

<b>REQUEST FOR RECORDS DISPOSITION AUTHORITY</b>		JOB NUMBER N1-AFU-03-15 P	
To: NATIONAL ARCHIVES & RECORDS ADMINISTRATION 8601 ADELPHI ROAD COLLEGE PARK, MD 20740-6001		Date received	
1. FROM (Agency or establishment) Department of the Air Force		<b>NOTIFICATION TO AGENCY</b>	
2. MAJOR SUBDIVISION Communication and Operations Directorate		In accordance with the provisions of 44 U.S.C. 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.	
3. MINOR SUBDIVISION Force and Information Management Division			
4. NAME OF PERSON WITH WHOM TO CONFER Olthea S. Croom	5. TELEPHONE NUMBER (703) 588-6194	DATE 8/2/06	ARCHIVE OF THE UNITED STATES <b>WITHDRAWN</b>
<p>6. AGENCY CERTIFICATION</p> <p>I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached <u>2</u> page(s) are not needed now for the business for this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,</p> <p style="text-align:center;"> <input checked="" type="checkbox"/> is not required                  <input type="checkbox"/> is attached; or                  <input type="checkbox"/> has been requested.         </p>			
DATE	SIGNATURE OF AGENCY REPRESENTATIVE		TITLE Air Force Records Officer
7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	<p><b>OPERATIONAL REPORTS AND ANALYSES (Table 10-6) (Applicable Air Force-wide)</b></p> <p>This SF 115 revises Table 10-6, Rules 1, 1.01, 2, 3, and 3.01, which cover accounts, reports, analyses, etc. of combat and other operations, Air Force-wide. For Rules 1 and 1.01, types of operations are expanded to include not only combat but also significant contingencies (including peacekeeping and relief). For Rules 1, 1.01, and 2, types of records covered are expanded to include messages explicitly. For Rules 2 and 3.01, the temporary dispositions are modified slightly. For Rules 1 and 3, governing permanent records, types of records covered are expanded to include electronic records, for which transfer instructions are provided; these changes to Rules 1 &amp; 3 are accomplished by expansion of current Note 2 into Notes 2 and 3. Subsequent notes are renumbered.</p> <p>For the above revisions, see the asterisked rules and notes in the attached Decision Logic Table (DLT).</p> <p>There is no need for a separate email/word processing item for this SF115, because job N1-AFU-02-14 scheduled as disposable the electronic copies of these records created using electronic mail and word processing and form filler software provided that the recordkeeping copy has been created and filed.</p>	<p>Current authority for Rules 1 and 3 is NC1-AFU-80-8.</p> <p>Current authority for Rules 1.01, 2, and 3.01 is N1-AFU-90-3.</p> <p style="text-align:right;"><i>cc: none</i></p>	<p><b>WITHDRAWN</b></p> <p>8/2/06</p>

**TABLE 10-6**  
**OPERATIONAL REPORTS AND**  
**ANALYSES (See Note 1)**

	<b>A</b>	<b>B</b>	<b>C</b>	<b>D</b>
<b>R U L E</b>	If the records are or pertain to	Consisting of	which are	Then
<b>* 1</b>	<b>Combat and significant contingency (peacekeeping, relief, etc.) operations</b>	<b>Accounts, reports, messages, and related records describing action, objectives, accomplishments, results, and loss of personnel, equipment, material, and aircraft, and similar matters</b>	<b>As a result of combat or significant contingencies, located at originator, MAJCOMs, and major subordinate commands</b>	<b>Retire as permanent (See Notes 2, 3, and 4). AUTH: (For certain microfilmed records: NC1-AFU-83-95)</b>
<b>* 1.01</b>			<b>As a result of combat or significant contingencies, located at any agency other than the originator, MAJCOMs, or major subordinate commands</b>	<b>Destroy after 1 year. AUTH:</b>
<b>* 2</b>	<b>Operations that are not combat or significant contingencies</b>		<b>As a result of peacetime operations or exercises performed to simulate, test, evaluate or support emergency war orders and allied activities</b>	<b>Destroy when obsolete or superseded, or when no longer needed, whichever is later. AUTH:</b>
<b>* 3</b>	<b>Analyses</b>	<b>Memoranda, reports, drawings, charts, graphs, statistics, and other reference and source materials incident to analysis and study of AF operational activities, problems of air warfare, equipment, weapons and weapons systems, tactics, strategy, organization, or any other field of responsibility</b>	<b>Record copies</b>	<b>Retire as permanent (See Notes 2, 3, and 4). AUTH: (For certain microfilmed records: NC1-AFU-82-34)</b>

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* 3.01			Reference copies	Destroy when obsolete or superseded, or when no longer needed, whichever is later. AUTH:
4	Sonic boom data	Data bank records, schedules, comparable forms, and related papers	At HQ USAF and MAJCOMs	Destroy after 30 months. AUTH: N1-AFU-90-3
5		Logs	At MAJCOMs and operational units	Destroy after 1 year. AUTH: N1-AFU-90-3
6	Aircraft maintenance	Significant historical data (AFTO Form 95) and related records of aircraft lost in combat and aircrew status is unknown		Disposition pending (See Note 5). AUTH: Unscheduled

## NOTES:

1: See Table 61-5 for disposition of operational test and evaluation (OT&E) records

\* 2: The recordkeeping copy of records covered by this schedule may be either paper or electronic. When the recordkeeping copy is electronic, Air Force and NARA will determine, at the time of transfer, the medium and format in which records will be transferred as well as their arrangement. Every effort will be made, when the recordkeeping copy is electronic, to transfer records as electronic, in accordance with the standards for permanent electronic records contained in 36 CFR 1228.270 or standards applicable at that time. If transfer in electronic format is not appropriate, electronic records will be transferred (with NARA concurrence) in paper format and the transfer instructions for paper records will apply.

\* 3: For records where the recordkeeping copy is paper, custody will be transferred to the National Archives in 3-year blocks when the latest record is 25 years old after declassification review (for example, 2004-2006 records will be transferred in 2032). For records where the recordkeeping copy is electronic and transfer in electronic format is appropriate, Air Force and NARA will determine whether and when records will be transferred to the National Archives's physical custody. Legal custody will be transferred to the National Archives in 3-year blocks when the latest record is 25 years old after declassification review (for example, 2004-2006 reports will be transferred in 2032).

4: Microfilmed copies of special intelligence records at HQ AFIC shall be transferred to the National Archives when 50 years old.

5: These aircraft maintenance records, normally disposed of in table 21-6, are considered as operational records until the plane's aircrew status is resolved.

[Asterisked Rules and Notes above are proposed for revision in this job. Notes 4 and 5 above have been renumbered without a change in content. They formerly were Notes 3 and 4.]