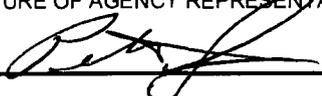


REQUEST FOR RECORDS DISPOSITION AUTHORITY		JOB NUMBER <i>NI-565-08-20</i>	
To NATIONAL ARCHIVES & RECORDS ADMINISTRATION 8601 ADELPHI ROAD COLLEGE PARK, MD 20740-6001		Date received <i>4/24/08</i>	
1 FROM (Agency or establishment) Department of Defense		NOTIFICATION TO AGENCY In accordance with the provisions of 44 U S C 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10	
2 MAJOR SUBDIVISION Missile Defense Agency			
3 MINOR SUBDIVISION			
4 NAME OF PERSON WITH WHOM TO CONFER Mr Petar Sredojevic	5 TELEPHONE NUMBER (719)721-8724	DATE <i>4/28/11</i>	ARCHIVIST OF THE UNITED STATES WITHDRAWN
6 AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached (See attached) page(s) are not needed now for the business for this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, <input type="checkbox"/> is not required <input checked="" type="checkbox"/> is attached, or <input type="checkbox"/> has been requested			
DATE 3/18/08	SIGNATURE OF AGENCY REPRESENTATIVE 		TITLE Deputy Information Management, Chief Information Office
7 ITEM NO	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
	Missile Defense Agency records series (see attached)		WITHDRAWN <i>4/28/11</i>

Category: 538

Category Title: TECHNICAL SUPPORT AND DATA MANAGEMENT

File: 538-01

Title: Agreement Data Requirements List Program Data Base

Description: This data base is used to produce Agreement Data Requirements List (ADRL) documents ADRLs are used to declare items required from contractors for development studies

Disposition: Temporary. Delete or destroy data when 5 years old or when superseded or obsolete, whichever is later

Authority:

Privacy Act:

File: 538-02

Title: Computer Aided Drawing Revision Effort (CADRE) Data Base

Description: This data base is used to store engineering drawings on computer vision equipment

Disposition: Temporary. Destroy when no longer needed for operations

Authority:

Privacy Act:

File: 538-03

Title: Configuration Control Data Base

Description: This data base tracks Engineering Change Proposals (ECPs) for INFOSEC equipment It is used to update SPED (System for Processing Engineering Data)

Disposition: Temporary. Delete or destroy when information is 5 years old or when no longer needed for operations, whichever is later

Authority:

Privacy Act:

File: 538-04

Title: Data Location Data Base (DATLOC)

Description: This data base contains the Institute for Interconnecting and Packaging Electronic Circuits and its predecessor's (The Institute of Printed Circuits) records pertaining to INFOSEC equipment

A Paper Copy

Disposition: Permanent. Transfer to WNRC/FRC After 5 years transfer to the NARA

Authority:

B Electronic Copy

Disposition: Permanent. Retain by OPR

Authority:

Privacy Act:

File: 538-05

Title: Footprint File

Description: This database is used to track various stages and information concerning INFOSEC equipment manuals

Disposition: **Temporary.** Delete or destroy when superseded or obsolete

Authority:

Privacy Act:

File: 538-06

Title: **INFORMER Data Base**

Description: This data base tracks engineering drawings, engineering changes, configuration control, and Logistics Support Analysis (LSA) for each project. Contractors get copies of software for transmission.

Disposition: **Temporary.** Delete or destroy when no longer needed for operations

Authority:

Privacy Act:

File: 538-07

Title: **Mandatory Modifications Data Base**

Description: This data base tracks mandatory modifications which have been approved/disapproved for INFOSEC equipment

Disposition: **Temporary.** Destroy when no longer needed for operations

Authority:

Privacy Act:

File: 538-08

Title: **Manuals Data Base**

Description: This data base stores figure numbers for INFOSEC equipment manuals

Disposition: **Temporary.** Delete or destroy when no longer needed for operations

Authority:

Privacy Act:

File: 538-09

Title: **SPED Tapes Data Base**

Description: This data base tracks when and what contractor tapes were loaded into SPED (System for Processing Engineering Data)

Disposition: **Temporary.** Delete or destroy information when 5 years old or when no longer needed for operations, whichever is later

Authority:

Privacy Act:

File: 538-10

Title: **System for Processing Engineering Data (SPED)**

Description: This file is used to track parts lists, drawing lists, and structures and latest revision levels for the development of INFOSEC projects and equipment

Disposition: **Temporary.** Delete or destroy information when 5 years old or when no longer needed for operations, whichever is later

Authority:

Privacy Act:

File: 538-11

Title: TEXTPROC Data Base

Description: This data base is used to store and process text 360 files of Agency maintenance manuals and specifications for COMSEC equipment

Disposition: **Permanent.** Retain by OPR

Authority:

Privacy Act:

File: 538-12

Title: Visual Search Microfilm File (VSMF)

Description: The VSMF contains military, federal, industry, and international specifications, and vendor parts information used to support all phases of a COMSEC equipments life cycle. This file is supported by a data base containing index information.

Disposition: **Temporary.** Delete or destroy when no longer needed for operations

Authority:

Privacy Act:

WITHDRAWN

Category: 540**Category Title: SYSTEMS APPLICATION AND USER SUPPORT****Description:****File: 540-01****Title: AMCCDIS File**

Description: This file contains records, historical information, correspondence, and samples of all the systems to include non-nuclear, codes, authenticators, and pads

Disposition: Permanent. Transfer to WNRC/FRC when no longer needed for operations
After 5 years, transfer to the NARA

Authority:**Privacy Act:****File: 540-02****Title: CALLFREQ Data Base**

Description: This file contains current Army force structures, design specifications, for active and reserve U S Army units. It also provides information regarding the U S Army changing call-sign program

Disposition: Temporary. Destroy when no longer needed for operations

Authority:**Privacy Act:****File: 540-03****Title: DIATRIBE Data Base**

Description: This data base contains information pertaining to structure, specification, and scheduling of Army, Navy, Air Force, Marines, Coast Guard, Joint, NATO, and civilian non-nuclear codes and pads and related information. This data base also has panels to run programs to extract data from other data bases

Disposition: Temporary. Destroy when no longer needed for operations

Authority:**Privacy Act:****File: 540-04****Title: KMEP Data Base**

Description: This data base holds information used for processing within the DIATRIBE database

Disposition: Temporary. Destroy when no longer needed for operations

Authority:**Privacy Act:****File: 540-05****Title: MARBUGS Data Base**

Description: This data base contains information pertaining to structure, specifications and scheduling of non-Army Communication Electronic Operation Instructions (CEOI) to include Navy/Marine, Joint, NATO and civilian. It also provides information concerning every aspect of non-Army CEOI design and development

Disposition: Temporary. Destroy when no longer needed for operations

Authority:

Privacy Act:

File: 540-06

Title: MARPROD Data Base

Description: This data base provides information for production of Marine/Naval Communication Electronic Operation Instructions (CEOI)

Disposition: Temporary. Destroy when no longer needed for operations

Authority:

Privacy Act:

File: 540-07

Title: Plasterwork/Special Operations Improved COMSEC System (SOICS)

Description: This file contains technical information and correspondence relating to the Plaster work/SOICS user partnership program

Disposition: Temporary. Destroy when 5 years old or when superseded or obsolete

Authority:

Privacy Act:

File: 540-08

Title: PROJKMD Data Base

Description: This data base contains the SAS data for the DIATRIBE data base

Disposition: Temporary. Destroy when no longer needed for operations

Authority:

Privacy Act:

File: 540-09

Title: USARMYCS Data Base

Description: This data base provides information for production of the Army Communications Electronic Operation Instructions (CEOI)

Disposition: Temporary. Destroy when no longer needed for operations

Authority:

Privacy Act:

REMOVED

Category: 542

Category Title: USER SUPPORT AND ADMINISTRATION

Description:

File: 542-01

Title: ADAMSRIB Data Base

Description: This data base provides product development information. It is history file for COMSEC key generation.

Disposition: Temporary. Delete or destroy when no longer needed for operations.

Authority:

Privacy Act:

File: 542-02

Title: Communications Tasking Requirements

Description: This file consists of work orders for telecommunication and RAPPER accounts within the INFOSEC organization.

Disposition: Temporary. Destroy 1 month when no longer needed for operations.

Authority:

Privacy Act:

File: 542-03

Title: Correspondence Tracking System (CTS) Data Base

Description: This data base provides users the ability to record and track action and information items received.

Disposition: Temporary. Delete or destroy when no longer needed for operations.

Authority:

Privacy Act:

File: 542-04

Title: Equipment System Data Base (EQUIP)

Description: This data base is used as an inventory tracking system for equipment and requirements within the INFOSEC organization.

Disposition: Temporary. Delete or destroy when no longer needed for operations.

Authority:

Privacy Act:

File: 542-05

Title: IPTC Data Base

Description: This data base contains information regarding courses which are necessary for Industrial Production professionalization.

Disposition: Temporary. Delete or destroy when no longer needed for operations.

Authority:

Privacy Act:

File: 542-06

Title: M204 Copy Cleanup, Back-up, and Restore Data Base

Description: This data base is used by ADP programmer analysts to perform Model 204 file management tasks

Disposition: **Temporary.** Delete or destroy when no longer needed for operations

Authority:

Privacy Act:

File: 542-07

Title: SPACEMAN Data Base

Description: This data base contains the INFOSEC phone directory, as well as manpower information

Disposition: **Temporary.** Delete or destroy when no longer needed for operations

Authority:

Privacy Act:

File: 542-08

Title: STAR Tracking System

Description: This is a tracking system for DDI information, action, and record items

Disposition: **Temporary.** Review for destruction or transfer to WNRC/FRC after 5 years

Authority:

Privacy Act:

File: 542-09

Title: S3PRS, M204, S3 PRS Data Base

Description: This data base contains production information relating to software that is used to produce quarterly and fiscal year management reports for status and cost analysis

Disposition: **Temporary.** Delete or destroy when no longer needed for operations

Authority:

Privacy Act:

File: 542-10

Title: S33DAS, M204 Data Base (KATO)

Description: This data base consists of data extracted from the Accounting System to permit flexible retrieval and report generating capabilities for frequently requested short title production data

Disposition: **Temporary.** Delete or destroy when no longer needed for operations

Authority:

Privacy Act:

WITHDRAWN

Category: 544

Category Title: INFORMATION SYSTEMS OPERATIONS

File: 544-01

Title: ADMNS410 Data Base

Description: This data base is used to generate receipts and reports pertaining to production and processing of magnetic tapes

Disposition: Temporary. Delete or destroy when no longer needed for operations

Authority:

Privacy Act:

File: 544-02

Title: ALDLCDFM Data Base

Description: (Assembly Language Daily Log of Card File Maintenance Data Base) This data base stores daily card decks (inputs) for data bases

Disposition: Temporary. Delete or destroy when no longer needed for operations

Authority:

Privacy Act:

File: 544-03

Title: DOORWAY Data Base

Description: This data base is used to track special room access

Disposition: Temporary. Delete or destroy when no longer needed for operations

Authority:

Privacy Act:

File: 544-04

Title: M2ATPROD Data Base

Description: This data base tracks the processing of magnetic tapes relating to COMSEC key production that contain compartmented information

Disposition: Temporary. Delete or destroy when no longer needed for operations

Authority:

Privacy Act:

File: 544-05

Title: M2DPSCHD (M204 Daily Production Schedule Data Base)

Description: This data base tracks the daily processing of M204 generated magnetic tapes

Disposition: Temporary. Delete or destroy when no longer needed for operations

Authority:

Privacy Act:

File: 544-06

Title: PROBLOG Data Base

Description: This data base is used to track problems with IBM mainframe software

Disposition: Temporary. Delete or destroy when no longer needed for operations

Authority:

Privacy Act:

File: 544-07

Title: PRODAJS

Description: This data base is used as an overlay by which all production jobs are scheduled and processed on RAPPER

Disposition: Temporary. Delete or destroy when no longer needed for operations

Authority:

Privacy Act:

WITHDRAWN