

<b>REQUEST FOR RECORDS DISPOSITION AUTHORITY</b> <i>(See Instructions on reverse)</i>		LEAVE BLANK (NARA use only)	
TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		JOB NUMBER <i>W1-AFK-00-09</i>	
1. FROM (Agency or establishment) DEPARTMENT OF THE AIR FORCE		DATE RECEIVED <i>6/16/2000</i>	
2. MAJOR SUBDIVISION HQ COMMUNICATIONS & INFORMATION		NOTIFICATION TO AGENCY  In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.	
3. MINOR SUBDIVISION CORPORATE INFORMATION DIVISION			
4. NAME OF PERSON WITH WHOM TO CONFER GENE B. SULLIVAN	5. TELEPHONE (703) 588-6192	DATE <i>7-6-01</i>	ARCHIVIST OF THE UNITED STATES. <i>John W. Paul</i>

**6. AGENCY CERTIFICATION**  
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached \_\_\_\_\_ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required;       is attached; or       has been requested.

DATE <i>7 Jun 00</i>	SIGNATURE OF AGENCY REPRESENTATIVE <i>Cheryl D. Gumaer</i>	TITLE CHERYLE D. GUMAER Air Force Records Officer
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7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
<i>X</i> <i>2</i>	<p><b>PERSONNEL IDENTIFICATION AND PASS RECORDS RECORDS.</b></p> <p>Electronic copies created on electronic mail and electronic input records (word processing, form filler software) will be deleted after recordkeeping copy has been produced and when no longer needed for reference, updating, revision, or dissemination.</p> <p>Air Force proposes changes to Table 36-2</p> <p>Add Rules <del>20 and</del> 21, Ration Control Accountability. This will assist Air Force Records Managers and functional areas in identifying Ration Control Records.</p> <p><del>Rule 20. The United States Army in the Republic of Korea is the office of primary responsibility for the Ration Control Program. Dispositions instructions for Ration Control Files are outlined in Eight United States Army Supplement 1 to Army Regulation 25-400-2 and USFK 616 directives.</del></p> <p>Rule 21. The United States Army Europe Regulation 600-702 requires Ration Card Program records be retained for three years.</p> <p>See attached table format describing the retention of these records.</p> <p>The Privacy Act System of Records does not apply.</p>	<p><i>(Handwritten)</i></p> <p><i>New</i> charges per Rick Noble email to Cheryl Gumaer</p> <p><i>New</i> 6/11/01</p> <p><i>New</i></p>	

*JA*  
*7/12/01*  
*cyto: Numa*  
*MC*  
*Gumaer*

TABLE 36-2				
PERSONNEL IDENTIFICATION AND PASS RECORDS				
	A	B	C	D
<b>R U L E</b>	If the records are or pertain to	Consisting of	which are	then
<del>*20</del> New	Ration Control Accountability	all records related to management of ration control programs, ration cards, coupons and control register	<del>at PACAF activities</del>	<del>Destroy IAW EUSA Sup 1 to AR 25-400-2 and USAF 616 Directives.  AUTH:</del>
1 *21 New			at USAFE activities	Destroy 4 years after calendar year cutoff iaw US Army Europe Regulation 600-702. AUTH:

Rule 20 lined-out per Rich Noble email to Cheryl Gumaer 6/11/01.