

**LEAVE BLANK (NARA use only)**

**JOB NUMBER**

DATE RECEIVED

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U S C 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10

DATE \_\_\_\_\_

ARCHIVIST OF THE UNITED STATES

Admin &amp; Logistics

Asst IG for Admin &amp; Info Mgmt

Services Directorate

4. NAME OF PERSON WITH WHOM TO CONFER

5 TELEPHONE

Ray Braemer

(703) 604-9781

4-17-0

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

XX

is not required;

is attached; or

has been requested.

DATE \_\_\_\_\_

SIGNATURE OF AGENCY REPRESENTATIVE

# TITLE

Assistant Inspector General for

## Administration & Information Management

7  
ITEM  
NO.

## 8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION

9 GRS OR  
SUPERSEDED  
JOB CITATION

10 ACTION  
TAKEN (NARA  
USE ONLY)

RECORDS OF THE OFFICE OF THE INSPECTOR GENERAL

See Attached

115-109

NSN 7540-00-634-4064

PREVIOUS EDITION NOT USABLE

4/30/01

STANDARD FORM 115 (REV. 3-91)

Prescribed by NARA  
36 CFR 1228

**GUATEMALA REVIEW PANEL**  
Records Distribution Schedule

Records of Guatemala Review Panel established in 1995 by the Deputy Secretary of Defense and co-chaired by the General Counsel, Department of Defense and the Inspector General, Department of Defense. The panel was convened to review involvement by DoD Military or civilian personnel, or any DoD component, in or relating to Guatemala since 1980 (through 1985).

**Item 1.** Guatemala Review Panel copies of Department of Defense and other agency's documents. (Boxes 1-29, Secret or below; Boxes 30-37, TS, SCI & SPECAT)

**Disposition:** PERMANENT. Transfer to National Archives 25 years after close of panel or when records are declassified, whichever is later.

**Item 2.** Working papers of analysts regarding DoD involvement in Guatemala from 1980 through 1985. (Boxes 30-32 & 38-42, TS, SCI & SPECAT) Box 40 includes the paper index (see Item 4a)

**Disposition:** PERMANENT. Transfer to National Archives 25 years after close of panel or when records are declassified, whichever is later.

**Item 3.** Reports. Guatemala Review, Report to PIOB (U) October 1995, (TS & SCI); Guatemala Review, Report to SECDEF (U) December 1995, (TS & SCI) (there are two versions of this report - one SCI and one Restricted SCI); Guatemala Review, Special Inquiry Concerning DIA Human Intelligence Activity In Guatemala (U) Sep 13, 1996, (Secret); Report on Guatemala Review PIOB (U), June 28, 1996, (Unclassified) and, Actions Taken to Implement Guatemala Review Recommendations (U), Sep 19, 1997, (Unclassified). ). (Boxes 40-41, TS, SCI, & SPECAT)

**Disposition:** PERMANENT. Transfer to National Archives 25 years after close of panel or when records are declassified, whichever is later.

**Item 4.** Guatemala Working Group Document Index. Index of all documents described in Items 1-3 above. 1980-1995 (Paper copy included in Box #40) (Includes TS & SCI)

**Disposition:** Recordkeeping copies.

- a. Paper Copy: PERMANENT. Transfer to National Archives 25 years after close of panel or when records are declassified, whichever is later.
- b. Electronic Copy: PERMANENT. Transfer to the National Archives upon approval of this schedule in accordance with 36 CFR 1228.270 and 36 CFR 1234.
- c. Documentation. Record layouts, coding sheets/code books, technical description of the file, and the Users Manuals: PERMANENT. Transfer a copy of the documentation with Item 4b above.

**Item 5.** Guatemala Working Group, Work Scan and ZY-Index scanned documents. 1980-1995. (Includes TS & SCI)

**Disposition:** TEMPORARY. Delete when agency determines they are no longer needed for administrative, legal, audit, or other operational purposes.

**Item 6.** Guatemala Working Group, Administrative Disks and Diskettes (Includes Bernoulli and other hard drives). 1980-1995.

**Disposition:** TEMPORARY. Delete when the agency determines they are no longer needed for administrative, legal, audit, or other operational purposes.