Wallace

Date

REQUEST FOR RECOR (See Instructions on reverse)

LEAVE BLANK JOB NO NC1-461-82-4 303a the disposal re t for items that may rawn" in column 10

Archivist of the United State

NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, OC 20408		DATE RECEIVED	
1. FROM (AGENCY OR ESTABLISHMENT) DEPARTMENT OF THE AIR FORCE	June 2, 1982 NOTIFICATION TO AGEN In accordance with the provisions of 44 U S C 33 guest, including amendments, is approved except		
2. MAJOR SUBDIVISION Directorate of Administration, HQ USAF			
3. MINOR SUBDIVISION Documentation Management		be stamped "disposal not approved" or "withdi	
4. NAME OF PERSON WITH WHOM TO CONFER	5. TEL EXT	11-17-82 Reloky)	

6. CERTIFICATE OF AGENCY REPRESENTATIVE

Mr. R. P. Dwyer

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TO GENERAL SERVICES ADMINISTRATION

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 4 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

694-3494

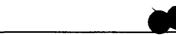
A Request for immediate disposal.

CICNATURE OF ACENCY REPRESENTATIVE

B Request for disposal after a specified period of time or request for permanent retention.

E TITLE MARKE E DIACWELL

C. DATE D. SIGNATURE OF AGENCY REPRESENTATIVE E. TITLE JAMES E. DAGWELL Bocumentation Management Antomation Mgmt and Res			
7. ITEM NO	DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)		10. ACTION TAKEN
	FLYING TRAINING (USAFAR 12-50, Table 51-1) (Applicable for Air Force Academy Only)		
	Air Force proposes addition of Table 51-1, as follows:	NN-170-32	•
1	Rule 1: Formerly Table 11-3, Rule 7 documents.		
2	Rule 2: Formerly Table 11-1, Rule 8 and Table 11-3, Rules 4 and 22 documents. Document location is changed, as they are not considered personnel records. Rather than destroying the documents, they are given to individual for his personal use.		
3	Rule 3: New rule added, as parachute packing operation log is required by the FAA.		
4	Rule 4: Formerly Table 11-3, Rule 55 documents.		
5	Rule 5: Formerly Table 11-3, Rule 56 documents.		}
6	Rule 6: Formerly Table 11-3, Rule 1 documents.	:	
7	Rule 7: Formerly Table 11-3, Rules 9, 36 and 42 documents. Disposition is similar to the three former rules documents, but is flexible to allow their earlier		15 items
115-107	Mass duta dunge sheet attacked for Rule I (WNFC only). Copy of job sent to NNM by RAW, 11/29/82. Plosed out: 11-30-82:CM ODILS To AGINAN & NCW	STANDARD Revised Apri Prescribed b Administra FPMR (41 CF	l, 1975 y General Services tion



Request	or Records Disposition Authority – Continuation	JOB NO		PAGE OF
7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)		9. SAMPLE OR JOB NO	10. ACTION TAKEN
	destruction if no longer needed.			
8	Rule 8: Formerly Table 11-3, Rule 15 documents.			
9	Rule 9: Formerly Table 11-3, Rule 16 documents.	•		
10	Rule 10: Formerly Table 11-3, Rule 17 documents.			
11	Rule 11: Formerly Table 50-1, Rule 28 documents. Document location is changed. Disposition is changed destroy documents after 1 year, as an indefinite disposition is no longer needed.	ed to		
12	Rule 12: Formerly Table 11-3, Rule 14 documents.			
13	Rule 13: Formerly Table 11-3, Rule 5 documents.			
14	Rule 14: Formerly Table 11-3, Rule 45 documents. Disposition is changed to allow their destruction sthan after 3 months, as there is no need to keep the purpose has been served.			
15	Rule 15: New rule added, as it is legally required document life support training.	to		
	Note: Added for Rules 1, 9 and 10.			

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TABLE 51-1 FLYING TRAINING C В D Α U L If documents are consisting of which are then or pertain to forms scheduling and verify-1 manifest and master at Airmanship Division destroy after 25 years (see note). ing jump records jump log 2 individual jump record case file of each individupon disenrollment or graduati ual's parachute jumps inclugive to individual. ding the Advanced Parachuting Record 3 documents pertaining to mainparachute maintenance destroy after 3 years, whereno tenance and reliability of longer needed, when superseded, whichever is sooner. parachutes and parachute related equipment ٠4٠ parachuting daily report maintaining record of ... destroy after 1 year. daily parachute operations operations 5 forms gathering parachute destroy on graduation or elimjump certification jump data from parachutists ination of the student from for certification training. parachute log with parachute destroy after life of parachute. forms for parachute repacking 7 airmanship course at Airmanship Division forms, student progress, and destroy after 1 year or when no related documents for recordlonger needed, whichever is ing training in airmanship sooner. courses

destroy after 1 year.

student pilot grade book for

soaring

individual soaring

TABLE 51-1 (Continued)					
R	A	В	C	D	
U L E	If documents are or pertain to	consisting of	which are	then	
9	soaring flight report	forms reporting monthly flight activity of airmanship courses to course director and deputy commandant for military instruction	at Airmanship Division	destroy after 25 ye ar s (see note).	
10	airmanship flight activity	forms reporting sorties in airmanship courses			
11	airmanship activities	forms summarizing the pre- vious day's activities		destroy after l year.	
12	flight records	forms recording cadets flight missions and graded reviews in Aviation 470, including T-43 Flight Tracker Record and Navigator Flight Record	at Aviation Science Division	destroy 30 days after end of semester.	
13	Aviation 470	forms grading cadet's flight missions, performance, and record results of training flight missions			
14	flight requests and authorizations	forms requesting and logging flights (cadet)	at Aero Club	destroy after 3 months or when purpose has been served, which-ever is sooner.	
15	life support training	forms and related documents recording life support training, both initial and recurring, servicing A/C oxygen, altitude chamber, 30-day wave		destroy upon graduation/disen- rollment, whichever is sooner.	

Note: Retained at USAF Academy for entire retention period.