Data Base

This data base contains information pertaining to support contractor, tasking, personnel, status accounting, and billing.

DATE SPAN:	1983 to Present
LOCATION:	T2136
STORAGE MEDIA:	Hard Disk
HARDWARE:	TD/CMS (HP 3000)
SOFTWARE:	Turbo Image DBMS, COGNOS/QUIZ
VOLUME:	300 logical records per year
CLASSIFICATION:	UNCLASSIFIED
DISPOSITION:	Delete or destroy when no longer needed for operations.
DISPOSITION NO.:	T2136-4

UNCLASSIFIED

UNCLASSIFIED

Contract File

This file contains information pertaining to support contractor, tasking, personnel, status accounting and billing.

DATE SPAN: UNAVAILABLE
LOCATION: T2136
STORAGE MEDIA: Paper
VOLUME: 6 cu. ft. per year
CLASSIFICATION: UNCLASSIFIED
DISPOSITION: Destroy when 2 years old.
DISPOSITION NO.: T2136-5

Engineering Aperture Card File

This file contains descriptive information concerning telecommunication engineering drawings. Included is the drawing number, title, size, number of sheets, classification, and related information..

DATE SPAN: 1960 to Present
LOCATION: T2136 ✓
STORAGE MEDIA: Aperture Cards
VOLUME: 5 cu. ft.
CLASSIFICATION: TOP SECRET CODEWORD, NOFORN
DISPOSITION: Permanent. Retire to NSA Archives.
DISPOSITION NO.: T2136-6

UNCLASSIFIED

UNCLASSIFIED

FIRMWARE (FIRMDB) Data Base

This data base contains information pertaining to FIRMWARE number issue.

DATE SPAN:	1984 to Present
LOCATION:	T2136
STORAGE MEDIA:	Hard Disk
HARDWARE:	TD/CMS (HP 3000)
SOFTWARE:	Turbo Image DBMS/HP QUERY
VOLUME:	125 logical records per year
CLASSIFICATION:	UNCLASSIFIED
DISPOSITION:	Delete or destroy when no longer needed for operation.
DISPOSITION NO.:	T2136-7

Site Facility Folders (USSID 501) File

This file provides current and detailed inventory data on SIGINT field facilities and equipment.

DATE SPAN:	UNAVAILABLE
LOCATION:	T2136
STORAGE MEDIA:	Paper
VOLUME:	40 cu. ft.
CLASSIFICATION:	SECRET
DISPOSITION:	Destroy when site is no longer in operation.
DISPOSITION NO.:	T2136-8

UNCLASSIFIED

UNCLASSIFIED

**Technical Manuals Collection Storage and
Camera Ready Copy File**

This file contains SIGINT and telecommunications equipment operation and maintenance manuals and camera ready copies of same.

DATE SPAN: 1960 to Present
LOCATION: T2136
STORAGE MEDIA: Paper
VOLUME: 325 cu. ft.
CLASSIFICATION: TOP SECRET CODEWORD, NOFORN
DISPOSITION: A. Master Set: Permanent. Retire to NSA Archives.
B. All Other Copies: Destroy when superseded or obsolete.
DISPOSITION NO.: T2136-9A and B

Engineering Change Proposals (ECP) Data Base

This data base contains engineering change proposals and configuration control board information.

DATE SPAN: 1983 to Present
LOCATION: T2136
STORAGE MEDIA: Hard Disk
HARDWARE: TC/CMS (HP 3000)
SOFTWARE: Turbo Image/COGNOS/QUIZ
VOLUME: 400 logical records per year
CLASSIFICATION: UNCLASSIFIED
DISPOSITION: Delete or destroy when no longer needed for operations.
DISPOSITION NO.: T2136-10

UNCLASSIFIED

UNCLASSIFIED

Engineering Change Proposals (ECP) File

This file contains engineering change proposals and configuration control board information.

DATE SPAN:	UNAVAILABLE
LOCATION:	T2136
STORAGE MEDIA:	Paper
VOLUME:	7.5 cu. ft.
CLASSIFICATION:	UNCLASSIFIED
DISPOSITION:	Destroy when 3 years old.
DISPOSITION NO.:	T2136-11

Provisioning Control Code (PCC) Data Base

This data base contains information pertaining to PCCs and location of tapes in the library.

DATE SPAN:	1977 to Present
LOCATION:	T2136
STORAGE MEDIA:	Hard Disk
HARDWARE:	TD/CMS (HP 3000)
SOFTWARE:	Turbo Image DBMs COGNOS QUIZ
VOLUME:	75 logical records per year
CLASSIFICATION:	UNCLASSIFIED
DISPOSITION:	Delete or destroy when no longer needed for operations.
DISPOSITION NO.:	T2136-12

UNCLASSIFIED

UNCLASSIFIED

Engineering Documentation (ENGDOC) Data Base

This data base contains information pertaining to NSA controlled drawings and associated manuals.

DATE SPAN:	1980 to Present
LOCATION:	T2136
STORAGE MEDIA:	Hard Disk
HARDWARE:	TD/CMS (HP 3000)
SOFTWARE:	Turbo Image DCMS
VOLUME:	1,500 logical records (manuals) 20,000 logical records (drawings)
CLASSIFICATION:	UNCLASSIFIED
DISPOSITION:	Permanent. Retain by OPI.
DISPOSITION NO.:	T2136-13

Engineering Drawings File

This file contains SIGINT telecommunications equipment master drawings.

DATE SPAN:	1960 to Present
LOCATION:	T2136
STORAGE MEDIA:	Paper
VOLUME:	60 cu. ft.
CLASSIFICATION:	TOP SECRET CODEWORD, NOFORN
DISPOSITION:	Destroy when no longer needed for operations.
DISPOSITION NO.:	T2136-14

UNCLASSIFIED

UNCLASSIFIED

Equipment Data Base (EQPDB)

This data base contains information pertaining to TD/CMS equipment.

DATE SPAN:	1985 to Present
LOCATION:	T2136
STORAGE MEDIA:	Hard Disk
HARDWARE:	TD/CMS (HP 3000)
SOFTWARE:	Turbo Image/COGNOS QUIZ
VOLUME:	10 logical records per year
CLASSIFICATION:	UNCLASSIFIED
DISPOSITION:	Delete or destroy when no longer needed for operations.
DISPOSITION NO.:	T2136-15

Tasking File (TASK)

This computer file contains information pertaining to tasking work.

DATE SPAN:	1985 to Present
LOCATION:	T2136
STORAGE MEDIA:	Hard Disk
HARDWARE:	TC/CMS (HP 3000)
SOFTWARE:	HPLIST
VOLUME:	100 logical records per year
CLASSIFICATION:	UNCLASSIFIED
DISPOSITION:	Delete or destroy when no longer needed for operations.
DISPOSITION NO.:	T2136-16

UNCLASSIFIED

UNCLASSIFIED

Engineering Release Records (EER) File

This file contains copies of system acquisition plans, test specifications, design plans, system specifications, prime item specifications and test plans.

DATE SPAN: 1983 to Present
LOCATION: T2136
STORAGE MEDIA: Paper
VOLUME: 2 cu. ft. per year
CLASSIFICATION: SECRET CODEWORD
DISPOSITION: Destroy when no longer needed for operations.
DISPOSITION NO.: T2136-17

Engineering Release Records (EER) Data Base

This data base contains information pertaining to the following documents for projects: System acquisition plans, test specifications, design plans, integrated logistic support plan, prime item specifications, test plans.

DATE SPAN: 1983 to Present
LOCATION: T2136
STORAGE MEDIA: Hard Disk
HARDWARE: TD/CMS (HP 3000)
SOFTWARE: HP INFORM/Turbo Image DBMS
VOLUME: 60 logical records per year
CLASSIFICATION: UNCLASSIFIED
DISPOSITION: Delete or destroy when no longer needed for operations.
DISPOSITION NO.: T2136-18

UNCLASSIFIED

UNCLASSIFIED

T22

PROCESSING ENGINEERING

UNCLASSIFIED

UNCLASSIFIED

T22

PROCESSING ENGINEERING

The Chief, T22, is responsible to Chief, T2, for providing engineering support and maintenance services for data, analytic, remote collection and signals processing systems which support the SIGINT mission. He is also responsible for establishing and managing a viable meteorology and instrumentation capability in support of NSA/CSS operational and development organizations. Maintenance installation and calibration support is provided to USSS field sites as required.

Primary functions include:

1. Developing and implementing maintenance plans, policies, and procedures to ensure that maintenance requirements are fulfilled in support of effective and appropriate secure processing system operations for the USSS.
2. Providing engineering consultation and services for processing systems maintenance for the USSS.
3. Providing Contracting Officer's Representatives to monitor maintenance services provided by commercial contractors.
4. Providing maintenance, calibration and standards laboratory services for precision electronic test equipment from NSA/CSS Headquarters and USSS field activities as required.
5. Providing repair, alignment and maintenance services for NSA/CSS radio receiver equipment and systems.
6. Providing engineering assistance and fly-away maintenance support for processing system, meteorology equipment and selected RF receivers at field sites of the USSS as required.
7. Reviewing and evaluating documentation produced during the acquisition of processing systems to ensure support considerations are adequately addressed.
8. Providing project representatives for the acquisition and acceptance of new processing systems and equipment to ensure their supportability.
9. Providing assistance and guidance on the acquisition of operational and laboratory test equipment by NSA elements and field sites.
10. Developing and conducting specialized and OJT training programs on assigned systems and equipment to enhance the capabilities of engineering support and maintenance personnel.
11. Managing a comprehensive test equipment pool for special purpose and emergency use by NSA/CSS operational and development organizations.
12. Providing PROM and EPROM program generation services for NSA projects.
13. Providing engineering and maintenance services for NSA/CSS conference facilities' audio/visual equipment.

UNCLASSIFIED

UNCLASSIFIED

14. Developing, evaluating and reviewing engineering changes to operational systems maintained by T22.
15. Maintaining an effective data base of information for inventory control, manpower utilization and expenditures, and an effective acquisition methodology for spare parts and maintenance and engineering support equipment.
16. Compiling data on program, financial, training and logistics matters related to processing system support and test and receiving equipment acquisition and use.
17. Coordinating an inter-Agency special source collection mission and providing a courier service for the material.
18. Providing operational and engineering maintenance services on collection and forwarding systems used for special source, highly sensitive material.

UNCLASSIFIED

UNCLASSIFIED

T22 Administrative and Correspondence File

This file consists of personnel, budget, security, awards, training, travel, and other related administrative records.

DATE SPAN: May 1977 to Present

LOCATION: T22

STORAGE MEDIA: Paper

VOLUME: 28 cu. ft.

CLASSIFICATION: SECRET CODEWORD

DISPOSITION: A. Personnel Records: Destroy 1 year after separation or transfer of employee. (GRS 1-18a)
B. Security Records: Destroy when superseded or updated.
C. Administrative Records: Destroy when 3 years old.
D. Correspondence File: Destroy when 5 years old.

DISPOSITION NO.: T22-1A, B, C and D

Systems Configuration File

This computer file contains information pertaining to the physical and logical configuration of those systems maintained by T2222.

DATE SPAN: Current

LOCATION: T2222

STORAGE MEDIA: Magnetic Disk

HARDWARE: National Time Sensitive System (NTSS), TANDEM TNS II

SOFTWARE: TAL

VOLUME: 20 MB

CLASSIFICATION: TOP SECRET CODEWORD

DISPOSITION: Retain for life cycle of NTSS.

DISPOSITION NO.: T22-2

UNCLASSIFIED

UNCLASSIFIED

T224 Administrative Files

This file consists of personnel, budget, planning, security, awards, training, office management, and other related general administrative records.

DATE SPAN: 1983 to Present

LOCATION: T224

STORAGE MEDIA: Paper

VOLUME: 24 cu. ft.

CLASSIFICATION: TOP SECRET CODEWORD, VRK

DISPOSITION: A. Administrative Records: Destroy when 3 years old.
B. Technical Reports: Destroy when superseded or obsolete.

DISPOSITION NO.: T22-3A and B

T2241 Administrative File

This file consists of budget, planning, security, awards, training, office management, and other related general administrative records.

DATE SPAN: 1983 to Present

LOCATION: T2241

STORAGE MEDIA: Paper

VOLUME: 480 cu. ft.

CLASSIFICATION: TOP SECRET CODEWORD, VRK

DISPOSITION: A. Administrative Records: Destroy when 3 years old.
B. Technical Manuals and Schematics: Destroy when superseded or obsolete.
C. Technical Reports: Destroy when no longer needed for operations.

DISPOSITION NO.: T22-4A, B and C

UNCLASSIFIED

UNCLASSIFIED

T2241 Repair/Return & Tracking Data Base

This data base contains tracking information for the repair, reporting, distribution, cost and historical data relating to the repair of SIGINT equipment.

DATE SPAN:	1987 to Present
LOCATION:	T2241
STORAGE MEDIA:	Magnetic Disk
HARDWARE:	PC
SOFTWARE:	QUERY
VOLUME:	500 kilobytes
CLASSIFICATION:	UNCLASSIFIED
DISPOSITION:	Delete or destroy when no longer needed for operations.
DISPOSITION NO.:	T22-5

DISPATCHER/MSS Data Base

This data base contains information identifying the type, model, manufacturer, serial number and related technical data, spare parts and equipment maintained by this organization.

DATE SPAN:	1980 to Present
LOCATION:	T2241
STORAGE MEDIA:	Magnetic Disk and Tape
HARDWARE:	DISPATCHER/MSS
SOFTWARE:	HP QUERY
VOLUME:	400 kilobytes
CLASSIFICATION:	UNCLASSIFIED
DISPOSITION:	Delete or destroy when superseded or obsolete.
DISPOSITION NO.:	T22-6

UNCLASSIFIED

UNCLASSIFIED

DISPATCHER/MSS Data Base

This data base contains information identifying the type, model, manufacturer, serial number and related technical data, spare parts and equipment maintained by this organization.

DATE SPAN: 1980 to Present
LOCATION: T2242
STORAGE MEDIA: Magnetic Disk and Tape
HARDWARE: DISPATCHER/MSS
SOFTWARE: HP QUERY
VOLUME: 400 kilobytes
CLASSIFICATION: UNCLASSIFIED
DISPOSITION: Delete or destroy when superseded or obsolete.
DISPOSITION NO.: T22-7

T2242 Administrative File

This file consists of personnel, budget, planning, security, awards, training, office management, and other related general administrative records. Also included are technical manual, technical reports, and schematics.

DATE SPAN: 1983 to Present
LOCATION: T2242
STORAGE MEDIA: Paper
VOLUME: 1145 cu. ft.
CLASSIFICATION: TOP SECRET CODEWORD, VRK
DISPOSITION: A. Personnel Records: Destroy 1 year after separation or transfer of employee. (GRS 1-18a)
B. Administrative Records: Destroy when 3 years old.
C. Technical Reports, Manuals, and Schematics: Destroy when superseded or obsolete.
DISPOSITION NO.: T22-8A, B and C

UNCLASSIFIED

UNCLASSIFIED

T2244 Administrative File

This file consists of personnel, budget, planning, security, awards, training, office management, and other related general administrative records.

DATE SPAN: 1983 to Present

LOCATION: T2244

STORAGE MEDIA: Paper

VOLUME: 294 cu. ft.

CLASSIFICATION: TOP SECRET CODEWORD, VRK

DISPOSITION: A. Administrative Records: Destroy when 3 years old.
B. Technical Reports: Destroy when superseded or obsolete.

DISPOSITION NO.: T22-9A and B

T2244 Repair/Return Data Base

This data base contains tracking information for the repair, reporting, distribution, cost and historical information relating to the repair of SIGINT equipment.

DATE SPAN: 1987 to Present

LOCATION: T2244

STORAGE MEDIA: Magnetic Disk

HARDWARE: MSS-T2

SOFTWARE: HP QUERY

VOLUME: 500 kilobytes

CLASSIFICATION: UNCLASSIFIED

DISPOSITION: Delete or destroy when no longer needed for operations.

DISPOSITION NO.: T22-10

UNCLASSIFIED

UNCLASSIFIED

Analytic Processing Division General File

This file consists of budget, planning, security awards, training, office management, and other related general administrative records. Also included are manuals and project folders regarding engineering maintenance.

DATE SPAN: 1985 to Present

LOCATION: T221

STORAGE MEDIA: Paper

VOLUME: 60 cu. ft.

CLASSIFICATION: TOP SECRET CODEWORD

DISPOSITION:

- A. Manuals: Destroy when superseded or obsolete.
- B. Project Folders: Destroy upon termination or completion of Division role.
- C. Administrative Records: Destroy when 3 years old.

DISPOSITION NO.: T221-1A, B and C

Training Records

This file contains T2213 employee records training for technical courses taken on NCS and external vendor courses.

DATE SPAN: 1963 to Present

LOCATION: T2213

STORAGE MEDIA: 10 MB Hard Disk

HARDWARE: PC

SOFTWARE: CONDOR

VOLUME: 1000 logical records

CLASSIFICATION: UNCLASSIFIED

DISPOSITION: Delete when employee leaves branch.

DISPOSITION NO.: T221-2

UNCLASSIFIED

UNCLASSIFIED

Equipment Folders, Manuals and Catalog File

This file consists of equipment folders on computer systems, as well as equipment manuals and vendor catalogs in electronic form.

DATE SPAN: 1970 to Present
LOCATION: T2213
STORAGE MEDIA: Paper/10 megabytes/Hard Disks/Floppy Disk
HARDWARE: PC
SOFTWARE: CONDOR/DB III
VOLUME: 2 cu. ft./180 logical records
CLASSIFICATION: TOP SECRET
DISPOSITION: Destroy when superseded or obsolete.
DISPOSITION NO.: T221-3

Project and Equipment Records

This file contains various project and equipment folders and maintenance records for in-house and field computer systems.

DATE SPAN: 1980 to Present
LOCATION: T2213
STORAGE MEDIA: Paper
VOLUME: 2.5 cu. ft.
CLASSIFICATION: TOP SECRET
DISPOSITION: Destroy when superseded or obsolete.
DISPOSITION NO.: T221-4

UNCLASSIFIED

UNCLASSIFIED

LEO Data Base

This data base contains all technical and maintenance related information concerning use, operation and deployment of the LEOTARD system.

DATE SPAN:	1980 to Present
LOCATION:	T2213
STORAGE MEDIA:	10 MB Hard Disk/Floppy Disk
HARDWARE:	PC
SOFTWARE:	DB III
VOLUME:	50 logical records
CLASSIFICATION:	TOP SECRET
DISPOSITION:	Retain for life of LEOTARD system.
DISPOSITION NO.:	T221-5

Shop Documentation File

This file consists of T2214 manuals, drawings, schematics and other documents used to provide hardware maintenance support for computer systems at NSA and the field.

DATE SPAN:	1975 to Present
LOCATION:	T2214
STORAGE MEDIA:	Paper
VOLUME:	100 cu. ft.
CLASSIFICATION:	TOP SECRET CODEWORD, VRK
DISPOSITION:	Retain for life of related system or project.
DISPOSITION NO.:	T221-6

UNCLASSIFIED

UNCLASSIFIED

System Diagnostics File

This file consists of T2214 diagnostics used to provide hardware maintenance support on computer systems at NSA W and the field.

DATE SPAN:	1975 to Present
LOCATION:	T2214
STORAGE MEDIA:	Hard Disk/Tapes (1600 BPI)
HARDWARE:	UNAVAILABLE
SOFTWARE:	UNAVAILABLE
VOLUME:	10 disks and tapes
CLASSIFICATION:	UNCLASSIFIED
DISPOSITION:	Retain for life of related system or project.
DISPOSITION NO.:	T221-7

UNCLASSIFIED

UNCLASSIFIED

Branch Administrative File

This file consists of personnel, budget, planning, security, awards, training, office management, and other related general administrative records.

DATE SPAN: UNAVAILABLE

LOCATION: T2215

STORAGE MEDIA: Paper

VOLUME: 4 cu. ft.

CLASSIFICATION: TOP SECRET

DISPOSITION: A. Personnel Records: Destroy 1 year after separation or transfer of employee. (GRS 1-18a)
B. Administrative Records: Destroy when 3 years old.
C. Correspondence File: Destroy when 5 years old.
D. Purchase Requests: Destroy upon termination or completion. (GRS 3-3c)

DISPOSITION NO.: T2215-1

Systems Administrative File

This file consists of systems configuration diagrams, SAP, installation plans, and general information pertaining to all Digital Equipment Corp. and systems and special purpose processors.

DATE SPAN: Current

LOCATION: T2215

STORAGE MEDIA: Paper

VOLUME: 2 cu. ft.

CLASSIFICATION: TOP SECRET CODEWORD, VRK

DISPOSITION: Retain for life of related system or equipment.

DISPOSITION NO.: T2215-2

UNCLASSIFIED

UNCLASSIFIED

Division Systems File

This file contains status equipment and contract information relating to systems supported by Division.

DATE SPAN: Current
LOCATION: T222
STORAGE MEDIA: Paper
VOLUME: 8 cu. ft.
CLASSIFICATION: TOP SECRET, VRK
DISPOSITION: Destroy upon termination or completion of role.
DISPOSITION NO.: T222-1

Division Personnel File

This file consists of personnel records relating to promotions, training, development, and performance.

DATE SPAN: Current
LOCATION: T222
STORAGE MEDIA: Paper
VOLUME: 4 cu. ft.
CLASSIFICATION: TOP SECRET CODEWORD
DISPOSITION: Destroy 1 year after separation or transfer of employee.
(GRS 1-18a)
DISPOSITION NO.: T222-2

UNCLASSIFIED

UNCLASSIFIED

Division Administrative File

This file consists of personnel, budget, planning, security, awards, training, office management, and other related general administrative records.

DATE SPAN: UNAVAILABLE

LOCATION: T222

STORAGE MEDIA: Paper

VOLUME: 10 cu. ft.

CLASSIFICATION: TOP SECRET CODEWORD

DISPOSITION: A. Administrative Records: Destroy when 3 years old.
B. Security Records: Destroy when superseded or updated.
C. Personnel Records: Destroy 1 year after separation or transfer of employee. (GRS 1-18a)

DISPOSITION NO.: T222-3A, B and C

Projects File

This file consists of work center project files.

DATE SPAN: Current

LOCATION: T2221

STORAGE MEDIA: Paper

VOLUME: 6 cu. ft.

CLASSIFICATION: TOP SECRET, VRK

DISPOSITION: Destroy upon termination or completion.

DISPOSITION NO.: T222-4

UNCLASSIFIED

UNCLASSIFIED

Hardware Administrative File

This computer file consists of hardware information used to conduct everyday business.

DATE SPAN:	Current
LOCATION:	T2221
STORAGE MEDIA:	Hard Disk
HARDWARE:	PC/M5400
SOFTWARE:	UNIX
VOLUME:	20 MB Disks
CLASSIFICATION:	CONFIDENTIAL
DISPOSITION:	Destroy when superseded or obsolete.
DISPOSITION NO.:	T222-5

Systems File

This file contains information concerning the installation, maintenance and engineering support for various computer systems.

DATE SPAN:	Current
LOCATION:	T2222
STORAGE MEDIA:	Paper
VOLUME:	8 cu. ft.
CLASSIFICATION:	TOP SECRET CODEWORD
DISPOSITION:	Destroy when superseded or obsolete.
DISPOSITION NO.:	T222-6

UNCLASSIFIED

UNCLASSIFIED

Diagnostic/Test File

This computer file consists of maintenance aids and confidence test for National Time Sensitive Systems.

DATE SPAN: 1983 to Present
LOCATION: T2222
STORAGE MEDIA: Disk
HARDWARE: TOSDS/NTSS/TANDEM TNS II
SOFTWARE: TAL
VOLUME: 10 MB
CLASSIFICATION: UNCLASSIFIED
DISPOSITION: Retain for life of cycle of NTSS.
DISPOSITION NO.: T222-7

Communication Data Base

This is an on-line data base management system for managing communication circuits associated with the NTSS.

DATE SPAN: Sep 1982 to Present
LOCATION: T2222
STORAGE MEDIA: Disk
HARDWARE: NTSS/TANDEM TNS II
SOFTWARE: TAL
VOLUME: 2,000 records
CLASSIFICATION: TOP SECRET CODEWORD
DISPOSITION: Retain for life cycle of NTSS.
DISPOSITION NO.: T222-8

UNCLASSIFIED

UNCLASSIFIED

Administrative File

This file consists of personnel, budget, planning, security, awards, training, office management, and other related general administrative records.

DATE SPAN: Current

LOCATION: T2222

STORAGE MEDIA: Paper

VOLUME: 6 cu. ft.

CLASSIFICATION: TOP SECRET CODEWORD

DISPOSITION:

- A. Administrative Records: Destroy when 2 years old.
- B. Security Records: Destroy when superseded or updated.
- C. Personnel Records: Destroy 1 year after separation or transfer of employee. (GRS 1-18a)

DISPOSITION NO.: T222-9A, B and C

UNCLASSIFIED

UNCLASSIFIED

Administrative File

This file consists of personnel, budget, planning, security, awards, training, office management, and other related general administrative records.

DATE SPAN: 1980 to Present

LOCATION: T2221

STORAGE MEDIA: Paper

VOLUME: 8 cu. ft.

CLASSIFICATION: CONFIDENTIAL

DISPOSITION: A. Personnel Records: Destroy 1 year after separation or transfer of employee. (GRS 1-18a)

B. Administrative Records: Destroy when 3 years old.

C. Agency Directives and Security Records: Destroy when superseded or obsolete.

DISPOSITION NO.: T2221-1A, B and C

UNCLASSIFIED

UNCLASSIFIED

GROWER File

This file contains Project Grower memoranda, messages and notes.

DATE SPAN: 1986 to 1988
LOCATION: T223
STORAGE MEDIA: Paper
VOLUME: 2 cu. ft.
CLASSIFICATION: SECRET
DISPOSITION: Destroy when 2 years old.
DISPOSITION NO.: T223-1

Administrative/Correspondence File

This file consists of personnel, budget, planning, security, awards, training, office management, and other related general administrative records.

DATE SPAN: May 1977 to Present
LOCATION: T223
STORAGE MEDIA: Paper
VOLUME: 12 cu. ft.
CLASSIFICATION: SECRET CODEWORD
DISPOSITION: A. Personnel Records: Destroy 1 year after separation or transfer of employee. (GRS 1-18a)
B. Agency Directives and Security Record: Destroy when superseded or updated.
C. Administrative Records: Destroy when 3 years old.
D. Correspondence File: Destroy when 5 years old.
DISPOSITION NO.: T223-2A, B, C and D

UNCLASSIFIED

UNCLASSIFIED

System/Equipment Maintenance File

This file concerns maintenance in support of A,B,G and W equipment/systems.

DATE SPAN: 1975 to Present
LOCATION: T2231
STORAGE MEDIA: Paper
VOLUME: 66 cu. ft.
CLASSIFICATION: TOP SECRET
DISPOSITION: Retain for the life of the systems or equipment.
DISPOSITION NO.: T223-3

E54 Project File

This file contains information on all current E54 projects.

DATE SPAN: 1978 to Present
LOCATION: T2232
STORAGE MEDIA: Paper
VOLUME: .5 cu. ft.
CLASSIFICATION: CONFIDENTIAL
DISPOSITION: Retain for life cycle of project.
"DISPOSITION NO.: T223-4

UNCLASSIFIED

UNCLASSIFIED

T31 Project File

This file contains information on all current T31 CSSF Projects/Systems.

DATE SPAN: 1980 to Present
LOCATION: T2232
STORAGE MEDIA: Paper
VOLUME: 1.2 cu. ft.
CLASSIFICATION: SECRET CODEWORD
DISPOSITION: Retain for life cycle of project or system.
DISPOSITION NO.: T223-5

W2/3 Project File

This file contains information on all current W2/3 NSAC current projects/systems.

DATE SPAN: 1974 to Present
LOCATION: T2232
STORAGE MEDIA: Paper
VOLUME: 6 cu. ft.
CLASSIFICATION: SECRET CODEWORD
DISPOSITION: Retain for life cycle of project or system.
DISPOSITION NO.: T223-6

UNCLASSIFIED

UNCLASSIFIED

GHOSTWRITE/LAMPWICK Project File

This file contains hardware support information for the GHOSTWRITE/LAMPWICK Project.

DATE SPAN: 1983 to Present
LOCATION: T2232
STORAGE MEDIA: Paper
VOLUME: 1 cu. ft.
CLASSIFICATION: SECRET CODEWORD
DISPOSITION: Retain for life cycle of project.
DISPOSITION NO.: T223-7

MILLPOOL Project File

This file contains records containing memoranda, charts, diagrams, reports and forms pertaining to life cycle support of each system.

DATE SPAN: 1976 to Present
LOCATION: T2233
STORAGE MEDIA: Paper
VOLUME: 1.2 cu. ft.
CLASSIFICATION: SECRET CODEWORD
DISPOSITION: Destroy when superseded or obsolete.
DISPOSITION NO.: T223-8

UNCLASSIFIED

UNCLASSIFIED

National Signal Processing Center Project File

This file consists of project folders containing memoranda, charts, diagrams, reports and forms pertaining to life cycle support of each system.

DATE SPAN: 1976 to Present
LOCATION: T2233
STORAGE MEDIA: Paper
VOLUME: 10.4 cu. ft.
CLASSIFICATION: SECRET CODEWORD
DISPOSITION: Retain for life of related system.
DISPOSITION NO.: T223-9

SEASCAPE File

This file contains information concerning project SEASCAPE systems WAGONSMITH, PREY I, II.

DATE SPAN: 1980 to Present
LOCATION: T2234
STORAGE MEDIA: Paper
VOLUME: 2 cu. ft.
CLASSIFICATION: TOP SECRET, VRK
DISPOSITION: Retain for life of project.
DISPOSITION NO.: T223-10

UNCLASSIFIED

UNCLASSIFIED

UNIVERSE File

This file concerns Project UNIVERSE systems ZUPPAS I, II, III, IV, YONASH I, II, DEVLON, ZIRPEL, MODERATOR, THREADGILL I, II, III, HELMET, REMAINDER.

DATE SPAN:	1980 to Present
LOCATION:	T2234
STORAGE MEDIA:	Paper
VOLUME:	8 cu. ft.
CLASSIFICATION:	TOP SECRET CODEWORD, VRK
DISPOSITION:	Retain for life of related system.
DISPOSITION NO.:	T223-11

UNCLASSIFIED

UNCLASSIFIED

W34 Project File

This file contains records on all current W34 NSRC projects/systems.

DATE SPAN: 1986 to Present

LOCATION: T2232

STORAGE MEDIA: Paper

VOLUME: .3 cu. ft.

CLASSIFICATION: SECRET CODEWORD

DISPOSITION: Retain for life cycle of project or system.

DISPOSITION NO.: T2232-1

UNCLASSIFIED

UNCLASSIFIED

MISTREL/JIMMER File

This file consists of project Mistrel and Jimmer records.

DATE SPAN: 1985 to Present

LOCATION: T2234

STORAGE MEDIA: Paper

VOLUME: 2 cu. ft.

CLASSIFICATION: TOP SECRET, VRK

DISPOSITION: Retain for life of projects.

DISPOSITION NO.: T2234-1

UNCLASSIFIED

UNCLASSIFIED

DISPATCHER/MSS Data Base

This data base contains information identifying the type, model, manufacturer, serial number and related technical data, spare parts and equipment maintained by this organization.

DATE SPAN:	Current
LOCATION:	T2243
STORAGE MEDIA:	Magnetic Disk and Tape
HARDWARE:	DISPATCHER/MSS
SOFTWARE:	HP QUERY
VOLUME:	2,000 logical records
CLASSIFICATION:	UNCLASSIFIED
DISPOSITION:	Delete or destroy when superseded or obsolete.
DISPOSITION NO.:	T224-1

UNCLASSIFIED

UNCLASSIFIED

Project Subject File

This file contains technical and administrative information on all remoted collection systems and other systems that the division is required to maintain.

DATE SPAN: 1983 to Present
LOCATION: T225
STORAGE MEDIA: Paper
VOLUME: 60 cu. ft.
CLASSIFICATION: TOP SECRET CODEWORD, VRK
DISPOSITION: Retain for life of system.
DISPOSITION NO.: T225-1

Maintenance Diagnostics File

This computer file contains maintenance diagnostics for the computer systems which are used in remote collection and processing systems.

DATE SPAN: 1978 to Present
LOCATION: T225/T2252
STORAGE MEDIA: Magnetic Tape/Floppy Disk
HARDWARE: Varied
SOFTWARE: Varied
VOLUME: UNAVAILABLE
CLASSIFICATION: TOP SECRET
DISPOSITION: Retain for life of system.
DISPOSITION NO.: T225-2

UNCLASSIFIED

UNCLASSIFIED

Maintenance Documentation File

This file contains manuals and drawings of the various hardware that make up the remoted collection and processing systems maintained by these work centers.

DATE SPAN:	1978 to 1988
LOCATION:	T2251/T2252
STORAGE MEDIA:	Paper/Manual Drawings
HARDWARE:	Varied
SOFTWARE:	Varied
VOLUME:	40 safes/600 cu. ft.
CLASSIFICATION:	TOP SECRET CODEWORD
DISPOSITION:	Retain for life of system or until superseded or obsolete.
DISPOSITION NO.:	T225-3

UNCLASSIFIED

UNCLASSIFIED

T24

FIELD ENGINEERING SUPPORT

UNCLASSIFIED

~~SECRET~~

NSA25X1
NSA25X3
NSA25X6
NSA25X7

T24

FIELD ENGINEERING SUPPORT

The Chief, T24, is responsible to the Chief, T2, for formulating DDT field support plans and policy; for managing the QRC development, testing, installation, and maintenance of field SIGINT collection and processing systems as required; and for ensuring continuing life cycle support to field SIGINT collection, processing and telecommunications systems worldwide. These services will be provided to NSA/CSS field stations, Service Cryptologic Elements (SCEs), the Second and Third Party SIGINT efforts, [REDACTED] Tactical SIGINT organizations, and other field SIGINT activities.

Primary functions include:

1. Providing the DDT focal point for all field entities of the USSS to ensure life cycle systems support.
2. Providing the primary technical interface with and technical guidance to the NSA/CSS field engineering and telecommunications support personnel and facilities, to ensure fullest utilization of resources and responsiveness for field requirements.
3. Providing DDT representation to the Field Assistance Program Executive Panel and acting as the DDT focal point for Field Assistance Visits.
4. Ensuring the assignment of personnel to engineering field positions for which DDT is Mission Element.
5. Planning, acquiring, installing and arranging life cycle support for collection and processing systems in support of U.S. field sites and collaborating foreign SIGINT services.
6. Ensuring that the USSS field sites have the proper overall technical support for NSA developed systems.
7. Ensuring that effective and efficient life cycle support is available to the Bauded Signals Upgrade (BSU) systems deployed worldwide.
8. Maintaining continuing liaison with SCEs and collaborating agencies engaged in SIGINT field support.
9. Working with the Acquisition Authority in developing life cycle support plans and arranging for life cycle support for systems being acquired for field deployment.
10. Evaluating the engineering/technical performance of fielded systems.
11. Providing management of appropriate NSA Regulations, Directives, Circulars, and USSIDs relative to field support.
12. Providing decision unit managers for related field support activities.

~~HANDLE VIA COMINT CHANNELS ONLY~~
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~~SECRET~~

13. Managing a laboratory facility for fabrication, test and support of field systems and to support T24 engineers.
14. Providing antenna QRC design, fabrication, installation and repair at field sites.
15. Ensuring that appropriate security and TEMPEST requirements are satisfied prior to system implementation.
16. Participating in State Department Office of Munitions Control (OMC) review of proposed exports.
17. Maintaining technical liaison with U.S. industry on the export of SIGINT systems to collaborating foreign SIGINT agencies.
18. Ensuring DDT representation in the Third Party program management.
19. Providing a supportable telecommunications facility to deployed tactical units.
20. Ensuring the availability of a deployable SIGINT support facility; to include the necessary vehicular, telecommunications, and operational equipments and personnel.

~~HANDLE VIA COMINT CHANNELS ONLY~~

~~SECRET~~

UNCLASSIFIED

Purchase Request File

This file contains PRWs, ARs, contracts, delivery data for field support purchases.

DATE SPAN:	1982 to Present
LOCATION:	T2412
STORAGE MEDIA:	Paper
VOLUME:	1 cu. ft. per yr.
CLASSIFICATION:	SECRET
DISPOSITION:	Destroy upon termination or completion. (GRS 3-3c)
DISPOSITION NO.:	T241-3

RPO Computer File

This file contains the T241 small computer inventory on a spreadsheet.

DATE SPAN:	1982 to Present
LOCATION:	T2412
STORAGE MEDIA:	Magnetic Diskette
HARDWARE:	PC
SOFTWARE:	Super CALC 4
VOLUME:	12K characters per diskette
CLASSIFICATION:	UNCLASSIFIED
DISPOSITION:	Delete when superseded or updated.
DISPOSITION NO.:	T241-4

UNCLASSIFIED

UNCLASSIFIED

Equipment Inventory File

This computer file contains T2412 equipment inventory spreadsheet with equipment identification, cost, and location.

DATE SPAN:	1981 to 1988
LOCATION:	T2412
STORAGE MEDIA:	Magnetic Diskette
HARDWARE:	PC
SOFTWARE:	Super CALC 4
VOLUME:	200K characters per diskette
CLASSIFICATION:	UNCLASSIFIED
DISPOSITION:	Delete when superseded or updated.
DISPOSITION NO.:	T241-5

On Order File

This computer file contains spreadsheet listing of purchase requests that are still open.

DATE SPAN:	1987 to 1988
LOCATION:	T2412
STORAGE MEDIA:	Magnetic Diskette
HARDWARE:	PC
SOFTWARE:	Super CALC 4
VOLUME:	50K characters per diskette
CLASSIFICATION:	UNCLASSIFIED
DISPOSITION:	Delete when superseded or updated.
DISPOSITION NO.:	T241-6

UNCLASSIFIED

UNCLASSIFIED

Branch Correspondence File

This file consists of memorandums, reports, and correspondence regarding field engineering support of remoted collection systems.

DATE SPAN: 1988
LOCATION: T2413
STORAGE MEDIA: Paper
VOLUME: 165 cu. ft.
CLASSIFICATION: TOP SECRET CODEWORD
DISPOSITION: Destroy when 2 years old.
DISPOSITION NO.: T241-7

Field Support Administration File (COBRA JUDY)

This file consists of budget, planning, security, awards, training, office management, and other related general administrative records.

DATE SPAN: 1976 to Present
LOCATION: T2415
STORAGE MEDIA: Paper
VOLUME: 5 cu. ft.
CLASSIFICATION: TOP SECRET CODEWORD
DISPOSITION: Destroy when 3 years old.
DISPOSITION NO.: T241-8

UNCLASSIFIED

UNCLASSIFIED

Field Support Projects File (COBRA JUDY)

This file consists of incoming and outgoing letters, memorandums, reports, and related records pertaining to COBRA JUDY activities.

DATE SPAN: 1976 to Present
LOCATION: T2415
STORAGE MEDIA: Paper
VOLUME: 12 cu. ft.
CLASSIFICATION: TOP SECRET CODEWORD
DISPOSITION: Destroy when no longer needed for operations.
DISPOSITION NO.: T2415-1

UNCLASSIFIED

~~SECRET~~

CONF

Third Party Budget Files

These files contain records documenting Third Party financial relationships, including procurement records, history records, budget documentation and related records.

DATE SPAN: 1972 to Present
LOCATION: T242
STORAGE MEDIA: Paper
VOLUME: 50 cu. ft.
CLASSIFICATION: TOP SECRET, NOFORN
DISPOSITION: A. History File: Permanent. Retire to NSA Archives.
B. Procurement Action File: Destroy when 5 years old.
C. Budget File: Destroy when 5 years old.
D. Financial File: Permanent. Retire to NSA Archives.
DISPOSITION NO.: T242-1A, B, C and D

Correspondence File

This file consists of personnel, budget, planning, security awards, training, office management, and other related general administrative records. Also included are country write-ups, issue papers, and support plans.

DATE SPAN: 1988 - Present
LOCATION: T242
STORAGE MEDIA: Floppy Disk/Paper Backup
HARDWARE: WANG PC
SOFTWARE: WANG PC
VOLUME: 24 floppy disks/144 inches
CLASSIFICATION: TOP SECRET CODEWORD, NOFORN
DISPOSITION: A. Country Records and Correspondence:
Hardcopy: Permanent. Retire to NSA Archives.
Electronic: Delete when no longer needed for operations.
B. Administrative Records: Destroy when 3 years old.
DISPOSITION NO.: T242-2A and B

~~HANDLE VIA COMINT CHANNELS ONLY~~

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CONF

~~SECRET~~

CONF

T243 Division File

This file contains active and completed information on First and Third Party development projects, as well as T243 management and administrative files.

DATE SPAN: 1983 to Present
LOCATION: T243
STORAGE MEDIA: Paper, computer discs
VOLUME: 20 cu. ft.
CLASSIFICATION: TOP SECRET CODEWORD, NOFORN, VRK
DISPOSITION: A. Administrative Records: Destroy when 3 years old.
B. Management Records: Destroy when 5 years old.
C. Project Records: Destroy when obsolete.
DISPOSITION NO.: T243-1A, B and C

T2431 Project File

This file consists of active and completed records for T2431 engineering projects for field activity support.

DATE SPAN: 1982 to Present
LOCATION: T2431
STORAGE MEDIA: Paper, computer discs
VOLUME: 38 cu. ft.
CLASSIFICATION: TOP SECRET, NOFORN
DISPOSITION: Destroy when project information becomes obsolete.
DISPOSITION NO.: T243-2

~~HANDLE VIA COMINT CHANNELS ONLY~~
~~SECRET~~

CONF

~~SECRET~~

CONF

T2432 Project File

This file consists of active and completed project files regarding First and Third Party development projects.

DATE SPAN: 1982 to Present
LOCATION: T2432
STORAGE MEDIA: Paper, computer discs
VOLUME: 30 cu. ft.
CLASSIFICATION: TOP SECRET NOFORN
DISPOSITION: Destroy when project information becomes obsolete.
DISPOSITION NO.: T243-3

T2433 Project File

This file consists of T2433 engineering project records relating to field activity support.

DATE SPAN: 1982 to Present
LOCATION: T2433
STORAGE MEDIA: Paper/Magnetic Tape
VOLUME: 81 cu. ft.
CLASSIFICATION: TOP SECRET, NOFORN
DISPOSITION: Destroy upon termination or completion of project.
DISPOSITION NO.: T243-4

~~HANDLE VIA COMINT CHANNELS ONLY~~

~~SECRET~~

CONF

~~SECRET~~

CONF

T2434 Project File

This file consists of active and completed project files for First and Third Party operational and development projects.

DATE SPAN: 1982 to Present
LOCATION: T2434
STORAGE MEDIA: Paper, computer disks
VOLUME: 66 cu. ft.
CLASSIFICATION: TOP SECRET NOFORN
DISPOSITION: Destroy when project information becomes obsolete.
DISPOSITION NO.: T243-5

124

~~HANDLE VIA COMINT CHANNELS ONLY~~
~~SECRET~~

CONF

UNCLASSIFIED

System/Office Management File

This file contains system planning documents for BSU/Joint Program Systems, including correspondence and message traffic.

DATE SPAN: 1985 to Present
LOCATION: T244
STORAGE MEDIA: Paper
VOLUME: 20 cu. ft.
CLASSIFICATION: TOP SECRET
DISPOSITION: Destroy when 5 years old.
DISPOSITION NO.: T244-1

CSA Configuration Status Accounting Data Base

This data base is used to track changes against a configured item and report on a monthly status.

DATE SPAN: 1983 to Present
LOCATION: T244
STORAGE MEDIA: HP 7935 Disk
HARDWARE: FESTIVE, HP 3000 Series 42
SOFTWARE: IMAGE/FORTRAN/QUERY/QUIZ/QTP/QUICK
VOLUME: 10,039records
CLASSIFICATION: UNCLASSIFIED
DISPOSITION: Delete or destroy when no longer needed for operations.
DISPOSITION NO.: T244-2

UNCLASSIFIED

UNCLASSIFIED

Data Center (Dwgs & AP) File

This file contains the master file of drawings and aperture cards for SIGINT systems used world-wide.

DATE SPAN: 1975 to Present
LOCATION: T244
STORAGE MEDIA: Paper/Film
VOLUME: 45.5 cu. ft.
CLASSIFICATION: TOP SECRET
DISPOSITION: Permanent. Retire to NSA Archives.
DISPOSITION NO.: T244-3

Data Center (Manuals) File

This file contains the master copy of technical manuals for SIGINT systems and equipment used world-wide.

DATE SPAN: 1975 to 1988
LOCATION: T244
STORAGE MEDIA: Paper
VOLUME: 360 cu. ft.
CLASSIFICATION: TOP SECRET
DISPOSITION: Retain for life of related system or equipment.
DISPOSITION NO.: T244-4

UNCLASSIFIED

UNCLASSIFIED

Data Center-Aperture Cards File

This file consists of aperture cards containing data for major BSU systems/equipment.

DATE SPAN: 1975 to Present
LOCATION: T244
STORAGE MEDIA: 35 mm film
VOLUME: 14 cu. ft.
CLASSIFICATION: SECRET
DISPOSITION: Destroy when no longer required for operational purposes.
DISPOSITION NO.: T244-5

Data Bank (Documents) File

This file contains technical documents pertaining to BSU systems.

DATE SPAN: 1983 to Present
LOCATION: T244
STORAGE MEDIA: Paper/Magnetic Tape
VOLUME: 31 cu. ft.
CLASSIFICATION: TOP SECRET
DISPOSITION: Retain for life of related system.
DISPOSITION NO.: T244-6

UNCLASSIFIED

UNCLASSIFIED

CIIL Configuration Item Index List Data Base

This data base is used to track system equipments in racks according to REFDES and levels.

DATE SPAN:	1983 to Present
LOCATION:	T244
STORAGE MEDIA:	HP 7935 Disk
HARDWARE:	HP 3000 Series 42/FESTIVE
SOFTWARE:	IMAGE/FORTRAN/QUERY/QUIZ/QTP/QUICK
VOLUME:	52,729records
CLASSIFICATION:	UNCLASSIFIED
DISPOSITION:	Delete or destroy when superseded or obsolete.
DISPOSITION NO.:	T244-7

HFR Hardware Failure Reporting Data Base

This data base contains reports on equipment failures, down times, repair and operational times with problem description.

DATE SPAN:	1985 to Present
LOCATION:	T244
STORAGE MEDIA:	HP 7935 Disk
HARDWARE:	FESTIVE
SOFTWARE:	IMAGE/FORTRAN/QUERY/QUIZ/QTP/QUICK
VOLUME:	29,382 records
CLASSIFICATION:	UNCLASSIFIED
DISPOSITION:	Delete or destroy when no longer required for operational purposes.
DISPOSITION NO.:	T244-8

UNCLASSIFIED

UNCLASSIFIED

Joint Programs System File

This file contains system working and reference files for joint programs.

DATE SPAN: 1985 to Present
LOCATION: T2441
STORAGE MEDIA: Paper
VOLUME: 8 cu. ft.
CLASSIFICATION: TOP SECRET
DISPOSITION: A. Reference File: Destroy when no longer needed for reference purposes.
B. Working File: Destroy when 5 years old.
DISPOSITION NO.: T244-9A and B

BSU System File

This file contains system working and reference materials for BSU systems.

DATE SPAN: 1975 to Present
LOCATION: T2441
STORAGE MEDIA: Paper
VOLUME: 11 cu. ft.
CLASSIFICATION: TOP SECRET
DISPOSITION: A. Reference File: Destroy when no longer needed for reference purposes.
B. Working File: Destroy when 5 years old.
DISPOSITION NO.: T244-10A and B

UNCLASSIFIED

UNCLASSIFIED

T245 Working File

This file contains records relating to contractors, projects, exercises and miscellaneous T245 information.

DATE SPAN: 1985 to Present
LOCATION: T245
STORAGE MEDIA: Paper
VOLUME: 125 files
CLASSIFICATION: TOP SECRET
DISPOSITION: Destroy when superseded or obsolete.
DISPOSITION NO.: T245-1

Exercise File

This file contains background information, tasking and CTR data on exercises supported by T245.

DATE SPAN: 1984 to Present
LOCATION: T245
STORAGE MEDIA: Paper
VOLUME: 100 files
CLASSIFICATION: TOP SECRET CODEWORD
DISPOSITION: Destroy when 5 years old.
DISPOSITION NO.: T245-2

UNCLASSIFIED

UNCLASSIFIED

Administrative File

This file consists of budget, planning, security, awards, training, office management, and other related general administrative records. Also included are exercise support records.

DATE SPAN: 1984 to Present
LOCATION: T245
STORAGE MEDIA: Paper
VOLUME: 50 files
CLASSIFICATION: UNCLASSIFIED
DISPOSITION: Destroy when 2 years old.
DISPOSITION NO.: T245-3

Personnel File

This file contains performance evaluations, courses taken, and related information for T245 employees.

DATE SPAN: 1985 to Present
LOCATION: T245
STORAGE MEDIA: Paper
VOLUME: 45 files
CLASSIFICATION: CONFIDENTIAL
DISPOSITION: Destroy 1 year after separation or transfer of employee.
(GRS 1-18a)
DISPOSITION NO.: T245-4

UNCLASSIFIED

UNCLASSIFIED

T25

TELECOMMUNICATIONS ENGINEERING

UNCLASSIFIED

UNCLASSIFIED

T25

TELECOMMUNICATIONS ENGINEERING

The Chief, T25, is responsible to the Chief, T2, for developing new communications equipment and systems in support of the USSS communications requirements, providing communications engineering support to the field sites and military departments, acquiring and installing new communications systems, providing quality assurance of all communications equipments, terminals, systems and networks, reviewing military and industrial electronic standards, providing technical support to the plans and requirements organizations and field support organizations of T, reviewing all new technical plans for changes and improvements to USSS and NSA utilized communication services, recommending maintenance concepts to be used in support of fielded NSA communications equipments and systems, developing standards for the installation of new communications equipment, and stating construction criteria for integration of communications services into rehabilitated and newly constructed NSA facilities.

Primary functions include:

1. Providing engineering support to design and develop unique devices in support of quick reaction telecommunications requirements.
2. Installing cryptographic, ciphony, and related telecommunications equipment and cable systems at USSS facilities worldwide.
3. Providing for the planning, engineering, acquisition and installation of Third Party telecommunications systems projects.
4. Acting as T2 Acquisition Manager for assigned projects.
5. Preparing a Technical Development Plan (TDP) for assigned projects.
6. Developing the resource requirements (budget, space, people, etc.) required to complete assigned projects.
7. Representing NSA/CSS on matters pertaining to telecommunications in discussions with industry, SCEs, other military departments, and other agencies.
8. Providing technical assistance to the program manager for the NSA satellite communications program.
9. Recommending maintenance and operational concepts for newly engineered and installed systems.
10. Establishing and chairing the Configuration Control Board (CCB) for selected systems and equipments.
11. Evaluating and commenting upon proposed international, industrial and military standards.

UNCLASSIFIED

UNCLASSIFIED

12. Monitoring status of support being provided by elements external to T25 and assuring proper interface is maintained to enable meeting the desired schedule.
13. Ensuring that all regulations pertaining to security and safety are adhered to in planning, designing, and executing telecommunications programs.
14. Providing quality assurance of all telecommunications and data systems/equipment and telephony systems.

UNCLASSIFIED

UNCLASSIFIED

T26

NETWORK ENGINEERING SUPPORT

UNCLASSIFIED

~~CONFIDENTIAL~~

T26

NETWORK ENGINEERING SUPPORT

The Chief, T26, is responsible to the Chief, T2, for providing technical services to NSA/CSS telecommunications, networks, and office systems, including: installation and maintenance of the secure and non-secure telephone systems and related special equipment worldwide; installation and maintenance of communication and computer terminal systems, office automation systems and local area networks; installation, maintenance and implementation of packet switched network and related systems; and, maintenance of the telecommunication communication center at NSA and associated centers in the Baltimore-Washington area.

Primary functions include:

1. Developing and implementing installation, testing, maintenance and related engineering support plans policies, and procedures to ensure that requirements are fulfilled in support of computer terminals, personal computers, office automating equipment, local area networks, the secure and non-secure telephone system and central office and associated local transmission circuits, and other office centered devices as designated by Chief, T2.
2. Providing maintenance and engineering services for the cryptographic, ciphony, telegraphic and data communications equipment/systems including Facsimile, Intercomm, and Unique Internal Distribution systems servicing the USSS and certain non-USSS elements.
3. Providing installation, maintenance, repair and return, inventory control and management, special printed circuit card repair, and other such functions necessary to maintain the computer networks (COINS, PLATFORM, BSU/OPSON, etc.) and other communications activities (automatic and remote test subsystems, SEAMARK, OCCUPIER, etc.) supporting the USSS.
4. Developing and performing acceptance testing for new equipment and systems.
5. Developing and implementing a supply and resupply program that ensures that adequate replacement parts are available where and when they are required for all assigned equipment.
6. Establishing requirements for and managing interim storage and staging areas and inventory control systems that are necessary to execute assigned responsibilities.
7. Developing and implementing a quality control program which will assure that assigned work is performed in accordance with established requirements.
8. Developing and implementing a program for internal, external, and on-the-job training to ensure that personnel can meet job and career development requirements, and to provide effective means to keep abreast of technology in the particular area of endeavor.

~~CONFIDENTIAL~~

~~CONFIDENTIAL~~

9. Planning and managing contracts for services and systems which are required to support the mission of the organization to include serving as the Principal Contracting Officer's Representative and providing evaluations and status of such contract where required.
10. Programming, budgeting, and effective execution in support of each activity.
11. Developing and implementing a management reporting system.

~~CONFIDENTIAL~~

UNCLASSIFIED

TCOM Installation File

This file contains memoranda and planning and schedule records for TCOM installation in existing and new buildings.

DATE SPAN: 1982 to Present
LOCATION: T26
STORAGE MEDIA: Hard Disk/Floppy Disk Backup
HARDWARE: IBM XT
SOFTWARE: DOS/PFS PLAN/ WORD PERFECT
VOLUME: 200 disks
CLASSIFICATION: TOP SECRET
DISPOSITION: Destroy when 5 years old.
DISPOSITION NO.: T26-1

Administrative File

This file consists of personnel, budget, planning, security, awards, training, office management, and other related general administrative records.

DATE SPAN: 1985 to Present
LOCATION: T26
STORAGE MEDIA: Paper
VOLUME: 12 cu. ft.
CLASSIFICATION: SECRET
DISPOSITION: A. Personnel Records: Destroy 1 year after separation or transfer of employee. (GRS 1-18a)
B. Administrative Records: Destroy when 3 years old.
DISPOSITION NO.: T26-2A and B

UNCLASSIFIED

UNCLASSIFIED

NSA Trouble Ticket Data Base (Secure)

This data base contains the records of all NSA secure telephone troubles.

DATE SPAN: 1986 to Present
LOCATION: T261
STORAGE MEDIA: Floppy Disks
HARDWARE: PC IBM AT
SOFTWARE: DOS
VOLUME: 35 floppy diskettes
CLASSIFICATION: TOP SECRET
DISPOSITION: Delete when 2 years old.
DISPOSITION NO.: T261-1

NSA Trouble Ticket Data Base (Non-Secure)

This data base contains the records of all NSA non-secure telephone troubles.

DATE SPAN: 1986 to Present
LOCATION: T2612
STORAGE MEDIA: Floppy Disks
HARDWARE: PC/IBM/AT
SOFTWARE: DOS
VOLUME: 30 floppy disks
CLASSIFICATION: UNCLASSIFIED
DISPOSITION: Destroy when 2 years old.
DISPOSITION NO.: T261-2

UNCLASSIFIED

UNCLASSIFIED

T2612 Man Hour Count Data Base

This data details daily man hour accounting data for the telephone central office work center.

DATE SPAN: Apr 1987 to Mar 88
LOCATION: T2612
STORAGE MEDIA: Single Sided and Density Floppy Diskettes
HARDWARE: PC/ IBM XT
SOFTWARE: DOS
VOLUME: 15 floppy diskettes
CLASSIFICATION: UNCLASSIFIED
DISPOSITION: Destroy when 2 years old.
DISPOSITION NO.: T261-3

T2612 Supply Usage and Equipment Repair Data Base

This data base is used to track telephone switching printed circuit boards from shipping date to repair/return facility until it is returned to NSA Central Office.

DATE SPAN: 1987 to Present
LOCATION: T2612
STORAGE MEDIA: Hard and Floppy Disks
HARDWARE: PC/ IBM XT
SOFTWARE: DOS
VOLUME: 5 floppy diskettes
CLASSIFICATION: UNCLASSIFIED
DISPOSITION: Delete when 5 years old.
DISPOSITION NO.: T261-4

UNCLASSIFIED

UNCLASSIFIED

NSTS Installations/Inspections Data Base

This data base contains records of all CONUS and overseas sites that are connected to the NSA secure telephone system (NSTS) and inspection data related to those sites.

DATE SPAN:	Nov 1987 to 1988
LOCATION:	T2615
STORAGE MEDIA:	Hard Disk
HARDWARE:	PC/IBM AT
SOFTWARE:	DOS
VOLUME:	1 cu. ft. paper
CLASSIFICATION:	TOP SECRET
DISPOSITION:	Delete or destroy when superseded or obsolete.
DISPOSITION NO.:	T261-5

UNCLASSIFIED

UNCLASSIFIED

Project Information and Correspondence File

This file consists of letters, memos, and reports containing budget and project information relating to Terminal Installation and Maintenance.

DATE SPAN: 1985 to Present
LOCATION: T262
STORAGE MEDIA: Paper
VOLUME: 1.2 cu. ft.
CLASSIFICATION: TOP SECRET CODEWORD
DISPOSITION: A. Correspondence File: Destroy when 5 years old.
B. Project Information File: Destroy upon termination or completion.
DISPOSITION NO.: T262-1A and B

Terminal Action Request and Correspondence File

This file contains incoming and outgoing reports and request for terminal work (Terminal Action Request – TAR).

DATE SPAN: 1982 to Present
LOCATION: T2621
STORAGE MEDIA: Paper
VOLUME: 1.6 cu. ft.
CLASSIFICATION: TOP SECRET CODEWORD
DISPOSITION: A. Requests: Destroy upon termination or completion.
B. Correspondence: Destroy when 5 years old.
C. Reports: Destroy when no longer required for operational purposes.
DISPOSITION NO.: T262-2A, B and C

UNCLASSIFIED

UNCLASSIFIED

Terminal Work Orders and Correspondence File

This file contains incoming and outgoing letters, memoranda, reports and terminal work orders requesting installation service for terminals.

DATE SPAN: 1982 to Present
LOCATION: T2622
STORAGE MEDIA: Paper
VOLUME: 1.5 cu. ft.
CLASSIFICATION: TOP SECRET CODEWORD
DISPOSITION: A. Correspondence: Destroy when 5 years old.
B. Work Orders: Destroy upon termination or completion.
C. Reports: Destroy when no longer needed for operations.
DISPOSITION NO.: T262-3A, B, and C

Trouble Call Request and Correspondence File

This file consists of incoming and outgoing letters, memos, reports and trouble call requests for maintenance service or comm lines and terminal equipment.

DATE SPAN: 1982 to Present
LOCATION: T2623
STORAGE MEDIA: Paper
VOLUME: .9 cu. ft.
CLASSIFICATION: SECRET CODEWORD
DISPOSITION: A. Correspondence: Destroy when 5 years old.
B. Work Requests: Destroy upon termination or completion.
C. Reports: Destroy when no longer needed for operations.
DISPOSITION NO.: T262-4A, B and C

UNCLASSIFIED

UNCLASSIFIED

LAN and O/A Information and Correspondence Files

This file consists of incoming and outgoing letters, memos, reports, and local area network/office automation records concerning installation and operational use.

DATE SPAN: 1982 to Present

LOCATION: T2624

STORAGE MEDIA: Paper

VOLUME: .8 cu. ft.

CLASSIFICATION: TOP SECRET CODEWORD

DISPOSITION: A. LAN and O/A Information: Destroy upon termination or completion.
B. Reports: Destroy when no longer needed for operations.
C. Correspondence: Destroy when 5 years old.

DISPOSITION NO.: T262-5A, B and C

Contract Information and Correspondence File

This file consists of incoming and outgoing letters, memos, reports and installation and maintenance contract information, as well as procurement data.

DATE SPAN: 1983 to Present

LOCATION: T2625

STORAGE MEDIA: Paper

VOLUME: 15 cu. ft.

CLASSIFICATION: TOP SECRET CODEWORD

DISPOSITION: A. Correspondence: Destroy when 5 years old.
B. Procurement and Contract Data: Destroy upon termination or completion. (GRS 3-3c)
C. Reports: Destroy when no longer required for operational purposes.

DISPOSITION NO.: T262-6A, B and C

UNCLASSIFIED

UNCLASSIFIED

T26 Management Information Source Data Base

This data base contains T26 management information, including resource consumption, production statistics, and quality-of-service measurements.

DATE SPAN:	1985 to Present
LOCATION:	T263
STORAGE MEDIA:	Magnetic Disk/Microfiche
HARDWARE:	PC
SOFTWARE:	Lotus 1-2-3
VOLUME:	20 diskettes/75 microfiche
CLASSIFICATION:	UNCLASSIFIED
DISPOSITION:	Destroy when 10 years old.
DISPOSITION NO.:	T263-1

UNCLASSIFIED

UNCLASSIFIED

Correspondence File

This file consists of incoming and outgoing letters, memoranda, reports, ILS documents, and other related records reflecting telecommunications functions, planning, and programs.

DATE SPAN: 1975 to Present
LOCATION: T264
STORAGE MEDIA: Paper
VOLUME: 30 cu. ft.
CLASSIFICATION: TOP SECRET CODEWORD
DISPOSITION: Destroy when no longer needed for operations.
DISPOSITION NO.: T264-1

MODS/Assurance File

This computer file contains all information pertaining to mandatory modifications of cryptographic equipment and all information related to project ASSURANCE.

DATE SPAN: 1988
LOCATION: T2646
STORAGE MEDIA: 10 mg Hard Disk
HARDWARE: PC/ASTW XT
SOFTWARE: DBIII Plus
VOLUME: UNAVAILABLE
CLASSIFICATION: SECRET
DISPOSITION: Destroy when no longer required for operational purposes.
DISPOSITION NO.: T264-2

UNCLASSIFIED

UNCLASSIFIED

T2646 Maintenance Requirements Data Base

This data base tracks T2646 information regarding maintenance requirements.

DATE SPAN:	1987 to Present
LOCATION:	T2646
STORAGE MEDIA:	10mb Hard Disk
HARDWARE:	PC/ASTW-AT
SOFTWARE:	DBIII Plus
VOLUME:	UNAVAILABLE
CLASSIFICATION:	CONFIDENTIAL
DISPOSITION:	Delete when no longer required for operational purposes.
DISPOSITION NO.:	T264-3

UNCLASSIFIED

UNCLASSIFIED

MSS/TCS Data Base

This data base contains all information pertaining to equipment serviced by the telecommunications organization.

DATE SPAN:	1987 to Present
LOCATION:	T2646
STORAGE MEDIA:	Magnetic Tape/Hard Disk
HARDWARE:	MSS
SOFTWARE:	HP 3000/QUERY/FORTRAN
VOLUME:	UNAVAILABLE
CLASSIFICATION:	TOP SECRET
DISPOSITION:	Delete when no longer needed for operations.
DISPOSITION NO.:	T2646-1

Training Data Base

This data base is used for the storage, retrieval and reporting of all T264's training information.

DATE SPAN:	1985 to Present
LOCATION:	T2646
STORAGE MEDIA:	Floppy Disk/Hard Disk
HARDWARE:	PC
SOFTWARE:	CONDOR
VOLUME:	3 floppy disks and hard equivalent
CLASSIFICATION:	CONFIDENTIAL
DISPOSITION:	Delete when superseded or obsolete.
DISPOSITION NO.:	T2646-2

UNCLASSIFIED

UNCLASSIFIED

T3
COMPUTER SYSTEMS SOFTWARE

UNCLASSIFIED

T3

COMPUTER SYSTEMS SOFTWARE

The Chief, T3, is responsible to the Deputy Director for Telecommunications and Computer Services for providing software for SIGINT and Telecommunications operations and agency management support functions, including the design, development and life cycle support of computer software systems and their application to USSS problems.

Primary functions include:

1. Providing software, including design, development or acquisition, testing, implementation and life cycle support, for use in the NSA operations computer complex in support of SIGINT and Agency administration functions.
2. Providing software from design through life cycle support for systems developed for field use, including those systems which are designed for in-station mission support and for signals processing in the central complex.
3. Providing software in support of remote signals collection, forwarding and processing, including responsibility for software systems designed for use primarily in traditional and high speed communications, switching and distribution systems.
4. Providing for the development, acquisition and support of computer operating systems and programming languages used in the USSS.
5. Providing for the development or identification, acquisition and implementation of advanced software technology, especially as it pertains to data base management and security information handling systems and networks.
6. Developing and implementing software engineering plans, policies, and procedures to ensure that software requirements are fulfilled in support of effective and secure operations, including the definition and implementation of standards for the development, documentation and life cycle support of software within the purview of DDT.
7. Providing software support for computer-based systems within NSA Time-Sensitive SIGINT Operations, as described in approved plans, including planning, fiscal programming, acquisition, operational support, software development, and life-cycle support.

UNCLASSIFIED

Administrative File

This file consists of budget, planning, security, awards, training, management, and other related general office administrative records.

DATE SPAN: 1985 to Present
LOCATION: T3
STORAGE MEDIA: Paper
VOLUME: 48 cu. ft.
CLASSIFICATION: TOP SECRET CODEWORD
DISPOSITION: Destroy when 3 years old.
DISPOSITION NO.: T3-1

UNCLASSIFIED

UNCLASSIFIED

T303
TECHNIQUES STAFF

UNCLASSIFIED

UNCLASSIFIED

Administrative and Documentation File

This file contains administrative records as well as those records related to courtesy storage documentation.

DATE SPAN: 1978 to 1988

LOCATION: T303

STORAGE MEDIA: Paper

VOLUME: 231 cu. ft.

CLASSIFICATION: TOP SECRET CODEWORD

DISPOSITION: A. Personnel Records: Destroy 1 year after separation or transfer of employee. (GRS 1-18a)

B. Administrative Records: Destroy when 3 years old.

C. Courtesy storage documentation file: Destroy when superseded or obsolete.

DISPOSITION NO.: T303-1A, B, and C

UNCLASSIFIED

UNCLASSIFIED

T309

ADMINISTRATIVE AND MANAGEMENT STAFF

UNCLASSIFIED

UNCLASSIFIED

Administrative File

This file consists of personnel, budget, planning, security, awards, training, management, and other related general office administrative records.

DATE SPAN: 1986 to Present

LOCATION: T309

STORAGE MEDIA: Paper

VOLUME: 81 cu. ft.

CLASSIFICATION: TOP SECRET

DISPOSITION: Destroy when 2 years old.

DISPOSITION NO.: T309-1

UNCLASSIFIED

UNCLASSIFIED

T31

FIELD, REMOTED, AND SPECIAL COLLECTION SOFTWARE

UNCLASSIFIED

T31

FIELD, REMOTED, AND SPECIAL COLLECTION SOFTWARE

The Chief, T31, is responsible to the Chief, T3, for the design, development, and life cycle support of software for field, remoted collection, ILC/NDC, and special collection systems.

Primary functions include:

1. Providing software for conventional and BSU collection, signals processing, and designated data handling and processing systems.
2. Providing software for systems developed for remoted collection, forwarding of intercept to a central operation facility at NSA, or other designated centers, and for remote operation facility.
3. Providing software for the BSU Collection and Forwarding segment.
4. Developing and maintaining software in support of in-station processes required for fulfillment of specific SIGINT tasking.
5. Providing software support in collaborating activities with Third Parties.
6. Providing for software configuration control for systems for which T31 is responsible for life cycle support.

UNCLASSIFIED

Administrative/Procedural Documents Data Base

This data base consists of files containing general office administrative information as well as copies of procedural documents.

DATE SPAN:	1986 to Present
LOCATION:	T31
STORAGE MEDIA:	Hard Disk
HARDWARE:	PC
SOFTWARE:	XENIX
VOLUME:	UNAVAILABLE
CLASSIFICATION:	SECRET
DISPOSITION:	Delete when 5 years old or sooner if no longer needed for operations.
DISPOSITION NO.:	T31-1

UNCLASSIFIED

UNCLASSIFIED

Administrative File

This file consists of budget, planning, security, awards, training, management, and other related general office administrative records.

DATE SPAN: 1988 to Present

LOCATION: T311

STORAGE MEDIA: Paper

VOLUME: 30 files/25 binders

CLASSIFICATION: TOP SECRET CODEWORD, NOFORN, VRK

DISPOSITION: A. Agency Regulatory Issuances: Destroy when superseded or obsolete.

B. Administrative Records: Destroy when 1 year old.

C. Purchase Requests: Destroy upon termination or completion. (GRS 3-3c)

DISPOSITION NO.: T311-1

UNCLASSIFIED

UNCLASSIFIED

Administrative File

This file contains information on the tracking, progress, and direction of the division's activities.

DATE SPAN:	1987 to Present
LOCATION:	T312
STORAGE MEDIA:	Paper
VOLUME:	4 cu. ft.
CLASSIFICATION:	TOP SECRET CODEWORD, NOFORN
DISPOSITION:	Destroy when 2 years old.
DISPOSITION NO.:	T312-1

UNCLASSIFIED

UNCLASSIFIED

Administrative File

This file consists of personnel, budget, planning, security, awards, training, management, and other related general office administrative records.

DATE SPAN: 1986 to 1988

LOCATION: T313

STORAGE MEDIA: Paper

VOLUME: UNAVAILABLE

CLASSIFICATION: TOP SECRET CODEWORD, NOFORN, VRK

DISPOSITION: A. Personnel Records: Destroy 1 year after separation or transfer of employee. (GRS 1-18a)

B. Administrative Records: Destroy when 2 years old.

DISPOSITION NO.: T313-1

UNCLASSIFIED

UNCLASSIFIED

/USR/DEDAWES Administrative File

This file consists of personnel, budget, planning, security, awards, training, management, and other related general office administrative records.

DATE SPAN: UNAVAILABLE

LOCATION: T314

STORAGE MEDIA: Hard Disk

HARDWARE: PC

SOFTWARE: XENIX

VOLUME: UNAVAILABLE

CLASSIFICATION: SECRET

DISPOSITION: Delete when 3 months old or sooner if no longer needed for operations.

DISPOSITION NO.: T314-1

T314 Administrative File

This file consists of personnel, budget, planning, security, awards, training, management, and other related general office administrative records.

DATE SPAN: 1988 to Present

LOCATION: T314

STORAGE MEDIA: Paper

VOLUME: 12 cu. ft.

CLASSIFICATION: TOP SECRET

DISPOSITION: Destroy when 2 years old.

DISPOSITION NO.: T314-2

UNCLASSIFIED

UNCLASSIFIED

U6/MOS File

This file contains MOS prep directories for T314 work centers, soft copy T31 MOS, and T31/T314 Admin/Procedural Documents.

DATE SPAN: UNAVAILABLE
LOCATION: T314
STORAGE MEDIA: Hard Disk
HARDWARE: ERMELIN
SOFTWARE: UNIX/RAND EDITOR
VOLUME: UNAVAILABLE
CLASSIFICATION: TOP SECRET
DISPOSITION: Delete when superseded or obsolete.
DISPOSITION NO.: T314-3

*Systems Documentation Files

This file contains all documentation, tapes and floppy disks associated with the Sancho system.

DATE SPAN: Current
LOCATION: T314
STORAGE MEDIA: Paper/Tapes/Floppies
HARDWARE: SEL 32/27 SANCHO
SOFTWARE: MPX
VOLUME: 4 cu.ft.
CLASSIFICATION: TOP SECRET CODEWORD
DISPOSITION: Upon deactivation, send material to the NCRC.
Review for destruction after 5 years.
DISPOSITION NO.: T314-4

UNCLASSIFIED

Contract Files

This file consists of TRW/MEC contract cost deliverables.

DATE SPAN: 1981-1985

LOCATION: T3152

STORAGE MEDIA: Paper/Floppy/Mag.Tape

VOLUME: 5 cu.ft.

CLASSIFICATION: Unclassified

DISPOSITION: A. Transactions of more than \$25,000 and all construction contracts exceeding \$2,000: Destroy 6 years and 3 months after final payment. (GRS 3-3a(1)).

B. Transactions of \$25,000 or less and construction contracts under \$2,000: Destroy 3 years after final payment. (GRS 3-3a (2)).

DISPOSITION NO.: T315-1 A and B

UNCLASSIFIED

REQUEST System

The REQUEST system is used on HANDYMAN and ERMELIN to maintain information concerning site location, electrical and U.S. mail addresses, systems supported and personnel assigned to each site.

DATE SPAN:	UNAVAILABLE
LOCATION:	T3151
STORAGE MEDIA:	On-Line/Hard Disk Backup
HARDWARE:	HANDYMAN/ERMELIN
SOFTWARE:	IN-HOUSE (CPRP 84095)
VOLUME:	10 K records per year
CLASSIFICATION:	SECRET
DISPOSITION:	Delete when superseded or obsolete.
DISPOSITION NO.:	T3151-1

CMA File

CMA is used on HANDYMAN and ERMELIN to track all system discrepancy reports and engineering change proposals submitted by worldwide software support facilities.

DATE SPAN:	1983 to Present
LOCATION:	T3151
STORAGE MEDIA:	On-Line/Hard Disk Backup
HARDWARE:	HANDYMAN/ERMELIN
SOFTWARE:	UNIX/BINMAIL
VOLUME:	2,000 blocks per year
CLASSIFICATION:	TOP SECRET CODEWORD, NOFORN
DISPOSITION:	Delete when superseded or obsolete.
DISPOSITION NO.:	T3151-2

UNCLASSIFIED

UNCLASSIFIED

PROJBOOK File

PROJBOOK is used on **HANDYMAN** to provide a brief description of purpose, responsible organizations, hardware and associated software operating systems and system location for systems support worldwide by **T31**.

DATE SPAN:	1983 to Present
LOCATION:	T3151
STORAGE MEDIA:	On-Line/Hard Disk Backup
HARDWARE:	HANDYMAN
SOFTWARE:	INGRES (CPRP 84095)
VOLUME:	200 500-page documents per year
CLASSIFICATION:	TOP SECRET CODEWORD, NOFORN
DISPOSITION:	Delete or destroy when superseded.
DISPOSITION NO.:	T3151-3

UNCLASSIFIED

UNCLASSIFIED

Software and Documentation File

This file contains software and documentation for T3162 subsystems to include Bareboat, Cornet, Dairyman, Daybreak, Delf, Headway, and Kappland.

DATE SPAN:	1970 to 1988
LOCATION:	T316
STORAGE MEDIA:	Paper/Mag. Tape/Floppy/Hard Disk
HARDWARE:	PDP 11/70
SOFTWARE:	RSX-11M+
VOLUME:	10 cu.ft.
CLASSIFICATION:	UNCLASSIFIED
DISPOSITION:	Retain for life of related system or project.
DISPOSITION NO.:	T316-1

UNCLASSIFIED

UNCLASSIFIED

T32
PROCESSING SOFTWARE

UNCLASSIFIED

T32

PROCESSING SOFTWARE

The Chief, T32, is responsible to the Chief, T3, for the design, development, life cycle support of software in support of signals, general SIGINT, and administrative data processing.

Primary functions include:

1. Providing software or designated USSS signals processing activities including conversion, control, selection and distribution of related intercept, flow management and collection management material.
2. Providing software for general SIGINT processing required prior to specific analytic processes.
3. Providing software for Agency management and administrative support functions.

FOR OFFICIAL USE ONLY

UNCLASSIFIED

GRALLEY System File

This file contains software and software documentation required to operate and maintain the GRALLEY system.

DATE SPAN: 1988 to Present
LOCATION: T3212
STORAGE MEDIA: Magnetic Tape/Hard Disk (6250 BPI)
HARDWARE: MOTOROLA 68000/Concurrent 3250/Ar-40 Array Proc
SOFTWARE: FORTRAN/ASSEMBLY
VOLUME: UNAVAILABLE
CLASSIFICATION: TOP SECRET CODEWORD
DISPOSITION: Delete or destroy when superseded.
DISPOSITION NO.: T3212-1

CAPTIVE System

This file contains software and software documentation required to maintain and operate the CAPTIVE system.

DATE SPAN: Operational in 1990
LOCATION: T3212
STORAGE MEDIA: DEC TK 50 Data Tape/Hard Disk
HARDWARE: MICROVAX II/INTEL 80386
SOFTWARE: FORTRAN C
VOLUME: UNAVAILABLE
CLASSIFICATION: SECRET CODEWORD
DISPOSITION: Delete or destroy when superseded.
DISPOSITION NO.: T3212-2

UNCLASSIFIED

UNCLASSIFIED

CAMSTONE System File

This file contains software and software documentation required to operate and maintain the CAMSTONE system.

DATE SPAN: 1979 to Present
LOCATION: T3212
STORAGE MEDIA: 1600 BPI Magnetic Tape/Hard Disk
HARDWARE: GOULD/SEL 32-55
SOFTWARE: FORTRAN/ASSEMBLY
VOLUME: UNAVAILABLE
CLASSIFICATION: TOP SECRET CODEWORD
DISPOSITION: Delete or destroy when superseded.
DISPOSITION NO.: T3212-3

COLORCAST (PC) File

This file contains software and software documentation required to operate and maintain the COLORCAST (PC) system.

DATE SPAN: 1988 to Present
LOCATION: T3212
STORAGE MEDIA: 10 M Byte Removable Hard Disk
HARDWARE: ASTW
SOFTWARE: COLORCAST PC/"C"
VOLUME: UNAVAILABLE
CLASSIFICATION: TOP SECRET CODEWORD
DISPOSITION: Delete or destroy when superseded.
DISPOSITION NO.: T3212-4

UNCLASSIFIED

UNCLASSIFIED

CONCENTRATOR/COMMUNICATOR File

This file contains software and software documentation required to operate and maintain the CONCOM system.

DATE SPAN: 1983 to Present
LOCATION: T3212
STORAGE MEDIA: 6250 BPI Magnetic Tape/Hard Disk
HARDWARE: VAX 11/750
SOFTWARE: FORTRAN
VOLUME: UNAVAILABLE
CLASSIFICATION: TOP SECRET CODEWORD
DISPOSITION: Delete or destroy when superseded.
DISPOSITION NO.: T3212-5

AMBUSER System File

This file contains software and software documentation required to operate and maintain the AMBUSER system.

DATE SPAN: UNDER DEVELOPMENT
LOCATION: T3212
STORAGE MEDIA: 6250 BPI Magnetic Tape/Hard Disk
HARDWARE: CONCURRENT 3280
SOFTWARE: FORTRAN/AMBUSER
VOLUME: UNAVAILABLE
CLASSIFICATION: TOP SECRET CODEWORD
DISPOSITION: Delete or destroy when superseded.
DISPOSITION NO.: T3212-6

UNCLASSIFIED

UNCLASSIFIED

BRODIE System File

This file contains software and software documentation required to operate and maintain the BRODIE system.

DATE SPAN: 1988 to Present
LOCATION: T3212
STORAGE MEDIA: 1600 BPI Magnetic Tape/Hard Disk
HARDWARE: VAX 11/780//MOTOROLA C8000
SOFTWARE: FORTRAN C
VOLUME: UNAVAILABLE
CLASSIFICATION: TOP SECRET CODEWORD
DISPOSITION: Delete or destroy when superseded.
DISPOSITION NO.: T3212-7

MELISSA System File

This file contains software and software documentation required to operate and maintain the MELISSA system.

DATE SPAN: 1976 to Present
LOCATION: T3212
STORAGE MEDIA: 556 BPI Magnetic Tape/800 BPI Magnetic Tape
HARDWARE: CP-995/SPS-81
SOFTWARE: ASSEMBLY
VOLUME: UNAVAILABLE
CLASSIFICATION: SECRET CODEWORD
DISPOSITION: Delete or destroy when superseded.
DISPOSITION NO.: T3212-8

UNCLASSIFIED

UNCLASSIFIED

RINGNESS Software File

This file consists of software and software documentation required to maintain and operate the RINGNESS system.

DATE SPAN:	UNAVAILABLE
LOCATION:	T3212
STORAGE MEDIA:	Magnetic Tape 800 BPI
HARDWARE:	RINGNESS
SOFTWARE:	FORTTRAN/ASSEMBLY
VOLUME:	UNAVAILABLE
CLASSIFICATION:	TOP SECRET CODEWORD
DISPOSITION:	Delete or destroy when superseded.
DISPOSITION NO.:	T3212-9

MAP System File

This file contains software and software documentation required to maintain and operate the MAP system.

DATE SPAN:	1984 to Present
LOCATION:	T3212
STORAGE MEDIA:	1600 BPI Magnetic Tape/Hard Disk
HARDWARE:	PAP-11/84
SOFTWARE:	FORTTRAN
VOLUME:	UNAVAILABLE
CLASSIFICATION:	SECRET CODEWORD
DISPOSITION:	Delete or destroy when superseded.
DISPOSITION NO.:	T3212-10

UNCLASSIFIED

UNCLASSIFIED

LAWGIVER File

This file contains software and software documentation required to operate and maintain the LAWGIVER system.

DATE SPAN: 1987 to Present
LOCATION: T3212
STORAGE MEDIA: 6250 BPI Magnetic Tape/Hard Disk
HARDWARE: MAINFRAME (CONCURRENT 3250)
SOFTWARE: FORTRAN/ASSEMBLY
VOLUME: UNAVAILABLE
CLASSIFICATION: UNCLASSIFIED
DISPOSITION: Delete or destroy when superseded.
DISPOSITION NO.: T3212-11

KNITTING File

This file contains software and software documentation required to operate and maintain the KNTTING system.

DATE SPAN: 1986 to Present
LOCATION: T3212
STORAGE MEDIA: 6250 BPI Magnetic Tape/Hard Disk
HARDWARE: MAINFRAME (CONCURRENT 3250)
SOFTWARE: FORTRAN
VOLUME: UNAVAILABLE
CLASSIFICATION: TOP SECRET CODEWORD
DISPOSITION: Delete or destroy when superseded.
DISPOSITION NO.: T3212-12

UNCLASSIFIED

UNCLASSIFIED

MUSLIN System File

This file contains software and software documentation required to maintain and operate the MUSLIN system.

DATE SPAN: 1988 to Present
LOCATION: T3212
STORAGE MEDIA: 6250 BPI Magnetic Tape/Hard Disk
HARDWARE: MUSLIN/VAX 8200
SOFTWARE: FORTRAN
VOLUME: UNAVAILABLE
CLASSIFICATION: SECRET CODEWORD
DISPOSITION: Delete or destroy when superseded.
DISPOSITION NO.: T3212-13

PROSPECTOR System File

This file contains software and software documentation required to maintain and operate the PROSPECTOR system.

DATE SPAN: 1988 to Present
LOCATION: T3212
STORAGE MEDIA: 1600 BPI Magnetic Tape/Hard Disk
HARDWARE: AP-120B Array Processor/T 164 WILLOWARE/VAX
SOFTWARE: FORTRAN
VOLUME: UNAVAILABLE
CLASSIFICATION: TOP SECRET CODEWORD
DISPOSITION: Delete or destroy when superseded.
DISPOSITION NO.: T3212-14

UNCLASSIFIED

UNCLASSIFIED

M204 IRFGRP (SUBSHELL R2) File

This file contains information regarding tapes containing signal related material.

DATE SPAN:	1980 to Present
LOCATION:	T3213
STORAGE MEDIA:	Magnetic Tape
HARDWARE:	DPOC (IBM 4341)
SOFTWARE:	SUBSHELL/M204
VOLUME:	UNAVAILABLE
CLASSIFICATION:	TOP SECRET
DISPOSITION:	Delete or destroy when superseded.
DISPOSITION NO.:	T3213-1

M204 TAF (SUBSHELL R2) File

This file is used for accounting of tape processing of signal input.

DATE SPAN:	1984 to Present
LOCATION:	T3213
STORAGE MEDIA:	Magnetic Tape
HARDWARE:	DPOC (IBM 4341)
SOFTWARE:	SUBSHELL/M204
VOLUME:	UNAVAILABLE
CLASSIFICATION:	TOP SECRET
DISPOSITION:	Delete or destroy when no longer needed for operations.
DISPOSITION NO.:	T3213-2

UNCLASSIFIED

UNCLASSIFIED

M204 PROCEDURE (SUBSHELL R2) File

This file contains procedures to reference intercept related data.

DATE SPAN:	1984 to Present
LOCATION:	T3213
STORAGE MEDIA:	Magnetic Tape
HARDWARE:	DPOC (IBM 4341)
SOFTWARE:	SUBSHELL/M204
VOLUME:	UNAVAILABLE
CLASSIFICATION:	TOP SECRET
DISPOSITION:	Delete or destroy when superseded.
DISPOSITION NO.:	T3213-3

M204 PAF (SUBSHELL R2) File

This file contains National SIGINT Processing Center (NSPC) tape processing information

DATE SPAN:	1984 to Present
LOCATION:	T3213
STORAGE MEDIA:	Magnetic Tape
HARDWARE:	DPOC (IBM 4341)
SOFTWARE:	SUBSHELL/M204 (CPRP 26556)
VOLUME:	UNAVAILABLE
CLASSIFICATION:	TOP SECRET
DISPOSITION:	Delete or destroy when no longer needed for operations.
DISPOSITION NO.:	T3213-4

UNCLASSIFIED

UNCLASSIFIED

ZUPPAS Software File

This file contains software and documentation required to maintain and operate the ZUPPAS system.

DATE SPAN:	1980 to Present
LOCATION:	T3214
STORAGE MEDIA:	Paper/Magnetic Tape 1600 BPI
HARDWARE:	ZUPPAS
SOFTWARE:	FORTRAN/ASSEMBLY
VOLUME:	UNAVAILABLE
CLASSIFICATION:	TOP SECRET CODEWORD
DISPOSITION:	Delete or destroy when superseded.
DISPOSITION NO.:	T3214-1

YONASA Documentation File

This file contains documentation required to maintain the YONASA system.

DATE SPAN:	1985 to Present
LOCATION:	T3214
STORAGE MEDIA:	On-Line
HARDWARE:	GOULD 32/77
SOFTWARE:	FORTRAN/ASSEMBLY
VOLUME:	UNAVAILABLE
CLASSIFICATION:	TOP SECRET
DISPOSITION:	Delete or destroy when superseded.
DISPOSITION NO.:	T3214-2

UNCLASSIFIED

UNCLASSIFIED

YONASA System Software File

This file contains the software that is required to maintain and operate the YONASA system.

DATE SPAN:	1985 to Present
LOCATION:	T3214
STORAGE MEDIA:	Magnetic Tape (1600 BPI)
HARDWARE:	GOULD 32/77
SOFTWARE:	FORTTRAN/ASSEMBLY
VOLUME:	UNAVAILABLE
CLASSIFICATION:	TOP SECRET CODEWORD
DISPOSITION:	Delete or destroy when superseded.
DISPOSITION NO.:	T3214-3

ZIRPEL Software File

This file contains software required to maintain and operate the ZIRPEL system.

DATE SPAN:	1982 to Present
LOCATION:	T3214
STORAGE MEDIA:	Magnetic Tape (6250 BPI)
HARDWARE:	ZIRPEL (IBM 4341 and Series/1s)
SOFTWARE:	MACRO/ASSEMBLY/EDL
VOLUME:	UNAVAILABLE
CLASSIFICATION:	TOP SECRET CODEWORD
DISPOSITION:	Delete or destroy when superseded.
DISPOSITION NO.:	T3214-4

UNCLASSIFIED

UNCLASSIFIED

ZIRPEL Documentation File

This file contains documentation required to maintain the ZIRPEL system software.

DATE SPAN:	1982 to Present
LOCATION:	T3214
STORAGE MEDIA:	Hard Disk
HARDWARE:	ZIRPEL (IBM 4341 and Series 1s)
SOFTWARE:	MACRO/ASSEMBLY/EDL
VOLUME:	UNAVAILABLE
CLASSIFICATION:	TOP SECRET CODEWORD
DISPOSITION:	Delete or destroy when superseded.
DISPOSITION NO.:	T3214-5

UNCLASSIFIED

UNCLASSIFIED

BLACKWATCH/SKYWATCH File

This file creates a case assignment file for the BLACKWATCH data base.

DATE SPAN: UNAVAILABLE
LOCATION: T322 (A51)
STORAGE MEDIA: On-Line
HARDWARE: CARILLON
SOFTWARE: CPRP 26376
VOLUME: UNAVAILABLE
CLASSIFICATION: SECRET
DISPOSITION: Delete or destroy when no longer needed for operations.
DISPOSITION NO.: T322-1

LIBRARIAN System File

This package is designed so T322 personnel can store their production decks, test programs, procedures, data and source decks on the IBM 310/168 computer system, thus eliminating the use of cards.

DATE SPAN: UNAVAILABLE
LOCATION: T322
STORAGE MEDIA: On-Line
HARDWARE: CARILLON
SOFTWARE: JCL
VOLUME: UNAVAILABLE
CLASSIFICATION: TOP SECRET CODEWORD
DISPOSITION: Delete or destroy when no longer needed for operations.
DISPOSITION NO.: T322-2

UNCLASSIFIED

UNCLASSIFIED

JANUS System File

JANUS is used to maintain and update a data base of all jobs processed on Agency computers and produces listings monthly and quarterly for distribution throughout the Agency. It also produces listings to satisfy special requests for specific data.

DATE SPAN:	1987 to Present
LOCATION:	T322 (T133)
STORAGE MEDIA:	On-Line
HARDWARE:	CORONA
SOFTWARE:	C Language
VOLUME:	UNAVAILABLE
CLASSIFICATION:	TOP SECRET CODEWORD
DISPOSITION:	Delete or destroy when no longer needed for operations.
DISPOSITION NO.:	T322-3

DISTILLER System File

DISTILLER is an ASTW-based software system that determines if a Simplex SMC 120 multiplexer can be used in a communications program, the 210 and stores all relevant information about the given system.

DATE SPAN:	UNAVAILABLE
LOCATION:	T322 (T13)
STORAGE MEDIA:	UNAVAILABLE
HARDWARE:	PC
SOFTWARE:	TURBO PASCAL
VOLUME:	UNAVAILABLE
CLASSIFICATION:	UNCLASSIFIED
DISPOSITION:	Delete or destroy when superseded.
DISPOSITION NO.:	T322-4

UNCLASSIFIED

UNCLASSIFIED

STRONGBOX System File

STRONGBOX is a textual scanning system that scans WHEATSTALK and other forms of data.

DATE SPAN:	UNAVAILABLE
LOCATION:	T322 (G32)
STORAGE MEDIA:	Hard Disk
HARDWARE:	CARILLON
SOFTWARE:	STRONGBOX
VOLUME:	14,859,988 bytes
CLASSIFICATION:	SECRET CODEWORD
DISPOSITION:	Permanent. Retain by OPI.
DISPOSITION NO.:	T322-5

DUCKBOARD File

This project will permit T1331 to update and print a CRITIC information data base on a monthly basis via a CORONA terminal. Users may select which portions of the data base to print, computer statistics regarding the CRITICS, and maintain a history repository of CRITIC information.

DATE SPAN:	UNDER DEVELOPMENT
LOCATION:	T322 (T133)
STORAGE MEDIA:	Mainframe
HARDWARE:	CARONA
SOFTWARE:	C Language
VOLUME:	UNAVAILABLE
CLASSIFICATION:	TOP SECRET CODEWORD
DISPOSITION:	Delete or destroy when superseded.
DISPOSITION NO.:	T322-6

UNCLASSIFIED

UNCLASSIFIED

HFDF File

This file contains High Direction Frequency Direction Finding files.

DATE SPAN:	UNAVAILABLE
LOCATION:	T322 (P38)
STORAGE MEDIA:	Hard Disk
HARDWARE:	CARILLON
SOFTWARE:	SPECOL
VOLUME:	UNAVAILABLE
CLASSIFICATION:	SECRET, NOFORN
DISPOSITION:	Delete when 2 years old.
DISPOSITION NO.:	T322-7

CHESWICK, PICKEREL, CHES, PICK, PICKUYIL, CHESTUIL File

This file consists of application software (project covername PICKEREL). It is used to scan ILC and plaintext messages for selection, printing and distribution to analysts. It also records non-plaintext messages onto files for other machine processing.

DATE SPAN:	1970 to Present
LOCATION:	T322
STORAGE MEDIA:	Magnetic Tape
HARDWARE:	STARSELLI (UNISYS 11/82)
SOFTWARE:	FORTTRAN V/EXEC 8
VOLUME:	4-6 (6250 BPI tapes)
CLASSIFICATION:	SECRET CODEWORD
DISPOSITION:	Delete or destroy when superseded.
DISPOSITION NO.:	T322-8

UNCLASSIFIED

UNCLASSIFIED

Speed of Service System

This system is used to create the Speed of Service Survey Report which is used to measure the average total elapsed time between the time of file and time of receipt of a message.

DATE SPAN:	UNAVAILABLE
LOCATION:	T322 (T124)
STORAGE MEDIA:	Hard Disk
HARDWARE:	CARILLON
SOFTWARE:	PL/1/COBOL/ASSEMBLY/ (CPRP 18679)
VOLUME:	UNAVAILABLE
CLASSIFICATION:	SECRET
DISPOSITION:	Delete when 5 years old.
DISPOSITION NO.:	T322-9

CRITICOMM Operational Summary System

This system is used to create CRITICOMM Operational Summary which is a listing of the current communication lines used by NSA.

DATE SPAN:	UNAVAILABLE
LOCATION:	T322 (T124)
STORAGE MEDIA:	On-Line
HARDWARE:	CARILLON
SOFTWARE:	PL/1//COBOL
VOLUME:	UNAVAILABLE
CLASSIFICATION:	SECRET
DISPOSITION:	Delete when 5 years old or when superseded or updated.
DISPOSITION NO.:	T322-10

UNCLASSIFIED

UNCLASSIFIED

BITTER System

This system prepares data bases for the SIGINT NUWEP Support Group.

DATE SPAN: UNAVAILABLE
LOCATION: T3224 (P39)
STORAGE MEDIA: On-Line
HARDWARE: CARILLON
SOFTWARE: PL/1
VOLUME: UNAVAILABLE
CLASSIFICATION: TOP SECRET CODEWORD
DISPOSITION: Retain by OPI.
DISPOSITION NO.: T3224-1

Generalized AG-22 Processing System (GAPS)

This system edits traffic files and prepares data base records for use by analytic organizations.

DATE SPAN: 1971 to Present
LOCATION: T3224 (P53)
STORAGE MEDIA: On-Line
HARDWARE: CARILLON
SOFTWARE: ALC/PL1
VOLUME: 100 mb per day
CLASSIFICATION: SECRET CODEWORD
DISPOSITION: Retain by OPI.
DISPOSITION NO.: T3224-2

UNCLASSIFIED

UNCLASSIFIED

SELLERS II

The primary purpose of SELLERS II is to select information from a data base according to requests.

DATE SPAN:	UNAVAILABLE
LOCATION:	T3224 (A68)
STORAGE MEDIA:	On-Line
HARDWARE:	CARILLON
SOFTWARE:	PL/1//ASSEMBLY
VOLUME:	UNAVAILABLE
CLASSIFICATION:	SECRET CODEWORD
DISPOSITION:	Delete or destroy when superseded.
DISPOSITION NO.:	T3224-3

Intercept Tasking Data Base

The ITDB is used to send tasking messages to field sites.

DATE SPAN:	UNAVAILABLE
LOCATION:	T3224 (P53)
STORAGE MEDIA:	On-Line
HARDWARE:	CARILLON
SOFTWARE:	PL1/ALC/COBOL/10
VOLUME:	UNAVAILABLE
CLASSIFICATION:	TOP SECRET CODEWORD, NOFORN, VRK
DISPOSITION:	Permanent. Retain by OPI.
DISPOSITION NO.:	T3224-4

UNCLASSIFIED

UNCLASSIFIED

UNDITTO 2 System

This system is used to create a file of uncompressed data from a file which has been compressed by the program DITTO 2.

DATE SPAN: UNAVAILABLE
LOCATION: T3224
STORAGE MEDIA: On-Line
HARDWARE: CARILLON
SOFTWARE: ASSEMBLER/ CPRP 21771
VOLUME: UNAVAILABLE
CLASSIFICATION: SECRET
DISPOSITION: Delete or destroy when superseded.
DISPOSITION NO.: T3224-5

DITTO 2 System

This system is used to create a file of compressed data from a sequential file of fixed length records using a combination of inter-record repeat suppression and blanks suppression.

DATE SPAN: UNAVAILABLE
LOCATION: T3224
STORAGE MEDIA: On-Line
HARDWARE: CARILLON
SOFTWARE: SPECOL/ASSEMBLER/CPRP 21771
VOLUME: UNAVAILABLE
CLASSIFICATION: SECRET
DISPOSITION: Delete or destroy when superseded.
DISPOSITION NO.: T3224-6

UNCLASSIFIED

UNCLASSIFIED

CEOI REFORGER Data Base

The CEOI REFORGER data base contains the Communications Electronic Operating Instructions for the European Theater.

DATE SPAN:	UNAVAILABLE
LOCATION:	T3224 (P39)
STORAGE MEDIA:	On-Line
HARDWARE:	CARILLON
SOFTWARE:	PL/1 CPRP 26473
VOLUME:	UNAVAILABLE
CLASSIFICATION:	CONFIDENTIAL
DISPOSITION:	Delete or destroy when no longer needed for operations.
DISPOSITION NO.:	T3224-7

CES (NABBER) Data Base

The NABBER data base produces daily management indices for field station and NSA elements reflecting resource allocation and mission accomplishments at AG-22/IATS collection sites.

DATE SPAN:	UNAVAILABLE
LOCATION:	T3224 (P53)
STORAGE MEDIA:	On-Line
HARDWARE:	CARILLON
SOFTWARE:	ASSEMBLER//PL/1 CPRP 25191
VOLUME:	UNAVAILABLE
CLASSIFICATION:	SECRET
DISPOSITION:	Delete or destroy when no longer needed for operations.
DISPOSITION NO.:	T3224-8

UNCLASSIFIED

UNCLASSIFIED

CES (PLAINS) Data Base

PLAINS produces weekly management indices for field station and NSA elements reflecting resource allocation and mission accomplishments at AG-22/IATS collection sites.

DATE SPAN:	UNAVAILABLE
LOCATION:	T3224 (P53)
STORAGE MEDIA:	ATL Tapes (6250 BPI)
HARDWARE:	CARILLON
SOFTWARE:	ASSEMBLER//PL/1 CPRP 25956
VOLUME:	UNAVAILABLE
CLASSIFICATION:	SECRET
DISPOSITION:	Delete or destroy when no longer needed for operations.
DISPOSITION NO.:	T3224-9

COPE 1(COPESEL) System

COPESEL produces specific reasons for any variations on the indices reported in CES for a position and ensures all operators and managers are following tasking specified on the SCOL. The Collection Management Records (CMR) created from IATS/AG-22 are used as input.

DATE SPAN:	UNAVAILABLE
LOCATION:	T3224 (T14)
STORAGE MEDIA:	On-Line
HARDWARE:	CARILLON
SOFTWARE:	ASSEMBLY/COBOL/CPRP 23576
VOLUME:	UNAVAILABLE
CLASSIFICATION:	SECRET
DISPOSITION:	Delete or destroy when no longer needed for operations.
DISPOSITION NO.:	T3224-10

UNCLASSIFIED

UNCLASSIFIED

FLANNEL Data Base

This data base contains files and programs that support the NSA Payroll process, Finance and Accounting systems and Employee Data Base System (EDPS), DDA and DDPB and reside on permanent Direct Access Storage Devices (DASD) and daily backups of the DASD are maintained. A copy of daily tapes is sent off-site as Vital Records monthly.

DATE SPAN:	1978 to Present
LOCATION:	T324
STORAGE MEDIA:	3,480 IBM Tapes (36,000 BPI)
HARDWARE:	CARILLON
SOFTWARE:	FOCUS/CPRP 70000-73999/COBOL
VOLUME:	24 magnetic tape cartridges
CLASSIFICATION:	TOP SECRET CODEWORD
DISPOSITION:	Retain by OPI.
DISPOSITION NO.:	T324-1

FLANNEL Programs File

This file contains records regarding Payroll, Finance and Accounting programs and jobstreams.

DATE SPAN:	UNAVAILABLE
LOCATION:	T324
STORAGE MEDIA:	Paper
VOLUME:	140 cu. ft.
CLASSIFICATION:	SECRET
DISPOSITION:	A. Procurement Data: Destroy upon termination or completion. (GRS 3-3c) B. Software Documentation: Delete or destroy when superseded. C. All Other Records: Destroy when 5 years old.
DISPOSITION NO.:	T324-2A, B and C

UNCLASSIFIED

UNCLASSIFIED

ROSEDUST Programs File

This file contains records regarding the General Accounting System, Procurement Requests, and Jobstreams.

DATE SPAN:	UNAVAILABLE
LOCATION:	T324
STORAGE MEDIA:	Paper
VOLUME:	60 cu. ft.
CLASSIFICATION:	SECRET
DISPOSITION:	A. Procurement Data: Destroy upon termination or completion. (GRS 3-3c) B. All Other Information: Destroy when superseded, obsolete, or when no longer needed for operations.
DISPOSITION NO.:	T324-3A and B

ROSEDUST Data Base

This file contains programs in support of DDPR including General Accounting (GAC) System and Procurement Requests (PR). They reside on permanent Direct Access Storage Devices (DASD) and daily backups of the DASD are maintained.

DATE SPAN:	1988 to Present
LOCATION:	T324
STORAGE MEDIA:	Magnetic Tape (250)
HARDWARE:	Mainframe (ROSEDUST)
SOFTWARE:	COBOL/ CPRP 74000-74999
VOLUME:	14 tapes per day
CLASSIFICATION:	TOP SECRET
DISPOSITION:	Retain by OPI.
DISPOSITION NO.:	T324-4

UNCLASSIFIED

UNCLASSIFIED

21770 USERLIB File

This file contains batch load modules.

DATE SPAN:	UNAVAILABLE
LOCATION:	T3342
STORAGE MEDIA:	Hard Disk
HARDWARE:	CARILLON
SOFTWARE:	CPRP 21770
VOLUME:	1,481,000 bytes
CLASSIFICATION:	SECRET
DISPOSITION:	Delete or destroy when superseded.
DISPOSITION NO.:	T3342-1

25569 IDMS. INITCARD File

This file contains parameters for IDMS/R to execute.

DATE SPAN:	UNAVAILABLE
LOCATION:	T3342
STORAGE MEDIA:	On-line
HARDWARE:	CARILLON
SOFTWARE:	IDMS/R (CPRP 25569)
VOLUME:	UNAVAILABLE
CLASSIFICATION:	UNCLASSIFIED
DISPOSITION:	Delete or destroy when superseded.
DISPOSITION NO.:	T3342-2

UNCLASSIFIED

UNCLASSIFIED

21770 CCA GRP File

This file contains System Group Definitions for A Group and non-A locations.

DATE SPAN: UNAVAILABLE
LOCATION: T3342
STORAGE MEDIA: Hard Disk
HARDWARE: CARILLON
SOFTWARE: CPRP 21770
VOLUME: 437,000 bytes
CLASSIFICATION: CONFIDENTIAL
DISPOSITION: Delete or destroy when superseded.
DISPOSITION NO.: T3342-3

25569 IDMS. Source File

This file contains the Source library for IDMS/R.

DATE SPAN: UNAVAILABLE
LOCATION: T3342
STORAGE MEDIA: On-line (DASD)
HARDWARE: CARILLON
SOFTWARE: IDMS/R (CPRP 25569)
VOLUME: UNAVAILABLE
CLASSIFICATION: UNCLASSIFIED
DISPOSITION: Delete or destroy when superseded.
DISPOSITION NO.: T3342-4

UNCLASSIFIED

UNCLASSIFIED

M204 Modification File

This file documents NSA modifications to M204.

DATE SPAN:	UNAVAILABLE
LOCATION:	T3342
STORAGE MEDIA:	Mainframe
HARDWARE:	INTEGER
SOFTWARE:	UNAVAILABLE
VOLUME:	UNAVAILABLE
CLASSIFICATION:	UNCLASSIFIED
DISPOSITION:	Delete or destroy when superseded.
DISPOSITION NO.:	T3342-5

STAT M204 PGM File

This file contains Program Source data.

DATE SPAN:	UNAVAILABLE
LOCATION:	T3342
STORAGE MEDIA:	Hard Disk
HARDWARE:	CARILLON
SOFTWARE:	CPRP 24814
VOLUME:	5MB
CLASSIFICATION:	CONFIDENTIAL
DISPOSITION:	Delete or destroy when superseded.
DISPOSITION NO.:	T3342-6

UNCLASSIFIED

UNCLASSIFIED

21770 Source.ASM File

This file is a Program library.

DATE SPAN:	UNAVAILABLE
LOCATION:	T3342
STORAGE MEDIA:	Hard Disk
HARDWARE:	CARILLON
SOFTWARE:	21770 SOURCE ASM (CPRP 21770)
VOLUME:	4,900,000 bytes
CLASSIFICATION:	CONFIDENTIAL
DISPOSITION:	Delete or destroy when superseded.
DISPOSITION NO.:	T3342-7

21770 PROGLIB File

This file contains on-line modules.

DATE SPAN:	UNAVAILABLE
LOCATION:	T3342
STORAGE MEDIA:	Hard Disk
HARDWARE:	CARILLON
SOFTWARE:	CPRP 21770
VOLUME:	520,000 bytes
CLASSIFICATION:	SECRET
DISPOSITION:	Delete or destroy when superseded.
DISPOSITION NO.:	T3342-8

UNCLASSIFIED

UNCLASSIFIED

23572 CCASYS File

This file contains System subsystem definitions.

DATE SPAN:	UNAVAILABLE
LOCATION:	T3342
STORAGE MEDIA:	Hard Disk
HARDWARE:	CARILLON
SOFTWARE:	CPRP 23572
VOLUME:	960,000 bytes
CLASSIFICATION:	CONFIDENTIAL
DISPOSITION:	Delete or destroy when superseded.
DISPOSITION NO.:	T3342-9

26031 CCASYS File

This file contains System subsystem definitions.

DATE SPAN:	UNAVAILABLE
LOCATION:	T3342
STORAGE MEDIA:	Hard Disk
HARDWARE:	CARILLON
SOFTWARE:	CPRP 26031
VOLUME:	960,000 bytes
CLASSIFICATION:	CONFIDENTIAL
DISPOSITION:	Delete or destroy when superseded.
DISPOSITION NO.:	T3342-10

UNCLASSIFIED

UNCLASSIFIED

25569 IDMS DBROC File

This file contains data base procedures for IDMS/R.

DATE SPAN:	UNAVAILABLE
LOCATION:	T3342
STORAGE MEDIA:	On-line
HARDWARE:	CARILLON
SOFTWARE:	IDMS/R (CPRP 25569)
VOLUME:	UNAVAILABLE
CLASSIFICATION:	UNCLASSIFIED
DISPOSITION:	Delete or destroy when superseded.
DISPOSITION NO.:	T3342-11

UNCLASSIFIED

UNCLASSIFIED

Terminals File

This file contains emulation software information used for record information on the hardware/software configuration of installed PC/ASTW which use IBM terminal emulation product.

DATE SPAN: 1986 to Present
LOCATION: T3343
STORAGE MEDIA: Hard Disk
HARDWARE: PC
SOFTWARE: Assembly language
VOLUME: 2,500 records
CLASSIFICATION: UNCLASSIFIED
DISPOSITION: Delete or destroy when superseded.
DISPOSITION NO.: T3343-1

Legislative Tracking System (LTS)

This system is used to track legislative affairs of interest to NSA.

DATE SPAN: 1988 to Present
LOCATION: T3343
STORAGE MEDIA: On-line
HARDWARE: FLANNEL (ADMIN)
SOFTWARE: M204 (CPRP 79953)
VOLUME: 200 records
CLASSIFICATION: UNCLASSIFIED
DISPOSITION: Delete or destroy when superseded.
DISPOSITION NO.: T3343-2

UNCLASSIFIED

UNCLASSIFIED

SPECOL Definitions File

This file is a library of SPECOL file definitions which are used during SPECOL query compilations.

DATE SPAN:	1968 to Present
LOCATION:	T3343
STORAGE MEDIA:	IBM 338 DASD
HARDWARE:	BITTERS (CARILLON) IBM 3084
SOFTWARE:	IBM Assembly (CPRP 25449)
VOLUME:	5MB
CLASSIFICATION:	SECRET
DISPOSITION:	Delete or destroy when superseded.
DISPOSITION NO.:	T3343-3

UNCLASSIFIED

~~SECRET~~

Third Party System File

This system is used to maintain Third Party application software.

DATE SPAN: 1987 to Present
LOCATION: T3344
STORAGE MEDIA: IBM 3370 DASD
HARDWARE: ALMANAC (CARILLON)
SOFTWARE: SPECOL/IBM ASSEMBLY/PLI/SQL
VOLUME: 4 DASD units
CLASSIFICATION: SECRET
DISPOSITION: Delete or destroy when superseded.
DISPOSITION NO.: T3344-1

~~HANDLE VIA COMINT CHANNELS ONLY~~
~~SECRET~~

UNCLASSIFIED

27070 NETV. T3345 File

This file contains Netview Programs.

DATE SPAN:	UNAVAILABLE
LOCATION:	T3345
STORAGE MEDIA:	3380 Disk
HARDWARE:	CARILLON
SOFTWARE:	27070 NETV T3345
VOLUME:	188 kilobytes
CLASSIFICATION:	UNCLASSIFIED
DISPOSITION:	Delete or destroy when superseded.
DISPOSITION NO.:	T3345-1

SYS1. EMAC3725 FILE

This file contains IBM Comm controlled network control program Gen Macros (ACF/.NCP).

DATE SPAN:	UNAVAILABLE
LOCATION:	T3345
STORAGE MEDIA:	On-line
HARDWARE:	INTEGER (IBGM 290G)
SOFTWARE:	IBM
VOLUME:	16 MB
CLASSIFICATION:	UNCLASSIFIED
DISPOSITION:	Delete or destroy when superseded.
DISPOSITION NO.:	T3345-2

UNCLASSIFIED

UNCLASSIFIED

Bulk Data Transfer File

The BDT is used to transfer files between IBM MUS Systems.

DATE SPAN:	1985 to Present
LOCATION:	T3345
STORAGE MEDIA:	Hard Disk
HARDWARE:	INTEGER (IBM 3083)
SOFTWARE:	BDT/IBM ASSEMBLY
VOLUME:	28,000 records (CPRP 27070)
CLASSIFICATION:	UNCLASSIFIED
DISPOSITION:	Delete or destroy when superseded.
DISPOSITION NO.:	T3345-3

NCPLOAD File

This file contains IBM communication controller network control program load modules. (ACF/NCP)

DATE SPAN:	UNAVAILABLE
LOCATION:	T3345
STORAGE MEDIA:	On-line
HARDWARE:	CARILLON and ADMIN
SOFTWARE:	IBM (CPRP 27070)
VOLUME:	56 MB
CLASSIFICATION:	UNCLASSIFIED
DISPOSITION:	Delete or destroy when superseded.
DISPOSITION NO.:	T3345-4

UNCLASSIFIED

UNCLASSIFIED

SYS1 EMAC 3725 File

This file contains IBM COMM Controller Network Control Program General Macros (ACF/NCP).

DATE SPAN:	UNAVAILABLE
LOCATION:	T3345
STORAGE MEDIA:	On-line
HARDWARE:	CARILLON
SOFTWARE:	IBM SYS1 EMAC 3725
VOLUME:	5621 MB
CLASSIFICATION:	UNCLASSIFIED
DISPOSITION:	Delete or destroy when superseded.
DISPOSITION NO.:	T3345-5

27070 NETV. JC1 File

This file contains Network Programs.

DATE SPAN:	UNAVAILABLE
LOCATION:	T3345
STORAGE MEDIA:	3380 Hard Disk
HARDWARE:	CARILLON
SOFTWARE:	UNAVAILABLE
VOLUME:	470 KB
CLASSIFICATION:	UNCLASSIFIED
DISPOSITION:	Delete or destroy when superseded.
DISPOSITION NO.:	T3345-6

UNCLASSIFIED

UNCLASSIFIED

SYS1 EOBJ3725 File

This file contains IBM COMM Controller Network Control Program General Modules (ACF/NCP).

DATE SPAN: UNAVAILABLE
LOCATION: T3345
STORAGE MEDIA: On-line
HARDWARE: INTEGER (IBM 290G)
SOFTWARE: IBM
VOLUME: 4 KB
CLASSIFICATION: UNCLASSIFIED
DISPOSITION: Delete or destroy when superseded.
DISPOSITION NO.: T3345-7

SYS1. EOBJ3725 File

This file contains IBM COMM Controller Network Control Program General Modules (ACF/NCP).

DATE SPAN: UNAVAILABLE
LOCATION: T3345
STORAGE MEDIA: On-line
HARDWARE: CARILLON (IBM 290E)
SOFTWARE: IBM
VOLUME: 7 KB
CLASSIFICATION: UNCLASSIFIED
DISPOSITION: Delete or destroy when superseded.
DISPOSITION NO.: T3345-8

UNCLASSIFIED

UNCLASSIFIED

SYS1. NCPLOAD File

This file contains IBM Communications Controller Network Control Program load modules (ACF NCP) and system support program utility programs (ACF/SSP).

DATE SPAN: UNAVAILABLE
LOCATION: T3345
STORAGE MEDIA: On-line
HARDWARE: EVERY COMPLEX IN BAKEHEAD NETWORK IBM
SOFTWARE: SYS1. NCPLOAD
VOLUME: 56 Megabytes
CLASSIFICATION: UNCLASSIFIED
DISPOSITION: Delete or destroy when superseded.
DISPOSITION NO.: T3345-9

VTAM. ASM File

This file contains Network Director Exit Routines.

DATE SPAN: UNAVAILABLE
LOCATION: T3345
STORAGE MEDIA: On-line
HARDWARE: CARILLON DROC WRANGLER
SOFTWARE: IBM Assembly NETWOIR
VOLUME: UNAVAILABLE
CLASSIFICATION: UNCLASSIFIED
DISPOSITION: Delete or destroy when superseded.
DISPOSITION NO.: T3345-10

UNCLASSIFIED

UNCLASSIFIED

NETV. DSIPRF File

This file contains Netview programs.

DATE SPAN:	UNAVAILABLE
LOCATION:	T3345
STORAGE MEDIA:	3380 Disk
HARDWARE:	CARILLON
SOFTWARE:	27070 NETV. DSIPRF
VOLUME:	282 KB (CPRP)
CLASSIFICATION:	UNCLASSIFIED
DISPOSITION:	Delete or destroy when superseded.
DISPOSITION NO.:	T3345-11

27070 NMPF2. CLISTS File

This file contains Netview programs.

DATE SPAN:	UNAVAILABLE
LOCATION:	T3345
STORAGE MEDIA:	3380 Disk
HARDWARE:	CARILLON
SOFTWARE:	27070
VOLUME:	7547 KB
CLASSIFICATION:	UNCLASSIFIED
DISPOSITION:	Delete or destroy when superseded.
DISPOSITION NO.:	T3345-12

UNCLASSIFIED

UNCLASSIFIED

27070 UPS. TASM File

This file contains UPS Printer Support Program.

DATE SPAN:	UNAVAILABLE
LOCATION:	T3345
STORAGE MEDIA:	3380 Disk
HARDWARE:	CARILLON/INTEGER
SOFTWARE:	27070 . UPS TASM
VOLUME:	2068 KB
CLASSIFICATION:	UNCLASSIFIED
DISPOSITION:	Delete or destroy when superseded.
DISPOSITION NO.:	T3345-13

SYS1. ESSPLIB File

This file contains IBM Comm controller network control program utility programs (ACF/SSI).

DATE SPAN:	UNAVAILABLE
LOCATION:	T3345
STORAGE MEDIA:	On-line
HARDWARE:	INTEGER (IBM 290G)
SOFTWARE:	IBM
VOLUME:	10 MB
CLASSIFICATION:	UNCLASSIFIED
DISPOSITION:	Delete or destroy when superseded.
DISPOSITION NO.:	T3345-14

UNCLASSIFIED

UNCLASSIFIED

27070 NETV. VSRCLIST File

This file contains Netview Programs.

DATE SPAN:	UNAVAILABLE
LOCATION:	T3345
STORAGE MEDIA:	3380 Disk
HARDWARE:	CARILLON
SOFTWARE:	CPRP 27070
VOLUME:	10470 KB
CLASSIFICATION:	UNCLASSIFIED
DISPOSITION:	Delete or destroy when superseded.
DISPOSITION NO.:	T3345-15

27070 VPS.TCNTL File

This file contains VPS Printer Support Program.

DATE SPAN:	UNAVAILABLE
LOCATION:	T3345
STORAGE MEDIA:	3380 Disk
HARDWARE:	INTEGER
SOFTWARE:	CPRP 27070
VOLUME:	94 KB
CLASSIFICATION:	UNCLASSIFIED
DISPOSITION:	Delete or destroy when superseded.
DISPOSITION NO.:	T3345-16

UNCLASSIFIED

UNCLASSIFIED

BNETV.DSIPARM File

This file contains Netview Programs.

DATE SPAN:	UNAVAILABLE
LOCATION:	T3345
STORAGE MEDIA:	3380 Disk
HARDWARE:	CARILLON
SOFTWARE:	27070. BNETV. DSIPARM
VOLUME:	1800 KB
CLASSIFICATION:	UNCLASSIFIED
DISPOSITION:	Delete or destroy when superseded.
DISPOSITION NO.:	T3345-17

27070 PLATFORM. NCPSRC File

This library file contains source code for NCP and for MVS PLATFORM.

DATE SPAN:	UNAVAILABLE
LOCATION:	T3345
STORAGE MEDIA:	3380 Disk
HARDWARE:	CARILLON
SOFTWARE:	RLS & 370 ALC (CPRP 27070)
VOLUME:	86,400 records
CLASSIFICATION:	UNCLASSIFIED
DISPOSITION:	Delete or destroy when superseded.
DISPOSITION NO.:	T3345-18

UNCLASSIFIED

UNCLASSIFIED

27070. PLATFORM. SRLPSRC File

This library file contains source code for Server and User Presource Location Protocol for MVS PLATFORM.

DATE SPAN: UNAVAILABLE
LOCATION: T3345
STORAGE MEDIA: On-line
HARDWARE: CARILLON (IBM 3080)
SOFTWARE: 370 ALC (CPRP 27070)
VOLUME: 43,200 records
CLASSIFICATION: UNCLASSIFIED
DISPOSITION: Delete or destroy when superseded.
DISPOSITION NO.: T3345-19

27070 PLATFORM. CFTPSRC File

This library file contains source code for CFTP for MVS PLATFORM.

DATE SPAN: UNAVAILABLE
LOCATION: T3345
STORAGE MEDIA: On-line
HARDWARE: CARILLON (IBM 3083)
SOFTWARE: 370 ALC (CPRP 27070)
VOLUME: 21,600 records
CLASSIFICATION: UNCLASSIFIED
DISPOSITION: Delete or destroy when superseded.
DISPOSITION NO.: T3345-20

UNCLASSIFIED

UNCLASSIFIED

PLATFORM Feedback (PFBK) File

This PFBK file guarantees delivery of files to remote hosts via PLATFORM.

DATE SPAN: 1980 to Present
LOCATION: T3345
STORAGE MEDIA: On-line
HARDWARE: CARILLON/INTEGER (IBM 3083)
SOFTWARE: 370 ALC (CPRP 27070)
VOLUME: 34,560 records
CLASSIFICATION: UNCLASSIFIED
DISPOSITION: Delete or destroy when superseded.
DISPOSITION NO.: T3345-21

SYS1. VTAMLIB File

This file contains VTAM load modules, tables and routines.

DATE SPAN: UNAVAILABLE
LOCATION: T3345
STORAGE MEDIA: On-line
HARDWARE: BAKEHEAD Network
SOFTWARE: IBM
VOLUME: 4 MB
CLASSIFICATION: UNCLASSIFIED
DISPOSITION: Delete or destroy when superseded.
DISPOSITION NO.: T3345-22

UNCLASSIFIED

UNCLASSIFIED

SYS1. VTAMAPPL File

This file contains VTAM tables and routines.

DATE SPAN:	UNAVAILABLE
LOCATION:	T3345
STORAGE MEDIA:	On-line
HARDWARE:	BAKEHEAD Network
SOFTWARE:	IBM
VOLUME:	2 MB
CLASSIFICATION:	UNCLASSIFIED
DISPOSITION:	Delete or destroy when superseded.
DISPOSITION NO.:	T3345-23

SYS1. VTAMLST File

This file contains VTAM definition statements and start options.

DATE SPAN:	UNAVAILABLE
LOCATION:	T3345
STORAGE MEDIA:	On-line
HARDWARE:	BAKEHEAD Network
SOFTWARE:	SYS1. VTAMLST
VOLUME:	10 MB
CLASSIFICATION:	UNCLASSIFIED
DISPOSITION:	Delete or destroy when superseded.
DISPOSITION NO.:	T3345-24

UNCLASSIFIED

UNCLASSIFIED

VTAM. ASM File

This software system contains JCL statements of utility procedures.

DATE SPAN:	UNAVAILABLE
LOCATION:	T3345
STORAGE MEDIA:	On-line
HARDWARE:	BAKEHEAD Network
SOFTWARE:	IBM CPRP 27070
VOLUME:	2 MB
CLASSIFICATION:	UNCLASSIFIED
DISPOSITION:	Delete or destroy when superseded.
DISPOSITION NO.:	T3345-25

27070. PLATFORM. WINDSRC File

This library contains the source code for the Window software for MVS PLATFORM.

DATE SPAN:	1978 to Present
LOCATION:	T3345
STORAGE MEDIA:	On-line
HARDWARE:	INTEGER (CARILLON) IBM 3083
SOFTWARE:	MVS PLATFORM 370 ALC (CPRP 27070)
VOLUME:	16,731 records
CLASSIFICATION:	UNCLASSIFIED
DISPOSITION:	Delete or destroy when superseded.
DISPOSITION NO.:	T3345-26

UNCLASSIFIED

UNCLASSIFIED

27070. PLATFORM. NCPPLSRC File

This library contains control block data section used in the NCP/NIP software in MVS PLATFORM.

DATE SPAN: 1978 to Present
LOCATION: T3345
STORAGE MEDIA: On-line
HARDWARE: INTEGER (CARILLON) IBM 3083
SOFTWARE: MVS PLATFORM/RLS
VOLUME: 6,084 records (CPRP 27070)
CLASSIFICATION: UNCLASSIFIED
DISPOSITION: Delete or destroy when superseded.
DISPOSITION NO.: T3345-27

27070. PLATFORM. MISC. File

This library contains source code for miscellaneous modules in support of MVS PLATFORM.

DATE SPAN: 1978 to Present
LOCATION: T3345
STORAGE MEDIA: On-line
HARDWARE: INTEGER (CARILLON) IBM 3083
SOFTWARE: MVS PLATFORM/370 ALC
VOLUME: 47,040 records
CLASSIFICATION: UNCLASSIFIED
DISPOSITION: Delete or destroy when superseded.
DISPOSITION NO.: T3345-28

UNCLASSIFIED

UNCLASSIFIED

27070. PLATFORM.WINDMAC File

This library contains the macros used in the Window software in the MUS PLATFORM.

DATE SPAN: 1978 to Present
LOCATION: T3345
STORAGE MEDIA: On-line
HARDWARE: INTEGER (CARILLON) IBM 3083
SOFTWARE: MVS PLATFORM/370 ALC (CPRP 27070)
VOLUME: 15,210 records
CLASSIFICATION: UNCLASSIFIED
DISPOSITION: Delete or destroy when superseded.
DISPOSITION NO.: T3345-29

27070. PLATFORM. NCPMCSRC File

This library contains macros used in the NCP/NIP software in MVS PLATFORM.

DATE SPAN: UNAVAILABLE
LOCATION: T3345
STORAGE MEDIA: On-line
HARDWARE: INTEGER (CARILLON)
SOFTWARE: MVS PLATFORM/370 ALC (CPRP 27070)
VOLUME: 7,200 records
CLASSIFICATION: UNCLASSIFIED
DISPOSITION: Delete or destroy when superseded.
DISPOSITION NO.: T3345-30

UNCLASSIFIED

UNCLASSIFIED

27070. PLATFORM. SFTPSRC File

This library contains source code for server FTP for MNS PLATFORM.

DATE SPAN:	1978 to Present
LOCATION:	T3345
STORAGE MEDIA:	On-line
HARDWARE:	INTEGER (CARILLON) IBM 3083
SOFTWARE:	MVS PLATFORM/370 ALC (CPRP 27070)
VOLUME:	28,800 records
CLASSIFICATION:	UNCLASSIFIED
DISPOSITION:	Delete or destroy when superseded.
DISPOSITION NO.:	T3345-31

27070. PLATFORM. TELSRC File

This library contains source code for TELNET MVS PLATFORM.

DATE SPAN:	1978 to Present
LOCATION:	T3345
STORAGE MEDIA:	On-line
HARDWARE:	INTEGER (CARILLON)
SOFTWARE:	MVS PLATFORM/370 ALC (CPRP 27070)
VOLUME:	34,560 records
CLASSIFICATION:	UNCLASSIFIED
DISPOSITION:	Delete or destroy when superseded.
DISPOSITION NO.:	T3345-32

UNCLASSIFIED

UNCLASSIFIED

27070. PLATFORM. NIPSRC File

This library contains source code for NIP NVS PLATFORM.

DATE SPAN:	1978 to Present
LOCATION:	T3345
STORAGE MEDIA:	On-line
HARDWARE:	INTEGER (CARILLON)
SOFTWARE:	MVS PLATFORM/RLS/IBM /370 ALC (CPRP 27070)
VOLUME:	22,815 records
CLASSIFICATION:	UNCLASSIFIED
DISPOSITION:	Delete or destroy when superseded.
DISPOSITION NO.:	T3345-33

UNCLASSIFIED

UNCLASSIFIED

Administrative File

This file contains outgoing correspondence, personnel information, training, travel, promotion/award write-ups, and day-to-day working information.

DATE SPAN: 1985 to Present

LOCATION: T335

STORAGE MEDIA: Paper

VOLUME: 36 cu. ft.

CLASSIFICATION: TOP SECRET CODEWORD, VRK

DISPOSITION:

- A. Personnel Records:** Destroy 1 year after separation or transfer of employee. (GRS 1-18a)
- B. Correspondence:** Destroy when 5 years old.
- C. Administrative Records:** Destroy when 3 years old.
- D. Project File:** Destroy upon termination or completion of division role.

DISPOSITION NO.: T335-1 A,B,C and D

UNCLASSIFIED

UNCLASSIFIED

FOLKLORE Operating System File

FOLKLORE is the in-house developed operating system used on most of the cryptanalytic support computers.

DATE SPAN: 1969 to Present
LOCATION: T335
STORAGE MEDIA: 6250 BPI Magnetic Tape
HARDWARE: HYPERCAN
SOFTWARE: FOLKLORE/~~TMD~~ TMP
VOLUME: 2 magnetic tapes
CLASSIFICATION: UNCLASSIFIED
DISPOSITION: Delete or destroy when superseded.
DISPOSITION NO.: T335-2

OS1100 Operating System File

OS1100 is an operating system developed by UNISYS and is used on the front end computers for two of the C/A complexes.

DATE SPAN: 1969 to Present
LOCATION: T335
STORAGE MEDIA: 6250 Magnetic Tape/Hard Disk
HARDWARE: UNISYS 1100 Series (CAP/TCAP)
SOFTWARE: Assembly Language
VOLUME: 8 magnetic tapes
CLASSIFICATION: UNCLASSIFIED
DISPOSITION: Delete or destroy when superseded.
DISPOSITION NO.: T335-3

UNCLASSIFIED

UNCLASSIFIED

NOS Operating System File

NOS is an operating system developed by Control Data Corporation and is used on the computers in the Horizon complex.

DATE SPAN: 1982 to Present
LOCATION: T335
STORAGE MEDIA: 6250 BPI Magnetic Tape/Disk File
HARDWARE: CDC 990-~~(CAP/TCAP)~~ (SPC)
SOFTWARE: ^{NOS/VE} ~~NOS~~ Operating System/COMPASS
VOLUME: ⁶ ~~3~~ magnetic tapes
CLASSIFICATION: UNCLASSIFIED
DISPOSITION: Delete or destroy when superseded.
DISPOSITION NO.: T335-4

UNICOS Operating System File

UNICOS is an operating system developed by CRAY Research, Inc., and is the future standard for cryptanalytic support computers. To be used by three second parties in the next several years.

DATE SPAN: 1986 to Present
LOCATION: T335
STORAGE MEDIA: 6250 BPI Magnetic Tape/Hard Disk
HARDWARE: CRAY X-MP/CRAY 2 UNICOS
SOFTWARE: 'C' and Assembly
VOLUME: 8 magnetic tapes
CLASSIFICATION: UNCLASSIFIED
DISPOSITION: Delete or destroy when superseded.
DISPOSITION NO.: T335-5

UNCLASSIFIED

UNCLASSIFIED

T34

NSA TIME-SENSITIVE COMPUTER SERVICES

UNCLASSIFIED

T34

NSA TIME-SENSITIVE COMPUTER SERVICES

The Chief, T34, is responsible to the Chief, T3, for overall management, planning, fiscal programming, acquisition, operational support, software development, and the life-cycle software support for computer-based within NSA time-sensitive SIGINT operations, as described in approved plans within the USSS.

Primary functions include:

1. Receiving requirements for time-sensitive computer services; providing and assessing alternative solutions to satisfying those requirements.
2. Managing System Decision Unit 42 (SDU 42). Accounting for funds allocated for sub-projects under SDU 42.
3. Developing all acquisition documentation for NSA time-sensitive operations as required by NSA circulars and manuals.
4. Preparing all hardware or software acquisition packages to include purchase requests, purchase descriptions, statements of work, and related acquisition justifications.
5. Overseeing (as principal COR) all computer-related contracts in support of NSA time-sensitive operations.
6. Managing the acquisition of all computer hardware or software in support of time-sensitive operations. This shall include:
 - a. Reviewing operational requirements and justifications for hardware or software additions or modifications prior to design or development.
 - b. Assessing system resource requirements, system loading, response time requirements, and personnel resources needed to complete the work.
 - c. Establishing a work breakdown, milestones, and schedules leading to a design.
 - d. Reviewing designs for consistency with established NSA policies and procedures regarding software development, documentation standards, data base conventions, and testing leading to operational use.
 - e. Monitoring and reporting milestones, schedules, problems, and actions underway.
 - f. Exercising configuration control over all software while it is under development.
 - g. Conducting final reviews prior to initial operations to ensure that user and technical documentation are complete and adequate for life-cycle support.

FOR OFFICIAL USE ONLY

7. Ensuring life-cycle support for all computer related hardware or software in support of time-sensitive operations.
8. Ensuring support to the operations of NSOC, DEFSMAC, COC, and 24-hour operations.
9. Acting as the focal point for inquiries regarding computer-related time-sensitive operations.
10. Tasking other NSA organizations, as necessary, in support of computer-related time-sensitive operations.

FOR OFFICIAL USE ONLY

UNCLASSIFIED

Contract and Procurement Request File

This file consists of procurement requests and contracts for FY 1986-1990.

DATE PAN: 1986 to 1990

LOCATION: T3433

STORAGE MEDIA: Paper

VOLUME: 9 cu. ft.

CLASSIFICATION: SECRET

DISPOSITION: Close annually. Transfer to the NCRC. Destroy after 5 years or sooner if no longer required for operations.

DISPOSITION NO.: T34-1

UNCLASSIFIED

UNCLASSIFIED

T35

COMMUNICATIONS SYSTEMS SOFTWARE

UNCLASSIFIED

T35

COMMUNICATIONS SYSTEMS SOFTWARE

The Chief, T35, is responsible to the Chief, T3, for the systems analysis, design, development and life-cycle support of software for data and record communications systems and the necessary USSS interface between communications facilities and computers.

Primary functions include:

1. Providing software store-and-forward communications systems.
2. Providing software for NSA/CSS network systems.
3. Providing software for record message handling and communications support systems.
4. Developing and maintaining standards relevant to communications systems software.
5. Providing software configuration control for communications system for which T35 is responsible.
6. Providing software requirements analysis and specifications for communications systems.
7. Providing support to architectural planning efforts on worldwide communications systems.

UNCLASSIFIED

Administrative File

This file contains travel, training, and personnel data.

DATE SPAN:	1984 to Present
LOCATION:	T35
STORAGE MEDIA:	Paper
HARDWARE:	WANG Alliance
SOFTWARE:	WANG Proprietary
VOLUME:	6 cu. ft.
CLASSIFICATION:	TOP SECRET CODEWORD
DISPOSITION:	A. Personnel Records: Destroy 1 year after separation or transfer of employee. (GRS 1-18a) B. Administrative Records: Destroy when 3 years old.
DISPOSITION NO.:	T35-1 A and B

OCCUPIER/SPAS/SRS File

This file contains software requirements specifications for the Signal Path access subsystem (SPAS) for Project OCCUPIER.

DATE SPAN:	1987 to Present
LOCATION:	T35
STORAGE MEDIA:	Hard Disk
HARDWARE:	ASTW/AT (15780B)
SOFTWARE:	OCCUPIER
VOLUME:	50 KB
CLASSIFICATION:	UNCLASSIFIED
DISPOSITION:	Delete or destroy when superseded.
DISPOSITION NO.:	T35-2

UNCLASSIFIED

UNCLASSIFIED

OCCUPIER/MIS/OSDBSS File

This file contains software system/subsystem specification for the operations support data base subsystem (OSDBSS) for Project OCCUPIER MIS.

DATE SPAN: 1986 to Present
LOCATION: T35
STORAGE MEDIA: Hard Disk
HARDWARE: ASTW/AT (64949A)
SOFTWARE: OCCUPIER
VOLUME: 100KB
CLASSIFICATION: UNCLASSIFIED
DISPOSITION: Delete or destroy when superseded.
DISPOSITION NO.: T35-3

OCCUPIER/MIS OSDBSS SRS File

This file contains software requirements specification for operations support data base subsystem (OSDBSS) of Project OCCUPIER.

DATE SPAN: UNDER DEVELOPMENT
LOCATION: T35
STORAGE MEDIA: Hard Disk
HARDWARE: ASTW/AT (SN 64949A)
SOFTWARE: OCCUPIER
VOLUME: 100KB
CLASSIFICATION: UNCLASSIFIED
DISPOSITION: Delete or destroy when superseded.
DISPOSITION NO.: T35-4

UNCLASSIFIED

UNCLASSIFIED

NEWSSTAND File

This file contains NEWSSTAND software source codes and related documentation.

DATE SPAN:	UNDER DEVELOPMENT
LOCATION:	T351
STORAGE MEDIA:	On-line
HARDWARE:	NEWSSTAND LAB
SOFTWARE:	"C" Language
VOLUME:	8 340 MB disks
CLASSIFICATION:	SECRET
DISPOSITION:	Delete or destroy when superseded.
DISPOSITION NO.:	T35-5

STREAMLINER File

This file contains documentation for STREAMLINER software.

DATE SPAN:	1975 to Present
LOCATION:	T351
STORAGE MEDIA:	Paper
VOLUME:	40 cu. ft.
CLASSIFICATION:	TOP SECRET
DISPOSITION:	Destroy when software is superseded.
DISPOSITION NO.:	T35-6

UNCLASSIFIED

UNCLASSIFIED

UMPS File

This file contains source codes for UMPS software.

DATE SPAN:	UNAVAILABLE
LOCATION:	T3512
STORAGE MEDIA:	On-line
HARDWARE:	NEWSSTAND LAB
SOFTWARE:	UMPS
VOLUME:	40,000 blocks
CLASSIFICATION:	UNCLASSIFIED
DISPOSITION:	Delete or destroy when superseded.
DISPOSITION NO.:	T35-7

RAMP File

This file contains source codes for RAMP software.

DATE SPAN:	UNAVAILABLE
LOCATION:	T3513
STORAGE MEDIA:	On-line
HARDWARE:	NEWSSTAND LAB
SOFTWARE:	RAMP/C
VOLUME:	1 340MB disk
CLASSIFICATION:	UNCLASSIFIED
DISPOSITION:	Delete or destroy when superseded.
DISPOSITION NO.:	T35-8

UNCLASSIFIED

UNCLASSIFIED

X.25 Transport Control Protocol/Internet Protocol File

This file contains the group of software programs that support the Agency's store-and-forward communication X.25 network.

DATE SPAN:	UNAVAILABLE
LOCATION:	T352
STORAGE MEDIA:	On-line
HARDWARE:	X.25 (NOC)/IBM PC (AT)/ Dec 20/60
SOFTWARE:	"C" Language, Macro, Micro, UNIX, Assembly Language, PASCAL, FORTRAN
VOLUME:	225,000 lines of code
CLASSIFICATION:	TOP SECRET CODEWORD
DISPOSITION:	Delete or destroy when superseded.
DISPOSITION NO.:	T35-9

OPSN Bauded Signals Upgrade (BSU) File

This file contains the group of software programs that support the Agency's store-and-forward communications OPSN network.

DATE SPAN:	UNAVAILABLE
LOCATION:	T352
STORAGE MEDIA:	On-line
HARDWARE:	OPSN (NOC)/IBM PC (AT)/Dec 20/60
SOFTWARE:	OPSN (BSU), "C" Language, Macro, Micro, UNIX, Assembly Language
VOLUME:	195,000 lines of code
CLASSIFICATION:	UNCLASSIFIED
DISPOSITION:	Delete or destroy when superseded.
DISPOSITION NO.:	T35-10

UNCLASSIFIED

UNCLASSIFIED

PLATFORM File

This file contains the group of software programs that support the Agency's store-and-forward communication PLATFORM network.

DATE SPAN:	UNAVAILABLE
LOCATION:	T352
STORAGE MEDIA:	On-line
HARDWARE:	PLATFORM BICLOPS (1822)/Dec 20/60
SOFTWARE:	PLATFORM/"C" Language, Macro, Micro, UNIX, Assembly Language,PASCAL/ FORTRAN
VOLUME:	235,000 lines of code
CLASSIFICATION:	TOP SECRET CODEWORD
DISPOSITION:	Permanent or until system has been replaced.
DISPOSITION NO.:	T35-11

BULLSEYE File

This file contains the group of software programs that support the Agency's store-and-forward communications for the BULLSEYE network.

DATE SPAN:	UNAVAILABLE
LOCATION:	T352
STORAGE MEDIA:	On-line
HARDWARE:	BULLSEYE/(NOC)/Dec 20/60IBM PC/AT
SOFTWARE:	BULLSEYE/"C" Language, Macro, Micro, UNIX, Assembly Language
VOLUME:	195,000 lines of code
CLASSIFICATION:	SECRET CODEWORD
DISPOSITION:	Delete or destroy when superseded.
DISPOSITION NO.:	T35-12

UNCLASSIFIED

UNCLASSIFIED

OCEANFRONT File

This file contains a group of software programs that support the Agency's store-and-forward communications requirements.

DATE SPAN: UNAVAILABLE
LOCATION: T352
STORAGE MEDIA: On-line
HARDWARE: OCEANFRONT
SOFTWARE: TANDEM's ENFORM.
VOLUME: 84 Billion characters per year
CLASSIFICATION: UNCLASSIFIED
DISPOSITION: Delete or destroy when superseded.
DISPOSITION NO.: T35-13

PUNIX/U8 File

This file contains the PDL for UDRSS and DTSS.

DATE SPAN: UNAVAILABLE
LOCATION: T3522
STORAGE MEDIA: Hard Disk (RP06)
HARDWARE: PUNIX (TSS)
SOFTWARE: UDRSS and DTSS/Dec 11 Assembly/280
Assembly/MACRO 11
VOLUME: UNAVAILABLE
CLASSIFICATION: SECRET
DISPOSITION: Delete or destroy when superseded.
DISPOSITION NO.: T35-14

UNCLASSIFIED

UNCLASSIFIED

PUNIX/U11 File

This file contains network access system source codes.

DATE SPAN: UNAVAILABLE
LOCATION: T3522
STORAGE MEDIA: Hard Disk (RP06)
HARDWARE: PUNIX (TSS)
SOFTWARE: NAS/RAND Editor/Dec Assembly/780 Assembly/MACRO 11
VOLUME: UNAVAILABLE
CLASSIFICATION: CONFIDENTIAL
DISPOSITION: Delete or destroy when superseded.
DISPOSITION NO.: T35-15

PUNIX /U13 File

This file contains Network Access System (NAS) development software.

DATE SPAN: UNAVAILABLE
LOCATION: T3522
STORAGE MEDIA: Hard Disk (RP06)
HARDWARE: PUNIX (TSS)
SOFTWARE: NAS/RAND Editor/Z80 Assembly//MACLO 11
VOLUME: UNAVAILABLE
CLASSIFICATION: CONFIDENTIAL
DISPOSITION: Delete or destroy when superseded.
DISPOSITION NO.: T35-16

UNCLASSIFIED

UNCLASSIFIED

PUNIX/U4 File

This file contains documentation and administrative data for PUNIX.

DATE SPAN:	UNAVAILABLE
LOCATION:	T3522
STORAGE MEDIA:	Hard Disk (RP06)
HARDWARE:	PUNIX (TSS)
SOFTWARE:	PUNIX/RAND Editor
VOLUME:	UNAVAILABLE
CLASSIFICATION:	CONFIDENTIAL
DISPOSITION:	Delete or destroy when superseded.
DISPOSITION NO.:	T35-17

BELLTAIL File

BELLTAIL is a T353 development system in support of Communication Software Development. It is an AT&T 3B205 computer with four 340 megabyte disk drives and a magnetic tape drive.

DATE SPAN:	Apr 1986 to Present
LOCATION:	T3532
STORAGE MEDIA:	Magnetic Tape/340 MB Disk Drives
HARDWARE:	AT&T 3B205
SOFTWARE:	UNIX System V Operating System
VOLUME:	1360 MB disk storage
CLASSIFICATION:	TOP SECRET
DISPOSITION:	Delete or destroy when superseded.
DISPOSITION NO.:	T35-18

UNCLASSIFIED

UNCLASSIFIED

Software Required Specification (SRS) File

This file contains the complete Build Requirements for SRS as well as the requirements for the Project OCCUPIER Management Information System (MIS), for the Installation and Engineering Support Damage Subsystem (IESDBSS) T25, and for the Maintenance Support Data Base Subsystem (MSDBSS) T264.

DATE SPAN: 1986 to Present
LOCATION: T3533
STORAGE MEDIA: Floppy Diskette
VOLUME: 1 floppy diskette
CLASSIFICATION: UNCLASSIFIED
DISPOSITION: Delete or destroy when superseded.
DISPOSITION NO.: T35-19

Unit Development Folders (UDF) File

This file contains folders regarding the Build 1 software for the OCCUPIER (MIS) Management Information System, the installation and engineering support data base subsystem (IESDBSS) and the maintenance support data base subsystem (MSDBSS).

DATE SPAN: 1986 to Present
LOCATION: T3533
STORAGE MEDIA: Paper
VOLUME: UNAVAILABLE
CLASSIFICATION: UNCLASSIFIED
DISPOSITION: Delete or destroy when no longer needed for operations.
DISPOSITION NO.: T35-20

UNCLASSIFIED

UNCLASSIFIED

Software System/Subsystem Specifications (SSS) File

This file SSS BUILD 1 documentation for the OCCUPIER Management Information System (MIS) and for the installation and engineering support data base system (IESDBSS) T25 as well as maintenance support data base subsystem (MSDBSS) T264.

DATE SPAN:	1986 to Present
LOCATION:	T3533
STORAGE MEDIA:	Floppy Diskette
HARDWARE:	UNAVAILABLE
SOFTWARE:	SSS
VOLUME:	1 floppy diskette
CLASSIFICATION:	UNAVAILABLE
DISPOSITION:	Delete or destroy when superseded.
DISPOSITION NO.:	T35-21

Unit Development Folders (UDF) File

This file is used for magnetic backup of the UDF BUILD 2 software for the project OCCUPIER Management Information System (MIS), the installation and engineering support data base subsystem (IESDBSS), and the maintenance support data base system (MSDBSS) T264.

DATE SPAN:	1986 to Present
LOCATION:	T3533
STORAGE MEDIA:	Floppy Diskette
HARDWARE:	UNAVAILABLE
SOFTWARE:	UNAVAILABLE
VOLUME:	1 floppy diskette
CLASSIFICATION:	UNCLASSIFIED
DISPOSITION:	Delete or destroy when superseded.
DISPOSITION NO.:	T35-22

UNCLASSIFIED

UNCLASSIFIED

T4

PLANS AND PROJECT DEVELOPMENT

UNCLASSIFIED

T4

PLANS AND PROJECT DEVELOPMENT

The Chief, T4, is responsible to the Deputy Director for Telecommunications and Computer Services for processing and review of all requirements to the T organization (except for routine service requests to T1 as established), the development of plans and formal requirement statements such as problem specifications, the management of projects and project areas with other Agency Key Components, external government agencies, Second Parties and industry

Primary functions include:

1. Providing for the review and evaluation of requirements for T resources against known or expected capabilities.
2. Receiving, accounting, satisfying, and reporting all requirements for new telecommunications and ADP services/systems.
3. Developing the necessary documentation and planning to provide for the orderly allocation and commitment of T resources against requirements.
4. Performing all functions involved in managing, under the matrix management philosophy, development projects, sub-projects and work areas assigned to T4.
5. Managing and planning, procurement, configurations and installations of terminal subsystems, computer terminals, personal computers, office automation and other small systems equipments on behalf of Agency elements.
6. Performing activities of a special techniques nature as assigned by DDT.
7. Providing representation for T on all committees dealing with the requirements, plans, allocation or commitment of the telecommunications and ADP resources of NSA.
8. Reviewing Service Cryptologic Element plans regarding telecommunications and ADP activities.
9. Coordinating the planning for overhead systems for the T organization.
10. Coordinating all T programming and budgeting matters for all DDT initiatives.
11. Receiving, staffing, and reviewing all baseline plans, response plans and other planning documents for the T organization.
12. Reviewing systems management documentation to include development of coordinated T responses to plans and requirements that are consistent with overall T architecture.

13. Providing management and planning for the Standard Products Program.
14. Serving as the T focal point for technology and R&D.
15. Developing the architecture for ADP and telecommunications.
16. Managing the development and participating in the execution of ADP security plans, and providing technical guidance on the DDT computer security program.

UNCLASSIFIED

T 409

ADMINISTRATIVE AND MANAGEMENT STAFF

UNCLASSIFIED

UNCLASSIFIED

Administrative File

This file consists of personnel, budget, planning, security, awards, training, office management, and other related general administrative records. Also included are project management files for T4 and T409.

DATE SPAN: 1984 to Present

LOCATION: T409

STORAGE MEDIA: Paper

VOLUME: 10 cu. ft.

CLASSIFICATION: TOP SECRET

DISPOSITION: A. Personnel Records: Destroy 1 year after separation or transfer of employee. (GRS 1-18a)

B. Administrative Records: Destroy when 3 years old.

C. Project Management Records: Destroy when 5 years old.

DISPOSITION NO.: T409-1 A, B and C

UNCLASSIFIED

UNCLASSIFIED

T41

**PROGRAMS, PLANS, AND TELECOMMUNICATIONS
REQUIREMENTS AND TECHNOLOGY**

UNCLASSIFIED

UNCLASSIFIED

T41

PROGRAMS, PLANS, AND TELECOMMUNICATIONS REQUIREMENTS AND TECHNOLOGY

The Chief, T41, is responsible to the Chief T4, for the management and performance of all aspects of telecommunications requirements handling; systems and resource planning for telecommunications and networking systems; managing the development and acquisition of the USSS Telecommunications Improvement Program; and the execution of assigned special activities.

Primary functions include:

1. Receiving, reviewing, and/or formulating requirements submitted to T for new telecommunications and networking capabilities and services; coordinating, evaluating, and clarifying as appropriate in accordance with Agency acquisition procedures.
2. Receiving, staffing, and reviewing for T all Mission Plans, Focus Plans and other planning documents, providing and/or staffing T critical response/comments as required.
3. Tracking all communications requirements from initial receipt through final disposition.
4. Coordinating and/or publishing T plans in accordance with Agency planning procedures and/or external direction.
5. Coordinating all communications requirements internally and taking action to satisfy, direct to planning/acquisition, or refer for approval as appropriate in accordance with Agency acquisition procedures.
6. Managing the development and acquisition of the NSA packet switched network and related systems projects.
7. Coordinating networking development and acquisition in DoD elements and performing liaison with such elements engaged in networking both within DoD and elsewhere.
8. Managing the development of the T communications standard products program including a technology program which supports the corresponding communications product improvement programs necessary to prevent obsolescence in USSS telecommunications.
9. Serving as the focal point for DDT technology base and R&D programs aimed at providing telecommunications services.
10. Managing the SIGINT Communications Improvement Program to include the development, acquisition and deployment of assigned telecommunications systems.

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11. Administering the planning, programming, FINPLAN and fiscal accounting functions for all resources allocated or allocable to DDT.
12. Providing the Decision Unit (U) management for General Telecommunications Support (DU-66) and consolidating all T program inputs.
13. Providing management and support for the Secure Voice Review Panel (SRVP).
14. Advising Chief, T4, on the adequacy and completeness of System Management documentation (T415).
15. Ensuring effective and continuing T interactions in the planning and development of advanced overhead SIGINT processing architectures and in the support of existing overhead telecommunications and ADP systems (T416).

UNCLASSIFIED

UNCLASSIFIED

T42

INTERACTIVE SYSTEMS ACQUISITIONS

UNCLASSIFIED

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T42

INTERACTIVE SYSTEMS ACQUISITIONS

The Chief, T42, is responsible to the Chief, T4, for managing the development of formal ADP, Voice and Communications Processing projects, participating in the T Standard Product program for TSSs and managing QRC initiatives primarily for Interactive User Systems. The systems assigned to this office will normally be dominated by ADP technology aimed at interactive support to end users.

Primary functions include:

1. Performing all functions necessary for the management of formal projects or QRC initiatives from the time an undertaking is approved and funded through initial operations capability. Activities will normally include such functions as prototyping assigned tasks, detailed planning, design, implementation and initiation of life-cycle support.
2. Ensuring that appropriate T elements assist in the system acquisition/development cycle by tasking them to provide the necessary technical expertise and to participate, under Project Manager direction, in the preparation of specifications and preliminary design activities and in the formal reviews of acquisition/development cycle documentation.
3. Ensuring the appropriate T elements provide and/or participate in the detailed design, implementation, testing, documentation, operation, installation and maintenance of systems being developed under T42 management auspices.
4. Ensuring that appropriate Agency elements provide the necessary support/actions, as stipulated in approved project management plans governing individual projects.
5. Defining and executing the actions required for procurement, testing and acceptance of internally/commercially produced hardware and software being developed for inclusion in the T Standard Product program.
6. Providing up-to-date estimates of resource requirements, rate of expenditure, and anticipated changes.
7. Monitoring the progress of all work pertinent to approved projects, including contractor effort, assessing the status of assigned projects to ensure compliance with approved requirements, schedules and resources.
8. Providing official status reports and briefings on assigned projects to the level of management defined in the reporting requirements for each project.
9. Assisting other T4 elements in the requirements analysis and concept definition cycles of major new requirements and informing them of changes in project requirements and associated baseline documents.
10. Performing all necessary functions, such as, configuration management, change control, and life-cycle support planning, required to ensure the orderly development and completion of assigned projects.

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11. Ensuring that the Chief, T4, is kept aware of all aspects of the progress of assigned projects, bringing to his early attention any problems which will affect schedules, resources, or the meeting of approved requirements, where resolution is beyond the authority of the T42 systems acquisition office.
12. Ensuring that appropriate security requirements are identified at the outset of a project; that their fulfillment is a formal objective throughout planning, design, and development; and that they are satisfied prior to implementation.

UNCLASSIFIED

UNCLASSIFIED

Administrative File

This file consists of budget, planning, security, awards, training, management, and other related general office administrative records.

DATE SPAN: 1988 to Present
LOCATION: T42
STORAGE MEDIA: Paper
VOLUME: 48 cu. ft.
CLASSIFICATION: TOP SECRET CODEWORD, NOFORN
DISPOSITION: Destroy when 3 years old.
DISPOSITION NO.: T42-1

Project Management File

This file consists of T421 project management records pertaining to small system management (office administration, etc.).

DATE SPAN: 1985 to Present
LOCATION: T42
STORAGE MEDIA: Paper
VOLUME: 10 cu. ft.
CLASSIFICATION: TOP SECRET CODEWORD
DISPOSITION: Destroy when 5 years old or upon termination or completion, whichever is later.
DISPOSITION NO.: T42-2

UNCLASSIFIED

UNCLASSIFIED

Project Management File

This file consists of T422 project management records pertaining to target language transcription analysis support.

DATE SPAN: 1986 to Present

LOCATION: T422

STORAGE MEDIA: Paper

VOLUME: 68 cu. ft.

CLASSIFICATION: SECRET CODEWORD, NOFORN, NO CONTRACTORS

DISPOSITION: Destroy when 5 years old or upon termination or completion, whichever is later.

DISPOSITION NO.: T42-3

Project Management File

This file consists of T421 project management records concerning to BSU program.

DATE SPAN: 1987 to Present

LOCATION: T425

STORAGE MEDIA: Paper

VOLUME: 35 cu. ft.

CLASSIFICATION: TOP SECRET CODEWORD, VRK

DISPOSITION: Destroy when 5 years old or upon termination or completion, whichever is later.

DISPOSITION NO.: T42-4

UNCLASSIFIED

UNCLASSIFIED

Project Management File

This file consists of T424 project management records pertaining to Agency standard equipment products..

DATE SPAN: 1986 to Present
LOCATION: T424
STORAGE MEDIA: Paper
VOLUME: 60 sq. ft.
CLASSIFICATION: TOP SECRET CODEWORD
DISPOSITION: Destroy when 5 years old or upon termination or completion, whichever is later.
DISPOSITION NO.: T42-5

Project Management File

This file consists of T425 project management records relating to analytic processing system acquisition.

DATE SPAN: UNAVAILABLE
LOCATION: T425
STORAGE MEDIA: Paper
VOLUME: 8 cu. ft.
CLASSIFICATION: TOP SECRET CODEWORD
DISPOSITION: Destroy when 5 years old or upon termination or completion, whichever is later.
DISPOSITION NO.: T42-6 ~~5~~ T268

T42-6

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UNCLASSIFIED

T43

TELECOMMUNICATIONS PROJECT DEVELOPMENT

UNCLASSIFIED

T43

TELECOMMUNICATIONS PROJECT DEVELOPMENT

The Chief, T43, is responsible to the Chief, T4, for managing the development, execution planning, and acquisition of systems as assigned. The systems assigned to this office will normally be telecommunications dominated.

Primary functions include:

- 1 Performing all functions necessary for the management of assigned projects from the time a project is approved and funded, through detailed planning, design, acquisition, implementation, and initiation of life-cycle support.
2. Developing internal standards and procedures for Project Management that conform to and compliment Agency guidelines for system acquisition.
3. Ensuring that appropriate DDT elements assist Project Management, under the matrix management concept, in the system acquisition/development cycle by tasking them to provide the necessary technical expertise and to participate, under Project Manager direction, in the preparation of specifications, development of preliminary design and in the formal reviews of acquisition/development cycle documentation.
4. Ensuring under the matrix concept, that appropriate DDT and other Agency elements, military departments, and U.S. and foreign government organizations, participate in the various phases of the development cycle ensuring that all necessary actions are taken to comply with approved Project Management Plans.
5. Defining and executing the actions required for procurement, testing, and acceptance of internally and commercially produced hardware and software.
6. Providing up-to-date estimates of resource requirements, rate of expenditure, and anticipated changes for assigned projects.
- 7, Monitoring and tracking the progress of all work pertinent to approved projects, including contractor effort; assessing the status of assigned projects to ensure compliance with approved requirements, schedules and resources.
8. Providing official status reports and briefings on assigned projects to the level of management defined in the reporting requirements for each project.
9. Developing standard telecommunications products, product improvement plans and technology in support of those plans.
10. Assisting other T4 elements in the requirements analysis, concept definition cycles and execution planning of new requirements and informing them of changes in project requirements and associated baseline documents.
11. Performing all necessary functions, such as, configuration management, change control, life-cycle support planning, when required, to ensure the orderly development and completion of assigned projects and products.

12. Ensuring that the Chief, T4, is kept aware of all aspects of the progress of assigned projects, bringing to his early attention any problems which will affect the schedules, resources, or the satisfaction of approved requirements, where the solution is beyond the control of Project Management.
13. Ensuring that appropriate security requirements are identified at the outset of a project; that their fulfillment is a formal objective throughout planning, design, and development; and that they are satisfied prior to implementation.
14. Representing NSA to external elements on matters concerning assigned projects.
15. Maintaining a suitable cover program for use in dealing with non-cryptologic activities concerning NSA involvement in and use of DSCS communications and other telecommunications equipment and transmission media.
16. Certifying to DCA (as an operating agency of the NCS) that a specified telecommunications service or facility is a "bonafide" requirement of the Agency and that NSA is prepared to pay acceptable costs involved in meeting the requirement.
17. Interfacing with the commercial communications community in the areas of communications technology and media in order to satisfy Agency requirements.
18. Maintaining contacts with commercial communications suppliers in order that NSA can maintain a "favored" status for communications service.

UNCLASSIFIED

Circuit Leased Funding File

This file contains all records pertaining to circuit lease costs.

DATE SPAN: 1970 to Present
LOCATION: T43
STORAGE MEDIA: Paper
VOLUME: 8 cu. ft.
CLASSIFICATION: SECRET
DISPOSITION: Destroy when no longer required for operations.
DISPOSITION NO.: T43-1

Project/Information File

This file contains all work center related documents regarding DoD and NSA publications/regulations as well as project information relative to areas in the world.

DATE SPAN: 1971 to Present
LOCATION: T43
STORAGE MEDIA: Paper
VOLUME: 20 cu. ft.
CLASSIFICATION: TOP SECRET CODEWORD
DISPOSITION: A. NSA Publications and Regulations: Destroy when updated or superseded.
B. Project Information Records: Destroy when no longer required for operations.
DISPOSITION NO.: T43-2 A and B

UNCLASSIFIED

UNCLASSIFIED

Circuit File

This file contains circuit folders for each circuit that terminates at NSA/CSS. Information in each folder is a complete history of the circuit and its associated equipment.

DATE SPAN: 1971 to Present
LOCATION: T43
STORAGE MEDIA: Paper
VOLUME: 20 cu. ft.
CLASSIFICATION: TOP SECRET CODEWORD
DISPOSITION: Retire folder when circuit is no longer operational.
Destroy 3 years thereafter.
DISPOSITION NO.: T43-3

PRW/Contract File

This file contains folders for every PRW originated by T4311. Each folder eventually contains a copy of the PR contract.

DATE SPAN: 1987 to Present
LOCATION: T43
STORAGE MEDIA: Paper
VOLUME: 5 cu. ft.
CLASSIFICATION: CONFIDENTIAL
DISPOSITION: Destroy when 3 years old or upon termination or completion, whichever is sooner.
DISPOSITION NO.: T43-4

UNCLASSIFIED

UNCLASSIFIED

Product Brochures File

This file contains company brochures which are used for market survey and research and general product information.

DATE SPAN: 1986 to Present
LOCATION: T43
STORAGE MEDIA: Paper
VOLUME: 10 cu. ft.
CLASSIFICATION: UNCLASSIFIED
DISPOSITION: Destroy when no longer needed for reference purposes.
DISPOSITION NO.: T43-5

Project File

This file contains information pertaining to the acquisition and implementation phases of T4312 projects.

DATE SPAN: 1979 to Present
LOCATION: T43
STORAGE MEDIA: Paper
VOLUME: 24 cu. ft.
CLASSIFICATION: TOP SECRET CODEWORD
DISPOSITION: Destroy upon termination or completion.
DISPOSITION NO.: T43-6

UNCLASSIFIED

UNCLASSIFIED

T44

ADP REQUIREMENTS, PLANNING AND TECHNOLOGY

UNCLASSIFIED

UNCLASSIFIED

T44

ADP REQUIREMENTS, PLANNING AND TECHNOLOGY

The Chief, T44, is responsible to the Chief, T4, for management, and performance of all aspects of the ADP requirements handling, systems, and resource planning for the ADP assets operated and maintained by T. This shall include the evaluation and formulation of technology guidelines and the integration of technology to ensure effective interoperability and to minimize support personnel costs of the USSS.

Primary functions include:

1. Evaluating and technically reviewing ADP requirements and plans.
2. Specifying and maintaining a coherent architecture and concept of operations for SIGINT data handling systems to ensure interoperability of current and proposed systems.
3. Providing for the general health and welfare of the physical ADP support facilities, including the planning, budgeting, acquisition, and life-cycle support for the general, scientific and cryptanalytic ADP needs of the Agency.
4. Evaluating potential applicability of advanced technology to the DDT ADP architecture.
5. Interfacing newly developed technologies with those existing to complete the entire flow of SIGINT information.
6. Managing the development of alternative ADP system concepts and designs in response to specified DDT customer requirements.
7. Serving as focal point for DDT technology base and R&D programs aimed at providing computing services.
8. Consolidating, coordinating, defending, and managing the T General Processing ADP Program (DU41).

UNCLASSIFIED

UNCLASSIFIED

Administrative File

This file consists of budget, planning, security, awards, training, management, and other related general office administrative records.

DATE SPAN: 1986 to Present
LOCATION: T441
STORAGE MEDIA: Paper
VOLUME: 79 cu. ft.
CLASSIFICATION: TOP SECRET CODEWORD, NOFORN
DISPOSITION: Destroy when 2 years old.
DISPOSITION NO.: T44-1

Procurement Request File

This file contains purchase requests and all paper work concerning the specific subjects.

DATE SPAN: 1982 to Present
LOCATION: T44
STORAGE MEDIA: Paper
VOLUME: 10 cu. ft.
CLASSIFICATION: TOP SECRET CODEWORD
DISPOSITION: Destroy upon termination or completion. (GRS 3-3c)
DISPOSITION NO.: T44-2

UNCLASSIFIED

UNCLASSIFIED

T45

RAMPAGE PROJECT MANAGEMENT

UNCLASSIFIED

T45**T OVERHEAD SIGINT SYSTEMS MANAGEMENT OFFICE**

The Chief, T45, is responsible to the Chief, T4, for organizing, directing, and controlling all T activities directed to acquisition and life cycle support of ADP and telecommunications systems to support SIGINT processing and dissemination from both the existing and future overhead programs. T45 interacts with and tasks the appropriate T elements in support of the Advanced Reconnaissance and Telecommunications Systems Group (R3) – including interacting the R3/GeoSPO. The Chief, T45 also serves as the Deputy Chief, GeoSPO, for Telecommunications.

Primary functions include:

1. Interacting with NSA, external agencies, and contractor organizations for planning, designing, and developing the telecommunications and ADP architectures for existing overhead programs.
2. Coordinating, reviewing, and evaluating all overhead related telecommunications and ADP requirements.
3. Interacting with appropriate NSA organizations to effectively manage the overall acquisition of telecommunications and ADP systems to support the forwarding of collection data from the overhead Mission Ground Stations (MGSs)
4. Providing an integrated T activity within the GeoSPO for T hardware, software, and communications functions.
5. Performing technical studies and developing the methodology, functional partitioning models, and information engineering techniques in support of the collection, processing, and forwarding of overhead data.
6. Participating with other Agency elements to provide adequate program and budget support for the advanced SIGINT ADP and telecommunications systems at the overhead sites.
7. Providing technical direction to do requirements definition, development, and support of the advanced SIGINT ADP and telecommunications systems supporting the various overhead programs.
8. Serving as the primary T focal point and providing for SIGINT overhead mission management systems, the Overhead Communications for Future SIGINT Capabilities Studies, and support to overhead and related conventional collection management.
9. Providing acquisition and data flow design support for SIGINT mission management activities.
10. Coordinating the actions required to provide the overhead MGSs the capability to communicate on-line with one another as needed to support mission operations.

11. Coordinating the T actions to provide communications support to tactical users in the field via communications satellites.
12. Directing efforts to transition to the T life-cycle support contracts for existing SIGINT telecommunications and ADP systems at the overhead MGSs.
13. Keeping the appropriate levels of management aware of all aspects of assigned overhead projects, bringing early attention to any problems which may affect schedules, resources, or the fulfillment of approved requirements.

RAMROD File

This file contains mission operational material for the RAMROD project.

DATE SPAN: 1986 to Present
LOCATION: T45
STORAGE MEDIA: Paper/Transparencies/Floppies
VOLUME: 2 cu. ft.
CLASSIFICATION: TOP SECRET, TK-B
DISPOSITION: Permanent. Retire to NSA Records Center when no longer needed for current operations. Retire to NSA archives when no longer needed for operations.
DISPOSITION NO.: T45-1

ROSTER File

This file contains mission operation material for the ROSTER project.

DATE SPAN: 1987 to Present
LOCATION: T45
STORAGE MEDIA: Paper/Floppy Disk/Transparencies
VOLUME: 1.5 cu. ft.
CLASSIFICATION: TOP SECRET, TK-B
DISPOSITION: Permanent. Retire to NSA Records Center when no longer needed for current operations. Retire to NSA archives when no longer needed for operations.
DISPOSITION NO.: T45-2

UNCLASSIFIED

RAINFALL/RIGAREE File

This file contains mission operation material for the RAINFALL and RIGAREE project.

DATE SPAN: 1986 to Present
LOCATION: T45
STORAGE MEDIA: Paper/Transparencies/Floppies
VOLUME: 2.5 cu. ft.
CLASSIFICATION: TOP SECRET, TK-B
DISPOSITION: Permanent. Retire to NSA Records Center when no longer needed for current operations. Retire to NSA Archives when no longer needed for operations.
DISPOSITION NO.: T45-3

Documentations File

This file contains varied sets of documentations used as references primarily for communications information.

DATE SPAN: 1980 to Present
LOCATION: T45
STORAGE MEDIA: Paper/Transparencies/Floppies
VOLUME: 4.5 cu. ft.
CLASSIFICATION: TOP SECRET
DISPOSITION: Retire to NSA Records Center when 15 years old. Destroy when no longer needed for operations.
DISPOSITION NO.: T45-4

UNCLASSIFIED

UNCLASSIFIED

Baseline Data Base

This data base consists of system architecture and technical information for site communications and ADP concerning each overhead site.

DATE SPAN: 1988 to Present
LOCATION: T45
STORAGE MEDIA: Hard Disk/Diskettes
HARDWARE: ASTW
SOFTWARE: DBIII/Diagram Master
VOLUME: UNAVAILABLE
CLASSIFICATION: TOP SECRET
DISPOSITION: Retire to NSA Records Center when no longer active.
Destroy when no longer needed for operations.
DISPOSITION NO.: T45-5

Administrative File

This file consists of budget, planning, security, awards, training, management, and other related general office administrative records.

DATE SPAN: 1985 to Present
LOCATION: T45
STORAGE MEDIA: Paper/Hard Disk
HARDWARE: WANG
SOFTWARE: WANG Proprietary
VOLUME: 1 cu. ft.
CLASSIFICATION: SECRET
DISPOSITION: A. Administrative Records: Destroy when 3 years old.
B. Forms: Destroy when superseded or obsolete.
DISPOSITION NO.: T45-6 A and B

UNCLASSIFIED

UNCLASSIFIED

Personnel File

This file consists of unofficial personnel records.

DATE SPAN:	1985 to Present
LOCATION:	T45
STORAGE MEDIA:	Paper
VOLUME:	1.5 cu. ft.
CLASSIFICATION:	SECRET
DISPOSITION:	Destroy 1 year after separation or transfer of employee. (GRS 1-18a)
DISPOSITION NO.:	T45-7

Miscellaneous Projects Reference File

This file is a general reference to varied projects associated with the specific mission assigned to T45.

DATE SPAN:	1985 to Present
LOCATION:	T45
STORAGE MEDIA:	Paper
VOLUME:	2 cu. ft.
CLASSIFICATION:	TOP SECRET CODEWORD, TK-B
DISPOSITION:	Destroy when no longer required for operational purposes.
DISPOSITION NO.:	T45-8

UNCLASSIFIED

UNCLASSIFIED

Architecture File

This file contains architectural documentation on varied ADP and communications systems of significance for T45 overhead system.

DATE SPAN: 1985 to Present
LOCATION: T45
STORAGE MEDIA: Paper/Floppy disks/Transparencies
VOLUME: .25 cu. ft.
CLASSIFICATION: TOP SECRET CODEWORD, TK
DISPOSITION: Retire to NSA Records Center when no longer active.
Destroy when no longer required for operations.
DISPOSITION NO.: T45-9

Multi Mission File

This file contains descriptions of various missions that either affect T45's overhead mission or interface with associated missions.

DATE SPAN: 1985 to Present
LOCATION: T45
STORAGE MEDIA: Paper
VOLUME: .75 cu. ft.
CLASSIFICATION: TOP SECRET, TK-B
DISPOSITION: Retire to NSA Records Center when no longer active.
Destroy when no longer required for operations.
DISPOSITION NO.: T45-10

UNCLASSIFIED

UNCLASSIFIED

GEOSPO File

This file contains information concerning an overhead project that was canceled.

DATE SPAN: 1985 to 1988
LOCATION: T45
STORAGE MEDIA: Paper
VOLUME: .25 cu. ft.
CLASSIFICATION: TOP SECRET, TK-B
DISPOSITION: Retire to NSA Records Center when inactive. Destroy when no longer needed for operations.
DISPOSITION NO.: T45-11

Briefing Charts File

This file contains briefing data on various overhead systems.

DATE SPAN: 1986 to Present
LOCATION: T45
STORAGE MEDIA: Transparencies/Paper
VOLUME: 3 cu. ft.
CLASSIFICATION: TOP SECRET, TK-B
DISPOSITION: Destroy when superseded or obsolete.
DISPOSITION NO.: T45-12

UNCLASSIFIED

UNCLASSIFIED

DAYTIME/IMINT General Records File

This file contains mission operation records for DAYTIME and IMINT projects and general reference files.

DATE SPAN: 1988 to Present
LOCATION: T45
STORAGE MEDIA: Paper/Diskette/Transparencies
VOLUME: 2 cu. ft.
CLASSIFICATION: TOP SECRET, TK-B
DISPOSITION: Retire to NSA Records Center when no longer active.
Destroy when no longer needed for operations.
DISPOSITION NO.: T45-13

Intersite Missions/Historic and General Files

These files contain information on varied overhead site projects that require expert communications knowledge and additional historic/reference records.

DATE SPAN: 1980 to Present
LOCATION: T45
STORAGE MEDIA: Paper/Diskette/Transparencies
VOLUME: 1.5 cu. ft.
CLASSIFICATION: TOP SECRET, TK-B
DISPOSITION: Permanent: Retire to NSA Records Center when inactive.
Retire to NSA Archives.
DISPOSITION NO.: T45-14

UNCLASSIFIED

UNCLASSIFIED

RUFFER General Records File

This file contains mission operation material for the RUFFER project and miscellaneous reference materials.

DATE SPAN:	1985 to Present
LOCATION:	T45
STORAGE MEDIA:	Paper/Floppy Disk
VOLUME:	1 cu. ft.
CLASSIFICATION:	TOP SECRET, TK-B
DISPOSITION:	A. Reference File: Destroy when no longer of reference value.
	B. Mission Operation File: Permanent. Retire to NSA Records Center when inactive. Retire to NSA Archives when no longer needed for operations.
DISPOSITION NO.:	T45-15 A and B

UNCLASSIFIED

UNCLASSIFIED

T5

INFORMATION RESOURCES MANAGEMENT

UNCLASSIFIED

T5

INFORMATION RESOURCES MANAGEMENT

The Chief, T5, is responsible to the Deputy Director for Telecommunications and Computer Services (DDT) for the effective management and optimum use of information resources within the U.S. Sigint System and in support of the national cryptologic mission for operational direction of information systems and resources supporting both central management needs and substantive mission objectives of Agency elements, for appropriate interaction with Intelligence Community member organizations and staff, and for planning and direction of a life-records management system for the NSA/CSS.

Primary functions include:

1. Managing the acquisition and appropriate dissemination of collateral materials for the U.S. Sigint System.
2. Maintaining files and collections of information and materials appropriate to the needs of current operations and management, including the use of commercially available data bases to further ensure file integrity.
3. Ensuring the preservation of essential cryptologic materials in a suitable archive and the appropriate review of these materials in accordance with governing laws and regulations.
4. Serving as the central point for the development of requirements, concepts, and policy governing the management and archiving of machine readable records.
5. Planning and directing all activities required for researching, writing and publishing official U.S. cryptologic histories.
6. Developing and implementing long-range plans for an integrated, modernized life-cycle records management and archival system.
7. Directing the review for declassification and downgrading of historical cryptologic records and performing liaison with other government agencies and selected private institutions on U.S. cryptologic history and declassification matters.
8. Publishing such official journals and periodicals as mandated by the Director, NSA.
9. Representing the NSA to committees of the Intelligence Community concerned with problems of information handling.
10. Maintaining liaison with the information support elements of other member agencies in the Intelligence Community and the federal government, participating with other federal agencies in joint efforts to effect more efficient information handling, and conducting relations with appropriate non-U.S. government agencies as authorized and approved by governing regulations, directives, or laws.

~~CONFIDENTIAL~~

11. Serving as the focal point for coordinating NSA/CSS requirements for INSCOM target exploitation (TAREX) support and services.
12. Serving as the intermediary for merchandising T Organization's standard software and hardware products within NSA, and to Sigint participants in the Department of Defense.

~~CONFIDENTIAL~~

UNCLASSIFIED

General Administrative File

This file consists of personnel, budget, planning, security, awards, training, management, and other related general office administrative records. Also included is a subject file.

DATE SPAN:	1986 to Present
LOCATION:	T5
STORAGE MEDIA:	Paper/Floppy Disk
SOFTWARE:	Lexitron
VOLUME:	6 cu. ft.
CLASSIFICATION:	TOP SECRET CODEWORD, NOFORN
DISPOSITION:	Destroy when 5 years old.
DISPOSITION NO.:	T5-1

UNCLASSIFIED

UNCLASSIFIED

T509
MANAGEMENT STAFF

UNCLASSIFIED

UNCLASSIFIED

Resources Management FILE

This file includes information pertaining to program build, program/budget execution, and systems acquisition processes.

DATE SPAN: FY 88 to FY 94

LOCATION: T5
09

STORAGE MEDIA: Paper

VOLUME: 4 cu. ft.

CLASSIFICATION: TOP SECRET CODEWORD

DISPOSITION: Destroy when no longer required for operational purposes.

DISPOSITION NO.: T509-1

General Administrative File

This file consists of personnel, budget, planning, security, awards, training, management, and other related general office administrative records.

DATE SPAN: 1986 to Present

LOCATION: T509

STORAGE MEDIA: Paper

VOLUME: 51 cu. ft.

CLASSIFICATION: TOP SECRET

DISPOSITION: A. Personnel Records: Destroy 1 year after separation or transfer of employee. (GRS 1-18a)
B. Agency Directives, Regulations and Manuals: Destroy when superseded or obsolete.
C. Security Records: Destroy when superseded or updated.
D. Administrative Records: Destroy when 3 years old.
E. Correspondence File: Destroy when 5 years old.
F. Purchase Requests: Destroy upon termination or completion. (GRS 3-3c)

DISPOSITION NO.: T509-2 A, B, C, D, E and F

UNCLASSIFIED

UNCLASSIFIED

T51

IRM ACQUISITIONS AND SPECIAL INFORMATION COLLECTIONS

UNCLASSIFIED

T51

IRM ACQUISITIONS AND SPECIAL INFORMATION COLLECTIONS

The Chief, T51, is responsible to the Chief, T5, for eliciting information requirements, acquiring commercially available information resources, obtaining collateral intelligence materials, and operating special information collections.

Primary functions include:

1. Scanning the information marketplace for all potentially useful sources of information and arranging to make them available for Agency use.
2. Programming and budgeting for the acquisition of information resources and developing automated information storage and retrieval systems in support of the Agency's mission.
3. Eliciting requirements for and acquiring commercially available resources and collateral intelligence materials for all Agency elements.
4. Selecting materials, cataloging and indexing books, periodicals, maps, and technical documents, and maintaining information center collections.
5. Providing library services to include circulation of materials, reference assistance, compilation of bibliographies, announcement of available materials and services, and inter-library loan.
6. Providing access to information contained in U.S. government-sponsored research and development reports and maintaining the DoD reports on Sigint and COMSEC R & D.
7. Maintaining record copies of NSA technical documents.
8. Assigning and controlling cryptologic cover terms.
9. Assigning and controlling standard identification codes for access to computer systems.
10. Maintaining stock copies of commonly used books and manuals.
11. Preparing working aids, compilations, and special studies as required.
12. Providing the dissemination and retrieval of collateral intelligence documents based upon appropriate requirements and security considerations.
13. Maintaining liaison with other U.S. intelligence agencies and government organizations to ensure the acquisition of collateral information.
14. Participating in the Federal Library and Information Center Committee's cooperative efforts designed to benefit all federal libraries and information centers.

UNCLASSIFIED

L921 Commercial Data Bases Accounting Records File

This file consists of files inherited from the previous OPI (L921).

DATE SPAN: 1987 to Present
LOCATION: T51
STORAGE MEDIA: Paper
VOLUME: UNAVAILABLE
CLASSIFICATION: CONFIDENTIAL
DISPOSITION: Destroy when no longer needed for audit purposes.
DISPOSITION NO.: T51-1

Outgoing Correspondence File

This file consists of outgoing T51 correspondence.

DATE SPAN: 1986 to Present
LOCATION: T51
STORAGE MEDIA: Paper /
VOLUME: UNAVAILABLE ✓
CLASSIFICATION: CONFIDENTIAL
DISPOSITION: Destroy when 3 years old.
DISPOSITION NO.: T51-2

UNCLASSIFIED

UNCLASSIFIED

NSA Library Shelf List/Title File

This file is the official hardcopy back-up to the NSA Library's automated holdings records.

DATE SPAN: 1940 to Present
LOCATION: T51
STORAGE MEDIA: Paper
VOLUME: 50,000 cards/350 linear ft.
CLASSIFICATION: UNCLASSIFIED
DISPOSITION: Destroy when superseded or obsolete.
DISPOSITION NO.: T51-3

Division Correspondence File

This file contains office correspondence which includes internal/external letters and memoranda.

DATE SPAN: UNAVAILABLE
LOCATION: T51
STORAGE MEDIA: Paper
VOLUME: 5 cu. ft.
CLASSIFICATION: TOP SECRET
DISPOSITION: Destroy when 2 years old.
DISPOSITION NO.: T51-4

UNCLASSIFIED

UNCLASSIFIED

DATALIB Data Base

This data base contains the necessary information for ordering, receiving and distributing materials required by T511 customers.

DATE SPAN: September '87 to Present
LOCATION: T51
STORAGE MEDIA: On-line
HARDWARE: PC
VOLUME: 75,000 records
CLASSIFICATION: CONFIDENTIAL
DISPOSITION: Delete when superseded or updated.
DISPOSITION NO.: T511-1

Desk Copy Records Data Base

This data base contains information concerning items available to Agency customers as desk copies. These records also keep an accounting of items by organization.

DATE SPAN: 1988 to Present
LOCATION: T51
STORAGE MEDIA: On-line
HARDWARE: PC
VOLUME: 10,000 records
CLASSIFICATION: UNAVAILABLE
DISPOSITION: Delete when superseded or updated.
DISPOSITION NO.: T511-2

UNCLASSIFIED

UNCLASSIFIED

Purchase Order/Contract File

This file contains copies of all orders placed by T511 and include the necessary supporting documentation as required by L4.

DATE SPAN: 1985 to Present
LOCATION: T51
STORAGE MEDIA: Paper
VOLUME: 220 cu. ft.
CLASSIFICATION: TOP SECRET
DISPOSITION: Destroy upon termination or completion. (GRS 3-3c)
DISPOSITION NO.: T511-3

IRON SMITH Data Base

This data base contains information necessary to place orders for T511 customers and distribute the materials when received.

DATE SPAN: Jan '88 to Present
LOCATION: T51
STORAGE MEDIA: Disk
HARDWARE: PC
SOFTWARE: DB III
VOLUME: 25,000 records
CLASSIFICATION: SECRET
DISPOSITION: Delete when superseded or updated.
DISPOSITION NO.: T511-4

UNCLASSIFIED

UNCLASSIFIED

BIBLIOPHILE/Biographic File

BIBLIOPHILE is the on-line integrated library system which supports library functions using a single master bibliographic file. The main functions are the on-line catalog for retrieval and the cataloging of books for the NSA library system.

DATE SPAN:	1945 to Present
LOCATION:	T51
STORAGE MEDIA:	Soft Copy
HARDWARE:	STEPSTONE
SOFTWARE:	MEDITECH interpretive information system
VOLUME:	60,000 records
CLASSIFICATION:	UNCLASSIFIED
DISPOSITION:	Delete when superseded or obsolete.
DISPOSITION NO.:	T512-1

BIBLIOPHILE/Circulation File

BIBLIOPHILE is the on-line integrated library system which supports library functions. The circulation file consists of registration information of patrons who check out books listed on the bibliographic file.

DATE SPAN:	1985 to Present
LOCATION:	T51
STORAGE MEDIA:	Soft Copy
HARDWARE:	STEPSTONE
SOFTWARE:	MEDITECH interpretive information system
VOLUME:	UNAVAILABLE
CLASSIFICATION:	CONFIDENTIAL
DISPOSITION:	Delete or destroy when no longer needed for operations.
DISPOSITION NO.:	T512-2

UNCLASSIFIED

UNCLASSIFIED

Periodical File

This file is a listing of all periodicals retained in the NSA Main Library. This includes a listing of all circulating and reference periodicals, telephone and TELEX books.

DATE SPAN:	1950s to Present
LOCATION:	T51
STORAGE MEDIA:	Soft Copy
HARDWARE:	PC
SOFTWARE:	CONDOR/MS-DOS
VOLUME:	1,000 records
CLASSIFICATION:	UNCLASSIFIED
DISPOSITION:	Delete when superseded or updated.
DISPOSITION NO.:	T512R-1

Reference Books File

This file is a card catalog of all reference books within the NSA Main Library collection.

DATE SPAN:	1950s to Present
LOCATION:	T51
STORAGE MEDIA:	Hard Copy
VOLUME:	36,000 cards
CLASSIFICATION:	UNCLASSIFIED
DISPOSITION:	Delete when superseded or obsolete.
DISPOSITION NO.:	T512R-2

UNCLASSIFIED

UNCLASSIFIED

S Library Periodicals File

This file contains a list of all periodicals in the S Library.

DATE SPAN: 1950s to Present
LOCATION: T51
STORAGE MEDIA: Paper
VOLUME: 300 records
CLASSIFICATION: UNCLASSIFIED
DISPOSITION: Delete or destroy when superseded or updated.
DISPOSITION NO.: T512S-1

T512 Correspondence File

This file consists of correspondence originated by T512.

DATE SPAN: 1986 to Present
LOCATION: T51
STORAGE MEDIA: Paper
VOLUME: UNAVAILABLE
CLASSIFICATION: CONFIDENTIAL
DISPOSITION: Destroy when 2 years old.
DISPOSITION NO.: T512-2

UNCLASSIFIED

UNCLASSIFIED

STINFO Data Base

This data base contains bibliographic records of RDT&E documents in the STINFO document collection.

DATE SPAN: 1971 to Present
LOCATION: T51
STORAGE MEDIA: Electronic
HARDWARE: ATT&T 3B20
SOFTWARE: Turbine, BRS
VOLUME: UNAVAILABLE
CLASSIFICATION: TOP SECRET, NOFORN
DISPOSITION: Permanent. Retain by OPI.
DISPOSITION NO.: T513-1

Serial Correspondence File

This file contains copies of outgoing administrative serialized correspondence by serial number.

DATE SPAN: 1987 to Present
LOCATION: T51
STORAGE MEDIA: Paper
VOLUME: 25-30 items per year
CLASSIFICATION: TOP SECRET
DISPOSITION: Destroy when 2 years old.
DISPOSITION NO.: T513-2

UNCLASSIFIED

UNCLASSIFIED

STINFO Document Collection

This file contains RDT&E documents executed by or for NSA under contract, Technical Sigint Reports and Working Aids.

DATE SPAN: 1945 to Present
LOCATION: T51
STORAGE MEDIA: Paper/Microfiche
VOLUME: 24,000 documents
CLASSIFICATION: TOP SECRET, NOFORN
DISPOSITION: Permanent. Retain by OPI.
DISPOSITION NO.: T513-3

Active COVERTERM Data Base

DISPOSITION NO.: T513-4 A and B
TRANSFERRED TO: T543-6 921006

COVERTERM Data Base Manual File

DISPOSITION NO.: T513-5
TRANSFERRED TO: T543-7 921006

UNCLASSIFIED

UNCLASSIFIED

T514 Administrative Correspondence File

This hardcopy file contains all administrative correspondence generated in T514.

DATE SPAN: 1987 to Present
LOCATION: T51
STORAGE MEDIA: Hard Copy
VOLUME: UNAVAILABLE
CLASSIFICATION: TOP SECRET CODEWORD
DISPOSITION: Destroy when 2 years old.
DISPOSITION NO.: T514-1

**NSA/CSS Standard Placename Tetragraph List
(SPNTL) Data Base**

This data base includes the placename entries, tetragraphs and coordinates as specified in USSID 411.

DATE SPAN: Unspecified to Present
LOCATION: T51
STORAGE MEDIA: Disk
HARDWARE: BIRTHSTONE
SOFTWARE: SQL
VOLUME: 54,000 records
CLASSIFICATION: SECRET CODEWORD
DISPOSITION: Permanent. Retain by OPI.
DISPOSITION NO.: T514-2

UNCLASSIFIED

UNCLASSIFIED

GUIDE File

This is a hard copy and machine file of unique place name research done in geographic collections. Eventually this will be totally converted to electronic form.

DATE SPAN: 1940s to Present

LOCATION: T51

STORAGE MEDIA: 3x5 Cards/1/3 Loaded on Disk

HARDWARE: STEPSTONE, then to ASHLAND

SOFTWARE: "C" Language/Quel on IDM-500

VOLUME: 60,000 3x 5 cards

CLASSIFICATION: SECRET CODEWORD

DISPOSITION: A. Electronic Copy: Permanent. Retain by OPI.
B. 3x5 Cards: Destroy after conversion to electronic file.

DISPOSITION NO.: T514-3 A and B

UNCLASSIFIED

UNCLASSIFIED

Message File

This file contains all messages released electronically by T515.

DATE SPAN:	1985 to Present
LOCATION:	T51
STORAGE MEDIA:	Paper
VOLUME:	1,700 messages per year
CLASSIFICATION:	TOP SECRET CODEWORD, NOFORN
DISPOSITION:	Destroy when 2 years old.
DISPOSITION NO.:	T515-1

UNCLASSIFIED

UNCLASSIFIED

NATO File

This file contains disposition schedules and receipts associated with NATO generated classified information.

DATE SPAN:	UNAVAILABLE
LOCATION:	T51
STORAGE MEDIA:	Disk
HARDWARE:	PC
SOFTWARE:	DB III
VOLUME:	UNAVAILABLE
CLASSIFICATION:	TOP SECRET
DISPOSITION:	A. Disposition Schedules: Destroy when superseded or updated. B. Cosmic Receipts: Destroy when 10 years old.
DISPOSITION NO.:	T5152-1 A and B

Indoctrination/Debriefing File

This file contains identification of Agency personnel for various highly sensitive CIA clearances.

DATE SPAN:	1984 to Present
LOCATION:	T51
STORAGE MEDIA:	Paper/Data Base Under Development
HARDWARE:	PC
SOFTWARE:	DB III
VOLUME:	2 cu. ft.
CLASSIFICATION:	TOP SECRET CODEWORD
DISPOSITION:	Destroy when 50 years old.
DISPOSITION NO.:	T5152-2

UNCLASSIFIED

UNCLASSIFIED

Collateral Clearances File

This file contains documentation of incoming requests for collateral clearances.

DATE SPAN: 1987 to Present
LOCATION: T51
STORAGE MEDIA: Disk
HARDWARE: PC
SOFTWARE: DB III
VOLUME: 6 cu. ft.
CLASSIFICATION: TOP SECRET CODEWORD, NOFORN
DISPOSITION: Destroy when 2 years old.
DISPOSITION NO.: T5152-3

GAMMA Collateral File

This file contains disposition schedules and receipts associated with GAMMA collateral received by NSA.

DATE SPAN: UNAVAILABLE
LOCATION: T51
STORAGE MEDIA: Hard Disk
HARDWARE: PC
SOFTWARE: DB III
VOLUME: UNAVAILABLE
CLASSIFICATION: TOP SECRET
DISPOSITION: Destroy when 5 years old.
DISPOSITION NO.: T5152-4

UNCLASSIFIED

UNCLASSIFIED

T52

INFORMATION REQUIREMENTS AND RESEARCH

UNCLASSIFIED

UNCLASSIFIED

T52

INFORMATION REQUIREMENTS AND RESEARCH

The Chief, T52, is responsible to the Chief, T5, for maintaining timely research and reference services, providing tailored all-source information support to NSA/CSS elements worldwide, and modernizing T52's information handling systems and processes.

Primary functions include:

1. Planning for and managing T52's NSA/CSS mission-essential information support assets, setting priorities for these resources and periodically reviewing the value of these activities.
2. Guiding the development of requirements for resources and systems to perform assigned tasks.
3. Maintaining technical standards and managing the development and cognizance of the information support requirements of NSA/CSS customers.
4. Maintaining and providing rapid customer access to special classified data bases, commercial data bases and other reference aids.
5. Preparing special working aids and research papers, as required.
6. Marketing T5 services to NSA/CSS Headquarters and field sites worldwide.
7. Preparing HUMINT and LITINT collection tasks for information which presently is not available, but can be acquired via TAREX, DIA's Human Intelligence Tasking System (HITS) or other channels.
8. Providing support to the development of automated information handling systems.

UNCLASSIFIED

UNCLASSIFIED

Administrative File ✓

This file consists of personnel, budget, planning, security, awards, training, management, and other related general office administrative records.

DATE SPAN: 1987 to Present

LOCATION: T52

STORAGE MEDIA: Paper

VOLUME: 54 cu. ft.

CLASSIFICATION: TOP SECRET CODEWORD

DISPOSITION: A. Personnel Records: Destroy 1 year after separation or transfer of employee. (GRS 1-18a)

B. Administrative Records: Destroy when 2 years old.

DISPOSITION NO.: T52-1 A and B

Reference File

This file consists of NSA/CSS directories, regulations, manuals, and handbooks for which T52 is not the OPI.

DATE SPAN: 1987 to Present

LOCATION: T52

STORAGE MEDIA: Paper

VOLUME: 36 cu. ft.

CLASSIFICATION: TOP SECRET CODEWORD

DISPOSITION: Destroy when superseded or obsolete.

DISPOSITION NO.: T52-2

UNCLASSIFIED

T53
INFORMATION
SYSTEMS
MANAGEMENT

T53

INFORMATION SYSTEMS MANAGEMENT

The Chief, T53, is responsible to the Chief, T5, for providing the architectural design, technical support, and direction to all T5 programs which have as a goal the upgrade of the systems that receive, store, retrieve and/or make available information required by the NSA workforce. On selected projects and programs T53 will administer and manage the project through development and delivery to the customer officer. T53 will be responsible for the orderly testing, evaluation and standardization of T5 equipment, software, and data and protocols as needed for the effective and efficient exchange of data within T5 and as required across the Agency. T53 will provide guidance and recommendations (through DDT and through working group membership) and IRM impacts on Agency EDP projects. T53 will serve as the executive agent for the mass marketing program plan as it relates to EDP standard product and will execute a planned management approach to providing information to interested users. T53 will identify, test, evaluate and make available to users new IRM technology applicable for T5 and the Agency.

Primary functions include:

1. Directing studies through the T53 subordinate divisions to identify and state functional requirements for IRM systems data bases, hardware and software.
2. Developing and coordinating with other agencies standardization and format for electrical messages and information stored in T5 maintained data bases.
3. Reviewing and coordinating within T5 Agency efforts which affect information handling.
4. Approving and implementing T53 development programs to provide efficient and effective hardware and software for use of and/or controlling intelligence and open source intelligence information within NSA.
5. Maintaining a collection of Sigint product and collateral data bases and providing information from them to authorized users.
6. Managing administratively and technically the personnel and financial resources required to execute T53's program.

7. Identifying and implementing new and innovative approaches and system concepts for information handling.
8. Serving as the executive agent for merchandising standard software and hardware throughout NSA and to the Sigint System participants, within the Department of Defense.
9. Serving as the architect for T5 systems.

Administrative File

This file consists of personnel, budget, planning, security, awards, training, management, and other related general office administrative records.

DATE SPAN: 1984 to Present

LOCATION: T53

STORAGE MEDIA: Paper

VOLUME: 14 cu. ft.

CLASSIFICATION: TOP SECRET CODEWORD, NOFORN

DISPOSITION: A. Personnel Records: Destroy 1 year after separation or transfer of employee. (GRS 1-18a)

B. Security and Agency Regulatory Records: Destroy when superseded or obsolete.

C. Administrative Records: Destroy when 3 years old.

DISPOSITION NO.: T53-1 A, B and C

T531 Administrative File

This file consists of personnel, budget, planning, security, awards, training, management, and other related general office administrative records.

DATE SPAN: Current

LOCATION: T531

STORAGE MEDIA: Paper

VOLUME: 5 cu. ft.

CLASSIFICATION: TOP SECRET CODEWORD, NOFORN

DISPOSITION: A. Personnel Records: Destroy 1 year after separation or transfer of employee. (GRS 1-18a)

B. Administrative Records: Destroy when 2 years old.

DISPOSITION NO.: T53-2 A and B

SIGINT Requests File

This file consists of requests for Sigint reports stored off-line.

DATE SPAN: 1982 to Present

LOCATION: T531

STORAGE MEDIA: Paper

VOLUME: 2 file drawers

CLASSIFICATION: TOP SECRET CODEWORD

DISPOSITION: Destroy when 5 years old.

DISPOSITION NO.: T53-3

UNDERLEAF Software File

This file contains software under development for Project UNDERLEAF to display mapping graphics.

DATE SPAN: 1988 to Present

LOCATION: T532

STORAGE MEDIA: Hard Disk/Paper

HARDWARE: PC

SOFTWARE: "C" Language with embedded DI3000 Commands

VOLUME: 1 Megabyte/1.5 inches

CLASSIFICATION: CONFIDENTIAL

DISPOSITION: Destroy when not needed for operational purposes.

DISPOSITION NO.: T53-4

CANNERYMAN Data Base

This is an Agency-wide electronic bulletin board system.

DATE SPAN: 1989

LOCATION: T532

STORAGE MEDIA: Disk/Paper

HARDWARE: 3B20S

SOFTWARE: TEAMMATE

VOLUME: 1,853,200 bytes

CLASSIFICATION: SECRET

DISPOSITION: This system will migrate to 3B15 and 3B20s data will be removed or migrate as required.

DISPOSITION NO.: T53-5 ~~DAMASK~~

DAMASK Project Support File

This file contains FORTRAN software running on VAX 11/780 to support Project DAMASK.

DATE SPAN: 1985 to Present
LOCATION: T53
STORAGE MEDIA: Magnetic Disk
HARDWARE: FANCYWORK (VAX 11/780)
SOFTWARE: FORTRAN
VOLUME: UNAVAILABLE
CLASSIFICATION: UNCLASSIFIED
DISPOSITION: Destroy when superseded or obsolete.
DISPOSITION NO.: T53-6

DAMASK Conversion Routines File

This computer file contains program source listings to convert data bases into a specific format for addition to another data base.

DATE SPAN: 1987 to Present
LOCATION: T532
STORAGE MEDIA: Hard Disk
HARDWARE: FANCYWORK Mainframe
SOFTWARE: GESCAN and VMS
VOLUME: 60 megabytes
CLASSIFICATION: UNCLASSIFIED
DISPOSITION: Destroy upon termination of project.
DISPOSITION NO.: T53-7

BARKEEP (Automation of ASPIC) Data Base

This data base contains the automation of the inventory and accounting system for the Agency standard products information center using INGRESS.

DATE SPAN: 1953 to Present
LOCATION: T532
STORAGE MEDIA: Disk
HARDWARE: ASHLAND
SOFTWARE: INGRESS 5.0 using 4GL and ESQL
VOLUME: 501,064 bytes
CLASSIFICATION: SECRET
DISPOSITION: Delete when superseded or obsolete.
DISPOSITION NO.: T53-8

NEWSROOM BRS/Search Prototype File

This file contains a prototype using BRS/Search, a full-text search and retrieval data base management system, to data base downloaded WINDMILL data.

DATE SPAN: 1988 to Present
LOCATION: T532
STORAGE MEDIA: Paper
VOLUME: 1/2 inch folder
CLASSIFICATION: TOP SECRET CODEWORD
DISPOSITION: Destroy when no longer needed for operations.
DISPOSITION NO.: T53-9

TAXIMAN File

This file contains tasking records, project management information, and administrative manuals.

DATE SPAN: 1986 to Present
LOCATION: T532✓
STORAGE MEDIA: Paper
VOLUME: 2.5 cu. ft.
CLASSIFICATION: SECRET
DISPOSITION: Destroy upon termination of system.
DISPOSITION NO.: T53-10

KURZWEIL 4000 Information File

"This file contains information on the administration and testing of the KURZWEIL 4000 optical character reader, including technical evaluation, contract award and maintenance requests.

DATE SPAN: 1986 to Present
LOCATION: T532✓
STORAGE MEDIA: Paper
VOLUME: 0.10 cu. ft.
CLASSIFICATION: TOP SECRET
DISPOSITION: Destroy when not required for operational purposes.
DISPOSITION NO.: T53-11

TAXIMAN Data Base

This data base contains the network configuration of in-house software which accesses data base TK 50 tape.

DATE SPAN: 1988 to Present
LOCATION: T532 ✓
STORAGE MEDIA: TK 50 Tape
HARDWARE: PC
SOFTWARE: ULTRIX SHELL/INFORMIX
VOLUME: 1/4 cu. ft.
CLASSIFICATION: CONFIDENTIAL
DISPOSITION: Delete or destroy upon termination of system.
DISPOSITION NO.: T53-12

ENERGETICS Project Documentation File

This file contains documentation for ENERGETICS including working notes, formal correspondence and customized software.

DATE SPAN: 1983 to Present
LOCATION: T532 ✓
STORAGE MEDIA: Paper/5 1/4" Floppy Disk
HARDWARE: WANG PC/ALLIANCE
SOFTWARE: WANG Proprietary
VOLUME: 100 diskettes/1 cu. ft.
CLASSIFICATION: CONFIDENTIAL
DISPOSITION: Destroy upon termination.
DISPOSITION NO.: T53-13

GALLIOT Project Documentation File

This file contains project documentation for GALLIOT. Included are historical documents regarding SIGINT and cryptography.

DATE SPAN: Pre 1800 to Present

LOCATION: T532

STORAGE MEDIA: Paper/Floppy Disk,

HARDWARE: WANG PC/GYMNAST

SOFTWARE: UNIFY/BASIC

VOLUME: 1 cu. ft./20 diskettes/194 documents

CLASSIFICATION: CONFIDENTIAL

DISPOSITION: A. Project Documentation: Delete or destroy upon termination of project.

B. Historical Documents: Retire to NSA Archives.

DISPOSITION NO.: T53-14 A and B

Installation of Wiring Bolt and Lengthwise LAN File

This file contains tasking documentation for installation of LANs for T531 and T514.

DATE SPAN: 1988

LOCATION: T53/T51

STORAGE MEDIA: Paper

VOLUME: 1 in.

CLASSIFICATION: UNCLASSIFIED

DISPOSITION: Destroy when no longer needed for operations.

DISPOSITION NO.: T53-15

GYMNAST File

This file contains GYMNAST acquisition documentation.

DATE SPAN: 1986 to Present
LOCATION: T532-~~T54~~
STORAGE MEDIA: Paper
VOLUME: 1/4 cu. ft.
CLASSIFICATION: UNCLASSIFIED
DISPOSITION: Destroy when 2 years old.
DISPOSITION NO.: T53-16

GYMNAST/GRANDIOSE Systems Administrative Data Base

This file contains T532 administration documentation on the acquisition of the GYMNAST and GRANDIOSE systems.

DATE SPAN: 1986 to Present
LOCATION: T532
STORAGE MEDIA: Disk
HARDWARE: PC
SOFTWARE: UNIFY
VOLUME: 100 documents
CLASSIFICATION: UNCLASSIFIED
DISPOSITION: Destroy when 2 years old.
DISPOSITION NO.: T53-17

Unofficial 201 File

This file consists of personnel folders consisting of course slips, TDY records, performance appraisals, memoranda, PERSUMs, and related records.

DATE SPAN: UNAVAILABLE

LOCATION: T532

STORAGE MEDIA: Paper

VOLUME: UNAVAILABLE

CLASSIFICATION: TOP SECRET

DISPOSITION: Destroy 1 year after separation or transfer of employee. (GRS 1-18a)

DISPOSITION NO.: T53-18

FANCYWORK System Administrative File

This file contains records concerning the maintenance and operation of the FANCYWORK system.

DATE SPAN: 1987 to Present

LOCATION: T532

STORAGE MEDIA: Paper

VOLUME: 1 cu. ft.

CLASSIFICATION: TOP SECRET

DISPOSITION: Destroy upon termination of project.

DISPOSITION NO.: T53-19

FANCYWORK System Data Base

This data base contains command files written for administrative support of the FANCYWORK system.

DATE SPAN: 1987 to Present
LOCATION: T53
STORAGE MEDIA: UNAVAILABLE
HARDWARE: STEPSTONE
SOFTWARE: DEC Command Language
VOLUME: 250 Kilobytes
CLASSIFICATION: UNCLASSIFIED
DISPOSITION: Destroy upon termination of project.
DISPOSITION NO.: T53-20

NETWORK (T5) Communication Software File

This file contains T5-LAN interface software. Included are transfers, electronic mail, printing and terminal emulation, all of which are accessible via menus.

DATE SPAN: April 1988 to Present
LOCATION: T532
STORAGE MEDIA: Hard Disk
HARDWARE: PC
SOFTWARE: C/UNIX
VOLUME: UNAVAILABLE
CLASSIFICATION: CONFIDENTIAL
DISPOSITION: Destroy upon termination of network.
DISPOSITION NO.: T53-21

LEAFLET Data Base

This is a requirements data base which returns organization names based on keywords and titles of recurring documents.

DATE SPAN: UNAVAILABLE

LOCATION: T532 → 1542

STORAGE MEDIA: Hard Disk

HARDWARE: TSS/ULTRAMARINE

SOFTWARE: C LANGUAGE/SQL/EDLEL

VOLUME: UNAVAILABLE

CLASSIFICATION: TOP SECRET

DISPOSITION: Delete or destroy when no longer needed for operations.

DISPOSITION NO.: T53-22

HPW Configuration Aid File

This file contains prototype software to aid in the configuring Agency standard high performance work stations.

DATE SPAN: 1988 to Present

LOCATION: T53-

STORAGE MEDIA: Hard Disk/Paper

HARDWARE: PC

SOFTWARE: BABU

VOLUME: 500 megabytes/22 cu. ft.

CLASSIFICATION: UNCLASSIFIED

DISPOSITION: Destroy when no longer needed for operations.

DISPOSITION NO.: T53-23

Source Code Network Software File

This file contains hardcopy of networking software sources codes.

DATE SPAN: 1988 to Present
LOCATION: T532
STORAGE MEDIA: Hard Copy
VOLUME: 1/2 cu. ft.
CLASSIFICATION: UNCLASSIFIED
DISPOSITION: Destroy when superseded by two released revisions.
DISPOSITION NO.: T53-24

NEWSROOM Prototype (BRS/Search) Data Bases

These data bases are prototypes using BRS/Search, a full text search and retrieval data base management system, to data base downloaded WINDMILL data. Included are both AT and ASH versions.

DATE SPAN: 1987 to Present
LOCATION: T532
STORAGE MEDIA: Hard Disk
HARDWARE: PC
SOFTWARE: BRS/Search DBMS
VOLUME: 630,788 bytes
CLASSIFICATION: TOP SECRET CODEWORD
DISPOSITION: Delete or destroy upon termination of system.
DISPOSITION NO.: T53-25

Correspondence and Project Documents File

This file includes procurement information vendor/contractor data, correspondence, forms, project information, administrative forms, and other files originating in T532 and used by T532 personnel.

DATE SPAN: 1983 to Present
LOCATION: T532
STORAGE MEDIA: Paper
VOLUME: 15 cu. ft.
CLASSIFICATION: TOP SECRET CODEWORD
DISPOSITION: Destroy when 5 years old.
DISPOSITION NO.: T53-26

Procurement Records and Correspondence File

This file contains official correspondence and information concerning procurement records.

DATE SPAN: 1983 to Present
LOCATION: T532
STORAGE MEDIA: Paper
VOLUME: 2 cu. ft.
CLASSIFICATION: TOP SECRET CODEWORD
DISPOSITION: Destroy when 5 years old.
DISPOSITION NO.: T53-27

Project OCTAHEDRON Reports and Papers File

This file contains trip reports, discussion papers, memoranda and working papers relate to Project OCTAHEDRON.

DATE SPAN: Jan 1988 to Present
LOCATION: T532
STORAGE MEDIA: Paper
VOLUME: 10 cu. ft.
CLASSIFICATION: SECRET
DISPOSITION: Destroy upon termination of project.
DISPOSITION NO.: T53-28

Project BELLTOPPER File

This file contains documentation of requirements, tasking, planning and agreements relating to project management.

DATE SPAN: 1984 to 1988
LOCATION: T532
STORAGE MEDIA: Paper
VOLUME: 2 cu. ft.
CLASSIFICATION: SECRET CODEWORD, NOFORN
DISPOSITION: Destroy upon termination of project.
DISPOSITION NO.: T53-29

Assessor Project Information File

This file contains all assessor project information including memoranda, contracts, correspondence, summaries, etc.

DATE SPAN: UNAVAILABLE

LOCATION: T532

STORAGE MEDIA: Paper

VOLUME: .33 cu. ft.

CLASSIFICATION: SECRET

DISPOSITION: Destroy upon termination or completion.

DISPOSITION NO.: T53-30

T5 Data Dictionary

This computer file contains information on all T5 on-line data bases.

DATE SPAN:	Under Development
LOCATION:	T533
STORAGE MEDIA:	Hard Disk (ASTW)
HARDWARE:	PC
SOFTWARE:	PROLOG
VOLUME:	100 kilobytes
CLASSIFICATION:	TOP SECRET
DISPOSITION:	Delete or destroy when superseded or obsolete.
DISPOSITION NO.:	T53-31

T534 Administrative File

This file consists of personnel, budget, planning, security, awards, training, management, and other related general office administrative records.

DATE SPAN: 1985 to Present

LOCATION: T534

STORAGE MEDIA: Paper

VOLUME: 2 cu. ft.

CLASSIFICATION: SECRET

DISPOSITION: A. Personnel Records: Destroy 1 year after separation or transfer of employee. (GRS 1-18a)

B. Administrative Records: Destroy when 3 years old.

DISPOSITION NO.: T53-32 A and B

*If not provided to the
gaming organization
within*

T534 Project File

This file includes tasking memoranda, project status reports, project documentation and other information concerning the projects being worked by T534 personnel.

DATE SPAN: 1985 to Present
LOCATION: T534
STORAGE MEDIA: Paper
VOLUME: 2 cu. ft.
CLASSIFICATION: SECRET
DISPOSITION: Destroy when 5 years old.
DISPOSITION NO.: T53-33

ASPIC Non-Standard Software Request File

This computer file contains name and type of requested software with requesters name, phone number, and any follow-up actions required for request.

DATE SPAN: UNAVAILABLE
LOCATION: T533
STORAGE MEDIA: Magnetic Hard Disk
HARDWARE: PC/AT
SOFTWARE: UNAVAILABLE
VOLUME: 250 kilobytes
CLASSIFICATION: SECRET
DISPOSITION: Delete when superseded or obsolete.
DISPOSITION NO.: T53-34

ASPIC Non-Standard Software PR File

This computer file contains organization, name and software data for non-standard software purchase requests initiated outside of T535.

DATE SPAN: 1987 to Present
LOCATION: T533
STORAGE MEDIA: Magnetic Hard Disk
HARDWARE: PC/AT
SOFTWARE: UNAVAILABLE
VOLUME: 250 kilobytes
CLASSIFICATION: SECRET
DISPOSITION: Delete when superseded or obsolete.
DISPOSITION NO.: T53-35

ASPIC Software Purchase Requests File

This file contains software purchase requests and associated acquisition requests, CICA, and other related information.

DATE SPAN: 1984 to Present
LOCATION: T533
STORAGE MEDIA: Paper
VOLUME: 8 cu. ft.
CLASSIFICATION: CONFIDENTIAL
DISPOSITION: Destroy 3 years after final payment. (GRS 3-3a (2))
DISPOSITION NO.: T53-36

ASPIC Software Tracking System File

This system maintains computer files containing purchase request data, customer orders, software and hardware serial numbers and software inventory levels.

DATE SPAN: 1984 to Present
LOCATION: T533
STORAGE MEDIA: Magnetic Hard Disk
HARDWARE: COMPAQ 386/20
SOFTWARE: CONDOR 3
VOLUME: 21.3 megabytes
CLASSIFICATION: SECRET
DISPOSITION: Delete when superseded or obsolete.
DISPOSITION NO.: T53-37

ASPIC GSA Software Orders File

This file contains purchase requests that meet GSA criteria.

DATE SPAN: 1984 to Present
LOCATION: T533
STORAGE MEDIA: Paper
VOLUME: 8 cu. ft.
CLASSIFICATION: CONFIDENTIAL
DISPOSITION: Destroy 3 years after final payment. (GRS 3-3a (2))
DISPOSITION NO.: T53-38

T5 Electronic Bulletin Board Data Base

This data base has files containing LOGIN IDs, password, access rules, and data information on a variety of T5 related topics.

DATE SPAN: 1988
LOCATION: T535
STORAGE MEDIA: Magnetic Hard Disk
HARDWARE: TAPLET/ATT3B15
SOFTWARE: T MATE
VOLUME: 40 megabytes
CLASSIFICATION: TOP SECRET
DISPOSITION: Delete when no longer needed for operations.
DISPOSITION NO.: T53-39

ASPIC Software Purchase Contracts File

This file contains purchase requests that have been let for contract.

DATE SPAN: 1984 to Present
LOCATION: T533
STORAGE MEDIA: Paper
VOLUME: 8 cu. ft.
CLASSIFICATION: CONFIDENTIAL
DISPOSITION: Destroy 3 years after final payment. (GRS 3-3a (2)).
DISPOSITION NO.: T53-40

ASPIC Software Blanket Purchase Agreements File

This file contains purchase requests that have been verbally contracted to Blanket Purchase Agreement (BPA) firms.

DATE SPAN: 1984 to Present
LOCATION: T533
STORAGE MEDIA: Paper
VOLUME: 8 cu. ft.
CLASSIFICATION: CONFIDENTIAL
DISPOSITION: Destroy 3 years after final payment. (GRS 3-3a (2)).
DISPOSITION NO.: T53-41

ASPIC Transaction File

This file contains Kay Component approval and delivery receipt for each ASPIC/client transaction.

DATE SPAN: 1984 to Present
LOCATION: T533
STORAGE MEDIA: Paper
VOLUME: 24 cu. ft.
CLASSIFICATION: CONFIDENTIAL
DISPOSITION: Destroy upon termination or completion of transaction.
DISPOSITION NO.: T53-42

ASPIC Field Site Software Support File

This computer file contains software support, technical support and communication data between NSA and field sites.

DATE SPAN:	1984 to Present
LOCATION:	T533
STORAGE MEDIA:	Tape
HARDWARE:	ULTRAMARINE/POP 11/70
SOFTWARE:	UNIX
VOLUME:	UNAVAILABLE
CLASSIFICATION:	TOP SECRET
DISPOSITION:	Delete or destroy when no longer needed for operations.
DISPOSITION NO.:	T53-43

UNCLASSIFIED

Administrative File

This file consists of personnel, budget, planning, security, awards, training, management, and other related general office administrative records.

DATE SPAN: 1984 to Present

LOCATION: T53

STORAGE MEDIA: Paper

VOLUME: 14 cu. ft.

CLASSIFICATION: TOP SECRET CODEWORD, NOFORN

DISPOSITION: A. Personnel Records: Destroy 1 year after separation or transfer of employee. (GRS 1-18a)

B. Security and Agency Regulatory Records: Destroy when superseded or obsolete.

C. Administrative Records: Destroy when 3 years old.

DISPOSITION NO.: T53-1 A, B and C

UNCLASSIFIED

UNCLASSIFIED

T531 Administrative File

This file consists of personnel, budget, planning, security, awards, training, management, and other related general office administrative records.

DATE SPAN: Current

LOCATION: T531

STORAGE MEDIA: Paper

VOLUME: 5 cu. ft.

CLASSIFICATION: TOP SECRET CODEWORD, NOFORN

DISPOSITION: A. Personnel Records: Destroy 1 year after separation or transfer of employee. (GRS 1-18a)

B. Administrative Records: Destroy when 2 years old.

DISPOSITION NO.: T531-1 A and B

SIGINT Requests File

This file consists of requests for Sigint reports stored off-line.

DATE SPAN: 1982 to Present

LOCATION: T531

STORAGE MEDIA: Paper

VOLUME: 2 file drawers

CLASSIFICATION: TOP SECRET CODEWORD

DISPOSITION: Destroy when 5 years old.

DISPOSITION NO.: T531-2

UNCLASSIFIED

UNCLASSIFIED

UNDERLEAF Software File

This file contains software under development for Project UNDERLEAF to display mapping graphics.

DATE SPAN: 1988 to Present
LOCATION: T532
STORAGE MEDIA: Hard Disk/Paper
HARDWARE: PC
SOFTWARE: "C" Language with embedded DI3000 Commands
VOLUME: 1 Megabyte/1.5 inches
CLASSIFICATION: CONFIDENTIAL
DISPOSITION: Destroy when not needed for operational purposes.
DISPOSITION NO.: T532-1

CANNERYMAN Data Base

This is an Agency-wide electronic bulletin board system.

DATE SPAN: 1989
LOCATION: T532
STORAGE MEDIA: Disk/Paper
HARDWARE: 3B20S
SOFTWARE: TEAMMATE
VOLUME: 1,853,200 bytes
CLASSIFICATION: SECRET
DISPOSITION: This system will migrate to 3B15 and 3B20s data will be removed or migrate as required.
DISPOSITION NO.: T532-2

UNCLASSIFIED

UNCLASSIFIED

DAMASK Project Support File

This file contains FORTRAN software running on VAX 11/780 to support Project DAMASK.

DATE SPAN:	1985 to Present
LOCATION:	T53
STORAGE MEDIA:	Magnetic Disk
HARDWARE:	FANCYWORK (VAX 11/780)
SOFTWARE:	FORTRAN
VOLUME:	UNAVAILABLE
CLASSIFICATION:	UNCLASSIFIED
DISPOSITION:	Destroy when superseded or obsolete.
DISPOSITION NO.:	T532-3

DAMASK Conversion Routines File

This computer file contains program source listings to convert data bases into a specific format for addition to another data base.

DATE SPAN:	1987 to Present
LOCATION:	T532
STORAGE MEDIA:	Hard Disk
HARDWARE:	FANCYWORK Mainframe
SOFTWARE:	GESCAN and VMS
VOLUME:	60 megabytes
CLASSIFICATION:	UNCLASSIFIED
DISPOSITION:	Destroy upon termination of project.
DISPOSITION NO.:	T532-4

UNCLASSIFIED

UNCLASSIFIED

BARKEEP (Automation of ASPIC) Data Base

This data base contains the automation of the inventory and accounting system for the Agency standard products information center using INGRESS.

DATE SPAN: 1953 to Present
LOCATION: T532
STORAGE MEDIA: Disk
HARDWARE: ASHLAND
SOFTWARE: INGRESS 5.0 using 4GL and ESQL
VOLUME: 501,064 bytes
CLASSIFICATION: SECRET
DISPOSITION: Delete when superseded or obsolete.
DISPOSITION NO.: T532-5

NEWSROOM BRS/Search Prototype File

This file contains a prototype using BRS/Search, a full-text search and retrieval data base management system, to data base downloaded WINDMILL data.

DATE SPAN: 1988 to Present
LOCATION: T532
STORAGE MEDIA: Paper
VOLUME: 1/2 inch folder
CLASSIFICATION: TOP SECRET CODEWORD
DISPOSITION: Destroy when no longer needed for operations.
DISPOSITION NO.: T532-6

UNCLASSIFIED

UNCLASSIFIED

TAXIMAN File

This file contains tasking records, project management information, and administrative manuals.

DATE SPAN: 1986 to Present
LOCATION: T532
STORAGE MEDIA: Paper
VOLUME: 2.5 cu. ft.
CLASSIFICATION: SECRET
DISPOSITION: Destroy upon termination of system.
DISPOSITION NO.: T532-7

KURZWEIL 4000 Information File

"This file contains information on the administration and testing of the KURZWEIL 4000 optical character reader, including technical evaluation, contract award and maintenance requests.

DATE SPAN: 1986 to Present
LOCATION: T532
STORAGE MEDIA: Paper
VOLUME: 0.10 cu. ft.
CLASSIFICATION: TOP SECRET
DISPOSITION: Destroy when not required for operational purposes.
DISPOSITION NO.: T532-8

UNCLASSIFIED

UNCLASSIFIED

TAXIMAN Data Base

This data base contains the network configuration of in-house software which accesses data base TK 50 tape.

DATE SPAN:	1988 to Present
LOCATION:	T532
STORAGE MEDIA:	TK 50 Tape
HARDWARE:	PC
SOFTWARE:	ULTRIX SHELL/INFORMIX
VOLUME:	1/4 cu. ft.
CLASSIFICATION:	CONFIDENTIAL
DISPOSITION:	Delete or destroy upon termination of system.
DISPOSITION NO.:	T532-9

ENERGETICS Project Documentation File

This file contains documentation for ENERGETICS including working notes, formal correspondence and customized software.

DATE SPAN:	1983 to Present
LOCATION:	T532
STORAGE MEDIA:	Paper/5 1/4" Floppy Disk
HARDWARE:	WANG PC/ALLIANCE
SOFTWARE:	WANG Proprietary
VOLUME:	100 diskettes/1 cu. ft.
CLASSIFICATION:	CONFIDENTIAL
DISPOSITION:	Destroy upon termination.
DISPOSITION NO.:	T532-10

UNCLASSIFIED

UNCLASSIFIED

GALLIOT Project Documentation File

This file contains project documentation for GALLIOT. Included are historical documents regarding SIGINT and cryptography.

DATE SPAN: Pre 1800 to Present

LOCATION: T532

STORAGE MEDIA: Paper/Floppy Disk

HARDWARE: WANG PC/GYMNAST

SOFTWARE: UNIFY/BASIC

VOLUME: 1 cu. ft./20 diskettes/194 documents

CLASSIFICATION: CONFIDENTIAL

DISPOSITION: A. Project Documentation: Delete or destroy upon termination of project.

B. Historical Documents: Retire to NSA Archives.

DISPOSITION NO.: T532-11 A and B

Installation of Wiring Bolt and Lengthwise LAN File

This file contains tasking documentation for installation of LANs for T531 and T514.

DATE SPAN: 1988

LOCATION: T53/T51

STORAGE MEDIA: Paper

VOLUME: 1 in.

CLASSIFICATION: UNCLASSIFIED

DISPOSITION: Destroy when no longer needed for operations.

DISPOSITION NO.: T532-12

UNCLASSIFIED

UNCLASSIFIED

GYMNAST File

This file contains GYMNAST acquisition documentation.

DATE SPAN: 1986 to Present
LOCATION: T532
STORAGE MEDIA: Paper
VOLUME: 1/4 cu. ft.
CLASSIFICATION: UNCLASSIFIED
DISPOSITION: Destroy when 2 years old.
DISPOSITION NO.: T532-13

**GYMNAST/GRANDIOSE Systems
Administrative Data Base**

This file contains T532 administration documentation on the acquisition of the GYMNAST and GRANDIOSE systems.

DATE SPAN: 1986 to Present
LOCATION: T532
STORAGE MEDIA: Disk
HARDWARE: PC
SOFTWARE: UNIFY
VOLUME: 100 documents
CLASSIFICATION: UNCLASSIFIED
DISPOSITION: Destroy when 2 years old.
DISPOSITION NO.: T532-14

UNCLASSIFIED

UNCLASSIFIED

Unofficial 201 File

This file consists of personnel folders consisting of course slips, TDY records, performance appraisals, memoranda, PERSUMs, and related records.

DATE SPAN: UNAVAILABLE
LOCATION: T532
STORAGE MEDIA: Paper
VOLUME: UNAVAILABLE
CLASSIFICATION: TOP SECRET
DISPOSITION: Destroy 1 year after separation or transfer of employee.
(GRS 1-18a)
DISPOSITION NO.: T532-15

FANCYWORK System Administrative File

This file contains records concerning the maintenance and operation of the FANCYWORK system.

DATE SPAN: 1987 to Present
LOCATION: T532
STORAGE MEDIA: Paper
VOLUME: 1 cu. ft.
CLASSIFICATION: TOP SECRET
DISPOSITION: Destroy upon termination of project.
DISPOSITION NO.: T532-16

UNCLASSIFIED

UNCLASSIFIED

FANCYWORK System Data Base

This data base contains command files written for administrative support of the FANCYWORK system.

DATE SPAN:	1987 to Present
LOCATION:	T53
STORAGE MEDIA:	UNAVAILABLE
HARDWARE:	STEPSTONE
SOFTWARE:	DEC Command Language
VOLUME:	250 Kilobytes
CLASSIFICATION:	UNCLASSIFIED
DISPOSITION:	Destroy upon termination of project.
DISPOSITION NO.:	T532-17

NETWORK (T5) Communication Software File

This file contains T5-LAN interface software. Included are transfers, electronic mail, printing and terminal emulation, all of which are accessible via menus.

DATE SPAN:	April 1988 to Present
LOCATION:	T532
STORAGE MEDIA:	Hard Disk
HARDWARE:	PC
SOFTWARE:	C/UNIX
VOLUME:	UNAVAILABLE
CLASSIFICATION:	CONFIDENTIAL
DISPOSITION:	Destroy upon termination of network.
DISPOSITION NO.:	T532-18

UNCLASSIFIED

UNCLASSIFIED

LEAFLET Data Base

This is a requirements data base which returns organization names based on keywords and titles of recurring documents.

DATE SPAN:	UNAVAILABLE
LOCATION:	T532
STORAGE MEDIA:	Hard Disk
HARDWARE:	TSS/ULTRAMARINE
SOFTWARE:	C LANGUAGE/SQL/EDLEL
VOLUME:	UNAVAILABLE
CLASSIFICATION:	TOP SECRET
DISPOSITION:	Delete or destroy when no longer needed for operations.
DISPOSITION NO.:	T532-19

HPW Configuration Aid File

This file contains prototype software to aid in the configuring Agency standard high performance work stations.

DATE SPAN:	1988 to Present
LOCATION:	T53
STORAGE MEDIA:	Hard Disk/Paper
HARDWARE:	PC
SOFTWARE:	BABU
VOLUME:	500 megabytes/22 cu. ft.
CLASSIFICATION:	UNCLASSIFIED
DISPOSITION:	Destroy when no longer needed for operations.
DISPOSITION NO.:	T532-20

UNCLASSIFIED

UNCLASSIFIED

Source Code Network Software File

This file contains hardcopy of networking software sources codes.

DATE SPAN: 1988 to Present
LOCATION: T532
STORAGE MEDIA: Hard Copy
VOLUME: 1/2 cu. ft.
CLASSIFICATION: UNCLASSIFIED
DISPOSITION: Destroy when superseded by two released revisions.
DISPOSITION NO.: T532-21

NEWSROOM Prototype (BRS/Search) Data Bases

These data bases are prototypes using BRS/Search, a full text search and retrieval data base management system, to data base downloaded WINDMILL data. Included are both AT and ASH versions.

DATE SPAN: 1987 to Present
LOCATION: T532
STORAGE MEDIA: Hard Disk
HARDWARE: PC
SOFTWARE: BRS/Search DBMS
VOLUME: 630,788 bytes
CLASSIFICATION: TOP SECRET CODEWORD
DISPOSITION: Delete or destroy upon termination of system.
DISPOSITION NO.: T532-22

UNCLASSIFIED

UNCLASSIFIED

Correspondence and Project Documents File

This file includes procurement information vendor/contractor data, correspondence, forms, project information, administrative forms, and other files originating in T532 and used by T532 personnel.

DATE SPAN: 1983 to Present
LOCATION: T532
STORAGE MEDIA: Paper
VOLUME: 15 cu. ft.
CLASSIFICATION: TOP SECRET CODEWORD
DISPOSITION: Destroy when 5 years old.
DISPOSITION NO.: T532-23

Procurement Records and Correspondence File

This file contains official correspondence and information concerning procurement records.

DATE SPAN: 1983 to Present
LOCATION: T532
STORAGE MEDIA: Paper
VOLUME: 2 cu. ft.
CLASSIFICATION: TOP SECRET CODEWORD
DISPOSITION: Destroy when 5 years old.
DISPOSITION NO.: T532-24

UNCLASSIFIED

UNCLASSIFIED

Project OCTAHEDRON Reports and Papers File

This file contains trip reports, discussion papers, memoranda and working papers relate to Project OCTAHEDRON.

DATE SPAN: Jan 1988 to Present
LOCATION: T532
STORAGE MEDIA: Paper
VOLUME: 10 cu. ft.
CLASSIFICATION: SECRET
DISPOSITION: Destroy upon termination of project.
DISPOSITION NO.: T532-25

Project BELLTOPPER File

This file contains documentation of requirements, tasking, planning and agreements relating to project management.

DATE SPAN: 1984 to 1988
LOCATION: T532
STORAGE MEDIA: Paper
VOLUME: 2 cu. ft.
CLASSIFICATION: SECRET CODEWORD, NOFORN
DISPOSITION: Destroy upon termination of project.
DISPOSITION NO.: T532-26

UNCLASSIFIED

UNCLASSIFIED

Assessor Project Information File

This file contains all assessor project information including memoranda, contracts, correspondence, summaries, etc.

DATE SPAN:	UNAVAILABLE
LOCATION:	T532
STORAGE MEDIA:	Paper
VOLUME:	.33 cu. ft.
CLASSIFICATION:	SECRET
DISPOSITION:	Destroy upon termination or completion.
DISPOSITION NO.:	T532-27

UNCLASSIFIED

UNCLASSIFIED

T5 Data Dictionary

This computer file contains information on all T5 on-line data bases.

DATE SPAN:	Under Development
LOCATION:	T533
STORAGE MEDIA:	Hard Disk (ASTW)
HARDWARE:	PC
SOFTWARE:	PROLOG
VOLUME:	100 kilobytes
CLASSIFICATION:	TOP SECRET
DISPOSITION:	Delete or destroy when superseded or obsolete.
DISPOSITION NO.:	T533-1

UNCLASSIFIED

UNCLASSIFIED

T534 Administrative File

This file consists of personnel, budget, planning, security, awards, training, management, and other related general office administrative records.

DATE SPAN: 1985 to Present

LOCATION: T534

STORAGE MEDIA: Paper

VOLUME: 2 cu. ft.

CLASSIFICATION: SECRET

DISPOSITION: A. Personnel Records: Destroy 1 year after separation or transfer of employee. (GRS 1-18a)

B. Administrative Records: Destroy when 3 years old.

DISPOSITION NO.: T534-1 A and B

T534 Project File

This file includes tasking memoranda, project status reports, project documentation and other information concerning the projects being worked by T534 personnel.

DATE SPAN: 1985 to Present

LOCATION: T534

STORAGE MEDIA: Paper

VOLUME: 2 cu. ft.

CLASSIFICATION: SECRET

DISPOSITION: Destroy when 5 years old.

DISPOSITION NO.: T534-2

UNCLASSIFIED

UNCLASSIFIED

ASPIC Non-Standard Software Request File

This computer file contains name and type of requested software with requesters name, phone number, and any follow-up actions required for request.

DATE SPAN: UNAVAILABLE
LOCATION: T535
STORAGE MEDIA: Magnetic Hard Disk
HARDWARE: PC/AT
SOFTWARE: UNAVAILABLE
VOLUME: 250 kilobytes
CLASSIFICATION: SECRET
DISPOSITION: Delete when superseded or obsolete.
DISPOSITION NO.: T535-1

ASPIC Non-Standard Software PR File

This computer file contains organization, name and software data for non-standard software purchase requests initiated outside of T535.

DATE SPAN: 1987 to Present
LOCATION: T535
STORAGE MEDIA: Magnetic Hard Disk
HARDWARE: PC/AT
SOFTWARE: UNAVAILABLE
VOLUME: 250 kilobytes
CLASSIFICATION: SECRET
DISPOSITION: Delete when superseded or obsolete.
DISPOSITION NO.: T535-2

UNCLASSIFIED

UNCLASSIFIED

ASPIC Software Purchase Requests File

This file contains software purchase requests and associated acquisition requests, CICA, and other related information.

DATE SPAN: 1984 to Present
LOCATION: T535
STORAGE MEDIA: Paper
VOLUME: 8 cu. ft.
CLASSIFICATION: CONFIDENTIAL
DISPOSITION: Destroy 3 years after final payment. (GRS 3-3a (2))
DISPOSITION NO.: T535-3

ASPIC Software Tracking System File

This system maintains computer files containing purchase request data, customer orders, software and hardware serial numbers and software inventory levels.

DATE SPAN: 1984 to Present
LOCATION: T535
STORAGE MEDIA: Magnetic Hard Disk
HARDWARE: COMPAQ 386/20
SOFTWARE: CONDOR 3
VOLUME: 21.3 megabytes
CLASSIFICATION: SECRET
DISPOSITION: Delete when superseded or obsolete.
DISPOSITION NO.: T535-4

UNCLASSIFIED

UNCLASSIFIED

ASPIC GSA Software Orders File

This file contains purchase requests that meet GSA criteria.

DATE SPAN:	1984 to Present
LOCATION:	T535
STORAGE MEDIA:	Paper
VOLUME:	8 cu. ft.
CLASSIFICATION:	CONFIDENTIAL
DISPOSITION:	Destroy 3 years after final payment. (GRS 3-3a (2))
DISPOSITION NO.:	T535-5

T5 Electronic Bulletin Board Data Base

This data base has files containing LOGIN IDs, password, access rules, and data information on a variety of T5 related topics.

DATE SPAN:	1988
LOCATION:	T535
STORAGE MEDIA:	Magnetic Hard Disk
HARDWARE:	TAPLET/ATT3B15
SOFTWARE:	T MATE
VOLUME:	40 megabytes
CLASSIFICATION:	TOP SECRET
DISPOSITION:	Delete when no longer needed for operations.
DISPOSITION NO.:	T535-6

UNCLASSIFIED

UNCLASSIFIED

ASPIC Software Purchase Contracts File

This file contains purchase requests that have been let for contract.

DATE SPAN: 1984 to Present
LOCATION: T535
STORAGE MEDIA: Paper
VOLUME: 8 cu. ft.
CLASSIFICATION: CONFIDENTIAL
DISPOSITION: Destroy 3 years after final payment. (GRS 3-3a (2)).
DISPOSITION NO.: T535-7

ASPIC Software Blanket Purchase Agreements File

This file contains purchase requests that have been verbally contracted to Blanket Purchase Agreement (BPA) firms.

DATE SPAN: 1984 to Present
LOCATION: T535
STORAGE MEDIA: Paper
VOLUME: 8 cu. ft.
CLASSIFICATION: CONFIDENTIAL
DISPOSITION: Destroy 3 years after final payment. (GRS 3-3a (2)).
DISPOSITION NO.: T535-8

UNCLASSIFIED

ASPIC Transaction File

This file contains Key Component approval and delivery receipt for each ASPIC/client transaction.

DATE SPAN: 1984 to Present
LOCATION: T535
STORAGE MEDIA: Paper
VOLUME: 24 cu. ft.
CLASSIFICATION: CONFIDENTIAL
DISPOSITION: Destroy upon termination or completion of transaction.
DISPOSITION NO.: T535-9

ASPIC Field Site Software Support File

This computer file contains software support, technical support and communication data between NSA and field sites.

DATE SPAN: 1984 to Present
LOCATION: T535
STORAGE MEDIA: Tape
HARDWARE: ULTRAMARINE/PDP 11/70
SOFTWARE: UNIX
VOLUME: UNAVAILABLE
CLASSIFICATION: TOP SECRET
DISPOSITION: Delete or destroy when no longer needed for operations.
DISPOSITION NO.: T535-10

UNCLASSIFIED

T54

ARCHIVES AND RECORDS

UNCLASSIFIED

ARCHIVES AND REPOSITORY SERVICES

The Chief, Office of Archives and Repository Services is responsible to the Chief, Information Resources Management for the operation of the Cryptologic Archival Holding Area, the NSA/CSS Records Center, and repositories for the collections of scientific and technical documents, finished intelligence documents, and full-text intelligence document databases. He is further responsible for the conduct of the records management program, the systematic review and declassification of cryptologic records, the vital records program, micrographics system coordination, and the assignment of coverterms.

Primary functions include:

1. Managing the resources of the component operational entities of the Office of Archives and Repository Services.
2. Managing and coordinating the activities of the various programs assigned to the Office of Archives and Repository Services.
3. Providing guidance, policy, and direction to all operational entities and programs of the Office of Archives and Repository Services.
4. Serving as the NSA/CSS focal point and responsible agent for the conduct of the Office mission and performance of its functions in conformance with applicable Public Laws, Executive Orders and federal regulations.

Administrative File

This file consists of personnel, budget, planning, security, awards, training, management, and other related general office administrative records.

DATE SPAN: UNAVAILABLE

LOCATION: T54

STORAGE MEDIA: Paper

VOLUME: 83 cu. ft.

CLASSIFICATION: TOP SECRET CODEWORD

DISPOSITION: A. Personnel Records: Destroy 1 year after separation or transfer of employee.
(GRS1-18a)

B. Administrative Records: Destroy when 3 years old.

C. Agency Manuals and Directives: Destroy when superseded or obsolete.

DISPOSITION NO.: T54-1 A, B and C

Correspondence File

This file consists of incoming and outgoing correspondence, as well as T54 memoranda. Program and Policy Files: Consists of incoming and outgoing correspondence on the Agency's Records Management Program. Included are sub-programs: Records Disposition, Vital Records, File Maintenance and Microform Services.

DATE SPAN:	1952 to Present
LOCATION:	T54
STORAGE MEDIA:	Paper
VOLUME:	32 cu. ft.
CLASSIFICATION:	TOP SECRET CODEWORD NOFORN TK-B
DISPOSITION:	A. Program and Policy Files: Permanent. Review annually. Transfer to NCRC when no longer needed for operational purposes. B. All others: Destroy when 5 years old.
DISPOSITION NO.:	T54-2 A and B

UNCLASSIFIED

CLASSIDOC Data Base

This data base tracks documents and actions for FOIA and other public request cases.

DATE SPAN:	1977 to Present
LOCATION:	T541
STORAGE MEDIA:	Hard Disk
HARDWARE:	IBM (will be host)
SOFTWARE:	PFS (will go to BRS)
VOLUME:	UNAVAILABLE
CLASSIFICATION:	TOP SECRET CODEWORD
DISPOSITION:	Delete or destroy when no longer needed for operations.
DISPOSITION NO.:	T541-1

REQUESTDOC Data Base

This data base is a tracking system (audit trail) of requests for cryptologic information community-wide.

DATE SPAN:	1987 to Present
LOCATION:	T541 (Q4)
STORAGE MEDIA:	Hard Disk
HARDWARE:	IBM (will move to Q43)
SOFTWARE:	PFS
VOLUME:	UNAVAILABLE
CLASSIFICATION:	CONFIDENTIAL
DISPOSITION:	Delete or destroy when no longer needed for operations.
DISPOSITION NO.:	T541-2

UNCLASSIFIED

UNCLASSIFIED

Declassification Actions File

This file reflects T541 support to Q4 in the declassification. It consists of copies of documents worked on that were redacted to NARA, as well as partially redacted documents.

DATE SPAN: 1979 to Present
LOCATION: T541
STORAGE MEDIA: Paper
VOLUME: 70 cu. ft.
CLASSIFICATION: TOP SECRET CODEWORD
DISPOSITION: Destroy when no longer needed for operations.
DISPOSITION NO.: T541-3

Citizen File

This file concerns responses to public requests for information for records not eventually offered to NARA. Included are copies of documents and related correspondence.

DATE SPAN: UNAVAILABLE
LOCATION: T541
STORAGE MEDIA: Paper
VOLUME: 10 cu. ft.
CLASSIFICATION: TOP SECRET CODEWORD
DISPOSITION: Destroy when no longer needed for operations.
DISPOSITION NO.: T541-4

UNCLASSIFIED

UNCLASSIFIED

Declassification Working Aids File

This file consists of Agency and internal manuals and guidelines regarding declassification records.

DATE SPAN: 1979 to Present
LOCATION: T541 (Q4)
STORAGE MEDIA: Paper
VOLUME: 8 cu. ft.
CLASSIFICATION: TOP SECRET CODEWORD
DISPOSITION: Destroy when superseded or obsolete.
DISPOSITION NO.: T541-5

Project File

This file pertains to T54 projects in such areas as facilities and archives, as well as its participation on Agency boards and committees.

DATE SPAN: 1983 to Present
LOCATION: T54
STORAGE MEDIA: Paper
VOLUME: 5 cu. ft.
CLASSIFICATION: UNAVAILABLE
DISPOSITION: Destroy when no longer needed for operations.
DISPOSITION NO.: T541-6

UNCLASSIFIED

Photo and Slide Collection File

This file consists of photographs and slides of prominent NSA employees, buildings, machines, etc., taken by Agency photographers. Also included is a computerized index.

DATE SPAN: UNAVAILABLE
LOCATION: T541
STORAGE MEDIA: Photograph
VOLUME: 10 cu. ft.
CLASSIFICATION: TOP SECRET CODEWORD
DISPOSITION: Permanent. Transfer to NCRC.
DISPOSITION NO.: T541-7

Declassification/FOIA File

This file consists of correspondence, regulatory and procedural information and reference data used in the conduct of assigned operations.

DATE SPAN: 1974-Present
LOCATION: T541
STORAGE MEDIA: Paper, Tape
HARDWARE: SUN
SOFTWARE: BRS, UNIX
VOLUME: 15 cu. ft.
CLASSIFICATION: TOP SECRET CODEWORD, NOFORN
DISPOSITION: Review annually. Transfer to NCRC when no longer needed for operations.
DISPOSITION NO.: T541-8

Archival Locator File

This file contains indices and other finding aids used to locate permanent record copies held in NSA/CSS Archival Holding Area.

DATE SPAN: 1986 to Present

LOCATION: T54

STORAGE MEDIA: Paper

VOLUME: 2 cu. ft.

CLASSIFICATION: TOP SECRET, NOFORN, VRK

DISPOSITION: Destroy when superseded, revised, rescinded or
when no longer needed for operations.

DISPOSITION NO.: T5412-1

Administrative File

This file consists of personnel, budget, planning, security, awards, training, management, and other related general office administrative records.

DATE SPAN: 1983 to Present

LOCATION: T54

STORAGE MEDIA: Paper

VOLUME: 2 cu. ft.

CLASSIFICATION: TOP SECRET CODEWORD, NOFORN, VRK

DISPOSITION: A. Personnel Records: Destroy 1 year after separation or transfer of employee.
(GRS 1-18a)

B. Administrative Records: Destroy when 3 years old or sooner if no longer required for operations.

C. Material Requirements Records: Destroy when no longer needed for operations.

DISPOSITION NO.: T5412-2 A, B and C

UNCLASSIFIED

Records Data Base

This is an automated records management system used to facilitate the identification review and retrieval of materials held in the Records Center.

DATE SPAN:	1987 to Present
LOCATION:	T54
STORAGE MEDIA:	On-line
HARDWARE:	PC
SOFTWARE:	DBIII
VOLUME:	4 megabytes
CLASSIFICATION:	TOP SECRET CODEWORD, NOFORN, VRK
DISPOSITION:	Delete when superseded or updated.
DISPOSITION NO.:	T5412-3

Records Identification File

This file identifies records located within the NSA/CSS Records Center and includes such records as Forms 02295 and 02295A (Records Listings) charge-out forms, Staging Area materials and Forms which list stored records, materials and other documentation relating to records storage (correspondence, memoranda, working papers).

DATE SPAN:	1952 to Present
LOCATION:	T54
STORAGE MEDIA:	Paper
VOLUME:	24 cu. ft.
CLASSIFICATION:	SECRET
DISPOSITION:	Destroy when records are converted to machine files or when no longer needed for administrative or references purposes.
DISPOSITION NO.:	T5412-4

UNCLASSIFIED

DEW/ADW File

This file contains the screening effort decisions and the identifying information concerning each document or series of material systematically reviewed during the archival processing. This information provides a permanent link to the accessioned documents.

DATE SPAN: 1979 to Present
LOCATION: T54
STORAGE MEDIA: Paper
VOLUME: 42 cu. ft.
CLASSIFICATION: SECRET CODEWORD
DISPOSITION: Permanent. Transfer to NCRC.
DISPOSITION NO.: T5412-5

Archival File

Program and Policy files: Consists of correspondence, regulatory and procedural documentation and reference data relevant to the Agency's Archival program.

DATE SPAN: 1952-Present
LOCATION: T541
STORAGE MEDIA: Paper, Micrographics, Photographs, Tape
HARDWARE: SUN
SOFTWARE: Framemaker, BRS, UNIX
VOLUME: 45 cu. ft.
CLASSIFICATION: TOP SECRET CODEWORD, NOFORN, VRK
DISPOSITION: Permanent. Review annually. Transfer to NCRC when no longer needed for operations.
DISPOSITION NO.: T5412-6

SIGINT Product File

This file contains both open-series and compartmented all source SIGINT product. The open-series and TK files reflect those product only published in paper form. The GAMMA prior to 1989 contains both electronic and hard copy product. Since 1/89, only hard copy GAMMA is maintained in paper form.

DATE SPAN: 1981 to Present

LOCATION: T542

STORAGE MEDIA: Paper

VOLUME: 190 cu. ft.

CLASSIFICATION: TOP SECRET CODEWORD NOFORN GAMMA

DISPOSITION: Permanent. Retain locally for 5 years.
Transfer to NCRC.

DISPOSITION NO.: T542-1

Sensitive Documents/Access Sheets File

This file contains Sensitive Access Sheets and CIA Exclusive Documents.

DATE SPAN: Current

LOCATION: T5421

STORAGE MEDIA: Paper

VOLUME: 2 cu. ft.

CLASSIFICATION: SECRET

DISPOSITION: Delete or destroy after 10 years or when
no longer required for operations.

DISPOSITION NO.: T542-2

UNCLASSIFIED

Contract File

This file contains PRs and contracts.

DATE SPAN: UNAVAILABLE

LOCATION: T543

STORAGE MEDIA: Paper

VOLUME: 6 cu. ft.

CLASSIFICATION: SECRET

DISPOSITION: A. Contracts Where Copy Resides in L4: Destroy upon termination or completion. (GRS 3-3c)

B. Transactions of \$25,000 or less and Construction Contracts Under \$2,000: Destroy 3 years after final payment. (GRS 3-3b)

DISPOSITION NO.: T543-1 A and B

Purchase Request Copy File

This file consists of copies of PRs pertaining to software.

DATE SPAN: UNAVAILABLE

LOCATION: T543

STORAGE MEDIA: Paper

VOLUME: 10 cu. ft.

CLASSIFICATION: SECRET

DISPOSITION: Destroy upon termination or completion. (GRS 3-3c)

DISPOSITION NO.: T543-2

UNCLASSIFIED

UNCLASSIFIED

Request Form File

This file consists of order forms for software filed by transaction number.

DATE SPAN:	UNAVAILABLE
LOCATION:	T543
STORAGE MEDIA:	Paper
VOLUME:	20 cu. ft.
CLASSIFICATION:	SECRET
DISPOSITION:	Destroy when 1 year old.
DISPOSITION NO.:	T543-3

UNCLASSIFIED

Records Management File

This file consists of correspondence, reports, authorizations, and other records relating to the management of the Agency's records.

DATE SPAN:

LOCATION: T543

STORAGE MEDIA: Paper

VOLUME: cu. ft.

CLASSIFICATION: TOP SECRET CODEWORD NOFORN

DISPOSITION: Destroy when 6 years old. Earlier disposal authorized if records are superseded, obsolete, or no longer needed for reference. (GRS 16-7)

DISPOSITION NO.: T543-4

Records Disposition File

This file consists of schedules, disposal authorizations, reports, and descriptive inventories.

DATE SPAN:

LOCATION: T543

STORAGE MEDIA: Paper

VOLUME: cu. ft.

CLASSIFICATION: TOP SECRET CODEWORD NOFORN

DISPOSITION: A. OPI - T543: Retained locally. Destroy when related records are destroyed, or transferred to NARA, or when no longer needed for administrative or reference purposes. (GRS 16-2)

B. All other copies: Destroy when related records are destroyed, or transferred to NARA, or when no longer needed for administrative or reference purposes. (GRS 16-2)

DISPOSITION NO.: T543-5 A and B

Active COVERTERM Data Base

This electronic COVERTERM data base contains formatted records describing current and active cover terms. Each record contains a description of the project, identification of the OPI, point of contact, and a list of other offices interested in the project.

DATE SPAN: 1966 to Present

LOCATION: T54

STORAGE MEDIA: Hard Disk

HARDWARE: ~~Ultramarine-TSS~~

SOFTWARE: UNIX

VOLUME: 5,000 records

CLASSIFICATION: TOP SECRET

DISPOSITION: A. Data Base: Delete when superseded or updated. (Permanent Record of deleted items is kept in manual form.)

B. Hard Copy: Permanent. Transfer each edition to NCRC.

DISPOSITION NO.: T543-6 A and B

COVERTERM Data Base Manual File

This manual COVERTERM file contains formatted records identifying deleted cover terms, information about cover terms used by other agencies and abbreviations and acronyms of projects and programs inside and outside the Agency.

DATE SPAN:	1966 to Present
LOCATION:	T54
STORAGE MEDIA:	Index Cards
VOLUME:	30,000 records
CLASSIFICATION:	TOP SECRET
DISPOSITION:	Permanent. Transfer to NCRC.
DISPOSITION NO.:	T543-7

UNCLASSIFIED

T6

REQUIREMENTS, PLANS, RESOURCES, AND ACQUISITION

UNCLASSIFIED

UNCLASSIFIED

T609

PROGRAM/BUDGET STAFF

UNCLASSIFIED

UNCLASSIFIED

T61
T ACQUISITION SERVICES

UNCLASSIFIED

UNCLASSIFIED

T61

T ACQUISITION SERVICES

The mission of T61 is to provide centralized acquisition services to the T Organization, to perform specified related services, to staff T acquisitions with N and L, and to serve as the T focal point for acquisition matters with N and L.

Primary functions include:

1. Providing acquisition services and support for all maintenance and engineering, goods and services, leases and purchases, systems acquisition and other contracts.
2. Serving the central point of contact for T with N and L Organizations on acquisition matters and perform liaison on behalf of T with any collocated elements of those organizations.
3. Arranging for and providing centralized, automated document preparation, storage, status, and related record keeping devices for T for acquisition documents and records and for such other functions as may be assigned.
4. Providing acquisition services and support for all Military Interdepartmental Purchases Requests (MIPRs) received by T from external components authorized to issue MIPRs and processed by T094.
5. Establishing and maintaining a vendor data base, to include remote access to external data services where appropriate and authorized.
6. Providing the Executive Secretary and staff support for the T Contract Review Panel.
7. Establishing and maintaining a T priority list for T acquisitions subject to the review and approval of DDT Precontract Approval Panel and DDT.
8. Providing support to T094 on T commitments and obligations.
9. Providing the Executive Secretary and staff support to DDT Precontract Approval Panel and provide T61 representation on the DDT Precontract Approval Panel.
10. Serving as the T representative in the R Federal Contract Research Center Board.
11. Establishing, coordinating, and publishing guidance for T on acquisition procedures and requirements, maintaining a continuing awareness program, and arranging for or sponsoring required training courses on acquisition subjects.
12. Coordinating contractor security processing, prioritization, sponsorship and maintaining a contractor security data base.

UNCLASSIFIED

UNCLASSIFIED

13. **Providing the Contracting Officer Representative (Administrative) function on all T contracts.**

UNCLASSIFIED

UNCLASSIFIED

Administrative File

This file consists of personnel, budget, planning, security, awards, training, management, and other related general office administrative records.

DATE SPAN: 1988 to Present

LOCATION: T61

STORAGE MEDIA: Paper

VOLUME: 23 cu. ft.

CLASSIFICATION: TOP SECRET CODEWORD

DISPOSITION: A. Unofficial Personnel Records: Destroy 1 year after separation or transfer of employee (GRS 1-18a)

B. Administrative Records: Destroy when 3 years old.

DISPOSITION NO.: T61-1 A and B

WANG ALLIANCE System

This system contains T61 work processing documents as well as electronic copies of T financial and purchase request records.

DATE SPAN: 1986 to Present

LOCATION: T61

STORAGE MEDIA: Disk Pack

HARDWARE: WANG ALLIANCE

SOFTWARE: WANG Proprietary

VOLUME: 22 Disk Packs

CLASSIFICATION: TOP SECRET CODEWORD

DISPOSITION: A. Word Processing Files: Delete when no longer needed to create a hard copy. (GRS 2-23a)

B. Purchase Request Files: Delete upon termination or completion. (GRS 3-3c)

DISPOSITION NO.: T61-2 A and B

UNCLASSIFIED

UNCLASSIFIED

T62

REQUIREMENTS, PLANS, AND MANPOWER

UNCLASSIFIED

*Systems Multiplex Management File

This file contains CRITICOMM Multiplex orders and the associated circuit action reports.

DATE SPAN: Present

LOCATION: T72

STORAGE MEDIA: Paper

VOLUME: 2000 messages/year

CLASSIFICATION: TOP SECRET CODEWORD NOFORN VRK

DISPOSITION: Destroy when 2 years old or when no longer required for operations. (GRS 12-2a)

DISPOSITION NO.: T72-1

T72

~~TOP SECRET~~

~~HANDLE VIA COMINT CHANNELS ONLY~~
~~TOP SECRET~~

Redactions have been made to this report pursuant to 5 U.S.C. 552(b)(3) with the corresponding statute 50 USC § 3605 (Previously 50 U.S.C. 402, noting National Security Agency Act of 1959) , which protects from disclosure “information pertaining to the functions or organization of NSA and certain information pertaining to NSA employees.” You will need to submit a Freedom of Information Act (FOIA) request to the Office of the General Counsel for the withheld information. Information on how to file a FOIA may be found here:

<http://www.archives.gov/foia/>