

Read NCO 27 Aug 1944

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| LEAVE BLANK |
| JOB NO. |
| NC1 461 78 1 |
| DATE RECEIVED |
| AUG 28 1978 |
| NOTIFICATION TO AGENCY |
| In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal: not approved" or "withdrawn" in column 10. |
| 9-15-78 <i>James B. Roads</i> Date <i>Archivist of the United States</i> |

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

☒ **B Request for disposal after a specified period of time or request for permanent retention.**

| | | | |
|------------------------------|--|--|---|
| C. DATE 4 AUG 1978 | D. SIGNATURE OF AGENCY REPRESENTATIVE <i>James E. Dagwell</i> | E. TITLE JAMES E. DAGWELL, Chief Documentation Management Br | |
| 7. ITEM NO. | 8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods) | | 9. SAMPLE OR JOB NO. |
| | <p style="text-align: center;">TRAINING RECORDS (Applicable to the United States Air Force Academy)</p> <p>1 These documents are created and accumulated by various elements of the United States Air Force Academy and serve to document and control programmed activities of Air Force Cadets and faculty members at the Academy.</p> <p>The disposal criteria are considered adequate to meet Air Force requirements.</p> <p>The attached recommended disposition criteria are to be listed in the United States Air Force Academy Regulation 12-50.</p> | | <p>10. ACTION TAKEN</p> <p style="text-align: right;">4 items</p> |

sent to Agency only 9-18-78 mcs

TABLE A

| R U L E | A | B | C | D |
|------------------|---|--|---|---|
| | If documents are or pertain to | consisting of | which are | then |
| 1 | physical education record | ★ computer print-out (5 x 8 card) of all physical education grades, physical aptitude Examination, swim test score, physical fitness test, and intramural/intercollegiate participation for each cadet | maintained by the Department of Physical Education, Evaluation Division | ★ destroy after microfiche has been inspected and found acceptable. |
| 1.1 ★ | | microfiche copy of physical education record (graduating class) | maintained by the Department of Physical Education, Research Division | destroy 75 years after graduation |
| 2 ★ | cadet personality file | forms, newspaper clippings, pictures, and articles on USAF Academy cadets who participate in the athletic program | at the USAFA Department of Athletic Sports Information Office | maintain 20 years in the Department of Athletics and destroy after 20 years. [Amended by R.A. Wire per K.J. Bilek 9/12/78.] |
| 3 | intramural season participation record and performance rating | forms used by each intramural team for an entire season to check on team members' attendance/participation | maintained by the offices of Physical Education | ★ destroy after 1 year. |