

# INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

## **Schedule Number: NN-174-000045**

All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules.

### Description:

We presume the agency destroyed the records in 1974.

**REQUEST FOR AUTHORITY  
TO DISPOSE OF RECORDS**  
(See Instructions on Reverse)

RG 342  
Systems

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DATE RECEIVED <b>24 AUG 1973</b>	JOB NO. <b>174-045</b>
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.	
Date <b>8-27-73</b> <i>James E. O'Hill</i> Acting Archivist of the United States	

TO: **GENERAL SERVICES ADMINISTRATION,  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, D.C. 20408**

1. FROM (AGENCY OR ESTABLISHMENT)  
**DEPARTMENT OF THE AIR FORCE, HQ USAF**

2. MAJOR SUBDIVISION  
**Directorate of Administration**

3. MINOR SUBDIVISION  
**Documentation Systems Division**

4. NAME OF PERSON WITH WHOM TO CONFER  
**Richard J. Norman**

5. TEL. EXT.  
**11/29239**

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified

**8 AUG 1973**

*Ellis F. Villiard*

**ELLIS F. VILLIARD**  
Documentation Systems Division  
Directorate of Administration

(Date)

(Signature of Agency Representative)

(Title)

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	<p>GENERAL CORRESPONDENCE FILES (10-1) GOVERNMENT BILLS OF LADING (75-4) UTILITIES SYSTEMS OPERATIONS (91-3) REPORTS OF SURVEY (177-9) CLASSIFIED DOCUMENT ACCOUNTABILITY (205-1)</p> <p>(Applicable to Forbes Air Force Base, Kansas)</p> <p>Effective 30 September 1973, all units at Forbes Air Force Base, Kansas, will be inactivated and the base officially closed. Request a one-time disposal authorization for the following records which are scheduled for destruction on 1 January 1974 rather than retiring for retention for 3 months. All appropriate offices within Headquarters, U.S. Air Force have concurred with the disposal.</p>		
1	General Correspondence Files for 1972, AFM 12-50, table 10-1, rule 2 (156 cubic feet).		
2	*Government Bills of Lading and Related Registers for 1970, AFM 12-50, table 75-6, rules 2 and 7 (23 cubic feet).		
3	*Utilities Systems Operation Records for 1968, AFM 12-50, table 91-3, rule 3 (12 cubic feet).		

REQUEST FOR AUTHORITY TO DISPOSE OF RECORDS—Continuation Sheet

7. ITEM NO.	8. DESCRIPTION OF ITEM (WITH INCLUSIVE DATES OR RETENTION PERIODS)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
4	*Reports of Survey for 1970, AFM 12-50, table 177-9, rule 3 (8 cubic feet ).		
5	<p>Accountability Records for Classified Documents for 1971, AFM 12-50, table 205-1, rules 1, 2, and 3 (12 cubic feet).</p> <p>*Items preceded by an asterisk (*) are being coordinated with the General Accounting Office concurrent with this request.</p> <p>We would appreciate you expeditious response to give the units sufficient time to effect disposal and/or retirement of records prior to inactivation.</p> <p><i>Disposal is approved pending the concurrence of GAO.</i></p> <p><i>J.L.W.</i> <i>24 Aug. 1973</i></p>		