

REQUEST FOR RECORDS DISPOSITION AUTHORITY <i>(See Instructions on reverse)</i>		LEAVE BLANK (NARA use only)	
TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		JOB NUMBER <i>71-AFU-03-14</i>	DATE RECEIVED <i>4-22-2003</i>
1. FROM (Agency or establishment) DEPARTMENT OF THE AIR FORCE		NOTIFICATION TO AGENCY	
2. MAJOR SUBDIVISION COMMUNICATION AND OPERATIONS DIRECTORATE		In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.	
3. MINOR SUBDIVISION FORCE AND INFORMATION MANAGEMENT DIVISION			
4. NAME OF PERSON WITH WHOM TO CONFER OLTHEA S. CROOM	5. TELEPHONE (703) 588-6194	DATE <i>06-21-2006</i>	ARCHIVIST OF THE UNITED STATES <i>Paul M. Walker / NWML</i>

6. AGENCY CERTIFICATION
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached _____ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required; is attached; or has been requested.

DATE 11 APRIL 2003	SIGNATURE OF AGENCY REPRESENTATIVE OLTHEA S. CROOM <i>Olthea S Croom</i>	TITLE AIR FORCE RECORDS OFFICER
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7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	<p>Electronic copies created on electronic mail and electronic input records (word processing, form filler software) will be deleted after recordkeeping copy has been produced and when no longer needed for reference, updating, revision, or dissemination.</p> <p>SPECIAL DIAGNOSTIC REORDS, TUMOR REGISTRY, AND MEDICAL ILLUSTRATIONS (TABLE 44-4)</p> <p>This submission is to schedule records under Table 44-4, Rules 9-12. Specific changes are discussed above and on attached.</p> <p>This change schedules medical illustration and photography records in Air Force medical treatment facilities (MTF).</p> <p style="text-align: right;"><i>cc Agency NR DWMW</i></p>		<p><i>This item is crossed off because it was previously approved by job 71-AFU-02-16. -R. Noble 3/31/06</i></p>

Table 44-4. Special Diagnostic Records, Tumor Registry, And Medical Illustrations.

	A	B	C	D
R U L E	If the records are or pertain to	consisting of	which are	then
1.	9 medical illustration files and original photographic material	original photographic material, work orders (Medical Illustration Request and Release), and related completed medical artwork	at approved medical treatment facilities	store as digital file at medical facility until inactivation; then destroy AUTH:
2.	10 medical original photographic material	original color transparencies and negatives of patient prints converted to digital file		
3.	11 medical original photographic material	original color transparencies and negatives of patient prints <i>not in digital format</i>		destroy after 2 years AUTH:
4.	12 medical original photographic material	medical photography patient and subject index		store as digital file at medical facility until inactivation; then destroy AUTH:

Addition to Rule 11, column B, was approved by Olthea Croom in telephone conversation with Rich Noble 5/29/03.