# INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

Schedule Number: N1-509-96-001

All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules.

Description:

This schedule is a one time transfer to NARA.

These records are described in National Archives Catalog at https://catalog.archives.gov/id/582269.

Date Reported: 6/26/2020

## INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

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		LEAVE BLANK (NARA use only)			
	QUEST FOR RECORDS DISPOSITIO		JOB NUMBE	<sup>₽</sup> N1-509-	96-1
	ATIONAL ARCHIVES and RECORDS ADMI ASHINGTON, DC 20408	DATE RECEIVED 1-2-96			
	OM (Agency or establishment)	NOTIFICATION TO AGENCY			
-	rtment of Defense		In accordance with the provisions of 11		
	JOR SUBDIVISION .ce of the Inspector General		In accordance with the provisions of 44 USC 3303a the disposition request, including amendments, is approved except		
	-	min & Resource	for items	that may be marked	d "disposition
1	stant IG for Admin & Info Mgmt Ac	not appro-	ved" or "withdrawn"	' in column 10	
4 NA	ME OF PERSON WITH WHOM TO CONFER	DATE	ARCHIVIST OF TH	E UNITED STATES	
Ray Braemer (703) 604-9781			9-3-96	Apparte	· Can
6 AG					
I her and of th	reby certify that I am authorized to act for th that the records proposed for disposal on t us agency or will not be needed after the r General Accounting Office, under the pro-	he attached <u>2 page</u> retention periods spec	e(s) are not n Ified; and the	low needed for at written conc	the business urrence from
	ncies,				lee of redefai
ſ	XX is not required; is atta	ched; or	has been re	quested	
DATE	•	SENTATIVE /   TITLE		•	
no	7 195 C. Frank Hours	¥ - 1	-	ctor General Information	
			9	GRS OR	10 ACTION
ITÉM NO	8 DESCRIPTION OF ITEM AND PROP	OSED DISPOSITION	SUI	PÉRSEDED B CITATION	TAKEN (NARA USE ONLY)
	RECORDS OF THE OFFICE OF THE I	NSPECTOR <u>GENERAL</u>			
	See Attached.				
		Control System-Inve tigative Files	estjgative		
		-			
	Note:				
	Pen and ink changes approved by DoD IG records Officer, Ray Brakmer, 8/20/96				
	by DoD IG records Of	ticer, Kay B	raemer	, 8/20/96	1
115-1	09 NSN 7540-00-634	-4064		DARD FORM 1	15 (REV 3-91)
				Drees	36 CFR 1228
	SEP - 5 1996	Capy to: CA	UNFI	NCF	

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#### TAILHOOK II **Records Disposition Schedule**

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#### ELECTRONIC RECORDS

This schedule covers electronic records that were created or accumulated by the Department of Defense Inspector General (DoD-IG) during the inquiry into events relating to the 35th Annual Symposium of the Tailhook Association (Tailhook 91) held at the Las Vegas Hilton Hotel from September 5 to September 7, 1991.

### 1. Computer Floppy Disks-Drafts of Interview Reports

Temporary. DISPOSITION: Maintain on site for ton years or until end\_of\_litigation, whichever\_is-later .-- Following-this-action, Destroy after input into the "ZY" system has been verified. (GRS = 3, Ttem 1)

2. "ZY" Index and Document Retrieval System The "ZY" index and document retrieval system is a commercial, proprietary software package in which text documents (i.e.: Microsoft Word or Word Perfect) can be entered, stored and retrieved. The product allows for searching on a specific word or term. The system uses DOS version 3.2.

a. Reports maintained in the "ZY" system This sub-item consists of the text of reports created during the course of DoD-IG's investigation. Reports include individual interview reports, suite reports, incident or activity reports, and victim reports.

> DISPOSITION: Permanent. Maintain on site for ten years or until the end of litigation, whichever is later. Following this action, transfer to the National Archives.

All transfers should be made in accordance with 36 CFR 1228. "Zy" Sotcular b. Index to the reports

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This sub-item consists of the software used to locate specific documents described in item ka.

> DISPOSITION: Maintain on site for ten years or until RECORD the end of litigation, whichever is later. Following this action, destroy when no longer needed for reference.

c. Related Documentation. Of indices, system Contigurations, This sub-item consists file-layouts, code\_books, Anaming conventions and other related documentation necessary to understand the documents\_or\_to\_load\_them\_into-an-indexing\_ reards and the system sufficiently enough to replicate the functionality of the system.

This documentation may be in either electronic	<b>Permanent.</b> Transfer to the National the same time as the related data in a d June 1994. Therefore, cutoff files	994. Transfer to National Archives or cords Center should occur January 1,
<del>software package.</del> This or paper form.	DISPOSITION: Archives at th sub-item 2a. NOTE: Litigation ended	effective December 31, 1994. retirement to Federal Records 2005.