

<b>REQUEST FOR RECORDS DISPOSITION AUTHORITY</b>		JOB NUMBER <i>N1-565-08-13</i>	
To NATIONAL ARCHIVES & RECORDS ADMINISTRATION 8601 ADELPHI ROAD COLLEGE PARK, MD 20740-6001		Date received <i>4/24/08</i>	
1 FROM (Agency or establishment) Department of Defense		<b>NOTIFICATION TO AGENCY</b>  In accordance with the provisions of 44 U S C 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10	
2 MAJOR SUBDIVISION <b>Missile Defense Agency</b>			
3 MINOR SUBDIVISION			
4 NAME OF PERSON WITH WHOM TO CONFER Mr Petar Sredojevic	5 TELEPHONE NUMBER <i>(719)721-8724</i>	DATE <i>4/28/11</i>	ARCHIVIST OF THE UNITED STATES <b>WITHDRAWN</b>
6 AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached (See attached) page(s) are not needed now for the business for this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,			
<input type="checkbox"/> is not required <input checked="" type="checkbox"/> is attached, or <input type="checkbox"/> has been requested			
DATE 3/18/08	SIGNATURE OF AGENCY REPRESENTATIVE 		TITLE Deputy Information Management, Chief Information Office
7 ITEM NO	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
	<del>Missile Defense Agency records series (see attached)</del>		<b>WITHDRAWN</b> <i>4/28/11</i>

**Category File: 504****Category Title: Counterintelligence Files**

**Description:** These files, relating to the counterintelligence and countermeasures programs, are created and used in the course of detecting, preventing, and nullifying hostile intelligence operations against MDA and Agency contractor facilities.

**File: 504-01****Title: M54 Case Control Data Base**

**Description:** This data base contains summaries of Counterintelligence and compromise cases

**Disposition: Permanent.** Transfer to the WNRC/FRC when no longer required for operations  
After 5 years, transfer to the NARA

**Authority:****Privacy Act:****File: 504-02****Title: Security Inspection Notices (SINS) Data Base**

**Description:** This data base contains records of all particulars concerning security violations for statistical and reporting/analysis purposes

**Disposition: Temporary.** Destroy or destroy after 5 years

**Authority:** (GRS-18-24)

**Privacy Act:****File: 504-03****Title: Terrorist Threat Data Base**

**Description:** This data base contains a summary of terrorist incidents/threats worldwide

**Disposition: Permanent.** Close annually Cut off at the end of the fiscal year Transfer to WNRC/FRC Transfer to NARA when no longer needed for operations

**Authority:****Privacy Act:****File: 504-04****Title: Unsolicited Contacts Data Base**

**Description:** This data base contains unsolicited (crank mail) addressed to MDA

**Disposition: Temporary.** Delete or destroy 1 year after last contact

**Authority:****Privacy Act:****File: 504-05****Title: Country File**

**Description:** This file consists of data retained for assessment purposes concerning each country's intelligence services, economy, government policy, terrorism, and related subjects

**Disposition: Temporary.** Review annually Destroy non-current information

**Authority:****Privacy Act:****File: 504-06**

WITHDRAWN

**Title: Espionage Personalities Files**

**Description:** This file consists of espionage case investigations and reports

**Disposition: Permanent.** Transfer to the WNRC/FRC when no longer required for operations  
After 5 years, transfer to the NARA

**Authority:**

**Privacy Act:**

**File: 504-07**

**Title: Counterintelligence Index System File**

**Description:** This file consists of reports/investigations filed by date and reference on index cards by names/key

**Disposition: Permanent.** Transfer to the WNRC/FRC when no longer required for operations  
After 5 years, transfer to the NARA

**Authority:**

**Privacy Act:**

WITHDRAWN

**File: 504-08**

**Title: Case Control Data Base**

**Description:** This database contains action summaries for Compromise Branch  
A On-Line

**Disposition: Temporary.** Review every 5 years for destruction of non-essential materials

**Authority:**

B Hardcopy

**Disposition: Temporary.** Destroy output annually at the end of the fiscal year

**Authority:**

**Privacy Act:**